



COLLEGE
of the DESERT

Annual Campus Space Inventory + Five-Year Capital Outlay Plan

Monday, November 15, 2021

Facilities Advisory Committee Presentation

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Annual California College Space Inventory

- California Education Code Section 81821 (e) requires “an annual inventory of all facilities in the district”
- Serves an integral part of the Five-Year Construction Plan (EC Section 81821)

Annual California College Space Inventory

- Provides a centralized legal record of assignable square feet for community college purposes
- Provides basic information used in calculating state funding for capital outlay projects and maintenance and operations
- Provides verification of current and anticipated facilities gross square footage in the district

College of the Desert Space Inventory

- The District submits both the 5-Year Construction Plan and the Space Inventory Report as part of its Capital Outlay program each year
- Data is at the college, building and room level
- Space inventory submission occurs typically in October with certification by the Chancellor's Office in December each year

College of the Desert Space Inventory

- Three official locations for space reporting
 - Desert Campus (includes Palm Desert, Desert Hot Springs, Temporary Palm Springs, Mecca Thermal)
 - Indio Education Center
 - District (space that serves all locations, such as Foundation)

College of the Desert Space Inventory

Campus/ Location	Lecture	Lab □	Office	Library	AV/TV	Other (3)	Total ASF
College Of The Desert (1)	90,685	81,719	60,096	27,264	57,565	115,395	432,724
Indio Educational Center	17,706	5,678	2,991	758	-	2,206	29,339
Desert - District Offices (2)	641	-	16,324	1,747	-	8,481	27,193
Assignable Square Feet	109,032	87,397	79,411	29,769	57,565	126,082	489,256
Gross Square Feet							716,256

(1) Includes Palm Desert, DHS, Temp PS, Mecca/Thermal

(2) Shared and serving entire district: e.g. foundation, administration, gallery, alumni, bond office

(3) Such as: auxiliaries, recreation, P.E., / health care, campus support, child care, greenhouses

College of the Desert Space Inventory

- An accurate space inventory provides an indispensable database for considering planning problems or opportunities
- Leases are tracked, but separately
- Actual Space Inventory information is in a database module found in FUSION (Facility Utilization Inventory Option Net)

FY 2023 – FY 2027 Five Year Capital Outlay Plan

Prepared in reference to the Community College Construction Act of 1980 and approved by local Board of Trustees.

Components

- Educational Plan Statement
- Space Inventory and Facilities Utilization (“Capacity to Load Ratio”, which uses FTE instructional staff and enrollments to calculate “adequacy” and “need”). Critical for State projects.
- Approved off Site Locations
- Proposed Capital Outlay Projects including a Priority List and planning documents (IPP and FPP) as appropriate.

FY 2023 – FY 2027 Five Year Capital Outlay Plan

- 1. Palm Springs Development Project**
- 2. Athletics Fields and Facilities**
- 3. Science Building Renovation (50% State funded)**
- 4. Road Runner Motors**
5. Liberal Arts Building Renovation (future)
6. Social Science Building Renovation (future)

Take-Aways

- Space Inventory Report and a Capital Plan are required by Education Code for all Districts
- A rolling Five-Year Construction Plan is updated annually by Districts and submitted to the Chancellor's Office
- An updated list of Priority Projects is developed locally, reviewed and approved by the Board of Trustees and shared with stakeholders (typically summer each year) consistent with the Facilities Master Plan