



# **ADMINISTRATIVE** **PROCEDURE**

**7310**

**DESERT COMMUNITY COLLEGE DISTRICT**

## **NEPOTISM**

This Administrative Procedure for Nepotism is defined within the Board Policy. The Board Policy is re-stated here for reference:

*The District does not prohibit the employment of relatives or domestic partners as defined by Family Code Section 297 et seq. in the same department or division, with the exception that they shall not be assigned to a regular position within the same department, division or site that has an immediate family member who is in a position to recommend or influence personnel decisions.*

*Personnel decisions include appointment, retention, evaluation, tenure, work assignment, promotion, demotion, or salary of the relative or domestic partner as defined by Family Code Section 297 et seq. Immediate family means spouse, parents, grandparents, siblings, children, grandchildren, in-laws, and domestic partner or any other relative living in the employee's home.*

*The District will make reasonable efforts to assign job duties to minimize the potential for creating an adverse impact on supervision, safety, security, or morale, or creating other potential conflicts of interest.*

*Notwithstanding the above, the District retains the right where such placement has the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest, to refuse to place spouses in the same department, division or facility. The District retains the right to reassign or transfer any person to eliminate the potential for creating an adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest.*

**Reference: Government Code Section 12940 et seq., 1090 et seq.**

Board Policy Adopted: June 14, 2005  
League Update: February 2011  
Next Review: February 2016

Administrator: E.D. Human Resources