



Accreditation Work Group

Minutes for Friday, April 30, 2021

1:00 p.m. – 2:00 p.m.

Meeting Held via Zoom

Meeting Participants

Members Present

Annebelle Nery (Accreditation Liaison Officer), Brandon Toepfer, Chris Jones-Cage, Crystal Loudon, Daniel Martinez, Jermaine Cathcart, John Ramont, John White, Kassie Polovick, Kim Dozier, Mark Zacovic, Patricia Hernandez-Beltran, Sarah Fry, Sheri Willis, Tony Carrillo

Members Not Present

Bert Bitanga, Marissa Banuelos

Recorder

Jeff Larson

Meeting Minutes

1. Call to Order

- The meeting was called to order at 1:01 p.m. Quorum was present.

2. Action Items

2.1 Approval of Agenda

- The agenda was approved as presented.

| 2.1 Follow-up Items | 2.1 Task of | 2.1 Due by |
|---------------------|-------------|------------|
| None | None | None |

2.2 Approval of February 5, 2021, Minutes

- The minutes were approved as presented.

| 2.2 Follow-up Items | 2.2 Task of | 2.2 Due by |
|----------------------------------|-------------|------------|
| Post finalize minutes on webpage | Jeff Larson | 4/30/2021 |

3. Information/Discussion Items

3.1 Midterm Report

- The Midterm Report has had first and second readings by Academic Senate and College Planning Council.
- Dr. Nery shared the minor edits that have been made to the draft since that time. Edits were in the category of clarification and date correction, including the dates when 100% SLO assessment completion was reached: spring 2020 and fall 2020, not fall 2019. Some references to specific SLO assessments were not documented so alternate evidence has been provided. None of the edits changed the content of the document.
- Jeff Larson showed the [Midterm Report page](#) to the work group members. The report has approximately 85 evidence items.
- The report should be presented to the Board of Trustees at its May 21, 2021, meeting. The finalized version will be submitted to ACCJC well before the October 15, 2021, deadline.

| 3.1 Follow-up Items | 3.1 Task of | 3.1 Due by |
|---|----------------|--------------------------------|
| Present Midterm Report to Board of Trustees | Annebelle Nery | 5/21/2021 |
| Submit Midterm Report to ACCJC | Annebelle Nery | No later than October 15, 2021 |

3.2 Institutional Self-Evaluation Report (ISER): Summer 2021 Writers

- Dr. Nery discussed plans for writing the ISER for the 2024 site visit.
- Faculty who are interested in helping to write assigned sections of the ISER this summer will be compensated via TEAs. Training will be offered. You do not need to be an Accrediation expert to be a writer.
- With the retirement of Rick Rawnsley, a new ISER editor will be needed.
- Please Jeff Larson to indicate your interest.

| 3.2 Follow-up Items | 3.1.1 Task of | 3.1.1 Due by |
|---|--------------------|------------------------|
| Faculty interested in working on the ISER this summer, please contact Jeff Larson | Interested faculty | End of spring semester |

4. Adjournment

- The meeting adjourned at 1:16 p.m.

Next Meeting: to be announced