



## **Academic Senate – Curriculum Committee**

**Agenda for Tuesday, May 2, 2023**

**Palm Desert Campus: Berger Faculty Innovation Center**

**Indio Campus: Room- 203**

<https://cccconfer.zoom.us/j/93115939471?pwd=ZWdUVG12MjBWM2lXa051dW10ZnZIUT09>

12:30 pm – 1:50 pm

**COLLEGE OF THE DESERT MISSION:** College of the Desert provides excellent educational programs in basic skills, career and technical education, certificate, transfer preparation, associate degrees, noncredit and distance education, which are continuously evaluated and improved.

**Our programs and services contribute to the success, learning and achievement of our diverse students and the vitality of the Desert Community College District, surrounding areas and beyond.**

**\*\*\*Persons with disabilities may make a written request for a disability-related modification or accommodation, including for auxiliary aids or services, to take part in the Senate meeting. Requests should be directed to the Academic Senate President and/or Secretary as soon in advance of the Senate meeting as possible. The Senate minutes of the meeting are the official record of the actions of the Senate. The Senate meetings are governed by the Ralph M. Brown Act (California Code 54950 through 54962).**

### **Committee Members (10)**

**John Learned (Chair); Maria Teresa Moulin (Adjunct); George Brown (Applied Science); Chris Reba (Arts & Media); Gwen Earle (Business); Kristie Camacho (Communications & Humanities); Christine Schaefer (General Counseling); Ben Fitzpatrick (Health Sciences & Education); Jin An-Dunning (Library, DE, Student Support Services); Dan Kleinfelter (Math & Computer Science); Alexa Sawa (Science & Engineering); Amber Black (Social Sciences)**

**Ex-Officio (non-voting): V. Martinez-Garcia (Vice President, Instruction), C. Wild (Student Learning Outcome Coordinator), J.**

**Huntzinger (Articulation Officer), Vacant, (Student Representative), R. Brazell and T. Aguilar (Curriculum & Catalog Specialists)**

**Quorum 6 Majority 7:**

**Subject to Brown Act: Yes**

Call to Order/Roll Call

1.1 Public Comments

**1. Action Items**

2.1 Approval of Agenda

2.2 Approval of Minutes: 2/16/2023, 3/7/2023, 4/20/2023

2.3 Consent

3 Second Reading: Course Modifications

3.1.1 ART 030A: Beginning Black & White Photography (A)

Effective Term: Fall 2024. Cross-listing with DDP 135. Updating: catalog description, course content, lab content, course objectives, SLO's, methods of instruction, methods of evaluation, comparable transfer course information. Requesting: COD GE, CSU GE, IGETC GE, C-ID: ARTS 260.

3.1.2 AUTO 054D: Smog Check Inspector Training Level 1&2 (A)

3.1.3 AUTO 093A: Intro to Light & Medium Duty Diesel Systems (A)

Effective Term: Fall 2024. Updating Textbook

3.1.4 BFFA 063: Basic Fire Fighter I Academy

Effective Term: Fall 2024. Periodic Review. Updating: textbook, course content, material fees. Total material fees: ~~\$1,410.00~~-\$1,365.00. Helmet Shield ~~\$55.00-45.00~~. Helmet Suspension (New Fee): ~~\$80.00~~.

3.1.5 BFFA 063A: Basic Fire Fighter I Academy (Part 1)

Effective Term: Fall 2024. Periodic Review. Updating: textbook, course content, material fees. Total material fees: ~~\$510.00-465.00~~. Helmet Shield ~~\$55.00-45.00~~. Helmet Suspension (New Fee): ~~\$80.00~~.

3.1.6 BFFA 063B: Basic Fire Fighter I Academy (Part 2)

Effective Term: Fall 2024. Periodic Review. Updating: Textbook.

3.1.7 BUMA 027: Marketing Principles (A)

Effective Term: Fall 2024. Updating Course title: Marketing Principles, catalog and schedule description, textbook, class size maximum ~~35-40~~, course content, SLO's.

3.1.8 CART 015: Your Culinary Career (A)

Effective Term: Fall 2024. Changing course number: CART 015-018.

Updating: catalog and schedule descriptions, textbook, course content, course objectives, SLO's, methods of instruction. Removing transfer status, and C-ID: HOSP 100.

3.1.9 CSFM 070: Confined Space – Awareness

3.1.10 CSFM 077A: Fire Investigation 1A: Fire Origin & Cause Determination

3.1.11 CSFM 077B: Fire Investigation 1B: Techniques of Fire Investigation

3.1.12 CSFM 082A: Fire Apparatus Driver/Operator 1A: Emergency Vehicle Ops

3.1.13 CSFM 083C: Company Officer 2C: Fire Inspections and Investigations

3.1.14 CSFM 085A: Fire Inspector 1A: Duties and Administration

3.1.15 CSFM 085B: Fire Inspector 1B: Fire and Life Safety

3.1.16 CSFM 085C: Fire Inspector 1C: Field Inspection

3.1.17 CSFM 085D: Fire Inspector 1D: Field Inspection- California Specific

Effective Term: Fall 2024. Periodic Review. Adding 100% Modality, Updating textbook, course content.

3.1.18 FIRE 001: Principles of Emergency Services (A)

Effective Term: Fall 2024. Updating Advisory: ENG 001A-ENG-061. Course objectives, SLO's, Methods of instruction, Methods of evaluation,

3.1.19 FIRE 005: Fire Behavior & Combustion (A)

3.1.20 FIRE 006: Hazardous Materials/ICS (A)

3.1.21 FIRE 007: Principles of Fire & Emergency Services Safety & Survival (A)

3.1.22 FIRE 008: Firefighting Strategies & Tactics (A)

3.1.23 FIRE 009: Fire Protection Hydraulics and Water Supply

3.1.24 FIRE 010: Wildland Fire Technology (A)

Effective Term: Fall 2024. Updating: Methods of instruction and evaluation, textbook, Adding 100% online modalities

3.1.25 HS 015: Advanced Nutrition: Modified Diets (A)

Effective Term: Fall 2024. Adding 100% online and hybrid modalities.

Updating catalog description, textbook, and comparable transfer course information.

3.1.26 HS 065: Basic Pharmacology

Effective Term: Fall 2024. Adding hybrid modality. Updating methods of instruction and evaluation.

- 3.1.27 HS 067: Introduction to Med/Dosage Calculations  
 Effective Term: Fall 2024. Adding 100% online and hybrid modalities.  
 Updating: Methods of instruction and evaluation.
- 3.1.28 HS 073: Introduction to Public Health (A)  
 Effective Term: Fall 2024. Adding 100% online and hybrid modalities.  
 Updating textbook.
- 3.1.29 KINE 041: Core Conditioning (A)
- 3.1.30 KINE 068: Jogging, Powerwalking & Running (A)
- 3.1.31 KINE 082: Swimming (A)
- 3.1.32 KINE 094: Personal Fitness (A)
- 3.1.33 KINE 096: Weight Training (A)  
 Effective Term: Fall 2024. Updating: Lab Content, course content, grade methods: Student option- Letter Grade Only
- 3.1.34 MATH 001B: Calculus (A)  
 Effective Term: Fall 2024. Updating: Textbook, class size: 30-35, entrance skills, requisite course objectives, SLO's, and comparable transfer course information. Adding allow audit option.
- 3.1.35 MUS 001: Music Theory I (A)
- 3.1.36 MUS 002: Music Theory II (A)
- 3.1.37 MUS 003: Music Theory III (A)  
 Effective Term: Fall 2024. Adding allow audit option.
- 3.1.38 NRN 110: Foundations of Nursing Practice  
 Effective Term: Fall 2024. Updating Textbook
- 3.1.39 NRN 120C: Concepts of Nursing: Commonly Occurring Alterations: Clinical  
 Effective Term: Fall 2024. Updating: course material fees: \$155.00-  
 \$190.00/~~\$70.00-\$110.00~~, catalog description, schedule description.
- 4 Second Reading: New Courses
- 4.1.1 BUMA 121: Principles of Advertising and Promotions (A)  
 Effective Term: Fall 2024.  
 Prerequisite BUMA 027  
 Transfer Status: CSU Only
- 4.1.2 BUMA 125: Marketing Research (A)  
 Effective Term: Fall 2024.  
 Advisory: BUMA 027  
 Transfer Status: CSU Only

#### 4.1.3 HS 016: Certified Dietary Manager (A)

Effective Term: Fall 2024.

Prerequisites: HS 013, HS 015

Advisory: ENG 061

Transfer Status: CSU Only

Requesting C-ID: 130

### 5 Second Reading: Course Deletions

#### 5.1.1 AUTO 093D: Diesel Diagnostics & Troubleshooting (A)

#### 5.1.2 BUAC 310: Accounting with QuickBooks

#### 5.1.3 BUAC 351A: Introduction to Accounting Fundamentals

#### 5.1.4 BUAC 351B: Introduction to Financial Accounting

#### 5.1.5 BUAC 351C: Introduction to Managerial Accounting

#### 5.1.6 N 002: Nursing Practice for Commonly Occurring Alterations in Health

Effective Term: Fall 2024.

### 6 Second Reading: Program Modifications

#### 6.1.1 Applications and Information Systems AS Degree

Effective Term: Fall 2024. Updated catalog description, PLO's.

Removed the following from required courses: ~~AIS 002A, AIS 004A, AIS 007A, AIS 017, AIS 003A, AIS 007B, AIS 072,~~

Added the following required courses: AIS 073, AIS 074, AIS 023, AIS 013, AIS 020.

Removed the following elective courses: ~~BUMA 064, BUAC 005, AIS 030, AIS 032, CIS 086, CIS 095A, CJ 001, CJ 002, CJ 004, CJ 005, HS 061, HS 074, MC 005, BUAC 020A, BUAC 051, BUMA 020A, BUMA 026, BUMA 027~~

Added the following elective courses: BUHM 031, BUMA 010, AIS 095A CIS 095A, BUMA 095A, BUHM 095A, BUAC 095A

Degree Unit Total remains at 60 units.

#### 6.1.2 BIW I Office Support & Technologies Certificate of Achievement

~~Business Information Worker Professional Certificate of Achievement~~

Effective Term: Fall 2024. Changed Program Title. Updated catalog description, PLO's.

Removed the following required courses: ~~AIS 002A, AIS 003A, CIS 010, BUMA 094, BUMA 032, BUMA 064, BUMA 095A or BUAC 095A, CIS 095A~~

Added the following required courses: AIS 012, AIS 074, AIS 073

Certificate total remains at 12 units.

- 6.1.3 **BIW II Office Support and Technologies Certificate of Achievement**  
**Business Information Worker-Manager Certificate of Achievement**  
 Effective Term: Fall 2024. Changed Program Title. Updated catalog description, PLO's.  
 Removed the following required courses: ~~AIS 004A, AIS 006, AIS 012, AIS 017, AIS 007B.~~  
 Added the following required courses: AIS 013, AIS 023, BUHM 031, BUMA 032, BUMA 094.  
 Removed the following electives: ~~BUMA 027, BUAC 005, BUAC 010, BUAC 051, BUMA 095A BUAC 095A or BUAC 095A.~~  
 Certificate total remains at 15 units.
- 6.1.4 **BIW III Remote Office Support and Technologies Certificate of Achievement**  
**Business Remote Worker Certificate of Achievement**  
 Effective Term: Fall 2024. Changed Program Title. Updated catalog description, PLO's.  
 Removed the following required courses: ~~AIS 007B, AIS 072, AIS 021~~  
 Added the following required courses: AIS 005  
 Removed the following elective courses: ~~AIS 002A, AIS 003A, AIS 004A~~  
 Added the following elective courses: AIS 013, AIS 025, AIS 072, AIS 073, AIS 074, CIS 082C, BUMA 001, BUMA 010, AIS 095A, CIS 095A, BUMA 095A, BUHM 095A, BUAC 095A.  
 Certificate total changed from: ~~19/20~~ units to 20 Units
- 6.1.5 **Business Information Worker - Legal Office Specialist Certificate of Achievement**  
 Effective Term: Fall 2024.  
 Added the following electives: AIS 095A, AJ 095A  
 Certificate total remains at 21 units.
- 6.1.6 **Business Information Worker - Marketing Specialist Certificate of Achievement**  
 Effective Term: Fall 2024.  
 Removed the following required courses: ~~AIS 04A, AIS 007B.~~  
 Added the following required courses: AIS 074, AIS 072  
 Added the following elective course: AIS 095A  
 Certificate total remains at 19 units.
- 6.1.7 **Business Information Worker - Medical Office Specialist Certificate of Achievement**  
 Effective Term: Fall 2024.  
 Added the following electives: AIS 095A, HS 095A  
 Certificate total remains at 18 units.

### 6.1.8 Culinary AS Degree

#### ~~Culinary Management AS Degree~~

Effective Term: Fall 2024. Changed Program Title. Updated catalog description, PLO's.

Removed the following required courses: ~~CART 011~~

Added the following required courses: CART 012, CART 013, CART 041.

Removed the following electives: ~~HS 013, HS 014, BUMA 027, BUMA 028, BUMA 029, BUHM 063, CART 095A.~~

Added the following elective courses: BUHM 014, BUHM 031, BUHM 051, BUHM 054

Degree total remains changed from ~~60~~ units to 60.5

### 7 Second Reading: Program Deletions

7.1 Accounting for Entrepreneurs Certificate of Completion

7.2 Accounting with QuickBooks Certificate of Completion

Effective Term: Fall 2023.

### 8 First and Second Reading:

8.1 Allow Audit Report

8.2 CIS 040: Information & Communication Technology Essentials

Effective Term: Fall 2023. Adding Hybrid Modality

### 9 First Reading: Course Modifications

9.1 BUMA 001: Principles of Management (A)

9.2 BUMA 003: Business Statistics (A)

Effective Term: Fall 2024. Update textbook, course content, SLO's, methods of instruction & evaluation.

9.3 BUMA 010: Introduction to Business (A)

Effective Term: Fall 2024. Update textbook, course content, SLO's, methods of instruction & evaluation. Remove Advisory: RDG 061

9.4 FIRE 003: Fire Protection Systems (A)

9.5 FIRE 004: Building Construction for Fire Protection (A)

9.6 FIRE 024: Report Writing for the Fire Service

Effective Term: Fall 2024. Periodic Review.

9.7 J 003A: News Reporting & Writing (A)

Effective Term: Fall 2024. Updating Textbook

## 9.8 MUS 078C: Live Sound Reinforcement I (A)

Effective Term: Fall 2024. Adding allow audit option.

### 10 First Reading: New Courses

10.1 DSPTS 317: Community Living Skills for Students with Disabilities

10.2 DSPTS 319: Relationships and Sexual Health for Students with Disabilities

10.3 DSPTS 321: Wellness and Stress Management for Students with Disabilities

10.4 DSPTS 338: Adaptive Basic Makerspace Skills for Students with Disabilities 1

10.5 DSPTS 338: Adaptive Basic Makerspace Skills for Students with Disabilities 2

## **8. Information/Discussion Items**

8.1 2023/2024 Curriculum Timeline

## **9. Good of the Order**

## **10. Future Agenda Topics**

## **11. Adjournment**

### **Next Meeting**

Tuesday, September 5, 2023 12:30 pm – 1:50 pm