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ADDENDUM NO. 1

for

**College of the Desert Auxiliary Services
Educational Master Plan
RFP #2023-05**

March 23, 2023

The following changes, additions, deletions, clarifications, or corrections shall become part of the RFP Documents for Desert Community College District Educational Master Plan RFP (#2023-05) published on March 6, 2023. All other terms, specifications, and conditions remain the same.

Clarification and Modification to the RFP

Please note the modification to the District point-of-contact for this RFP. All questions and inquiries regarding this RFP should be made in writing and e-mailed to Mamta Verma at maverma@collegeofthedesert.edu.

The District will accept either an electronic email or hard copy proposal.

Hard copy proposals must be sealed with the envelope(s) clearly marked in the lower left-hand corner “**Sealed Proposal for Educational Master Plan (RFP #2023-05)**” to the following address:

- College of the Desert
Attn: Purchasing Department
43500 Monterey Avenue
Palm Desert, California 92260
- An electronic copy emailed to maverma@collegeofthedesert.edu.

Questions & Answers: Request for information/request for clarifications

Q1. Is the project timeline flexible to end later? The project encompasses an Educational Master Plan and commences (at the earliest) April 18, 2023. Considering the loss of time during summer months (to maintain collegial and participative processes) and understanding the breadth and scope of the project (analysis down to the program level, external partners, etc.) the project will likely not complete until Winter 2024. Is this timeline acceptable?

Answer: The timeline is flexible.

Q2. What is the available budget or budget range for the project?

Answer: To be determined.

Q3. Is there a single executive who will serve as the lead College Liaison on this project? Who is/are the individual(s), by position title?

Answer: Val Martinez Garcia, Vice President of Instruction to start.

Q4. Has the steering committee / work group / task force for the project been created yet? If so, who is on that?

Answer: The workgroup is being assembled.