

DESERT COMMUNITY COLLEGE DISTRICT AUXILIARY SERVICES

MINUTES OF THE BOARD OF DIRECTORS MEETING

Date: **Tuesday, November 15, 2016**

Place: President's Conference Room, Administration Building
College of the Desert
43-500 Monterey Avenue
Palm Desert, CA 92260

1. Call to Order

The meeting was called to order at 8:15 am by Lisa Howell.

Present:

Dr. Joel Kinnamon
Lisa Howell
Dr. Mary Anne Gularte
John Ramont

2. Approval of Agenda for November 15, 2016

Lisa Howell made a motion to approve the agenda as submitted, seconded by Dr. Gularte.

No discussion.

Motion passed, all in favor, No opposed. No Abstentions.

3. Approval of Minutes from September 7, 2016 Meeting

Dr. Kinnamon made a motion to approve the minutes as submitted, seconded by Dr. Gularte.

No discussion.

Motion passed, all in favor, No opposed. No Abstentions.

4. Approval of Payments for period ending September 30, 2016

Dr. Kinnamon made a motion to approve the payments as submitted, seconded by Dr. Gularte.

No discussion.

Motion passed, all in favor, No opposed. No Abstentions.

5. Financial Reports for period ending September 30, 2016

Lisa Howell made a motion to approve the financial reports as submitted, seconded by John Ramont.

Discussion: It was noted by Lisa Howell that the financial statements did not include a balance sheet. John Ramont stated he would direct staff to provide a balance sheet to be included with the financial statements.

Motion passed, all in favor, No opposed. No Abstentions.

6. Award RFP for College Golf Center

Dr. Kinnamon made a motion to award a contract to operate the Golf Driving Range as specified in the recent Request for Proposal (RFP), seconded by John Ramont.

Discussion: Lisa Howell discussed the review of the four bid proposals that were received. Three of the four had been determined to be incomplete and inadequate, and the fourth proposal was determined to result in too great of a cost to the Auxiliary. Lisa Howell recommended that all bids be rejected, and that the Auxiliary consider an alternative means of managing the Range operations.

Motion failed, all opposed, none in favor. No Abstentions.

The meeting was adjourned at 8:54 am.