



# **BOARD POLICY**

**6150**

**DESERT COMMUNITY COLLEGE DISTRICT**

## **DESIGNATION OF AUTHORIZED SIGNATURES**

Authority to sign orders and other transactions on behalf of the Board is delegated to the Superintendent/President and other officers appointed by the Superintendent/President. The Board shall annually designate those District employees who shall have the authority to sign orders for payment, employment and contracting on behalf of the District. All such orders shall be valid only upon final approval through minute order of the Board of Trustees.

The authorized signatures shall be filed with the Riverside County Department of Education.

**Reference: Education Code Section 85232, 85233**

Approval Date: June 14, 2005  
Board 5-year Review: April 19, 2012  
Next Review: April 2017

Administrator: VP Administrative Services