



Academic Senate – All Faculty

Agenda for Tuesday, March 5, 2024

Curriculum Committee

Palm Desert Campus: Cravens Student Services Center, Room 269

Zoom Webinar:

<https://collegeofthedesert-edu.zoom.us/j/85258679922?pwd=WjRZUDZmWE1BWWJkSXdmMGViWGFjQT09>

12:30 pm – 1:50 pm

COLLEGE OF THE DESERT MISSION: College of the Desert is an inclusive, student-centered community college providing high-quality degree, certificate, and transfer programs that are accessible, affordable, and responsive to the diverse needs of students and our community. By preparing workforce professionals and leaders, the College enhances the local economy, closes persistent equity gaps, and improves the quality of life in the Coachella Valley and surrounding communities.

*****Persons with disabilities may make a written request for a disability-related modification or accommodation, including for auxiliary aids or services, to take part in the Senate meeting. Requests should be directed to the Academic Senate President and/or Secretary as soon in advance of the Senate meeting as possible. The Senate minutes of the meeting are the official record of the actions of the Senate. The Senate meetings are governed by the Ralph M. Brown Act (California Code 54950 through 54962).**

Committee Members:

John Learned, Chair; Lisa Davenport, Adjunct; George Brown, Applied Science; Jenne Carey, Arts & Media; Gwen Earle, Business; Martha Torres Mendez, Communication & Humanities; Monica Lopez, General Counseling; Monica Camargo, Health Sciences & Education; Jin An-Dunning, Library, DE, Student Support Services; Dan Kleinfelter, Math & Computer Science; Alexa Sawa, Science & Engineering; Amber Black, Social Sciences

Guests and Ex-Officio: V. Martinez-Garcia (Vice President, Instruction), K. Camacho (Student Learning Outcome Coordinator), J. Huntzinger (Articulation Officer), D. Garcia, (Student Representative), R. Brazell (Curriculum & Catalog Specialist)

Recorder: Cheryl Louise Etter

Quorum 6 Majority 7:

Subject to Brown Act: Yes

1. Call to Order/Roll Call

1.1 Public Comments

2. Action Items

2.1 Approval of Agenda

2.2 Approval of Minutes: 2/15/2024

2.3 Consent

2nd Reading: New Designator and Modified Substantive Program Changes

2nd Reading: **New Course Designator**

2.3.1 MESA (Mathematics, Engineering, Science Achievement)
Department: Science

2.4 **Modified Programs** (Originator: D. Redman)

2.4.1 Advanced Transportation Technologies AS Degree

Effective Term: Spring 2025. Update catalog description and goals objectives and program learning outcomes. Change in Program Requirements: Required course: AUTO 010 changed from: **4** to: **3** units effective Fall 2022. Add required course: AUTO 042B, add electives: AUTO 012A, AUTO 013A, AUTO 044B, AUTO 044C, AUTO 046B, AUTO 093A, AUTO 093B, AUTO 093D, BUMA 010, ENGR 009, WELD 011A, and WELD 012A; and remove electives: BUMA 094, WELD 011 AND WELD 012. Change in required total units from: **32**: to: **34**. Elective unit changed from:**8**: to: **6**. Total units remain the same: 60.

2.4.2 Automotive Technology AS Degree

Effective Term: Spring 2025. Update catalog description and goals objectives and program learning outcomes. Change Program Requirements: Required course: AUTO 010 changed from: **4** to: **3** units effective Fall 2022. Add required course: AUTO 042B and add electives: AUTO 044B, AUTO 044C, AUTO 046B, ENGR 009, BUMA 010, WELD 011A and WELD 012A; and remove electives: AUTO 093C, AUTO 093D, WELD 011 and WELD 012. Change in required total units from: 35 to: 38. Elective unit change from: 6 to: 4. Total units change from: **61** to: **62**.

- 2.4.3 Automotive Air Conditioning Certificate of Achievement
Effective Term: Spring 2025. Update catalog description and goals objectives and program learning outcomes. Change Program Requirements: Add electives: AUTO 020A, AUTO 042B, AUTO 044B, AUTO 044C, AUTO 046B, and remove electives: AUTO 093C, EMP 013, EMP 016, and EMP 018. Total units change from: ~~18~~ to: 17.
- 2.4.4 Automotive Alternative Fuels Certificate of Achievement
Effective Term: Spring 2025. Update catalog description and goals objectives and program learning outcomes. No change to Program Requirements. Total units change from: ~~19~~ to: 18.
- 2.4.5 Automotive Braking Systems Certificate of Achievement
Effective Term: Spring 2025. Update catalog description and goals objectives and program learning outcomes. Change Program Requirements: Required course: AUTO 010 changed from: 4 to: 3 units effective Fall 2022. Add electives: AUTO 020A, AUTO 042B, AUTO 044B, AUTO 044C, AUTO 046B, and ACR 064; and remove electives: AUTO 093C, EMP 013, EMP 016, and EMP 018. Total units change from: ~~18~~ to: 17.
- 2.4.6 Automotive Electrical Certificate of Achievement
Effective Term: Spring 2025. Update catalog description and goals objectives and program learning outcomes. Change Program Requirements: Required course: AUTO 010 changed from: 4 to: 3 units effective Fall 2022. Total units change from: ~~19~~ to: 18.
- 2.4.7 Automotive Emissions Certificate of Achievement
Effective Term: Spring 2025. Update catalog description and goals objectives and program learning outcomes. Change Program Requirements: Required course: AUTO 010 changed from: 4 to: 3 units effective Fall 2022. Based on this, total units change from: ~~19~~ to: 18.
- 2.4.8 Automotive Engine Management Certificate of Achievement
Effective Term: Spring 2025. Update catalog description and goals objectives and program learning outcomes. Change Program Requirements: Required course: AUTO 010 changed from: 4 to: 3 units effective Fall 2022. Total units change from: ~~20~~ to: 19.
- 2.4.9 ~~General~~ Automotive **General** Service Certificate of Achievement
Effective Term: Spring 2025. Update catalog description and goals objectives and program learning outcomes. Change Program Requirements:

Required course: AUTO 010 changed from: 4 to: 3 units effective Fall 2022.
Based on this, total units change from: 26 to: 25.

2.4.10 Automotive Steering, Suspension & Alignment Certificate of Achievement

Effective Term: Spring 2025. Update catalog description and goals objectives and program learning outcomes. Change Program Requirements: Required course: AUTO 010 changed from: 4 to: 3 units effective Fall 2022. Add electives: AUTO 042B, AUTO 044B, AUTO 044C, and AUTO 046B; and remove electives: AUTO 040E, AUTO 041B, AUTO 093C, AUTO 093D, EMP 013, EMP 016, and EMP 018. Total units change from: 18 to: 17.

2.4.11 Automotive Transmission & Axle Certificate of Achievement

Effective Term: Spring 2025. Update catalog description and goals objectives and program learning outcomes. Change Program Requirements: Required course: AUTO 010 changed from: 4 to: 3 units effective Fall 2022. Add required course: Total units remain the same: 18.

2.4.12 Hybrid, Fuel-Cell & Electric Vehicle Certificate of Achievement

Effective Term: Spring 2025. Update catalog description and goals objectives and program learning outcomes. Change Program Requirements: Required course: AUTO 010 changed from: 4 to: 3 units effective Fall 2022. AUTO 011C changed from: 5 to: 4 units effective Fall 2019. Total units change from: 21 to: 19.

2.4.13 Light & Medium Duty Diesel Certificate of Achievement

Effective Term: Spring 2025. Update goals objectives and program learning outcomes. Change Program Requirements: Required course: AUTO 010 changed from: 4 to: 3 units effective Fall 2022. Removed required courses: AUTO 093C and AUTO 093D; Elective course: AUTO 011C changed from: 5 to: 4 units effective Fall 2019; Add electives: AUTO 042B, AUTO 044B, AUTO 044C, and AUTO 046B, ACR 060, ACR 064, WELD 011A and WELD 012A; and remove electives: EMP 013, EMP 016, and EMP 018. Total units change from: 18 to: 17.

Program Deactivation

2.4.14 Communication Studies AA-T Degree

Effective: Spring 2025

2.5 Items Removed from Consent

2.6 1st Reading: Modified Courses

2.6.1 CART 002: Kitchen Basics

[Effective Term: Spring 2025](#). Add online and hybrid modality. Update methods of evaluation and out of class assignments.

2.6.2 CIS 010: [Introduction to Information Systems](#) ~~Computer Literacy~~

[Effective Term: Spring 2025](#). Remove Advisory: CIS 005. Change course title, catalog and schedule description, textbooks, course and lab content, objectives and methods of instruction and evaluation. Change class size from: ~~32~~ to: [35](#). Requesting CSU GE E. Change SAM code from: ~~C—Clearly Occupational~~ to: [D Possibly Occupational](#).
(S) (A)

2.6.3 ENG 001X: English Composition with Co-Curricular Support

[Effective Term: Spring 2025](#). Add online and hybrid modality. Update schedule description, textbooks, and course content. Remove Prerequisite: ENG 061 and ESL 071 and add Prerequisite language: Eligibility for college-level composition as determined by college assessment or other appropriate method. (S) (A)

Course Deactivation

2.6.4 PS 048A: Seminar- Contemporary World Affairs

[Effective Term: Spring 2025](#).

Other Curriculum Item

2nd Reading

2.7 Curriculum Meeting Dates:

- 1st and 3rd Tuesday (effective Fall 2024)

3. Information/Discussion Items

3.1 Staggered Curriculum Schedule or Quota

- [Academic Calendar](#) with Chancellor's Office Maintenance Periods
- Chancellor's Office Memo of [Maintenance Periods](#)

3.2 CalGETC TMC Updates

- [ADT Program List](#)
- ADT Chancellor's Office [Submission Guidance](#)

Minimum Requirements – Submit for Spring 2025 term

- ADTs will require at minimum adding the CalGETC language in the CIM catalog description and Narrative document, and attaching the updated Narrative to the CIM program.
- Checking for a new TMC and updating the TMC double count and elective units field on the form, verifying all of the information, and attach this document in CIM.
- The above changes will not require Chancellor's Office submission.
- All programs that are updated with these minimum CalGETC requirements with no other changes must be submitted as a list to the Chancellor's Office with the certification form and appropriate signatures by June 1, 2025.

Additional Updates – Submit for Spring or Fall 2025 term

- AD-Ts that require additional updates need to go through the regular curriculum approval process.

AD-T Catalog descriptions must reflect the CalGETC language in the Fall 2025 Catalog.

3.3 CIM New Fields

- Department and School
- Course Equivalency – use the [Determining Course Equivalency](#) guide
 - This guide has been integrated into the adjacent CIM Course Text Bubble in the course proposal form

3.4 [Curriculum Institute](#) – July 10-13, 2024 at the Pasadena Convention Center

3.5 Common Course Numbering Update

3.6 Local Ge Pattern Updates

4. Reports/Updates

5. Good of the Order

6. Future Agenda Topics

7. Adjournment

Next Meeting

Thursday, March 21, 2024 | Time: 12:30 pm – 1:50 pm