



<b>Accreditation Committee</b>		
<b>MINUTES FOR Friday, May 5, 2017</b>	<b>10:00 a.m.</b>	<b>Cravens Student Service Center, Multi-Purpose Room</b>
<b>Members Present:</b>	Amanda Phillips, Annebelle Nery (Co-Chair), Bert Bitanga (Co-Chair), Carl Farmer, Christen Smith, Courtney Doussett, Donna Greene, Jenn Baker, Kim Dozier, Leslie Young, Lisa Howell, Pamela Ralston, Rick Rawnsley, Sandra Hauf, Scott Ventura, Sheri Willis, Wendy Sanders	
<b>Members not Present:</b>	Chris Jones-Cage, Daniel Martinez, Gary Ginther, Joel Kinnamon, Luis Castellanos, Mary Anne Gularte	
<b>Guest(s):</b>	Andrea Staehle, Brandon Toepfer, John Ramont, Misti Santana, Tim Nakamura	
<b>Recorder:</b>	Mary Lou Marrujo	

**AGENDA**

<b>1. Call to Order/Roll Call – Meeting convened at 10:10 a.m.</b>		
<b>2. Action Item(s)</b>		
<b>2.1 Approval of Agenda</b>		
DISCUSSION	None.	
CONCLUSION	Agenda approved as amended.	
<b>FOLLOW-UP ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<b>2.2 Approval of March 10, 2017 Minutes</b>		
DISCUSSION	None.	
CONCLUSION	Minutes approved as submitted.	
<b>FOLLOW-UP ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<b>3. Information/Discussion Item(s)</b>		
<b>3.1 Progress Updates – Co-Chairs</b>		
DISCUSSION	<p>Dr. Nery advised that published copies of the self-study will be ready the first week of June. During the month of May, all members are to read their Standard and get familiar with the material.</p> <p>During the summer Dr. Nery, Dr. Ralston and Bert Bitanga will be creating a training schedule for all of the members, which will begin in August, to prepare for the visit in October.</p> <p>Dr. Nery went over each Standard and identified the committee members and groups that the visiting team will probably want to interview during their site visit. She continued by outlining what to expect so that everyone is prepared.</p> <p>If members have current information that they feel should be added to the self-study, send that information in a paragraph with the additional evidence to Dr.</p>	

	<p>Nery. If there are formal changes in something significant, an addendum may be submitted.</p> <p>Some of the items to prepare for the visiting team:</p> <ul style="list-style-type: none"> <li>• Access to the portal</li> <li>• Fob access to conference rooms</li> <li>• List of visiting team to Security—parking passes</li> <li>• Decorate conference rooms</li> <li>• Golf carts</li> </ul>		
CONCLUSION			
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>4. Adjournment:</b> 10:51 am			

NEXT MEETING:

TBA