



## Desert Community College District Auxiliary Services

Board of Directors Meeting

### Minutes for Wednesday, July 21, 2021

10:00 a.m.

Zoom Conference: <https://cccconfer.zoom.us/j/94602530165>

By Phone: 1-669-900-6833; Meeting ID: 946 0253 0165

#### Meeting Participants

##### Committee Members Present

John Ramont (Chairperson), Sai Vang (Vice Chairperson), Tony Carrillo Jr. (Secretary/Treasurer), Jessica Enders (Member)

##### Committee Members Not Present

Jeff Baker (Member)

##### Recorder

Tony Carrillo Jr.

#### 1. Call to Order/Roll Call

The meeting was called to order at 3:11 p.m. by John Ramont.

#### 2. Action Items

##### 2.1 Approval of Agenda for July 21, 2021

- There were no changes made to the agenda.

##### 2.1 Conclusion

- Agenda was approved as presented with no objections.

##### 2.1 Follow-up Items

##### 2.1 Task of

##### 2.1 Due by

2.1 Follow-up Items	2.1 Task of	2.1 Due by
None.		

##### 2.2 Appointment for Jeff Baker, Interim, Superintendent/President position (former Superintendent/President retired)

- Sai Vang made a motion to appoint Jeff Baker for the Superintendent/President representative replacing the former Superintendent/President that retired, seconded by Tony Carrillo Jr.
- No discussion.

## 2.2 Conclusion

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

### 2.2 Follow-up Items

### 2.2 Task of

### 2.2 Due by

None.		
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## 2.3 Appointment for Jessica Enders, Member-At-Large Position (former member retired)

- Sai Vang made a motion to appoint Jessica Enders for the member-at-large representative replacing former member that retired, seconded by Tony Carrillo Jr.
- No discussion.

## 2.3 Conclusion

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

### 2.3 Follow-up Items

### 2.3 Task of

### 2.3 Due by

None.		
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## 2.4 Approval of March 10, 2021 Minutes

- Sai Vang made a motion to approve the minutes as presented, seconded by Jessica Enders.
- Discussion: There were no changes to the minutes.

## 2.4 Conclusion

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

### 2.4 Follow-up Items

### 2.4 Task of

### 2.4 Due by

None.		
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## 2.5 Election of Officers for FY2021-2022

- Jessica Enders nominated John Ramont as Chairperson. John Ramont accepted nomination.
- Jessica Enders nominated Sai Vang as Vice Chairperson. Sai Vang accepted nomination.
- Sai Vang nominated Tony Carrillo Jr. as Secretary/Treasurer. Tony Carrillo Jr. accepted nomination.

## 2.5 Conclusion

- Approved unanimously.

### 2.5 Follow-up Items

### 2.5 Task of

### 2.5 Due by

None.		
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## 2.6 Approve the Proposed Meeting Dates for FY2021-2022

- Sai Vang made a motion to approve the meeting dates for FY2021-2022: September 15, 2021, December 15, 2021, March 16, 2022 and June 15, 2022 from 3:30 p.m. to 4:30 p.m., seconded by Jessica Enders.

No discussion.

## 2.6 Conclusion

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

### 2.6 Follow-up Items

### 2.6 Task of

### 2.6 Due by

None.		
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## 2.7 Approval of Payments for period ending March 31, 2021

- Sai Vang made a motion to approve the payments as presented, seconded by Jessica Enders.
- Discussion: Sai Vang presented the Payments.

## 2.7 Conclusion

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

### 2.7 Follow-up Items

### 2.7 Task of

### 2.7 Due by

None.		
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## 2.8 Approve the FY2021-2022 Auxiliary Services Budget

- Sai Vang made a motion to approve the FY2021-2022 Auxiliary Services Budget as presented, seconded by Tony Carrillo Jr.
- Discussion: Sai Vang presented the FY2021-2022 Auxiliary Services Budget.

## 2.8 Conclusion

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

### 2.8 Follow-up Items

### 2.8 Task of

### 2.8 Due by

None.		
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## 2.9 Approve Pacific Dining Contract Amendment

- Jessica Enders made a motion to approve the Pacific Dining Contract Amendment as presented, seconded by Sai Vang.
- No discussion.

## 2.9 Conclusion

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

<b>2.9 Follow-up Items</b>	<b>2.9 Task of</b>	<b>2.9 Due by</b>
None.		

## **2.10 Approve eAdvancement Consulting Agreement**

- Sai Vang made a motion to approve the eAdvancement Consulting Agreement as presented, seconded by Tony Carrillo Jr.
- Discussion: Expenses have been budgeted.

### **2.10 Conclusion**

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

<b>2.10 Follow-up Items</b>	<b>2.10 Task of</b>	<b>2.10 Due by</b>
None.		

## **2.11 Approve CV Strategies Agreement for Professional Services**

- Jessica Enders made a motion to approve the CV Strategies Agreement for Professional Services as presented, seconded by Sai Vang.
- Discussion: Expenses haven't been budgeted. The contract is for marketing/branding for events such as State of the College and annual report planning. John Ramont will need to get clarification from the District and Executive Cabinet. We can't approve something that we may not have the resources for.
- John Ramont modified the motion to postpone this item until he can get clarification from the District and Executive Cabinet. A special Auxiliary Board meeting will be called to approve this, seconded by Tony Carrillo Jr.

### **2.11 Conclusion**

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

<b>2.11 Follow-up Items</b>	<b>2.7 Task of</b>	<b>2.7 Due by</b>
Schedule a Special Meeting	Tony Carrillo Jr.	ASAP

## **3.1 Information/Discussion Item**

### **3.1 Review Financial Reports for period ending March 31, 2021**

- Sai Vang presented and reviewed the financial reports.

### **3.1 Conclusion**

- Received and reviewed the financial reports for period ending March 31, 2021.

**3.1 Follow-up Items****3.1 Task of****3.1 Due by**

None.		
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**3. Adjournment**

The meeting was adjourned at 3:58 p.m. by John Ramont.

**Next Meeting**

Wednesday, September 15, 2021

3:30 p.m. – 4:30 p.m.

Zoom Meeting