



## **College Planning Council**

### **Minutes for Friday, March 26, 2021**

10:00 am – 12:00 pm

#### **Meeting Participants**

##### **Committee Members Present**

Joel Kinnamon, Kim Dozier, Elena Cruz Santoyo, Angel Meraz, Donna Greene, Juan Moreno Ibarra, Michael McJilton, Carl Farmer, Linda Emerson, Oceana Collins, Robert Holmes, David Gonzalez, Liliana Casas, Michael Gayle, Catherine Abbott, Mary Lou Marrujo, Doug Benoit, Oscar Espinoza-Parra, Sheri Willis, John Ramont, Mark Zacovic, Jeff Baker, Annebelle Nery, Pam Hunter, Daniel Martinez, Carlos Maldonado, Katie Chartier,

##### **Committee Members Not Present**

Laurilie Jackson, Pablo Romero, Patricia Hernandez, Jessica Dominguez, Jessica Enders, Ed Reed.

##### **Guest(s)**

Jeff Larson, John White, Julia Breyer, Scott Adkins

##### **Recorder**

Kayci Lydeen

#### **Meeting Minutes**

##### **1. Call to Order/Roll Call**

- 10:00am

##### **2. Action Items**

###### **2.1 Approval of Agenda**

- Approved as presented.

## **2.2 Approval of March 12, 202 Minutes**

- Sheri Willis moved to approve, seconded by John Ramont.

## **2.2 Conclusion**

- March 12, 2021 minutes approved as presented.

## **2.3 Administrative Procedure 7700 Whistleblower Protection: 2<sup>nd</sup> Reading**

- Sheri Willis moved to approve, seconded by John Ramont.
- No comments/feedback received between first and second reading.

## **2.3 Conclusion**

- Motion carried.

## **2.4 Administrative Procedure 2710 Conflict of Interest - Trustees: 2<sup>nd</sup> Reading**

- Michael McJilton moved to approve, seconded by Dr. Nery.
- No comments/feedback received between first and second reading.

## **2.4 Conclusion**

- Motion carried.

## **2.5 Assessment of Planning and Outcomes Subcommittee Recommendation Regarding Institutional Outcomes (IOs): 1<sup>st</sup> Reading**

- Dr. Nery moved to approve, seconded by Sheri Willis.
- Assessment of Planning and Outcomes subcommittee recommends to CPC to modify the existing Institutional Outcomes with two more which are Information Literacy and Social Justice.

## **2.5 Conclusion**

- Motion carried.

## **2.6 Assessment of Planning and Outcomes Subcommittee Recommendation to Adjust the Strategic Master Plan and Educational Master Plan Timelines: 1<sup>st</sup> Reading**

- John Ramont moved to approved, seconded by Sheri Willis
- Proposal to extend Strategic Master Plan and Educational Master plan from a five-year plan to a six-year so that the new Superintendent/President can participate in the development of the new plans.

### **2.6 Conclusion**

- Motion carried.

## **2.7 Administrative Procedure 4400 Community Services Programs: 1<sup>st</sup> Reading**

- Carl Farmer moved to approve, seconded by John Ramont.
- We have updated AP 4400, changes reflected in red are recommended by the Community College League of California (CCLC) and changes in blue are made by the district.

### **2.7 Conclusion**

- Motion carried.

## **2.8 Administrative Procedure 4500 Student News Media: 1<sup>st</sup> Reading**

- Dr. Nery moved to approve, seconded by Sheri Willis.
- The School of Social Arts and Science and Office of Institutional Advancement worked together to review this new Administrative Procedure and provided feedback. The text in red reflects the recommended language from Community College League of California (CCLC) and text in blue is the local/district language.

### **2.8 Conclusion**

- Motion carried.

## **2.9 Administrative Procedure 7800 Telecommuting: 1<sup>st</sup> Reading**

- Carl Farmer moved to approve, seconded by Juan Moreno Ibarra.
- In the spring of 2020 the College Planning Council approved the formation of work group to draft an Administrative Procedure for Telecommuting. All text in blue reflects local/district language. This procedure applies to permanent classified and managers and it is intended for use during normal business conditions.

## **2.9 Conclusion**

- Motion carried.

## **3. Information/Discussion Items**

### **3.1 Board Policy 4400 Community Services Programs**

- This is the corresponding Board Policy for AP 4400, all changes are provided by the Community College League of California (CCLC).

### **3.2 Board Policy 7800 Telecommuting**

- This is a new Board Policy, all language is local/district as this BP is not required by the Community College League of California (CCLC).

### **3.3 Key Performance Indicators**

- Dr. Nery reviewed the Key Performance Indicators.

## **4. Adjournment**

- 10:22am.