



Curriculum Committee
Agenda for Tuesday, December 1, 2020
12:30 p.m.
<https://cccconfer.zoom.us/j/9037579097>

Committee Members (11 voting):

J. Learned (Chair), A. Garcia (Adjunct), C. Reba (Arts & Media), G. Brown (Business & Applied Technology), K. Camacho (Communication & Humanities), S. Hauf (General Counseling), W. Ansley (Health Sciences & Education), J. An-Dunning (Library, DE, Student Support), J. Matthews (Math & Computer Science), R. Burns (Science), J. Cathcart (Social Sciences)

Quorum: 6 Majority: 7

Ex-Officio (non-voting): A. Nery (Vice President, Instruction), S. Fry (Student Learning Outcome Coordinator), M. Jasso (Articulation Officer), TBD (Student Representative), J. Magbuhat and R. Brazell (Curriculum & Catalog Specialists)

1. Opening Items

- 1.1 Roll Call by Academic Unit/Presence of Quorum
- 1.2 Public Comments

2. Action Items

- 2.1 APPROVAL OF AGENDA
- 2.2 APPROVAL OF NOVEMBER 19, 2020 MINUTES
- 2.3 CONSENT

New courses and Programs/substantive changes to courses and programs,
2nd READING:

New Course Designators/Subjects

- 2.3.1 ETHN – Ethnic Studies
- 2.3.2 SJS – Social Justice Studies

New Courses

- 2.3.3 AIS 020 Accessibility for Office Professionals

- 2.3.4 BUHM 047 Hospitality Law
- *Advisory: BUHM 050*
- 2.3.5 BUHM 051 Introduction to Food and Beverage Management
- 2.3.6 BUHM 054 Hospitality Supervision
- 2.3.7 DDP 116 Social Media Design
- *Advisory: ENG 001A, DDP 101 and DDP 102 or DDP 110*
- Course Modifications
- 2.3.8 AIS 005 Computer Survival Skills
- *Add hybrid modality, update catalog description and textbooks, change class size maximum **from: 32 to: 35**; update course content and objectives, SLOs, methods of evaluation, and in and out of class assignments*
- 2.3.9 **ART ARTH 033** History of Photography
- *Changed discipline **from: Art to: Art History**, add Advisory: ENG 001A, update OER textbook, course objectives, SLOs, methods of instruction and evaluation, and changed TOP code **from: 50.0605 Photography to: 50.0101 Visual and Performing Arts, General***
- 2.3.10 AUTO 340A CNG Component Function & Operation
- 2.3.11 AUTO 340B CNG Maintenance & Repair
- 2.3.12 AUTO 340C CNG Diagnosis & Troubleshoot
- 2.3.13 AUTO 340D CNG Diagnosis with Scan Tool
- 2.3.14 AUTO 341A CNG Conversion & Installation A
- 2.3.15 AUTO 341B CNG Conversion & Installation B
- 2.3.16 AUTO 349 CNG Fuel System Inspection
- *Add hybrid and online modality, update catalog description, method of evaluation and in and out of class assignments*
- 2.3.17 FILM 001 Introduction to Film
- *Change class size maximum **from: 45 to: 35***
- 2.3.18 FILM 002A Film Production I: Basic Film Production
- 2.3.19 FILM 003 Screenwriting
- *Add hybrid modality and Advisory: FILM 001 and update methods of instruction*
- 2.3.20 FILM 002B Film Production II: Advanced Film Production
- *Add Advisory: FILM 001 and FILM 003 and update methods of instruction*
- 2.3.21 FILM 002C Film Production III: Capstone
- *Add Advisory: FILM 001, remove Prerequisite: FILM 004, RTV 009, RTV 011A, RTV 013, and update methods of instruction*

- 2.3.22 FILM 004 Cinematography
- Add hybrid and online modality and Advisory: FILM 001 and FILM 002A, remove Prerequisites: FILM 002B and RTV 011A and update methods of instruction
- 2.3.23 FILM 005 On-Camera Acting & Voice Over
- Add hybrid modality and Advisory: FILM 001 and FILM 002A, and update methods of instruction
- 2.3.24 FILM 006 Documentary Filmmaking
- Add online modality and Advisory: FILM 001 and FILM 002A, remove Prerequisites: FILM 002A and RTV 010A, and update methods of instruction and evaluation
- 2.3.25 FILM 007 Film Editing
- Add online modality and Advisory: FILM 001 and FILM 002A and remove Prerequisite: FILM 002B
- 2.3.26 FILM 010A Film Production Management: Scheduling
- Add hybrid modality and remove Prerequisite: FILM 002A
- 2.3.27 FILM 010B Film Production Management: Budgeting
- 2.3.28 FILM 010C Film Production Management: Set Management
- 2.3.29 FILM 010D Film Production Management: Location Management
- Add online and hybrid modality, update catalog description and change Prerequisite: FILM 002A to Advisory, update course content and objectives, SLOs and methods of evaluation
- 2.3.30 HSAD 002 Introduction to Human Services Counseling
- 2.3.31 HSAD 025 Prevention, Intervention and Recovery
- 2.3.32 HSAD 030 Individual, Group & Family Counseling
- Add hybrid and online modality, update catalog and schedule description, methods of instruction and evaluation and out of class assignments
- 2.3.33 N 001 Basic Concepts in Nursing Practice
- 2.3.34 N 003A Concepts of Nursing Practice – Complex Alterations in Health
- Textbook updates, course content and objectives, update methods of instruction and out of class assignments
- 2.3.35 N 003B Issues in Nursing
- Add hybrid modality, update catalog and schedule description, textbook, change class size maximum **from: 30 to: 40**, update course content and objectives, methods of instruction and evaluation, and in and out of class assignments

Program Modifications

- 2.3.36 Agri-Business AS Degree
- 2.3.37 Agriculture Food Safety Certificate of Achievement
- 2.3.38 Agriculture Pest Management Certificate of Achievement
- 2.3.39 Agriculture Technician Certificate of Achievement
- 2.3.40 General Agriculture AS Degree
- *Change elective course, AIS 006 **from: 1 to: 2** units, update catalog description and PLOs*
- 2.3.41 Agriculture Office Assistant Certificate of Achievement
- *Change required course, AIS 006 **from: 1 to: 2** units and total certificate units **from: 21 to: 22**, and update PLOs*
- 2.3.42 Agriculture Office Professional Certificate of Achievement
- *Change required course, AIS 006 **from: 1 to: 2** units and total certificate units **from: 28 to: 29**, and update catalog description and PLOs*
- 2.3.43 Applications and Information Systems AS Degree
- *Add required electives AIS 003A, AIS 030 and AIS 032, change designator **from: AJ-001 and AJ-002 to: CJ 001 and CJ 002**, add CJ 004 and CJ 005, and remove AJ 005A, Change required course, AIS 006 **from: 1 to: 2** units and required units **from: 15-16 to: 16-17**, and the total degree units **from: 60-61 to: 61-62***
- 2.3.44 Construction Technology Career Preparation Certificate of Completion
- *Update PLOs and move elective courses, EMP 310A and EMP 310B **from: ACT or BIT list to: EMP list of courses***

2.4 ITEMS PULLED FROM CONSENT

2.5 COURSES AND PROGRAMS – **1st READING**

Course Modifications

- 2.5.1 GOLF 025 Golf Shop Operations
- 2.5.2 GOLF 036 Fundamentals & Rules of Golf

Originators: Nicolas Altman

Team Discussion

- Requisites and Entrance Skills
- Course Content and Units
- Methods of Instruction and Evaluation
- Articulation, GE's and Coding

New Programs - Noncredit

2.5.3 Accounting for Entrepreneurs Certificate of Completion

2.5.4 Accounting with QuickBooks Certificate of Completion

Originator: Zerryl Becker

Team Discussion

- Program Name, Descriptions, and Outcomes
- Program Requirements
- Narrative
- Attachments

Program Modifications

2.5.5 Basic Film Production Certificate of Achievement

2.5.6 Film Production Management Certificate of Achievement

Originator: Vincent Sassone

Team Discussion

- Program Name, Descriptions, and Outcomes
- Program Requirements
- Narrative
- Attachments

2.5.7 Hospitality Management AS (employment preparation)

Originator: Yolanda Bender

Team Discussion

- Program Name, Descriptions, and Outcomes
- Program Requirements
- Narrative
- Attachments

2.5.8 Course Ranking List

3. Information/Discussion

4. Good of the Order

5. Future Agenda Topics

6. Adjournment

Next Meeting: Tuesday, February 2, 2021 | 12:30 pm | via [cccconfer.zoom](https://cccconfer.zoom.us)