

DESERT COMMUNITY COLLEGE DISTRICT AUXILIARY SERVICES

MINUTES OF THE BOARD OF DIRECTORS MEETING

Date: **Wednesday, March 14, 2018**

Place: President's Board Room, Administration Building
College of the Desert
43-500 Monterey Avenue
Palm Desert, CA 92260

1. Call to Order

The meeting was called to order at 3:07 p.m. by John Ramont.

Present:

Joel Kinnamon, Vice Chairperson
Lisa Howell, Secretary/Treasurer (by phone)
Dr. Mary Anne Gularte, Member
John Ramont, Chairperson

2. Approval of Agenda for March 14, 2018

Agenda was accepted as presented.

3. Approval of Minutes from December 13, 2017 Meeting

Vice Chairperson Kinnamon made a motion to approve the minutes as presented, seconded by Secretary/Treasurer Howell.

No Discussion.

Motion passed: 4 Ayes, 0 Noes, 0 Abstain

4. Approval of Payments for period ending December 31, 2017

Vice Chairperson Kinnamon made a motion to approve the payments as presented, seconded Member Gularte.

Discussion: Payments were presented and reviewed.

Motion passed: 4 Ayes, 0 Noes, 0 Abstain

5. Financial Reports for period ending December 31, 2017

Vice Chairperson Kinnamon made a motion to receive the financial reports as presented, seconded by Secretary/Treasurer Howell.

Discussion: John Ramont discussed golf range operations specifically reduction in revenues resulting from reduced hours of operation and staffing issues. Budget adjustments will be completed and presented for approval at an upcoming meeting.

Motion passed: 4 Ayes, 0 Noes, 0 Abstain

6. Receive 2016-2017 Audit Report

Chairperson Ramont requested this item be tabled and considered at a future meeting.

7. Spending Plans for 2018/2019

- a. Pledge**
- b. Advancement**
- c. Professional Development**

Discussion: Spending plans for the 2018-19 fiscal year were discussed including future needs for the Pledge program and the new Advancement Model. More information on the cost of the Pledge program is needed and will be discussed at a future meeting. Chair Ramont provided information on the \$180K historical commitment for professional development and its recent reduction to \$100K due to lack of recent expenditures but requests have begun to increase so he commends continuing with the \$180K budget.

8. Consider HARC WWA 2018 Sponsorship

Vice Chairman Kinnamon discussed the value of the HARC WWA Sponsorship and the past support of the Auxiliary. The Board supported continuing with the 2018 sponsorship.

9. Consider POS Replacement at Beeps Café

Chair Ramont discussed the need to update the Point of Sale system at Beeps Café. The current contract indicates COD is responsible for the system and its performance. The Board supported the upgrade/replacement. Funding was suggested to come from available capital funds such as RDA.

10. Adjournment

The meeting was adjourned at 3:45 p.m.