



## Curriculum Committee

Agenda for February 7, 2017

12:30pm

Berger Faculty Innovation Center

Members (14): Donna Greene (Co-Chair), Scott Cooper (General Counseling), Maria Elena Diaz (Comm & Humanities), Courtney Doussett (Kinesiology/ECE), Jon Fernald (Library & Learning Resources), Sarah Gaete (Nursing & Health Sciences), Mike Gladych (Adjunct), Dan Kleinfelter (Math & Computer Science), Alexa Sawa (Science), Michael Smith (Social Sciences), Lisa Soccio (Arts & Media), Adam Uhlhorn (Student Services/Special Programs), Scott Ventura (Business & Applied Technology)

Ex-Officio (non-voting): Maria Jasso (Articulation Officer), Leslie Young (Dean, School of Health Sciences & Education), M. Scott Relerford (Student Representative)

Staff: Jojie Magbuhat (Curriculum & Catalog Specialist), Erin Robertson (Curriculum & Catalog Specialist)

Recorder: Cheryl Contopulos

Quorum: [7]

### 1. Call to Order/Roll Call

### 2. Action Items

#### 2.1 Approval of Agenda

#### 2.2 Approval of December 6, 2016 Minutes

#### 2.3 Resolution on 1st and 2nd Readings (2nd Read)

#### 2.4 Resolution on Listing Multiple Textbooks on the COR (1st Read)

#### 2.5 Resolution on Adoption of Class Size Calculator (1st Read)

#### 2.6 Consent Agenda

##### 2.6.1 COURSE DEACTIVATION:

- 1) CIS-081A Computer Graphics 1A
- 2) CIS-081B Computer Graphics 1B
- 3) CIS-083D Computer Graphics 2

##### 2.6.2 COURSE MODIFICATION:

- 1) COMM-017 Intercultural Communication  
*Add another textbook.*

#### 2.7 Course Modifications

- 1) AJ-002 Concepts of Criminal Law  
*Add Distance Education modality.*
- 2) NR-059 Careers in Natural Res & Agri Sciences  
**PERIODIC REVIEW:** *Add Distance Education modality.*

### 3. Information/Discussion Item(s)

#### 3.1 2016-17 Courses Due for Review

#### 3.2 New and Modified Courses effective Fall 17 Status Report

#### 3.3 New and Modified Programs Status Report

#### 3.4 ADT Updates

#### 3.5 CourseLeaf Curriculum Inventory Management (CIM) Update

### 4. Adjournment — (Next Meeting: Tuesday, February 16 – 12:30pm Berger Faculty Innovation Center)

#### Addendum 1.

##### Resolution on 1st & 2nd Readings

Whereas, the Academic Senate of the California Community Colleges (ASCCC), adopted the *Ensuring Effective Curriculum Approval Processes* in Spring of 2016 and one of the six recommendations for improving curriculum processes included the recommendation to evaluate local curriculum approval processes to ensure that “curriculum is developed, revised, and implemented in a timely manner, while preserving the integrity and rigor of the review process.”

Whereas, our current practice of approving new and substantially modified courses without a second reading in the curriculum committee does not provide time to allow for input from all constituencies prior to representatives casting votes.

Whereas, curriculum matters affect the entire college community and everyone must be allowed a voice in the process of adopting and implementing curriculum.

Resolved, as of Fall 2017, the process for voting on new and substantially modified courses and programs will be as follows: after technical review, new and substantially modified courses and programs will be agendized as a “first reading”. Faculty will present their proposals at that first reading and representatives will have time to ask questions for clarification. Representatives will have two weeks between curriculum meetings to bring proposals back to their constituents for discussion and recommendations for voting. At the second reading all proposals for new and substantially modified courses and programs will be placed on consent agenda. Any area wishing to pull from consent for further discussion will have the opportunity at that time.