



Curriculum Committee

March 7, 2017

12:30pm

Berger Faculty Innovation Center

Members (13): D. Greene (Chair); S. Cooper (General Counseling), M.E. Diaz (Comm & Humanities), C. Doussett (Kinesiology/ECE), J. Fernald (Library & Learning Resources), S. Gaete (Nursing & Health Sciences), M. Gladych (Adjunct), D. Kleinfelter (Math & Computer Science), A. Sawa (Science), M. Smith (Social Sciences), L. Soccio (Arts & Media), A. Uhlhorn (Student Services/Special Programs), S. Ventura (Business & Applied Technology)

Ex-Officio (non-voting): M. Jasso (Articulation Officer), P. Ralston (VP Student Learning), S. Relerford (Student Representative)

Staff: J. Magbuhat (Curriculum & Catalog Specialist), E. Robertson (Curriculum & Catalog Specialist), C. Contopoulos (Recorder)

1. Call to Order and Presence of a Quorum

2. Public Comments – *inform Chair before the meeting of intent to speak*

3. Action Items

3.1 Approval of Agenda – *will be approved as submitted if there are no objections*

3.2 Approval of February 16, 2017 Minutes – *will be approved as submitted if no corrections*

3.3 Consent Agenda

3.3.1 COURSE MODIFICATION

Periodic Review

- 1) NR-004 Introduction to Ecosystem Management

MIS codes review: Update TOP Codes, SAM Codes, and program status.

- 2) AGBU-095A Agri-business Work Experience (TOP Code)
- 3) ART-002A History Of Western Art I: Prehistoric To Medieval (TOP Code)
- 4) ART-002B History Of Western Art II: Renaissance To Contemporary (TOP Code)
- 5) ART-002C History Of Modern Art (TOP Code)
- 6) ART-010 Introduction to Art (TOP Code)
- 7) ART-012A Survey Of Asian Art (TOP Code)
- 8) ART-012B Art Of Africa, Oceania, & Indigenous North America (TOP Code)
- 9) ART-012C Art Of The Ancient Americas (TOP Code)
- 10) ART-026 Gallery Display Management (TOP & SAM Codes)
- 11) ART-028 Portfolio Preparation (TOP & SAM Codes)
- 12) ART-030A Beginning Black & White Photography (TOP Code)
- 13) ART-030B Intermediate Photography (TOP Code)
- 14) ART-031 Digital Photography (TOP Code)
- 15) ART-033 History of Photography (TOP Code)
- 16) BUMA-029 Retail Merchandise Management (SAM Code)
- 17) BUMA-031 Business Calculations (SAM Code)
- 18) CART-003 Principles Of Cooking (SAM Code)

- 19) CART-004 Pantry (**SAM Code**)
- 20) CART-010 Food Procurement & Cost Control (**SAM Code**)
- 21) DDP-021 New Media II (**SAM Code**)
- 22) MUS-023 Commercial Voice (**TOP & SAM Codes**)
- 23) RTV-006 Introduction To Film (**TOP Code**)
- 24) RTV-008 Contemporary World Film (**TOP Code**)
- 25) RTV-009 Intro To Media Writing For Film, TV & The Web (**TOP Code**)
- 26) TA-009 Stagecraft (**TOP & SAM Codes**)
- 27) TA-010 Introduction To Design & Production (**TOP & SAM Codes**)
- 28) TA-030 Technical Theatre Production (**TOP & SAM Codes**)
- 29) TA-031 Technical Theatre Production (**TOP & SAM Codes**)
- 30) TA-032 Technical Theatre Production (**TOP & SAM Codes**)
- 31) TA-080 Theatre Makeup (**TOP & SAM Codes**)

3.3.2 COURSE DEACTIVATION

Deactivate these courses since we are no longer certified to teach them.

- 1) AOT-001 Background Investigation Course
- 2) AOT-002 ID Theft Investigation - Basic Course
- 3) AOT-003 ID Theft Investigation - Advanced Course
- 4) AOT-004 Field Training Officer Course - Basic
- 5) AOT-005 Field Training Officer Course - Update
- 6) AOT-006 Casino-Related Crime Investigation
- 7) AOT-007 Interview & Interrogation Course - Basic
- 8) AOT-008 Interview & Interrogation Course - Adv
- 9) AOT-009 Courtroom Testimony & Demeanor
- 10) AOT-010 Internet Undercover Investigations
- 11) AOT-011 Crime Scene Investigation Course
- 12) AOT-012 Fingerprint/Specialized Technique-Latent
- 13) AOT-013 Search Warrant Preparation
- 14) AOT-014 Search Warrant Execution

3.4 Resolution on Listing Multiple Textbooks on the COR

4. Information/Discussion

4.1 Course Size Maximums and Pedagogical & Fiscal Implications

4.2 MIS Data Elements

4.3 Update to DE Form

4.4 SLO Review

4.5 Program Development Process and Criteria

4.6 Updated Meeting Dates

CANCELLED: Thursday, March 16

REMAINING MEETINGS: April 4, April 18, May 2, May 18

5. Good of the Order

6. Adjournment — (Next Meeting: Tuesday, April 4 – 12:30 Faculty Innovation Center)

Addendum

Faculty Senate Resolution re: Description of Course Textbooks on the Course Outline of Record (COR)

Whereas, the rising cost of course textbooks has been of increasing concern for the past two decades and has been discussed in the California Legislature and the Academic Senate for California Community Colleges in several position papers and resolutions since 1997 ¹;

Whereas, the Faculty Senate of the College of the Desert has recognized the need for action in reducing the cost of textbooks for students by creating a “Textbook Affordability Task Force” and by holding a Faculty Forum² to discuss this problem on Oct. 23, 2008;

Whereas, multiple textbook selections described on the Course Outline of Record engenders confusion for everyone who reviews the CORs including Curriculum Committee members, librarians, and bookstore personnel and results in hours of wasted staff time;

Whereas, there has been a long-standing practice at the College of the Desert where faculty in all subject areas will select ONE textbook to be used by instructors of all sections of that course;

Whereas, students who review CORs to determine the cost of the textbooks and materials used for a class should not have to be confused by a list of textbooks, some which will serve as the primary textbook and others which are listed as alternative choices or suggested readings;

Therefore, be it resolved:

It will be the policy of the Faculty Senate of the College of the Desert to urge faculty to be cognizant of the prohibitively expensive cost of course textbooks and to help to reduce the costs to students of buying textbooks by selecting ONE current or essential textbook to be used in all sections of courses which use textbooks, and to list these textbooks on Number 6 “Textbooks, Required Reading or Software” in the Course Outline of Record;

It will further be the policy of the Faculty Senate to encourage faculty to use existing resources at the College of the Desert to make course materials available to students without charge (E.g., COD Library Course Reserves, Open Educational Resources (OER), technological solutions, etc.).

¹ Academic Senate for California Community Colleges, Academic Senate Paper, Textbook Pricing Policies and Student Access (1997); Academic Senate Paper, Textbook Issues: Economic Pressures and Academic Values, (2004); Resolutions including *inter alia* Numbers 20.01 (1997), 20.07 (2004), 20.01 (2005), 20.01 (2010), 6.05 (2015), available at <http://www.asccc.org/home>

² College of the Desert Academic Senate – All Faculty Forum. *Minutes*. Oct. 23, 2008.