



ADMINISTRATIVE PROCEDURE

2365

DESERT COMMUNITY COLLEGE DISTRICT

RECORDING BOARD MEETINGS

The Office of the Superintendent/President is responsible for maintaining audio recordings of Board meetings, excluding closed session, for a minimum of 30 days following the meeting.

The audio recordings shall be made available to the public and the news media in accordance with the California Public Records Act, Government Code Section 6250, after the recording secretary has transcribed them to create the minutes of the meeting. Members of the public must schedule an appointment with the Office of the Superintendent/President to hear the taping or recording. The recording is not to leave the Office of the Superintendent/President.

Reference: Government Code Section 54953.5

Board Approval: April 18, 2008

Administrator: Superintendent/President

Executive Cabinet Review/Approval: May 9, 2017

College Planning Council Review/Approval, 1st Reading: May 12, 2017

College Planning Council Review/Approval, 2nd Reading: May 26, 2017

Board Meeting/Information Item: June 15, 2017

Next Review: June 2022