

Course Outline of Record

1. Course Code: ABE-300
2.
 - a. Long Course Title: Adult Basic Education
 - b. Short Course Title: ADULT BASIC EDUC
3.
 - a. Catalog Course Description:
This course is designed to provide basic skills instruction in reading, writing, math, and survival skills in everyday living. Students receive a Pass/No Pass grade mark.
 - b. Class Schedule Course Description:
Students are enrolled and assigned different educational assignments to help them to improve their learning skills. Students receive a Pass/No Pass grade mark.
 - c. Semester Cycle (if applicable): N/A
 - d. Name of Approved Program(s):
4. Total Units: 0 Total Semester Hrs: 90.00
 Lecture Units: 0 Semester Lecture Hrs: 0
 Lab Units: 0 Semester Lab Hrs: 90.00
 Class Size Maximum: 100 Allow Audit: No
 Repeatability Noncredit - Unlimited
 Justification Noncredit course
5. Prerequisite or Corequisite Courses or Advisories:
Course with requisite(s) and/or advisory is required to complete Content Review Matrix (CCForm I-A)
N/A
6. Textbooks, Required Reading or Software: (List in APA or MLA format.) *N/A*
7. Entrance Skills: *Before entering the course students must be able:*

8. Course Content and Scope:

Lecture:

See lab content

Lab: (if the "Lab Hours" is greater than zero this is required)

1. Basic reading
2. Basic writing
3. Basic mathematics
4. Survival skills for everyday living

9. Course Student Learning Outcomes:
 1. Apply problem solving skills within specific disciplines.
 2. Complete lab assignments independently.
10. Course Objectives: *Upon completion of this course, students will be able to:*
 - a. Objectives are determined based on students' individual needs.
11. Methods of Instruction: (Integration: Elements should validate parallel course outline elements)
 - a. Laboratory
 Other Methods:

Independent study laboratory

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12. Assignments: *(List samples of specific activities/assignments students are expected to complete both in and outside of class.)*

In Class Hours: 90.00

Outside Class Hours: 0

a. In-class Assignments

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b. Out-of-class Assignments

Assignments are made on an individual basis

13. Methods of Evaluating Student Progress: *The student will demonstrate proficiency by:*

- Written homework
 - Completion of assignments
- Self-paced testing
- Other
 - a. Skill demonstration b. Tests

14. Methods of Evaluating: Additional Assesment Information:

15. Need/Purpose/Rationale -- *All courses must meet one or more CCC missions.*

PO-BS Independent Study Skills

Recognize that the responsibility for learning and growth is their own.

IO - Personal and Professional Development

Self-evaluate knowledge, skills, and abilities.

16. Comparable Transfer Course

University System	Campus	Course Number	Course Title	Catalog Year
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17. Special Materials and/or Equipment Required of Students:

18. Materials Fees: Required Material?

Material or Item	Cost Per Unit	Total Cost
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19. Provide Reasons for the Substantial Modifications or New Course:

Course periodic update.

20. a. Cross-Listed Course *(Enter Course Code):* N/A
b. Replacement Course *(Enter original Course Code):* N/A

21. Grading Method *(choose one):* Pass/No Pass Only

22. MIS Course Data Elements

- a. Course Control Number [CB00]: CCC000172788
- b. T.O.P. Code [CB03]: 493060.00 - Elementary Education (Gra
- c. Credit Status [CB04]: N - Noncredit
- d. Course Transfer Status [CB05]: C = Non-Transferable
- e. Basic Skills Status [CB08]: 1B = Course is a basic skills course
- f. Vocational Status [CB09]: Not Occupational
- g. Course Classification [CB11]: L - Non-Enhanced Funding
- h. Special Class Status [CB13]: N - Not Special
- i. Course CAN Code [CB14]: N/A

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j. Course Prior to College Level [CB21]: Y = Not Applicable

k. Course Noncredit Category [CB22]: C - Elementary and Secondary Basic Skills

l. Funding Agency Category [CB23]: Y = Not Applicable

m. Program Status [CB24]: 2 = Stand-alone

Name of Approved Program (if program-applicable): N/A

Attach listings of Degree and/or Certificate Programs showing this course as a required or a restricted elective.)

23. Enrollment - Estimate Enrollment

First Year: 0

Third Year: 0

24. Resources - Faculty - Discipline and Other Qualifications:

a. Sufficient Faculty Resources: Yes

b. If No, list number of FTE needed to offer this course: N/A

25. Additional Equipment and/or Supplies Needed and Source of Funding.

N/A

26. Additional Construction or Modification of Existing Classroom Space Needed. (Explain:)

N/A

27. FOR NEW OR SUBSTANTIALLY MODIFIED COURSES

Library and/or Learning Resources Present in the Collection are Sufficient to Meet the Need of the Students Enrolled in the Course: Yes

28. Originator Tyrone Thomas Origination Date 03/12/14