



## **Desert Community College District Auxiliary Services**

Board of Directors Meeting

### **Minutes for Wednesday, December 14, 2022**

3:30 p.m.

Conference Room 101, Building C

#### **1. Call to Order/Roll Call**

The meeting was called to order at 3:30 p.m. by Dave Vigo.

Roll Call:

##### Present

- Dave Vigo, Chair
- Sai Vang, Vice Chair
- Diana Guijarro, Secretary/Treasurer
- Jessica Enders, Ed.D., Member

##### Not Present

- Martha Garcia, Ed.D., Member

#### **2. Action Items**

##### **2.1 Approval of Agenda**

- Dave Vigo made a motion to approve the agenda as presented, seconded by Sai Vang.
- Agenda was approved as presented.
- Motion passed: 3 Ayes, 0 Noes, 0 Abstain

##### **2.2 Approval of September 13, 2022 Meeting Minutes**

- Sai Vang made a motion to approve the September 13, 2022 meeting minutes as presented, seconded by Jessica Enders.
- Discussion: There were no corrections.
- Minutes were approved as presented

##### **2.2 Conclusion**

- Motion passed: 3 Ayes, 0 Noes, 0 Abstain

<b>2.2 Follow-up Items</b>	<b>2.2 Task of</b>	<b>2.3 Due by</b>
None	None	None

**2.3 Appointment for Vacant Member-At-Large seat, Diana Guijarro, Interim Director, Fiscal Services**

- Sai Vang made a motion to appoint Diana Guijarro for the Vacant Member-At-Large seat replacing the former Member-At-Large that resigned on November 30, 2022, seconded by Jessica Enders.
- Discussion: No discussion.

**2.3 Conclusion**

- Motion passed: 3 Ayes, 0 Noes, 0 Abstain

<b>2.3 Follow-up Items</b>	<b>2.3 Task of</b>	<b>2.3 Due by</b>
None	None	None

**2.4 Approval of Payments for period ending June 30, 2022**

- Sai Vang made a motion to approve the payments as presented, seconded by Dave Vigo.
- Discussion: Payments were presented and reviewed by Sai Vang.

**2.4 Conclusion**

- Motion passed: 4 Ayes, 0 Noes, 0 Abstain

<b>2.4 Follow-up Items</b>	<b>2.4 Task of</b>	<b>2.4 Due by</b>
None	None	None

**3. Information/Discussion Item**

**3.1 Review Financial Reports for period ending September 30, 2022**

- Discussion: Received and reviewed the financial reports for period ending September 30, 2022 by Sai Vang.

**3.1 Conclusion**

- Informational item.

<b>3.1 Follow-up Items</b>	<b>3.1 Task of</b>	<b>3.1 Due by</b>
None	None	None

**3.2 Update on the Request for Proposal for the Dining Services and Beverage Services**

- Discussion: Sai Vang is currently working on the Request for Proposals for the Dining Services and Beverage Services with the Food Services Advisory Workgroup to have final draft completed in January and to post by February for vendors to submit proposals. During March and April, the Food Services Advisory Committee will meet to review the RFPs, select the vendors to come to the campus for presentations to the Committee and then make a final selection for both Dining Services and Beverage Services to start July 1, 2023, as the current contracts expire June 30, 2023. The Dining Services RFP would provide dining services for Beeps Café at the Palm Desert Campus with an option to also serve the Indio Campus. The Beverage Services proposals will come from Coca-Cola and Pepsi.

### 3.2 Conclusion

- Informational item.

3.2 Follow-up Items	3.2 Task of	3.2 Due by
None	None	None

### 4. Adjournment

The meeting was adjourned at 3:49 p.m. by Dave Vigo.

### Next Meeting

Wednesday, March 15, 2023

3:30 p.m. – 4:30 p.m.

Location: Conference Room 101, Building C