

Agenda

Desert Community College District Board of Trustees
43-500 Monterey Ave., Palm Desert, CA 92260

REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE: THURSDAY, JUNE 16, 2011

TIME: 9:30 A.M.

LOCATION: CRAVENS MULTI-PURPOSE ROOM

Persons with disabilities may make a written request for a disability-related modification or accommodation, including for auxiliary aids or services, in order to participate in the Board meeting. Requests should be directed to the Office of the President as soon in advance of the Board meeting as possible.

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

II. ROLL CALL – TRUSTEES BROUGHTON, HAYDEN, MARMAN, O’NEILL, STEFAN AND STUDENT TRUSTEE BONNER

III. SWEARING IN OF NEW STUDENT TRUSTEE: Aaron Bonner

IV. AGENDA:

A. BOARD MEETING AGENDA: Pursuant to Government Code Section 54954.2(b)(2), the Board may take action on items of business not appearing on the posted agenda, upon a determination by a 2/3 vote of the Board, or (if less than 2/3 of the members are present, a unanimous vote of those present), that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified.

B. CONFIRMATION OF AGENDA: Approve the agenda of the Regular Meeting of June 16, 2011, with any additions, corrections, or deletions.

V. PUBLIC COMMENTS (Agenda Items): PERSONS WHO WISH TO SPEAK TO THE BOARD ON ANY ITEM SHOULD COMPLETE THE “REQUEST TO ADDRESS THE BOARD” FORM AND PRESENT IT TO THE SECRETARY. PERSONS WHO WISH TO SPEAK TO THE BOARD ON ANY AGENDA ITEM MAY DO SO AT THIS TIME. THERE IS A TIME LIMIT OF 3 MINUTES PER PERSON AND 15 MINUTES PER TOPIC, UNLESS FURTHER TIME IS GRANTED BY THE BOARD.

VI. APPROVE THE MINUTES OF:

1. The Regular meetings of May 20, 2011.

VII. REPORTS

- A. GOVERNING BOARD**
- B. ASCOD**
- C. COLLEGE OF THE DESERT FOUNDATION**
- D. COLLEGE OF THE DESERT ALUMNI ASSOCIATION**
- E. ACADEMIC SENATE**
- F. FACULTY ASSOCIATION**
- G. C.O.D.A.A.**
- H. CSEA**

VIII. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

A. BUSINESS AFFAIRS – Human Resources

- 1. Classified – Change in Assignments
- 2. Classified – Appointment
- 3. Temporary Faculty – Extension of Assignment
- 4. Classified – Termination
- 5. Faculty – Partial Unpaid Leave of Absence
- 6. Classified – Unpaid Leave of Absence
- 7. Hourly Personnel – Student Workers, Tutors, Temporary & Substitute Employees
- 8. Employment Agreements
- 9. Hourly Personnel – Adjunct Faculty
- 10. Classified – Extension of Assignments
- 11. Re-Opener – CODAA – 2nd Reading
- 12. Faculty – Retirement
- 13. Leadership – Revised Job Descriptions
- 14. Leadership – New Job Description
- 15. Classified – Reclassification of Positions
- 16. Classified – New Job Description
- 17. Volunteer

B. BUSINESS AFFAIRS – Fiscal Services and Facilities Services

- 1. Approval of Contracts
- 2. Gift/Donation to the District
- 3. Payroll #11
- 4. To Approve Out-of-State Travel
- 5. Approval of Warrant Lists

IX. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

B. BUSINESS AFFAIRS - Fiscal Services and Facilities Services

1. Approval of 2013-2017 Five-Year Construction Plan
2. Declare Equipment as Surplus
3. Budget Transfer
4. 2011-12 Tentative Budget
5. Adopt Resolution #061611-2 Riverside Schools Risk Management Authority (RSRMA)

X. ITEMS OF INFORMATION

None

XI. SUGGESTIONS FOR FUTURE AGENDAS

XII. BOARD COMMENTS

XIII. ADJOURN TO CLOSED SESSION

XIV. CLOSED SESSION:

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

Specify number of potential cases: 2

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - President

3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

XV. RECONVENE TO OPEN SESSION

1. Closed session report (if any)

XVI. STUDY SESSION

1. Redistricting
2. Long-range Planning/Budget
3. Student Affairs Update
4. Other

XVII. ADJOURN

DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Services-Human Resources

Communication No. 1*

TOPIC: CLASSIFIED – CHANGE IN ASSIGNMENTS

PROPOSAL

To approve the change in assignments for the individuals on the attached listing.

BACKGROUND

The change in assignments is due to elimination of all three employees' current positions as a result of lack of funds and/or work. The first two are to be assigned to open positions while the third exercised her right to bump into the position noted.

BUDGET IMPLICATIONS

The three eliminated positions were funded through unrestricted sources. The new assigned positions are from restricted sources.

RECOMMENDATION

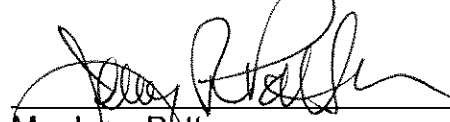
It is recommended that the change in assignment for the attached listed individuals be approved as presented.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
Resident

Employee	New Position	Department	FTE	Classified Range/Step	Effective Date	Funding Source Restricted=R Unrestricted=U
Lynda Scott	Title V Secretary	Title V	0.74	7/I	6/20/2011	R
Barbara Lokker	Secretary	PaCE	1.0	7/I	7/11/2011	R
Beatrice Esparza*	Secretary	PaCE	1.0	7/D	7/11/2011	R

*Ms. Esparza is being laid off and bumping into a secretary position.

DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs - Human Resources

Communication No. 2*

TOPIC: CLASSIFIED – APPOINTMENT

PROPOSAL

To ratify the appointment of the attached listed individuals on the effective dates indicated.

BACKGROUND

The new appointments are internal candidates who successfully interviewed and were selected for these open positions. The "old positions" for the candidates indicated with an asterisk (*) on the attached listing were eliminated as a result of lack of funds and/or work.

BUDGET IMPLICATIONS

See attached for funding sources.

RECOMMENDATION

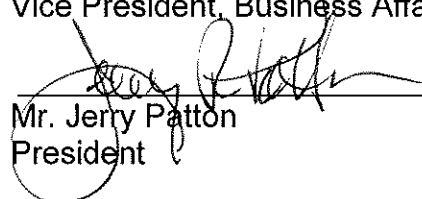
It is recommended that the appointments be ratified on the effective dates indicated.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
President

	Employee	Old Position	New Position	Department	FTE	Classified Range/Step	Effective Date	R=Restricted U=Unrestricted Funding
1)	Angelica Juarez	*Dev Ed Tech, P/T	A&R Specialist	Admissions & Records	0.73	11/F	5/31/2011	U
2)	Marisela Rosales	Secretary, EVC, P/T	A&R Technician	Admissions & Records	0.73	8/A	5/31/2011	U
3)	Gloria Viloria	*Secretary, Acad.Sen., P/T	Trf & Career Ctr Spec.	Transfer/Career Center	0.49	8/C	6/6/2011	U
4)	Roula Roe	Secretary, Title V, P/T	Trf & Career Ctr Spec.	Transfer/Career Center	0.73	8/D	5/31/2011	U
5)	Elvia Nelson	Secretary, Bilingual, P/T	Bilingual Secretary	HIS-Title V	1.0	8/B	5/23/2011	R
6)	Kristen Bossi	On-Call CDC Specialist	CDC Specialist	CDC	1.0	9/A	6/6/2011	R

*Position eliminated.

DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Services-Human Resources

Communication No. 3*

TOPIC: TEMPORARY FACULTY – EXTENSION OF ASSIGNMENT

PROPOSAL

To ratify the extension of assignment for the following individual on the effective date indicated:

Javier Madrigal, Temporary Counselor, TRIO-SSS, EVC, 1.0 FTE, Range III, Step 2, on the Certificated Salary schedule, effective 5/28/11 through 12/16/11.

BACKGROUND

Mr. Madrigal is being extended another semester as a Temporary Counselor to cover the needs of students at the East Valley Campus-Indio & Mecca/Thermal.

BUDGET IMPLICATIONS

Mr. Madrigal's salary is being funded through a restricted source.

RECOMMENDATION


It is recommended that the extension of assignment for the above-listed individual be ratified as presented.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
President

DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs-Human Resources

Communication No. 4*

TOPIC: CLASSIFIED – TERMINATION

PROPOSAL

To ratify the termination of the following individual, effective date 5/26/11:

Employee ID# 0493721

BACKGROUND

Employee did not meet the probationary period in new position.

BUDGET IMPLICATIONS

This is an unrestricted funded position.

RECOMMENDATION

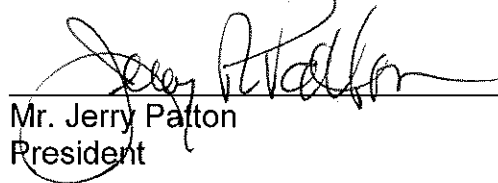
It is recommended that the termination for the individual listed above be ratified as presented.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
President

DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs-Human Resources

Communication No. 5*

TOPIC: FACULTY – PARTIAL UNPAID LEAVE OF ABSENCE

PROPOSAL

To approve the remainder of work load as partial unpaid leave of absence for one semester for the following individual:

Denise Diamond, Associate Professor, English, School of Communication & Humanities, effective fall 2011.

BACKGROUND

Ms. Diamond has been a faculty member of College of the Desert since 8/17/98 and is requesting a partial leave of absence for one semester to be taken in association with payout from load bank.

BUDGET IMPLICATIONS

7.50 SIU payout from load bank – remainder is unpaid leave.

RECOMMENDATION

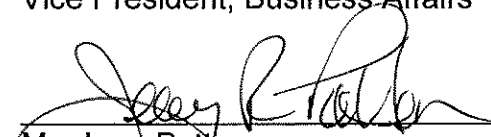
It is recommended that the partial leave of absence for the individual listed above be approved as presented.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
President

DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs-Human Resources

Communication No. 6*

TOPIC: CLASSIFIED – UNPAID LEAVE OF ABSENCE

PROPOSAL

To approve the unpaid leave of absence for one month for the following individual:

Lana Kroll, Cal Works Assistant, Cal Works/Student Affairs, .49 FTE, Range 8, Step H, on the Classified Salary schedule.

BACKGROUND

Ms. Kroll is requesting a one month unpaid leave of absence from 7/15/11 – 8/14/11. She has been a Cal Works Assistant with College of the Desert since 3/3/03.

BUDGET IMPLICATIONS

Ms. Kroll is funded through a restricted source.

RECOMMENDATION

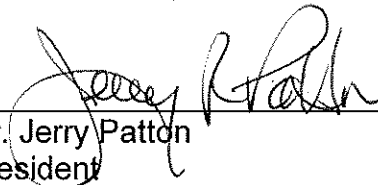
It is recommended that the leave of absence for the individual listed above be approved as presented.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
President

DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA ITEM

Date of Meeting: June 16, 2011

Area: Business Affairs-Human Resources

Communication No. 7*

TOPIC: HOURLY PERSONNEL – STUDENT WORKERS, TUTORS, TEMPORARY & SUBSTITUTE EMPLOYEES

PROPOSAL

To ratify/approve the employment of the Student Workers, Tutors, Temporary and Substitute employees as listed on the attachment.

BACKGROUND

Board policy requires the approval or ratification of all personnel appointments.

BUDGET IMPLICATIONS

The salaries of these individuals are budgeted in the General Fund unless specifically indicated as being funded by an outside source.

RECOMMENDATION

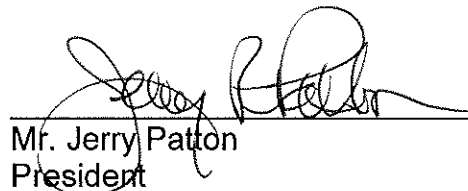
It is recommended that the listing of hourly personnel-- student workers, tutors, temporary and substitute employees be ratified/approved as presented.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
President

HOURLY PERSONNEL - STUDENT WORKERS - TUTORS - SUBSTITUTES - June 2011

Name	Title	Department	Hourly Salary	Dates/Comments	Funding Source Restricted=R Unrestricted=U
TEMPORARY:					
Sanderson, Rosemary	Substitute Exec. Admin. Asst.	Academic Affairs	\$19.50	6/6/11 - 8/2/11; substituting for employee on medical leave.	U
Filer, Patricia	Temp. Admin. Asst., Part Time	School of Arts & Sciences	\$17.68	6/6/11 - 9/9/11; temping until position is filled.	U
Armstrong, Tom	Temp ISA	Physical Education	\$14.55	5/10/11 - 5/27/11; until position filled.	U
DeArmas Perez, Yipsy	Temp Secretary, Part Time	EVC-Indio	\$13.86	6/2/11 - 9/9/11; until position is filled.	U
STUDENT WORKERS/TUTORS:					
Mariano, Anthony	Tutor	ASC	\$9.50	During Fall semester; max 20 hours/week	R & U
Van Beers, Jessica	Student Worker	ABE	\$8.50	During Summer session; max 20 hrs/week	R
Gutierrez, Maria	Student Worker	Student Health Services	\$8.50	During late Spring semester & Summer session; max 20 hrs/week	R
Talbot, Amy	Student Worker	Student Health Services	\$8.50	During Summer session; max 20 hrs/week	R
Inzunza, Iliana	Student Worker	EOPS/CARE	\$8.50	During late Spring semester & Summer session; max 15 hrs/week	R
Russom, Christopher	Student Worker	CDC	\$8.50	During late Spring semester & Summer session; max 20 hrs/week	R
Sierra-Sandoval, Angelina	Student Worker	CDC	\$8.50	During late Spring semester & Summer session; max 20 hrs/week	R
Vasquez, Angles	Student Worker	CDC	\$8.50	During late Spring semester & Summer session; max 20 hrs/week	R
Barrera, Nielila	Student Worker	CDC	\$8.50	During late Spring semester & Summer session; max 20 hrs/week	R
Homme, Gregg	Student Worker	Student Health Services	\$8.50	During Summer session; max 20 hrs/week	R

DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs - Human Resources

Communication No. *8

TOPIC: EMPLOYMENT AGREEMENTS

PROPOSAL

To approve/ratify the attached listing of employment agreements as provided.

BACKGROUND

In order to assure appropriate compliance with relevant state and Federal laws, the District is entering into employment agreements with individuals who provide particular kinds of services. Primarily these individuals will be serving as Community Education presenters or Contract Education instructors. There are also occasional agreements for specialized services which support a variety of programs within the District. In all cases, the length of service is governed by the term of the agreement and no permanency rights are attached.

BUDGET IMPLICATIONS

Funding for the various agreements is from restricted or unrestricted sources (see attached).

RECOMMENDATION

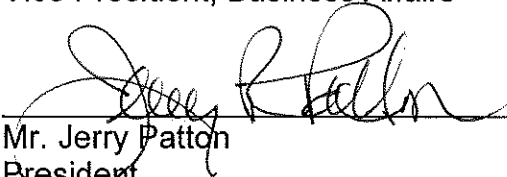
It is recommended that the attached listing of employment agreements be approved/ratified as presented.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
President

NAME	DEPARTMENT	POSITION DESCRIPTION	Terms of Employment Hours, etc.	Total Contract	Funding Source Restricted=R Unrestricted=U
Koedel, George	ASBU	HVAC Curriculum Developer - Develop curriculum guide, learning materials, equipment needs & lab guides for one of three new ACR courses. Participate in planning sessions with HVAC/R faculty.	5/2/11 - 6/30/11	\$3,400	R
Vineyard, Rebecca	PaCE	Conduct tennis class; evaluation of students and care of facility.	7/4/11 - 7/6/11; \$35/hr.	\$158	R
			TOTAL:	\$3,558	
Sparkman, Stanley	PaCE	Facilitate computer skills training for Tribal TANF members at the Torres-Martinez Coachella Valley facility.	88 hours of training; 4 hrs prep; etc.	\$65/hr trg; \$35/hr/prep; not to exceed \$6900	R
Silveira, Michael	Upward Bound	Science Instruction for Upward Bound Program.	Fall Semester on Saturdays; 9/24/11 - 12/10/11	\$40.36/hr; not to exceed \$322.88 per session	R
Underwood, Bente	Intensive English Academy	Instructor for Intensive English Academy	4/25/11 - 5/27/11; 6/6/11 - 7/29/11	\$36/hr; not to exceed \$2800	R
Munroe, Carol	Intensive English Academy	Instructor for Intensive English Academy	6/1/11 - 7/29/11	\$36/hr; not to exceed \$1400	R
Morrow, Art	Intensive English Academy	Instructor for Intensive English Academy	4/25/11 - 5/27/11; 6/6/11 - 7/29/11	\$36/hr; not to exceed \$2800	R
Janssen, Cindy	Intensive English Academy	Instructor for Intensive English Academy	6/6/11 - 7/29/11	\$36/hr; not to exceed \$1400	R
Morris, Audrey	Intensive English Academy	Instructor for Intensive English Academy	6/6/11-7/29/11	\$36/hr; not to exceed \$1400	R
Valkenburg, Linda	Fiscal Services	Provide accounting services for audit and year end preparations; any other special needs.	7/1/11 - 6/30/12	\$50/hr; not to exceed 960 hours	U
Spence, Cynthia	Student Affairs	Develop English/Math content for Enrichment Workshops; Meet daily/weekly with faculty, counselors & student support staff; present workshops in August 2011; participate in the preparation of the final report to determine the student success.	6/1/11 - 8/24/11	\$52/hr to develop curriculum & related activities; \$64/hr to deliver program; not to exceed \$7,000	R
Ortega, Laura	Student Affairs	Develop English/Math content for Enrichment Workshops; Meet daily/weekly with faculty, counselors & student support staff; present workshops in August 2011; participate in the preparation of the final report to determine the student success.	6/1/11 - 8/24/11	\$52/hr to develop curriculum & related activities; \$64/hr to deliver program; not to exceed \$7,000	R

Murphy, Joel	Student Affairs	Develop English/Math content for Enrichment Workshops; Meet daily/weekly with faculty, counselors & student support staff; present workshops in August 2011; participate in the preparation of the final report to determine the student success.	6/1/11 - 8/24/11	\$52/hr to develop curriculum & related activities; \$64/hr to deliver program; not to exceed \$7,000	R
Gubler, Michael	PaCE	Lead facilitator for the Robotics for Youth Camp; develop training materials; supervise, train & prep student assistants for role in assisting lead facilitator.	6/13 - 8/19/11	\$35/hr prep; \$55/hr; facilitate; mileage; not to exceed \$7800	R
Holmes, Robert	ASBU	Cooperative Work Experience	8/29/11-12/16/11	\$160 per student	U
Madigan, Chris	ASBU	Cooperative Work Experience	8/29/11-12/16/11	\$160 per student	U
Place, Jeff	ASBU	Cooperative Work Experience	8/29/11-12/16/11	\$160 per student	U
Bitanga, Bert	ASBU	Cooperative Work Experience	8/29/11-12/16/11	\$160 per student	U
Redman, Douglas	ASBU	Cooperative Work Experience	8/29/11-12/16/11	\$160 per student	U
Leuschner, Kurt	ASBU	Cooperative Work Experience	8/29/11-12/16/11	\$160 per student	U

DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs - Human Resources

Communication No. 9*

TOPIC: HOURLY PERSONNEL - ADJUNCT FACULTY

PROPOSAL

To approve the hourly employment of the individuals named on the attached list(s) for the Summer session 2011. No one is working in excess of .67FTE.

BACKGROUND

All employees listed possess the appropriate valid credential to teach in the disciplines assigned or meet minimum qualifications required for such disciplines.

BUDGET IMPLICATIONS

These positions are compensated according to the hourly adjunct salary schedule. All salaries are budgeted unless another funding source is indicated.

RECOMMENDATION


It is recommended that the part-time hourly employment of those individuals named on the attached list(s) be approved.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

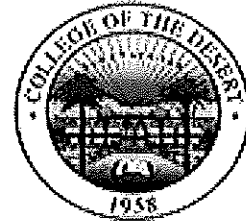
Approved by:



Mr. Jerry Patton
President

ACADEMIC AFFAIRS

DATE: 1-Jun-11
TO: Office of Human Resources
FROM: Farley Herzek, Vice President of Academic Affairs
SUBJECT: Part-Time Instructors, SUMMER 2011



These instructors are subject to appointment for one semester or less, with assignments of 67% or less of a full-time load.

New Employee					NON-CREDIT	NON-TEACHING
LNAME	FName	Department	Location	CREDIT		
Armstrong	Thomas	HPER	PDC	X		
Benavides	Eliu	SOC	PDC	X		
Bornstein	Julie	SOC	PDC	X		
Brooks	Wendy	SOC	PDC	X		
Carroll	Dennis	ABE	PDC		X	
Carroll	Jacqueline	ESL-N	PDC		X	
Castillo	Jose	HPER	PDC	X		
Clark	Leatrice	NUTR	Dist Ed	X		
Clerc	Antoine	SOC	PDC	X		
Corvan	Karen	ASC	PDC			X
Cosgrove	Kenneth	SOC	EVC	X		
Curry	Victoria	Counseling	PDC			X
Farmer	Christopher	ASC	PDC			X
Fonseca	Oscar	Counseling	PDC			X
Garcia	Artel	FOR	PDC	X		
Grimm	Fred	SOC	PDC	X		
Grotentrath	William	HPER	PDC	X		
Hertel	Arlene	ESL-N	EVC		X	
Houston	Cheryl	HPER	PDC	X		
Hummer	Katherine	ESL-N	PDC		X	
Kalpakoff	Sally	MATH	PDC	X		
Littles	Demond	HPER	PDC	X		
Lopez	Lilia	ESL-N	EVC		X	
Luyando	Sonia	ESL-N	EVC		X	
Martinez	Alicia	ECE	EVC	X		
McGuire	Cheryl	ESL-N	PDC		X	
McKail	Michael	SOC	PDC	X		
Mendoza	Liisa	FOR	PDC	X		
Morena	Micheline	ESL-N	PDC		X	
Muchenje	Kylee	ASC	EVC	X		
Munroe	Carol	ESL-N	PDC		X	
Patel	Binal	Sch Nurse	PDC			X
Pellenbarg	Robert	SCI	PDC	X		
Perlman	Joanna	ESL-N	PDC		X	

New Employee

LNAME	FName	Department	Location	CREDIT	NON-CREDIT	NON-TEACHING
Phillips	Amanda	Counseling	PDC			X
Quigley	M	NUTR	PDC	X		
Quintana	Lili	ESL-N	EVC		X	
Radzikowski	Joe	SOC	Dist Ed	X		
Rodriguez	Juanita	ESL-N	PDC		X	
Saldivar	Senorina	Counseling	PDC			X
Santucci	Allyson	ESL-N	PDC		X	
Schaefer	Racquel	Counseling	PDC			X
Silveira	Michael	SCI	PDC	X		
Steptoe	Jack	HPER	PDC	X		
Viveros	Henry	HPER	PDC	X		
Wickstrand	Christie	Sch Nurse	PDC			X
York	K.	BUS	Dist Ed	X		

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Services-Human Resources

Communication No. 10*

TOPIC: CLASSIFIED – EXTENSION OF ASSIGNMENTS

PROPOSAL

To approve/ratify the extension of assignments for the following individuals on the effective dates indicated:

1. Ignacio Meza, Campus Maintenance & Security, School of Library, Learning Resources & Distance Education, .60 FTE, Range 9, Step A, on the Classified Salary schedule.
2. Abraham Reisin, Campus Maintenance & Security, School of Library, Learning Resources & Distance Education, .60 FTE, Range 9, Step A, on the Classified Salary schedule.
3. Patricia Espinosa, TRIO Bilingual Secretary-SSS, EVC, .49 FTE, Range 8, Step A, on the Classified Salary schedule.
4. Jonathan Gorges, Computer Support Specialist, DSPS, 1.0 FTE, Range 19, Step C, on the Classified Salary schedule.
5. Tanya Bogarin, Instructional Support Specialist, ASC, 1.0 FTE, Range 9, Step I, on the Classified Salary schedule.
6. Mayra Juarez, CDC Assistant, Child Development Center, 1.0 FTE, Range 9, Step C, on the Classified Salary schedule.
7. Gerry Ann Majestic, Sr. Office Assistant, Child Development Center, .40 FTE, Range 6, Step H, on the Classified Salary schedule.
8. Cecilia Milos, Secretary, ACES, Student Affairs, .73 FTE, Range 7, Step B, on the Classified Salary schedule.
9. Sunita Dhaimade, CDC Specialist, School of Health Sciences & Education, 1.0 FTE, Range 9, Step I, on the Classified Salary schedule.
10. Rena Maddox, CDC Specialist, School of Health Sciences & Education, 1.0 FTE, Range 9, Step I, on the Classified Salary schedule.
11. Barbara Reilley-Jacobsen, Sr. Office Asst., CDC, School of Health Sciences & Education, .40 FTE, Range 6, Step I, on the Classified Salary schedule.
12. Diane Gagnon, CDC Specialist, School of Health Sciences & Education, 1.0 FTE, Range 9, Step B, on the Classified Salary schedule.

BACKGROUND

1. Mr. Meza is currently a 24-hour per week, 9-month employee, and his time has been extended to 12 months, from 5/30/11 to 8/25/11, to provide security and maintenance during the summer months for the COD Mecca/Thermal campus.
2. Mr. Reisin is currently a 24-hour per week, 9-month employee, and his time has been extended to 12 months, from 5/30/11 to 8/25/11, to provide security and maintenance during the summer months for the COD Mecca/Thermal campus.
3. Ms. Espinosa is currently a 19.5-hour per week, 12-month employee, and her time has been extended to 29 hours per week from 5/16/11 – 12/31/11, to extend time and expand services for Summer Bridge Program.
4. Mr. Gorges is currently a 40-hour per week, 11-month employee, and his time has been extended to 12 months, from 7/15/11 – 8/12/11, to work on significant projects that require attention over the summer in Student Health Services in order for new capabilities to be implemented for the Fall Semester 2011.
5. Ms. Bogarin is currently a 40-hour per week, 10-month employee, and her time has been extended 8 weeks, 6/13/11 – 7/28/11, to assist with summer school.
6. Ms. Juarez is currently a 40-hour per week, 11-month employee, and her time has been extended 3 weeks, 6/1/11 – 6/21/11, to assist with summer session.
7. Ms. Majestic is currently a 16-hour per week, 9-month employee, and her time has been extended from 16 to 20 hours per week, 2/18/11 – 4/5/11, to cover CDC office needs.
8. Ms. Milos is currently a 29-hour week, 10-month employee, and her time has been extended from 6/13/11 – 8/15/11, to cover the ACES program needs.
9. Ms. Dhaimade is currently a 40-hour week, 9-month employee, and her time has been extended from 6/16/11 – 8/12/11, to cover the summer months.
10. Ms. Maddox is currently a 40-hour week, 9-month employee, and her time has been extended from 5/31/11 – 8/12/11, to cover the summer months.
11. Ms. Jacobsen is currently a 15-hour week, 9-month employee, and her time has been extended from 5/31/11 – 6/8/11, to cover needs of the Child Development Center.
12. Ms. Gagnon is currently a 40-hour week, 9-month employee, and her time has been extended from 6/6/12 – 8/12/11, to cover the summer months.


BUDGET IMPLICATIONS

Item #5 is from unrestricted funding.

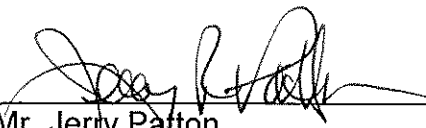
Items #1-4, & 6-12 are from restricted funding.

RECOMMENDATION

It is recommended that the extension of assignments for the above-listed individuals be approved/ratified as presented.

Prepared by: 

Dr. Edwin Deas
Vice President, Business Affairs

Approved by: 

Mr. Jerry Patton
President

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs – Human Resources

Communication No. 11*

TOPIC: RE-OPENER – CODAA - 2nd READING

PROPOSAL

To conduct a 2nd reading, requested by CODAA, to re-open the following sections for the collective bargaining agreement of the College of the Desert Adjunct Association (CODAA) to be negotiated fall 2011, effective 7/1/12:

Article XI: Grievance - Ability to modify the timelines upon mutual agreement

Article XII: Evaluations - Evaluators and use of evaluations; review of evaluation forms

Article VII: Compensation - Increase to compensation to move toward parity with full-time faculty

New Language: Adjunct Voting Rights within the District

New Language: Adjunct faculty scheduled classes prior to overload, summer and intersession scheduling

New Language: Adjunct rehire system

New Language: District-provided services to Adjuncts not rehired due to budget cuts

Language to include summer/winter intersessions throughout CBA

BACKGROUND

Currently the Board of Trustees and the College of the Desert Adjunct Association (CODAA) have an agreement pursuant to Government Code Section 3540 et. seq, which provides for annual re-openers. It is appropriate to conduct a 2nd reading regarding this re-opener at this time.

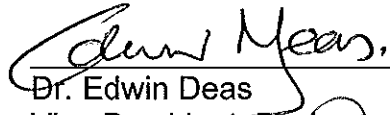
BUDGET IMPLICATIONS

Budgetary implications are unknown at this time.

RECOMMENDATION


It is recommended that the reopeners be approved as presented.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
President

DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Services-Human Resources

Communication No. 12*

TOPIC: FACULTY – RETIREMENT

PROPOSAL

To approve the retirement of the following individual on the effective date indicated:

Patricia Keller, Professor, Nursing, School of Health Sciences & Education, 1.0 FTE, will be retiring from her position effective July 1, 2011.

BACKGROUND

Ms. Keller has been with College of the Desert for the past 16 years. She has been a Professor in Nursing and has served as President, Vice President and Chief Negotiator for the California Teachers Association.

BUDGET IMPLICATIONS

Ms. Keller's salary is funded by an unrestricted source.

RECOMMENDATION

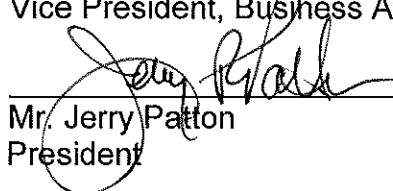
It is recommended that the above retirement be approved on the effective date indicated.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
President

DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs – Human Resources

Communication No. 13*

TOPIC: LEADERSHIP – REVISED JOB DESCRIPTIONS

PROPOSAL

To approve the attached revised job descriptions for the positions listed below:

1. Assistant Director, Clinical Services
2. Dean, School of Applied Sciences & Business
3. Dean, School of Library & Learning Resources
4. Dean, School of Arts & Sciences
5. Dean, School of Health Sciences & Education

BACKGROUND

1. To provide a job description with a new salary range as, after two separate recruitments, were unable to attract a significant candidate pool.
- 2-5. To provide a job description with current job title changes for Deans.

BUDGET IMPLICATIONS

1. The Assistant Director, Clinical Services, salary was changed from Range VII to Range VIII on the Leadership Salary schedule. Position is funded through restricted sources (Student Health).
- 2-5. No salary changes.

RECOMMENDATION

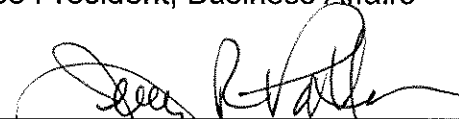
It is recommended that the above revised job descriptions be approved.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
President

DESERT COMMUNITY COLLEGE DISTRICT

ASSISTANT DIRECTOR, CLINICAL SERVICES

BASIC FUNCTION

Under the direction of the Director, Student Health and Disability Services, coordinate, plan, guide, direct, and supervise the daily functions of the clinical, health education and office operation of Student Health Services working in close consultation with the Director, Student Health and Disability Services, the College Physician and Clinical Psychologist; and train, supervise and evaluate the performance of assigned staff.

REPRESENTATIVE DUTIES

1. Plan, coordinate, supervise and evaluate nursing, health education and office operations aspects of Student Health Services including, the assessment of and treatment for medical illness or injury, referral to and follow up with the College Physician, the College Psychologist, community health care providers and/or human service agencies; health screening; health teaching and health education presentations; health promotion activities; communicable disease prevention and assists in the District-wide coordination of emergency response and crisis intervention. *E*
2. Plan and coordinate the office operations aspects of personal and/or mental health counseling services provided to students. *E*
3. Serve as a member of the Interdisciplinary Crisis Resource Committee, which coordinates responses to student emotional and psychological crisis situations on campus. Serve as a member of the Student Health Advisory Committee. Chair and/or serve on other District and regional committees related to area of responsibility. *E*
4. Develop and regularly update a resource manual for physical and mental health resources in the communities served by the District and college sites and centers, and develop effective referral procedures for students requiring care beyond services provided by the District. *E*
5. Select, train, supervise, and evaluate the performance of assigned staff; recommend transfers, reassignments, discipline, terminations, promotions and other personnel actions as appropriate. Ensure required current licensure for professional staff and services. *E*
6. Implement District policy and procedures, Board of Trustees' directives, Title V, Title XXII, Federal, State and other Chancellor's Office state wide regulatory and/or statutory mandates relative to the area of responsibility. *E*
7. Work with the Director, Student Health and Disability Services and College Physician to ensure provision of health-related services for the District that reflect current professional standards for health care service delivery and health education and to formulate and recommend District policy for health-related services and programs. *E*
8. Coordinate with the Psychologist to develop and maintain standardized procedures and protocols for all department functions, including, but not limited to: office procedures, clinical and psychological services, records management. *E*
9. Develop and maintain systems that ensure confidentiality of services and medical and psychological records of students and District employees receiving service in Student Health Services. *E*
10. Research, recommend, and administer student insurance plans offered through the District. Coordinate and facilitate student access to benefits from the District student accident insurance plan. *E*
11. Participate in planning to ensure a safe and healthful environment for District students, employees and visitors. Participate with appropriate District personnel to formulate and communicate District procedures for the appropriate response(s) in urgent situations of all kinds. Develop and direct District first aid systems, supplies and response procedures. Supervise the maintenance, analysis and reporting of District "Incident Reports". Provide consultation as needed to District instructional areas and service departments regarding health and safety issues, including the prevention and control of communicable disease. *E*

12. Work with the Director, Student Health and Disability Services and the College Psychologist to develop and manage a comprehensive physical and mental health education program. Consult with District sites, departments, faculty and staff to address concerns related to health status of individual students; develop appropriate responses to health-related issues and concerns. *E*
13. Develop and maintain an effective patient education program that is integrated into all of the services provided. Train staff to implement patient education into their roles with students. *E*
14. Develop and supervise publicity of events and programs. Assist in the development of presentations on health related subject matters to classes, student organizations, and staff groups, upon request. Develop a plan for first aid and CPR training throughout the District. Monitor and maintain the first aid kits throughout the District. *E*
15. Provide consultation and support to District instructional and service departments which serve students with special needs, i.e., ESL, EOPS, Vocational Studies DSPS, International Students in the provision of such services as mandated immunizations, health status and disability assessment. *E*
16. Conduct periodic program review and needs assessment with employees and students to identify unmet needs and to establish program priorities. Develop and maintain an effective quality assurance program for all services provided. *E*
17. Seek and participate in professional development activities. *E*
18. Meet schedules and timelines, organize multiple projects efficiently and effectively and carry out required project details throughout the year. *E*
19. Other duties and responsibilities as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of: Principles and practices of program administration; State mandates, District policy, professional standards and Federal and State laws relative to area of responsibility; healthcare administration techniques and effective management practices; effective and appropriate provision of clinical, health-related safety and emergency interventions; interrelationships between community resources and student success; effective methods of health education and promotion; systems for clinical quality assurance; interpersonal skills using tact, patience and courtesy; oral and written communication skills; cultural diversity concerns and issues; team building principles; record-keeping techniques; modern office practices, procedures and equipment.

Ability to: Plan and organize large, complex tasks; supervise the work of assigned staff; provide and supervise basic health care services including health education and promotion; implement and provide effective and appropriate clinical, related health-safety and emergency interventions; provide liaison with College departments and community resources and other colleges; work in an atmosphere of collegial decision-making; demonstrate consensus-building skills; communicate clearly, both orally and in writing; assure compliance with all applicable laws, state mandates, District policy and professional standards pertaining to area of responsibility; implement effective quality assurance interventions for services provided; demonstrate sensitivity to, and respect for, a diverse population; prioritize and schedule work; meet schedules and time lines; maintain confidentiality of student records; train and provide work direction to others; work independently and confidentially with minimal direction; exercise tact and diplomacy in dealing with sensitive or confidential matters; sit for extended periods of time; bend at the waist, kneel or crouch; lift up to 25 pounds.

EDUCATION AND EXPERIENCE

In accordance with Cal. Admin. Code title 5, § 53411:

- (1) a master's degree in nursing and a California Public Health Nurse certificate; OR
- (2) a bachelor's degree in nursing, a California Public Health Nurse certificate, and a master's degree in health education, sociology, psychology, counseling, health care administration, public health, or community health.

Five (5) years of professional nursing experience in a short term acute care setting or a healthcare setting involving relevant clinical experience and three (3) years of increasingly responsible administration/management of healthcare services including demonstrated successful experience in the supervision of health care professionals and

in health education and promotional activities; and commitment to serving individuals with diverse backgrounds, interests, goals, and abilities.

LICENSES AND OTHER REQUIREMENTS

A valid, current California license as a registered nurse from the California Board of Registered Nursing
Valid California driver's license must have an acceptable driving record and current vehicle insurance meeting State of California requirements.

WORKING CONDITIONS

Environment: Office environment. Constant interruptions. Driving a vehicle to conduct work as necessary. Requires evening and weekend responsibility.

EMPLOYMENT STATUS

Classified Supervisor

Leadership Salary Schedule VIII
Approved 6/2011

E: Essential functions of the job.

DESERT COMMUNITY COLLEGE DISTRICT

DEAN, SCHOOL OF APPLIED SCIENCES AND BUSINESS

THE POSITION

The Dean, School of Applied Sciences and Business is an Educational Administrator position as designated by the Board of Trustees of the Desert Community College District. The Dean is charged by the Board of Trustees with the satisfactory implementation of Board policy and district or college procedures as applicable to the position. In addition, the Dean is expected to make appropriate recommendations for modifications, additions, or deletions in policy and/or through the appropriate reporting authority.

Under the direction of the Vice President, Academic Affairs, the Dean is responsible for the leadership of the School by leading, planning, managing, coordinating, scheduling, and evaluating the activities of the academic disciplines, Business, Applied Sciences, the Partnership and Community Education (PaCE), Economic and Workforce Development (EWD) Centers, The Public Safety Academy (PSA), Cooperative Work Experience, and Perkins Grant required activities and other related duties and responsibilities assigned. The Dean provides academic leadership for the programs in the assigned School; to include supporting program reviews; performing faculty evaluations; facilitating student issues; and budget development, monitoring and reporting. The Dean develops linkages and partnerships with local businesses and industries; leads the development and implementation of appropriate customized education to our partners and clients; serves as the liaison between federal, state, regional and local organizations and the College; leads the activities of fee-based partnership and community education activities; serves as the liaison for economic development with the Chancellor's office; and provides representation at the Regional, State and National levels for areas assigned.

REPRESENTATIVE DUTIES

1. Develop and supervise School instruction occurring in the day, evening, summer, and intersession periods; develop class schedules to respond to student needs, produce a high quality comprehensive educational program, and meet FTES targets; use facilities effectively. *E*
2. Evaluate the needs of the School in the context of the overall educational program; work collaboratively with faculty in program assessment and improvement; evaluate the need for new programs and support new program development. *E*
3. Evaluate student and community needs, external requirements and regulations and current trends to develop program modifications and improvements. Develop institutional understanding and awareness of the economic growth and stability trends and issues of cities and counties, and or, business within the district boundaries. Translate these trends and issues into appropriate training and instructional responses by the College and determine the most appropriate form of instruction i.e.: credit, non-credit or not-for credit; fee-based or FTES. *E*
4. Develop joint venture responses, in partnership with other public agencies and the private sector, to the economic and development needs of the region; participate in statewide community college economic development initiatives designed to strengthen the local and California economy. *E*
5. Work collaboratively with faculty in School and other School Deans on planning and prioritization; participate with the administrative team to set goals and priorities. *E*
6. Coordinate and articulate program needs and curriculum identified by faculty, students, and the community. Provide leadership for School program development and articulation with feeder schools and transfer institutions. *E*
7. Work effectively and collaboratively with the Director, Education Centers, regarding EVC Indio and Mecca/Thermal and WVC course offerings. *E*
8. Provide leadership in the recruitment and hiring of full-time and adjunct faculty and support staff. *E*
9. Supervise all faculty and staff within the instructional and non-instructional program areas; supervise workload; provide in-service training; resolve conflicts; facilitate consensus decision-making. *E*
10. Evaluate all faculty and staff in accordance with the contracts between the District and employee groups. *E*

11. Regularly schedule and chair faculty and staff meetings and special meetings as needed; serve on regular and special committees as assigned by the Vice President of Academic Affairs; represent School concerns and needs to the Vice President of Academic Affairs; participate in the Academic Affairs Cabinet; and work effectively and collaboratively with Student Affairs. *E*
12. Prepare budget estimates; administer and monitor approved budgets; prepare and manage contracts for services and equipment, including donations and grants within the School. *E*
13. Coordinate scheduling of course sections in appropriate facilities; monitor classroom and lab facilities for adequate equipment, supplies and safety; work collaboratively with the appropriate departments including Maintenance & Operations and Information Technology to maintain equipment and facilities. *E*
14. Lead Perkins mandated Program Advisory Groups and ensure compliance with all policies and guidelines for funding. *E*
15. Fulfill the role as Director of Career and Technical Education to include Perkins planning, budget development, budget allocation and reporting. *E*
16. Provide leadership for the College's Economic and Workforce Development activities and any EWD Center assigned. *E*
17. Assist in student recruitment, advising, placement, registration, and retention. *E*
18. Understand information technology and support fundamental changes that are emerging with expanded use of technologies in the educational environment. *E*
19. Meet schedules and timelines, organize multiple projects efficiently and effectively, and carry out required project details throughout the year. *E*
20. Interpret county, state and federal policy and legislation governing the administration, regulations and perform other related duties. *E*
21. Develop and manage grants and special projects. *E*
22. Represent the School and the college in community related activities. *E*
23. Support innovative teaching ideas and practices to enhance student learning; support learning-centered instructional methodology. *E*
24. Seek and participate in professional development activities. *E*
25. Other duties and responsibilities as assigned.

REQUIRED PROFICIENCIES

The Dean should possess knowledge, experience and abilities to perform the above listed responsibilities and functions in an efficient, effective, harmonious manner.

KNOWLEDGE AND ABILITIES

The Dean must have the ability to exercise honesty, consistency, and sound judgment in the performance of duties; understanding of the mission and student population of California Community Colleges and the Coachella Valley; ability to work in the interests of the college as a whole; ability to work productively in a shared governance setting; strong interpersonal skills to communicate effectively with diverse constituencies within and outside the District; understanding of the intent and application of student learning outcomes; familiarity with requirements for prerequisites and course equivalencies; familiarity with new educational technologies; ability to plan, organize, direct, administer, review, and evaluate programs and services; possess an understanding and sensitivity of the diverse backgrounds of community college students. The Dean must possess knowledge of principles and practices of general management and supervision; laws and regulations governing California Community Colleges, career and technical education programs, Perkins funds, and Economic and Workforce Development programs and activities; district policies and procedures; budgeting; procedures for accreditation; curriculum development; teaching methods and techniques.

MINIMUM QUALIFICATIONS:

The Desert Community College District has established the following hiring criteria for all educational administrative positions:

Minimum qualifications for service as an Educational Administrator shall be both of the following in accordance with Title 5 section 53420:

Dean, School of Applied Sciences and Business

- Possession of a master's degree; and
- One year of formal training, internship, or leadership experience reasonably related to the administrator's administrative assignment.

LICENSES AND OTHER REQUIREMENTS

Valid California driver's license and must have an acceptable driving record and current vehicle insurance meeting State of California requirements.

WORKING CONDITIONS

Environment: Office environment. Constant interruptions. Driving a vehicle to conduct work as necessary. Requires evening and weekend responsibility.

EMPLOYMENT STATUS

Educational Administrator

E: Essential functions of the job.

Leadership XI

Approved 6/2011

DESERT COMMUNITY COLLEGE DISTRICT

DEAN, SCHOOL OF APPLIED SCIENCES AND BUSINESS, TECHNICAL AND WORKFORCE EDUCATION

THE POSITION

The Dean, School of Applied Sciences and Business, Technical and Workforce Education is an Educational Administrator position as designated by the Board of Trustees of the Desert Community College District. The Dean is charged by the Board of Trustees with the satisfactory implementation of Board policy and district or college procedures as applicable to the position. In addition, the Dean is expected to make appropriate recommendations for modifications, additions, or deletions in policy and/or through the appropriate reporting authority.

Under the direction of the Vice President, Academic Affairs, the Dean is responsible for the leadership of the School by leading, planning, managing, coordinating, scheduling, and evaluating the activities of the academic disciplines, Business, Applied Sciences; ~~the Center for Training and Development Partnership~~ and; Community Education (PaCE), Economic and Workforce Development (EWD) Centers, The Public Safety Academy (PSA), Cooperative Work Experience, and Perkins Grant required activities and other related duties and responsibilities assigned. The Dean provides academic leadership for the programs in the assigned School; to include supporting program reviews; performing faculty evaluations; facilitating student issues; and budget development, monitoring and reporting. The Dean develops linkages and partnerships with local businesses and industries; leads the development and implementation of appropriate customized education to our partners and clients; serves as the liaison between federal, state, regional and local organizations and the College; leads the activities of fee-based partnership and community education activities; serves as the liaison for economic development with the Chancellor's office; and provides representation at the Regional, State and National Levels for areas assigned.

REPRESENTATIVE DUTIES

1. Develop and supervise School instruction occurring in the day, evening, summer, and intersession periods; develop class schedules to respond to student needs, produce a high quality comprehensive educational program, and meet FTES targets; use facilities effectively. *E*
2. Evaluate the needs of the School in the context of the overall educational program; work collaboratively with faculty in program assessment and improvement; evaluate the need for new programs and support new program development. *E*
3. Evaluate student and community needs, external requirements and regulations and current trends to develop program modifications and improvements. Develop institutional understanding and awareness of the economic growth and stability trends and issues of cities and counties, and or, business within the district boundaries. Translate these trends and issues into appropriate training and instructional responses by the College and determine the most appropriate form of instruction i.e.: credit, non-credit or not-for credit; fee-based or FTES. *E*
4. Develop joint venture responses, in partnership with other public agencies and the private sector, to the economic and development needs of the region; participate in statewide community college economic development initiatives designed to strengthen the local and California economy. *E*
5. Work collaboratively with faculty in School and other School Deans on planning and prioritization; participate with the administrative team to set goals and priorities. *E*
6. Coordinate and articulate program needs and curriculum identified by faculty, students, and the community. Provide leadership for School program development and articulation with feeder schools and transfer institutions. *E*
7. Work effectively and collaboratively with the Director, Education Centers, regarding EVC Indio and Mecca/Thermal and WVC course offerings. *E*
8. Provide leadership in the recruitment and hiring of full-time and adjunct faculty and support staff. *E*

9. Supervise all faculty and staff within the instructional and non-instructional program areas; supervise workload; provide in-service training; resolve conflicts; facilitate consensus decision-making. *E*
10. Evaluate all faculty and staff in accordance with the contracts between the District and employee groups. *E*
11. Regularly schedule and chair faculty and staff meetings and special meetings as needed; serve on regular and special committees as assigned by the Vice President of Academic Affairs; represent School concerns and needs to the Vice President of Academic Affairs; participate in the Academic Affairs Cabinet; and work effectively and collaboratively with Student Affairs. *E*
12. Prepare budget estimates; administer and monitor approved budgets; prepare and manage contracts for services and equipment, including donations and grants within the School. *E*
13. Coordinate scheduling of course sections in appropriate facilities; monitor classroom and lab facilities for adequate equipment, supplies and safety; work collaboratively with the appropriate departments including Maintenance & Operations and Information Technology to maintain equipment and facilities. *E*
14. Lead Perkins mandated Program Advisory Groups and ensure compliance with all policies and guidelines for funding. *E*
15. Fulfill the role as Director of Career and Technical Education to include Perkins planning, budget development, budget allocation and reporting. *E*
16. Provide leadership for the College's Economic and Workforce Development activities and any EWD Center assigned. *E*
17. Assist in student recruitment, advising, placement, registration, and retention. *E*
18. Understand information technology and support fundamental changes that are emerging with expanded use of technologies in the educational environment. *E*
19. Meet schedules and timelines, organize multiple projects efficiently and effectively, and carry out required project details throughout the year. *E*
20. Interpret county, state and federal policy and legislation governing the administration, regulations and perform other related duties. *E*
21. Develop and manage grants and special projects. *E*
22. Represent the School and the college in community related activities. *E*
23. Support innovative teaching ideas and practices to enhance student learning; support learning-centered instructional methodology. *E*
24. Seek and participate in professional development activities. *E*
25. Other duties and responsibilities as assigned.

REQUIRED PROFICIENCIES

The Dean should possess knowledge, experience and abilities to perform the above listed responsibilities and functions in an efficient, effective, harmonious manner.

KNOWLEDGE AND ABILITIES

The Dean must have the ability to exercise honesty, consistency, and sound judgment in the performance of duties; understanding of the mission and student population of California Community Colleges and the Coachella Valley; ability to work in the interests of the college as a whole; ability to work productively in a shared governance setting; strong interpersonal skills to communicate effectively with diverse constituencies within and outside the District; understanding of the intent and application of student learning outcomes; familiarity with requirements for prerequisites and course equivalencies; familiarity with new educational technologies; ability to plan, organize, direct, administer, review, and evaluate programs and services; possess an understanding and sensitivity of the diverse backgrounds of community college students. The Dean must possess knowledge of principles and practices of general management and supervision; laws and regulations governing California Community Colleges, career and technical education programs, Perkins funds, and Economic and Workforce Development programs and activities; district policies and procedures; budgeting; procedures for accreditation; curriculum development; teaching methods and techniques.

MINIMUM QUALIFICATIONS:

The Desert Community College District has established the following hiring criteria for all educational administrative positions:

Minimum qualifications for service as an Educational Administrator shall be both of the following in accordance with Title 5 section 53420:

- Possession of a master's degree; and
- One year of formal training, internship, or leadership experience reasonably related to the administrator's administrative assignment.

LICENSES AND OTHER REQUIREMENTS

Valid California driver's license and must have an acceptable driving record and current vehicle insurance meeting State of California requirements.

WORKING CONDITIONS

Environment: Office environment. Constant interruptions. Driving a vehicle to conduct work as necessary. Requires evening and weekend responsibility.

EMPLOYMENT STATUS

Educational Administrator

E: Essential functions of the job.

Leadership XI

| Approved 6/2011

DESERT COMMUNITY COLLEGE DISTRICT

DEAN, SCHOOL OF LIBRARY AND LEARNING RESOURCES

THE POSITION

The Dean of Library and Learning Resources, is an Educational Administrator position as designated by the Board of Trustees of the Desert Community College District. The Dean is charged by the Board of Trustees with the satisfactory implementation of Board policy and district or college procedures as applicable to the position. In addition, the Dean is expected to make appropriate recommendations for modifications, additions, or deletions in policy and/or through the appropriate reporting authority.

DEFINITION

Under the direction of the Vice President, Academic Affairs, serve as an administrator of comprehensive programs in the Library and Learning Resources. Develop, direct, manage, and recommend curriculum and course offerings, faculty and other personnel, and the facilities including the Library, Learning Resources, Distance Education, Education Centers, Academic Skills Center, Concurrent Enrollment, and the development and maintenance of curriculum database, college catalog and class schedule. Coordinate and evaluate programs in the assigned school. The position includes evening responsibility.

REPRESENTATIVE DUTIES

1. Supervise and evaluate all faculty and staff within the area of responsibility, supervise workload, provide in-service training and resolve conflicts. This responsibility includes planning, organizing, staffing, leading, coordinating and controlling the activities of the school. *E*
2. Call and preside over regularly scheduled staff meetings and special meetings as needed, serve on regular and special committees assigned by the Vice President, Academic Affairs. *E*
3. Develop annual goals and objectives for planning and evaluation purposes and operational efficiency. *E*
4. Prepare budget estimates; administer and monitor approved budgets.
5. Interpret county, state and federal policy and legislation governing the administration, regulations, and perform other related duties. *E*
6. Promote, direct, develop, supervise, and manage library and learning resource facilities, functions, and services within the District. *E*
7. Integrate and coordinate the functions and services of the library learning center with the entire college program. *E*
8. Plan and provide for the development of the library collection to support the college curriculum and continuing education for the college community. *E*
9. Oversee the development and administration of library automation and digitization programs. *E*
10. Review needs, initiate requests for positions, screen, interview, recommend for employment, and evaluate performance of employees. *E*

Dean, School of Library and Learning Resources

11. Determine specific needs for employee professional development/continuing education activities and encourage participation as appropriate. *E*
12. Monitor national trends in libraries and instructional technology. *E*
13. Interpret the services and needs of the library and learning resources to the community. *E*
14. Manage and serve on the Friends of the Library Board. *E*
15. Collaborate with Information Technology concerning District software and technologies for use in the classroom and for Distance Education courses. *E*
16. Serve as a liaison to schools involved in distance education and plan, develop, implement, and evaluate distance education programs and services. *E*
17. Facilitate, develop, direct, and supervise technical support for education in distance modalities. *E*
18. Schedule courses for distance education based library programs. *E*
19. Manage budget; facilitate academic support services, support of courseware management systems, and coordinate training needs for distance education faculty. *E*
20. Oversee and coordinate Education Centers. *E*
21. Oversee and coordinate the activities associated with the Academic Skills Center, Learning Communities and Tutoring Services, learning labs, Basic Skills Initiative, concurrent enrollment and interdisciplinary activities. *E*
22. Oversee, coordinate, and supervise the maintenance of the curriculum database and development of the college catalog and class schedule. *E*
23. Represent school concerns and needs to the Vice President, Academic Affairs; participate in the Academic Cabinet. *E*
24. Coordinate and articulate program needs and curriculum identified by faculty, students or the community. *E*
25. Meet schedules and time lines; organize multiple projects effectively and carry out required project details throughout the year. *E*
26. Represent the Schools and the college in community related activities. *E*
27. Other duties and responsibilities as assigned.

REQUIRED PROFICIENCIES

Knowledge, experience and abilities to perform the above listed responsibilities and functions in an efficient, effective, harmonious manner.

KNOWLEDGE AND ABILITIES

Knowledge of: Principles and practices of general management and supervision; laws and regulations governing California Community Colleges; district policies and procedures; budgeting; procedures for accreditation; curriculum development; teaching methods and techniques; intent and application of student learning outcomes; requirements for prerequisites and course equivalencies; new educational technologies; new library and distance learning trends; the mission and student population of California Community Colleges and the Coachella Valley; an understanding and sensitivity of the diverse backgrounds of community college students.

Ability to: Plan, organize, direct, administer, review, and evaluate programs and services; exercise honesty, consistency, and sound judgment in the performance of duties; work in the interests of the college as a whole; work productively in a shared governance setting; strong interpersonal skills; ability to establish and maintain effective, harmonious, and collaborative

Dean, School of Library and Learning Resources

relationships with a diverse population of students, staff and community; lead, train, supervise, and evaluate assigned faculty and staff; serve as an effective leadership team member.

MINIMUM QUALIFICATIONS:

The Desert Community College District has established the following hiring criteria:

- Possession of a master's from an accredited institution; and
- Two years experience in a leadership role specifically associated to Distance Education and /or in managing the daily operations of a library facility.

DESIRABLE QUALIFICATIONS:

Possession of a master's degree in library science, library and information science or a related discipline.

WORKING CONDITIONS

Environment: Office and Library environment. Constant interruptions. Driving a vehicle to conduct work as necessary. Requires evening and weekend responsibility.

EMPLOYMENT STATUS

Educational Administrator

Leadership Salary Schedule XI

E: Essential functions of the job.

DESERT COMMUNITY COLLEGE DISTRICT

DEAN, SCHOOL OF LIBRARY AND, LEARNING RESOURCES, & DISTANCE EDUCATION

THE POSITION

The Dean of Library and, Learning Resources, & Distance Education is an Educational Administrator -management position as designated by the Board of Trustees of the Desert Community College District. The Dean is charged by the Board of Trustees with the satisfactory implementation of Board policy and district or college procedures as applicable to the position. In addition, the Dean is expected to make appropriate recommendations for modifications, additions, or deletions in policy and/or through the appropriate reporting authority.

DEFINITION

Under the direction of the Vice President, Academic Affairs, serve as an administrator of comprehensive programs in the Library and, Learning Resources, & Distance Education. Develop, direct, manage, and recommend curriculum and course offerings, faculty and other personnel, and the facilities including the Library, Learning Resources, Distance Education, Off-Campus Programs Education Centers, Academic Skills Center, Learning Communities, Basic Skills Initiative, Faculty Resource Center, Concurrent Enrollment, and the development and maintenance of curriculum database, college catalog and class schedule. Coordinate and evaluate programs in the assigned school. The position includes evening responsibility.

REPRESENTATIVE DUTIES

1. Supervise and evaluate all faculty and staff within the area of responsibility, supervise workload, provide in-service training and resolve conflicts. This responsibility includes planning, organizing, staffing, leading, coordinating and controlling the activities of the school. *E*
2. Call and preside over regularly scheduled staff meetings and special meetings as needed, serve on regular and special committees assigned by the Vice President, Academic Affairs. *E*
3. Develop annual goals and objectives for planning and evaluation purposes and operational efficiency. *E*
4. Prepare budget estimates; administer and monitor approved budgets.
5. Interpret county, state and federal policy and legislation governing the administration, regulations, and perform other related duties. *E*
6. Promote, direct, develop, supervise, and manage library and learning resource facilities, functions, and services within the District. *E*
7. Integrate and coordinate the functions and services of the library learning center with the entire college program. *E*
8. Plan and provide for the development of the library collection to support the college curriculum and continuing education for the college community. *E*
9. Oversee the development and administration of library automation and digitization programs. *E*

Dean, School of Library and Learning Resources

10. Review needs, initiate requests for positions, screen, interview, recommend for employment, and evaluate performance of employees. *E*
11. Determine specific needs for employee professional development/continuing education activities and encourage participation as appropriate. *E*
12. Monitor national trends in libraries and instructional technology. *E*
13. Interpret the services and needs of the library and learning resources to the community. *E*
14. Manage and serve on the Friends of the Library Board. *E*
15. Collaborate with Information Technology concerning District software and technologies for use in the classroom and for Distance Education courses. *E*
16. Serve as a liaison to schools involved in distance education and plan, develop, implement, and evaluate distance education programs and services. *E*
17. Facilitate, develop, direct, and supervise technical support for education in distance modalities. *E*
18. Schedule courses for distance education based library programs. *E*
19. Manage budget; facilitate academic support services, support of courseware management systems, and coordinate training needs for distance education faculty. *E*
20. ~~Oversee and coordinate Off-Campus Programs~~ Education Centers. *E*
21. Oversee and coordinate the activities associated with the Academic Skills Center, Learning Communities and Tutoring Services, learning labs, Basic Skills Initiative, concurrent enrollment and interdisciplinary activities. *E*
22. Oversee, coordinate, and supervise the maintenance of the curriculum database and development of the college catalog and class schedule. *E*
23. Represent school concerns and needs to the Vice President, Academic Affairs; participate in the Academic Cabinet. *E*
24. Coordinate and articulate program needs and curriculum identified by faculty, students or the community. *E*
25. Meet schedules and time lines; organize multiple projects effectively and carry out required project details throughout the year. *E*
26. Represent the Schools and the college in community related activities. *E*
27. Other duties and responsibilities as assigned.

REQUIRED PROFICIENCIES

Knowledge, experience and abilities to perform the above listed responsibilities and functions in an efficient, effective, harmonious manner.

KNOWLEDGE AND ABILITIES

Knowledge of: Principles and practices of general management and supervision; laws and regulations governing California Community Colleges; district policies and procedures; budgeting; procedures for accreditation; curriculum development; teaching methods and techniques; intent and application of student learning outcomes; requirements for prerequisites and course equivalencies; new educational technologies; new library and distance learning trends; the mission and student population of California Community Colleges and the Coachella Valley; an understanding and sensitivity of the diverse backgrounds of community college students.

Ability to: Plan, organize, direct, administer, review, and evaluate programs and services; exercise honesty, consistency, and sound judgment in the performance of duties; work in the interests of the college as a whole; work productively in a shared governance setting; strong

Dean, School of Library and Learning Resources

interpersonal skills; ability to establish and maintain effective, harmonious, and collaborative relationships with a diverse population of students, staff and community; lead, train, supervise, and evaluate assigned faculty and staff; serve as an effective leadership team member.

MINIMUM QUALIFICATIONS:

The Desert Community College District has established the following hiring criteria:

- Possession of a master's from an accredited institution; and
- Two years experience in a leadership role specifically associated to Distance Education and /or in managing the daily operations of a library facility.

DESIRABLE QUALIFICATIONS:

Possession of a master's degree in library science, library and information science or a related discipline.

WORKING CONDITIONS

Environment: Office and Library environment. Constant interruptions. Driving a vehicle to conduct work as necessary. Requires evening and weekend responsibility.

EMPLOYMENT STATUS

Educational Administrator

Leadership Salary Schedule XI

E: Essential functions of the job.

DESERT COMMUNITY COLLEGE DISTRICT

DEAN, SCHOOL OF ARTS AND SCIENCES

THE POSITION

The Dean, School of Arts and Sciences, is an Educational Administrator position as designated by the Board of Trustees of the Desert Community College District. The Dean is charged by the Board of Trustees with the satisfactory implementation of Board policy and district or college procedures as applicable to the position. In addition, the Dean is expected to make appropriate recommendations for modifications, additions, or deletions in policy and/or through the appropriate reporting authority.

Under the direction of the Vice President, Academic Affairs, the Dean is responsible for the leadership of the School by planning, managing, coordinating, scheduling, and evaluating the activities of the academic disciplines in the School of Arts and Sciences, the Marks Center for the Arts, and other related duties and responsibilities assigned. The Dean serves as an administrator of comprehensive programs in the School of Arts and Sciences which includes Math, Science, Arts-Media, and Social Sciences. The Dean directs, manages and evaluates the curriculum and develops the course offering, including the faculty and other personnel and the facilities comprising the instructional areas. The Dean coordinates and evaluates instructional programs in the assigned School.

REPRESENTATIVE DUTIES

1. Develop and supervise School instruction occurring in the day, evening, summer, and intersession periods; develop class schedules to respond to student needs, produce a high quality comprehensive educational program, and meet FTES targets; use facilities effectively. *E*
2. Oversee the Marks Center for the Arts and student performance productions to ensure that instructional needs are met. *E*
3. Evaluate the needs of the School in the context of the overall educational program; work collaboratively with faculty in program evaluation and improvement; evaluate the need for new programs and support new program development. *E*
4. Work collaboratively with faculty in the School on college planning and prioritization; participate with the administrative team to set goals and priorities. *E*
5. Coordinate and articulate program needs and curriculum identified by faculty, students, and the community. Provide leadership for School program development and articulation with feeder schools and transfer institutions. *E*
6. Work effectively and collaboratively with the Director, Education Centers, regarding EVC Indio and Mecca/Thermal and WVC course offerings and with the Director, Partnership and Community Education, for identifying fee-based offerings. *E*
7. Provide leadership in the recruitment and hiring of full-time and adjunct faculty and support staff. *E*
8. Supervise all faculty and staff within the instructional and program areas; supervise workload; provide in-service training; resolve conflicts; facilitate consensus decision-making. *E*
9. Evaluate all faculty and staff in accordance with the contracts between the District and employee groups. *E*
10. Regularly schedule and chair faculty and staff meetings and special meetings as needed; serve on regular and special committees as assigned by the Vice President of Academic Affairs; represent the School concerns and needs to the Vice President of Academic Affairs; participate in the Academic Affairs Cabinet; and work effectively and collaboratively with Student Affairs. *E*
11. Prepare budget estimates; administer and monitor approved budgets; prepare and manage contracts for services and equipment, including donations and grants within the School. *E*
12. Coordinate scheduling of course sections in appropriate facilities; monitor classroom, lab and production facilities for adequate equipment, supplies and safety; work collaboratively with the appropriate departments including Facilities Services and Information Technology to maintain equipment and facilities. *E*

Dean, School of Arts and Sciences

13. Assist in student recruitment, advising, placement, registration, and retention. *E*
14. Understand information technology and support fundamental changes that are emerging with expanded use of technologies in the educational environment. *E*
15. Meet schedules and timelines, organize multiple projects efficiently and effectively, and carry out required project details throughout the year. *E*
16. Interpret county, state and federal policy and legislation governing the administration, regulations, and perform other related duties. *E*
17. Develop and manage grants and special projects. *E*
18. Represent the School and the college in community related activities. *E*
19. Support innovative teaching ideas and practices to enhance student learning; support learning-centered instructional methodology. *E*
20. Seek and participate in professional development activities. *E*
21. Other duties and responsibilities as assigned.

REQUIRED PROFICIENCIES

Knowledge, experience and abilities to perform the above listed responsibilities and functions in an efficient, effective, harmonious manner.

KNOWLEDGE AND ABILITIES

The Dean must have the ability to exercise honesty, consistency, and sound judgment in the performance of duties; understanding of the mission and student population of California Community Colleges and the Coachella Valley; ability to work in the interests of the college as a whole; ability to work productively in a shared governance setting; strong interpersonal skills to communicate effectively with diverse constituencies within and outside the District; possess an understanding and sensitivity of the diverse backgrounds of community college students; understanding of the intent and application of student learning outcomes; familiarity with requirements for prerequisites and course equivalencies; familiarity with new educational technologies; ability to plan, organize, direct, administer, review, and evaluate programs and services.

The Dean must possess knowledge of principles and practices of general management and supervision; laws and regulations governing California Community Colleges; district policies and procedures; budgeting; procedures for accreditation; curriculum development; teaching methods and techniques..

MINIMUM QUALIFICATIONS:

The Desert Community College District has established the following hiring criteria for all educational administrative positions:

Minimum qualifications for service as an educational administrator shall be both of the following in accordance with Title 5 section 53420:

- Possession of a master's degree; and
- One year of formal training, internship, or leadership experience reasonably related to the administrator's administrative assignment.

LICENSES AND OTHER REQUIREMENTS

Valid California driver's license and must have an acceptable driving record and current vehicle insurance meeting State of California requirements.

WORKING CONDITIONS

Environment: Office environment. Constant interruptions. Driving a vehicle to conduct work as necessary. Requires evening and weekend responsibility.

EMPLOYMENT STATUS

Educational Administrator

E: Essential functions of the job.

Leadership XI

DESERT COMMUNITY COLLEGE DISTRICT

DEAN, SCHOOL OF LIBERAL ARTS AND SCIENCES

THE POSITION

The Dean, School of Liberal Arts and Sciences, is an Educational Administrator position as designated by the Board of Trustees of the Desert Community College District. The Dean is charged by the Board of Trustees with the satisfactory implementation of Board policy and district or college procedures as applicable to the position. In addition, the Dean is expected to make appropriate recommendations for modifications, additions, or deletions in policy and/or through the appropriate reporting authority.

Under the direction of the Vice President, Academic Affairs, the Dean is responsible for the leadership of the School by planning, managing, coordinating, scheduling, and evaluating the activities of the academic disciplines in the School of Liberal Arts and Sciences, the Marks Center for the Arts, and other related duties and responsibilities assigned. The Dean serves as an administrator of comprehensive programs in the School of Liberal Arts and Sciences which includes Math, Science, Arts-Media, and Social Sciences. The Dean directs, manages and evaluates the curriculum and develops the course offering, including the faculty and other personnel and the facilities comprising the instructional areas. The Dean coordinates and evaluates instructional programs in the assigned School.

REPRESENTATIVE DUTIES

1. Develop and supervise School instruction occurring in the day, evening, summer, and intersession periods; develop class schedules to respond to student needs, produce a high quality comprehensive educational program, and meet FTES targets; use facilities effectively. *E*
2. Oversee the Marks Center for the Arts and student performance productions to ensure that instructional needs are met. *E*
3. Evaluate the needs of the School in the context of the overall educational program; work collaboratively with faculty in program evaluation and improvement; evaluate the need for new programs and support new program development. *E*
4. Work collaboratively with faculty in the School on college planning and prioritization; participate with the administrative team to set goals and priorities. *E*
5. Coordinate and articulate program needs and curriculum identified by faculty, students, and the community. Provide leadership for School program development and articulation with feeder schools and transfer institutions. *E*
6. Work effectively and collaboratively with the Director, Education Centers, regarding EVC Indio and Mecca/Thermal and WVC course offerings and with the Director, Center for Training & Development/Partnership and Community Education, for identifying fee-based offerings. *E*
7. Provide leadership in the recruitment and hiring of full-time and adjunct faculty and support staff. *E*
8. Supervise all faculty and staff within the instructional and program areas; supervise workload; provide in-service training; resolve conflicts; facilitate consensus decision-making. *E*
9. Evaluate all faculty and staff in accordance with the contracts between the District and employee groups. *E*
10. Regularly schedule and chair faculty and staff meetings and special meetings as needed; serve on regular and special committees as assigned by the Vice President of Academic Affairs; represent the School concerns and needs to the Vice President of Academic Affairs; participate in the Academic Affairs Cabinet; and work effectively and collaboratively with Student Affairs. *E*
11. Prepare budget estimates; administer and monitor approved budgets; prepare and manage contracts for services and equipment, including donations and grants within the School. *E*
12. Coordinate scheduling of course sections in appropriate facilities; monitor classroom, lab and production facilities for adequate equipment, supplies and safety; work collaboratively with the appropriate

departments including ~~Facilities Services Maintenance & Operations~~ and Information Technology to maintain equipment and facilities. *E*

13. Assist in student recruitment, advising, placement, registration, and retention. *E*
14. Understand information technology and support fundamental changes that are emerging with expanded use of technologies in the educational environment. *E*
15. Meet schedules and timelines, organize multiple projects efficiently and effectively, and carry out required project details throughout the year. *E*
16. Interpret county, state and federal policy and legislation governing the administration, regulations, and perform other related duties. *E*
17. Develop and manage grants and special projects. *E*
18. Represent the School and the college in community related activities. *E*
19. Support innovative teaching ideas and practices to enhance student learning; support learning-centered instructional methodology. *E*
20. Seek and participate in professional development activities. *E*
21. Other duties and responsibilities as assigned.

REQUIRED PROFICIENCIES

Knowledge, experience and abilities to perform the above listed responsibilities and functions in an efficient, effective, harmonious manner.

KNOWLEDGE AND ABILITIES

The Dean must have the ability to exercise honesty, consistency, and sound judgment in the performance of duties; understanding of the mission and student population of California Community Colleges and the Coachella Valley; ability to work in the interests of the college as a whole; ability to work productively in a shared governance setting; strong interpersonal skills to communicate effectively with diverse constituencies within and outside the District; possess an understanding and sensitivity of the diverse backgrounds of community college students; understanding of the intent and application of student learning outcomes; familiarity with requirements for prerequisites and course equivalencies; familiarity with new educational technologies; ability to plan, organize, direct, administer, review, and evaluate programs and services.

The Dean must possess knowledge of principles and practices of general management and supervision; laws and regulations governing California Community Colleges; district policies and procedures; budgeting; procedures for accreditation; curriculum development; teaching methods and techniques.

MINIMUM QUALIFICATIONS:

The Desert Community College District has established the following hiring criteria for all educational administrative positions:

Minimum qualifications for service as an educational administrator shall be both of the following in accordance with Title 5 section 53420:

- Possession of a master's degree; and
- One year of formal training, internship, or leadership experience reasonably related to the administrator's administrative assignment.

LICENSES AND OTHER REQUIREMENTS

Valid California driver's license and must have an acceptable driving record and current vehicle insurance meeting State of California requirements.

WORKING CONDITIONS

Environment: Office environment. Constant interruptions. Driving a vehicle to conduct work as necessary. Requires evening and weekend responsibility.

EMPLOYMENT STATUS

Educational Administrator

E: Essential functions of the job.

Leadership XI

DESERT COMMUNITY COLLEGE DISTRICT

DEAN, SCHOOL OF HEALTH SCIENCES AND EDUCATION

THE POSITION

The Dean, School of Health Sciences and Education is an Educational Administrator position as designated by the Board of Trustees of the Desert Community College District. The Dean is charged by the Board of Trustees with the satisfactory implementation of Board policy and district or college procedures as applicable to the position. In addition, the Dean is expected to make appropriate recommendations for modifications, additions, or deletions in policy and/or through the appropriate reporting authority.

Under the direction of the Vice President, Academic Affairs, the Dean is responsible for the leadership of the School by planning, managing, coordinating, scheduling and evaluating the activities of the academic disciplines in the Health Sciences, Early Childhood Education and Physical Education/Athletics (including Registered Nursing, Vocational Nursing, Nursing Assistant, Home Health Aide, and Early Childhood Education) and other related duties and responsibilities as assigned. The Dean serves as an administrator of comprehensive programs in the Health Sciences, Early Childhood Education and Physical Education. The Dean develops, directs, manages, and evaluates the curriculum and course offerings, including the faculty and other personnel and the facilities comprising the instructional area. The Dean coordinates and evaluates instructional programs in the assigned School and oversees the child development center.

REPRESENTATIVE DUTIES

1. Develop and supervise instruction occurring in the day, evening and summer and intersession periods; develop class schedules to respond to student needs, produce a high quality comprehensive educational program, and meet FTES targets; use facilities effectively. *E*
2. Evaluate the needs of the School in the context of the overall educational program; work collaboratively with faculty in program evaluation and improvement; evaluate the need for new programs and support new program development. *E*
3. Work collaboratively with faculty in School on college planning and prioritization; participate with the administrative team to set goals and priorities. *E*
4. Coordinate and articulate program needs and curriculum identified by faculty, students and the community. Provide leadership for School program development and articulation with feeder schools and transfer institutions. *E*
5. Work effectively and collaboratively with the Director, Education Centers, regarding EVC Indio and Mecca/Thermal and WVC course offerings and with the Director, Center for Training and Development, for identifying fee-based offerings. *E*
6. Provide leadership in the recruitment and hiring of full-time and adjunct faculty and support staff, and evaluate all full-time and part-time faculty and support staff in accordance with the contracts between district and employee groups. Evaluate all faculty, staff, and managers in accordance with the contracts between the District and employee groups. *E*
7. Supervise all faculty, staff, and managers within the instructional and program areas; supervise workload; provide in-service training; resolve conflicts; facilitate consensus decision-making. *E*
8. Regularly schedule and chair faculty and staff meetings and special meetings as needed; serve on regular and special committees as assigned by the Vice-President of Academic Affairs; represent School concerns and needs to the Vice President of Academic Affairs; participate in the Academic Affairs Cabinet; and work effectively and collaboratively with Student Affairs. *E*
9. Prepare budget estimates; monitor approved budgets; prepare and manage contracts for services and equipment, including donations and grants within the School. *E*
10. Coordinate scheduling of course sections in appropriate facilities; monitor classroom and lab facilities for adequate equipment, supplies and safety; work collaboratively with the appropriate departments including Maintenance & Operations and Information Technology to maintain equipment and facilities. *E*

11. Assist in student recruitment, admissions, advising, placement, registration, and retention. *E*
12. Understand information technology and support fundamental changes that are emerging with expanded use of technologies in the educational environment. *E*
13. Meet schedules and time lines; organize multiple projects effectively and carry out required project details throughout the year. *E*
14. Interpret county, state and national policy and legislation governing the administration, regulations and perform other related duties. *E*
15. Develop and manage grants and special projects. *E*
16. Represent the School and the college in community related activities. *E*
17. Support innovative teaching ideas and practices to enhance student learning; support student learning-centered instructional methodology. *E*
18. Supervise the director of the registered and vocational nursing programs. *E*
19. Ensure program compliance with external accrediting and/or approval agencies. *E*
20. Serve as Executive Secretary for division advisory committees coordinating activities with chair. *E*
21. Initiate and maintain contractual agreements with clinical facilities utilized in School programs. *E*
22. Oversee the college child development training center to ensure operation in accordance with state and county regulations. *E*
23. Seek and participate in professional development activities. *E*
24. Other duties and responsibilities as assigned.

REQUIRED PROFICIENCIES

Knowledge, experience and abilities to perform the above listed responsibilities and functions in an efficient, effective, harmonious manner.

KNOWLEDGE AND ABILITIES

The Dean must have the ability to exercise honesty, consistency, and sound judgment in the performance of duties; understanding of the mission and student population of California Community Colleges and the Coachella Valley; ability to work in the interests of the college as a whole; ability to work productively in a shared governance setting; strong interpersonal skills to communicate effectively with diverse constituencies within and outside the District; possess an understanding and sensitivity of the diverse backgrounds of community college students; an understanding of the intent and application of student learning outcomes; familiarity with requirements for prerequisites and course equivalencies; familiarity with new educational technologies; ability to plan, organize, direct, administer, review, and evaluate programs and services. The Dean must possess knowledge of principles and practices of general management and supervision; laws and regulations governing nursing programs and the California Community Colleges; emergency medical services programs and child care centers; district policies and procedures; budgeting; procedures for accreditation; curriculum development; teaching methods and techniques.

MINIMUM QUALIFICATIONS:

The Desert Community College District has established criteria for all educational administrative positions: Minimum qualifications for service as an educational administrator shall be in accordance with Title 5 section 53420:

- Possession of a master's degree; and
- One year of formal training, internship, or leadership experience reasonably related to the administrator's administrative assignment.

LICENSES AND OTHER REQUIREMENTS

Valid California driver's license and must have an acceptable driving record and current vehicle insurance meeting State of California requirements.

WORKING CONDITIONS

Environment: Office environment. Constant interruptions. Driving a vehicle to conduct work as necessary. Requires evening and weekend responsibility.

EMPLOYMENT STATUS

Educational Administrator

E: Essential functions of the job.

Leadership Salary Schedule XI

Approved 6/11

DESERT COMMUNITY COLLEGE DISTRICT

DEAN, SCHOOL OF HEALTH SCIENCES, EARLY CHILDHOOD AND EDUCATION AND PHYSICAL EDUCATION/ATHLETICS

THE POSITION

The Dean, School of Health Sciences and Early Childhood Education and Physical Education is an Educational Administrator position as designated by the Board of Trustees of the Desert Community College District. The Dean is charged by the Board of Trustees with the satisfactory implementation of Board policy and district or college procedures as applicable to the position. In addition, the Dean is expected to make appropriate recommendations for modifications, additions, or deletions in policy and/or through the appropriate reporting authority.

Under the direction of the Vice President, Academic Affairs, the Dean is responsible for the leadership of the School by planning, managing, coordinating, scheduling and evaluating the activities of the academic disciplines in the Health Sciences, Early Childhood Education and Physical Education/Athletics (including Registered Nursing, Vocational Nursing, ~~Emergency Medical Services~~, Nursing Assistant, Home Health Aide, and Early Childhood Education) and other related duties and responsibilities as assigned. The Dean serves as an administrator of comprehensive programs in the Health Sciences, Early Childhood Education and Physical Education. The Dean develops, directs, manages, and evaluates the curriculum and course offerings, including the faculty and other personnel and the facilities comprising the instructional area. The Dean coordinates and evaluates instructional programs in the assigned School and oversees the child development center.

REPRESENTATIVE DUTIES

1. Develop and supervise instruction occurring in the day, evening and summer and intersession periods; develop class schedules to respond to student needs, produce a high quality comprehensive educational program, and meet FTES targets; use facilities effectively. *E*
2. Evaluate the needs of the School in the context of the overall educational program; work collaboratively with faculty in program evaluation and improvement; evaluate the need for new programs and support new program development. *E*
3. Work collaboratively with faculty in School on college planning and prioritization; participate with the administrative team to set goals and priorities. *E*
4. Coordinate and articulate program needs and curriculum identified by faculty, students and the community. Provide leadership for School program development and articulation with feeder schools and transfer institutions. *E*
5. Work effectively and collaboratively with the Director, Education Centers, regarding EVC Indio and Mecca/Thermal and WVC course offerings and with the Director, Center for Training and Development, for identifying fee-based offerings. *E*
6. Provide leadership in the recruitment and hiring of full-time and adjunct faculty and support staff, and evaluate all full-time and part-time faculty and support staff in accordance with the contracts between district and employee groups. Evaluate all faculty, staff, and managers in accordance with the contracts between the District and employee groups. *E*
7. Supervise all faculty, staff, and managers within the instructional and program areas; supervise workload; provide in-service training; resolve conflicts; facilitate consensus decision-making. *E*
8. Regularly schedule and chair faculty and staff meetings and special meetings as needed; serve on regular and special committees as assigned by the Vice-President of Academic Affairs; represent School concerns and needs to the Vice President of Academic Affairs; participate in the Academic Affairs Cabinet; and work effectively and collaboratively with Student Affairs. *E*
9. Prepare budget estimates; monitor approved budgets; prepare and manage contracts for services and equipment, including donations and grants within the School. *E*

10. Coordinate scheduling of course sections in appropriate facilities; monitor classroom and lab facilities for adequate equipment, supplies and safety; work collaboratively with the appropriate departments including Maintenance & Operations and Information Technology to maintain equipment and facilities. *E*
11. Assist in student recruitment, admissions, advising, placement, registration, and retention. *E*
12. Understand information technology and support fundamental changes that are emerging with expanded use of technologies in the educational environment. *E*
13. Meet schedules and time lines; organize multiple projects effectively and carry out required project details throughout the year. *E*
14. Interpret county, state and national policy and legislation governing the administration, regulations and perform other related duties. *E*
15. Develop and manage grants and special projects. *E*
16. Represent the School and the college in community related activities. *E*
17. Support innovative teaching ideas and practices to enhance student learning; support student learning-centered instructional methodology. *E*
18. Supervise the director of the registered and vocational nursing programs. *E*
19. Ensure program compliance with external accrediting and/or approval agencies. *E*
20. Serve as Executive Secretary for division advisory committees coordinating activities with chair. *E*
21. Initiate and maintain contractual agreements with clinical facilities utilized in School programs. *E*
22. Oversee the college child development training center to ensure operation in accordance with state and county regulations. *E*
23. Seek and participate in professional development activities. *E*
24. Other duties and responsibilities as assigned.

REQUIRED PROFICIENCIES

Knowledge, experience and abilities to perform the above listed responsibilities and functions in an efficient, effective, harmonious manner.

KNOWLEDGE AND ABILITIES

The Dean must have the ability to exercise honesty, consistency, and sound judgment in the performance of duties; understanding of the mission and student population of California Community Colleges and the Coachella Valley; ability to work in the interests of the college as a whole; ability to work productively in a shared governance setting; strong interpersonal skills to communicate effectively with diverse constituencies within and outside the District; possess an understanding and sensitivity of the diverse backgrounds of community college students; an understanding of the intent and application of student learning outcomes; familiarity with requirements for prerequisites and course equivalencies; familiarity with new educational technologies; ability to plan, organize, direct, administer, review, and evaluate programs and services. The Dean must possess knowledge of principles and practices of general management and supervision; laws and regulations governing nursing programs and the California Community Colleges; emergency medical services programs and child care centers; district policies and procedures; budgeting; procedures for accreditation; curriculum development; teaching methods and techniques.

MINIMUM QUALIFICATIONS:

The Desert Community College District has established criteria for all educational administrative positions: Minimum qualifications for service as an educational administrator shall be in accordance with Title 5 section 53420:

- Possession of a master's degree; and
- One year of formal training, internship, or leadership experience reasonably related to the administrator's administrative assignment.

LICENSES AND OTHER REQUIREMENTS

Valid California driver's license and must have an acceptable driving record and current vehicle insurance meeting State of California requirements.

WORKING CONDITIONS

Environment: Office environment. Constant interruptions. Driving a vehicle to conduct work as necessary.
Requires evening and weekend responsibility.

EMPLOYMENT STATUS

Educational Administrator

E: Essential functions of the job.

Leadership Salary Schedule XI

DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs – Human Resources

Communication No. 14*

TOPIC: LEADERSHIP – NEW JOB DESCRIPTION

PROPOSAL

To approve the attached new Leadership job description for the position listed below:

Dean, School of Communication & Humanities

BACKGROUND

To provide a job description for a new position.

BUDGET IMPLICATIONS

This position is funded through an unrestricted source. A net savings to the unrestricted fund of \$80,000 accrues from the changes of assignment to Mr. DiSalvo (related to this Leadership position) and that of Ms. LiCalsi approved last month.

RECOMMENDATION

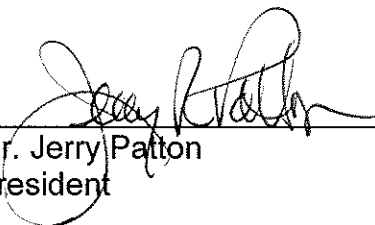
To approve the new job description for the above position.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
President

DESERT COMMUNITY COLLEGE DISTRICT

DEAN, SCHOOL OF COMMUNICATION AND HUMANITIES

THE POSITION

The Dean, School of Communication and Humanities, is an Educational Administrator position as designated by the Board of Trustees of the Desert Community College District. The Dean is charged by the Board of Trustees with the satisfactory implementation of Board policy and district or college procedures as applicable to the position. In addition, the Dean is expected to make appropriate recommendations for modifications, additions, or deletions in policy and/or through the appropriate reporting authority.

Under the direction of the Vice President, Academic Affairs, the Dean is responsible for the leadership of the School by planning, managing, coordinating, scheduling, and evaluating the activities of the academic disciplines in the School of Communication and Humanities and other related duties and responsibilities as assigned. The Dean serves as an administrator of comprehensive programs in the School Communication and Humanities which includes Non-Credit, English, Speech, Foreign Language, Reading, and English as a Second Language. The Dean directs, manages and evaluates the curriculum and develops the course offering, including the faculty and other personnel and the facilities comprising the instructional areas. The Dean coordinates and evaluates instructional programs in the assigned School.

REPRESENTATIVE DUTIES

1. Develop and supervise School instruction occurring in the day, evening, summer, and intersession periods; develop class schedules to respond to student needs, produce a high quality comprehensive educational program, and meet FTES targets; use facilities effectively. *E*
3. Evaluate the needs of the School in the context of the overall educational program; work collaboratively with faculty in program evaluation and improvement; evaluate the need for new programs and support new program development. *E*
4. Work collaboratively with faculty in the School on college planning and prioritization; participate with the administrative team to set goals and priorities. *E*
5. Coordinate and articulate program needs and curriculum identified by faculty, students, and the community. Provide leadership for School program development and articulation with feeder schools and transfer institutions. *E*
6. Work effectively and collaboratively with the Director, Education Centers, regarding EVC Indio and Mecca/Thermal and WVC course offerings and with the Director, Partnership and Community Education, for identifying fee-based offerings. *E*
7. Provide leadership in the recruitment and hiring of full-time and adjunct faculty and support staff. *E*
8. Supervise all faculty and staff within the instructional and program areas; supervise workload; provide in-service training; resolve conflicts; facilitate consensus decision-making. *E*
9. Evaluate all faculty and staff in accordance with the contracts between the District and employee groups. *E*
10. Regularly schedule and chair faculty and staff meetings and special meetings as needed; serve on regular and special committees as assigned by the Vice President of Academic Affairs; represent the School concerns and needs to the Vice President of Academic Affairs; participate in the Academic Affairs Cabinet; and work effectively and collaboratively with Student Affairs. *E*
11. Prepare budget estimates; administer and monitor approved budgets; prepare and manage contracts for services and equipment, including donations and grants within the School. *E*
12. Coordinate scheduling of course sections in appropriate facilities; monitor classroom, lab and production facilities for adequate equipment, supplies and safety; work collaboratively with the appropriate departments including Facilities Services and Information Technology to maintain equipment and facilities. *E*
13. Assist in student recruitment, advising, placement, registration, and retention. *E*

14. Understand information technology and support fundamental changes that are emerging with expanded use of technologies in the educational environment. *E*
15. Meet schedules and timelines, organize multiple projects efficiently and effectively, and carry out required project details throughout the year. *E*
16. Interpret county, state and federal policy and legislation governing the administration, regulations, and perform other related duties. *E*
17. Develop and manage grants and special projects. *E*
18. Represent the School and the college in community related activities. *E*
19. Support innovative teaching ideas and practices to enhance student learning; support learning-centered instructional methodology. *E*
20. Seek and participate in professional development activities. *E*
21. Other duties and responsibilities as assigned.

REQUIRED PROFICIENCIES

Knowledge, experience and abilities to perform the above listed responsibilities and functions in an efficient, effective, harmonious manner.

KNOWLEDGE AND ABILITIES

The Dean must have the ability to exercise honesty, consistency, and sound judgment in the performance of duties; understanding of the mission and student population of California Community Colleges and the Coachella Valley; ability to work in the interests of the college as a whole; ability to work productively in a shared governance setting; strong interpersonal skills to communicate effectively with diverse constituencies within and outside the District; possess an understanding and sensitivity of the diverse backgrounds of community college students; understanding of the intent and application of student learning outcomes; familiarity with requirements for prerequisites and course equivalencies; familiarity with new educational technologies; ability to plan, organize, direct, administer, review, and evaluate programs and services.

The Dean must possess knowledge of principles and practices of general management and supervision; laws and regulations governing California Community Colleges; district policies and procedures; budgeting; procedures for accreditation; curriculum development; teaching methods and techniques.

MINIMUM QUALIFICATIONS:

The Desert Community College District has established the following hiring criteria for all educational administrative positions:

Minimum qualifications for service as an educational administrator shall be both of the following in accordance with Title 5 section 53420:

- Possession of a master's degree; and
- One year of formal training, internship, or leadership experience reasonably related to the administrator's administrative assignment.

LICENSES AND OTHER REQUIREMENTS

Valid California driver's license and must have an acceptable driving record and current vehicle insurance meeting State of California requirements.

WORKING CONDITIONS

Environment: Office environment. Constant interruptions. Driving a vehicle to conduct work as necessary. Requires evening and weekend responsibility.

EMPLOYMENT STATUS

Educational Administrator

E: Essential functions of the job.

Leadership XI

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs - Human Resources

Communication No. 15*

TOPIC: CLASSIFIED – RECLASSIFICATION OF POSITIONS

PROPOSAL

To approve the reclassification of the attached classified positions, effective 6/16/11.

BACKGROUND

1. This reclassification has been approved by the Reclassification Committee as a consequence of the position being updated to reflect current procedures, practices and names of agencies.
2. This reclassification has been approved by the Reclassification Committee to include specific duties and responsibilities associated with providing clerical, technical and instructional support in the Language Lab. The educational requirement of an Associate's degree was required to assist students enrolled in the first two years of a foreign language in the lab.
3. This is a new position and approved by the Reclassification Committee.
4. This reclassification has been approved by the Reclassification Committee to reflect current practices and names of agencies, and to reinstate the Class B driver's license. The position's educational requirements were increased to an Associate of Arts degree to provide a foundation and understanding for the challenges facing international students attending community college.
5. To provide a revised/reclassified job description for the position upon retirement of the incumbent and prior to recruitment.
6. To provide a revised/reclassified job description for currently occupied position.

BUDGET IMPLICATIONS

There are no budget implications for positions 1, 2 & 4. These are funded by restricted sources.

The #3 position, Clerical Assistant (part time), was modified from two part-time range 7 secretarial positions in the Faculty Resource Center to a range 3 on the classified salary schedule. These are funded by unrestricted sources.

The #5 position was reclassified from Range 16 to Range 15 on the Classified Salary schedule. Savings included in budget action plan for fiscal year 2012.

This is funded by unrestricted sources.

The #6 position has no budget implications. This is funded by unrestricted sources.

RECOMMENDATION

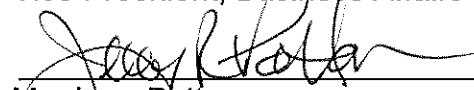
It is recommended that the new reclassifications be approved.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
President

	Current Classification	Current Classified Salary Placement	New Classification	New Classified Salary Placement
1.	International Student Program Asst.	8	International <i>Education</i> Program Asst.	8
2.	Instructional Support Assistant	8	<i>Instructional Laboratory Technician-Language Lab</i>	8
3.	N/A	N/A	<i>Clerical Assistant</i>	4
4.	International Student Program Specialist	9	International <i>Education</i> Program Specialist	9
5.	Sr. HVAC & Refrigeration Mechanic	16	Sr. HVAC & Refrigeration Mechanic	15
6.	Maintenance Worker	12	Maintenance Worker	12

DESERT COMMUNITY COLLEGE DISTRICT

INTERNATIONAL EDUCATION PROGRAM ASSISTANT

BASIC FUNCTION

Under the direction of the Director, International Student Program, perform specialized administrative duties in support of International Education Program (IEA) activities; assist in organization and implementation of departmental procedures; assist with application processing and coordination.

REPRESENTATIVE DUTIES

1. Assist the Director with a variety of clerical, secretarial and administrative duties; facilitate communications and coordinate activities between the Director, staff, public and other personnel; establish and maintain positive staff and public relations. *E*
2. Process and monitor applications for international students; assure applications are complete and accurate; assist in determination of students' eligibility for admission to the College and IEA; establish files for new students; process initial I-20 form on SEVIS system; assure students have proper documentation for registration. *E*
3. Enter and maintain student information in database. *E*
4. Monitor budget expenditures and transfers, and maintain financial records as assigned; maintain current account balances. *E*
5. Process, account and balance fees and refund forms and reports for IEA students; maintain income report IEA program; identify and correct errors. *E*
6. Order and maintain office supplies and other materials; obtain necessary supplies for student orientation, meetings, and activities. *E*
7. Communicate information about the International Education Program in person or by telephone to students, staff, faculty, administrators and the public. *E*
8. Receive, open and distribute mail; receive visitors, answer telephone calls and refer to appropriate staff members. *E*
9. Arrange and schedule a variety of meetings and appointments for IEP staff; gather and prepare materials for meetings. *E*
10. Train, assign and review the work of student workers. *E*
11. Operate a variety of office machines and equipment including a computer and applicable software programs, typewriter, copier, calculator and other equipment. *E*
12. Organize efficient file system; maintain office and student files. *E*
13. Attend a variety of meetings and training workshops as assigned. *E*
14. Perform related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of: Multi-cultural issues facing international students; an understanding and sensitivity to the diverse backgrounds of community college students; immigration regulations related to F-1 a modern office practices, procedures and equipment; record keeping techniques; operation of a computer and assigned software including Microsoft Office; oral and written communication skills; interpersonal skills using tact, patience and courtesy; interacting with individuals with diverse backgrounds and cultures; correct English usage, grammar, spelling, punctuation and vocabulary; financial record-keeping procedures, methods, practices, and terminology.

Ability to: Perform a wide variety of administrative duties in support of the International Education Program; maintain currency with regard to immigration issues related to the F-1 visa; interact with

individuals from diverse cultures and backgrounds; communicate effectively both orally and in writing to exchange information; gather data and prepare comprehensive reports; communicate policies, guidelines, regulations and laws to staff, students and public; prioritize and schedule work; establish and maintain cooperative and effective working relationships with others; maintain confidentiality of student records; work independently with little direction; maintain complex and varied files and records; operate a computer and software including Microsoft Office; operate a variety of office machines and equipment; meet schedules and time lines; lift 25 pounds; bend at the waist, kneel or crouch to file materials; sit or stand for extended periods of time.

EDUCATION AND EXPERIENCE

Any combination equivalent to: graduation from high school and three years of administrative experience including experience working with students.

WORKING CONDITIONS

Environment: Office environment. Constant interruptions. Requires some evening and weekend or flexible hours.

EMPLOYMENT STATUS

Bargaining Unit Position

E=Essential Functions

DESERT COMMUNITY COLLEGE DISTRICT

INTERNATIONAL EDUCATION STUDENT PROGRAM ASSISTANT

BASIC FUNCTION

Under the direction of the Director, International Student Program Supervisor, perform specialized administrative duties in support of International Education Program (IEA) activities; assist in organization and implementation of departmental procedures; a wide variety of secretarial and clerical duties; assist with application processing and coordination international students with immigration processes.

REPRESENTATIVE DUTIES

1. Perform secretarial duties and assist ~~Assist the supervisor~~ Director with a variety of clerical, secretarial and administrative duties; facilitate communications and coordinate activities between the ~~supervisor,~~ Director, staff, public and other personnel; establish and maintain positive staff and public relations. *E*
2. Process and monitor applications for international students; assure applications are complete and accurate; assist in determination of students' eligibility for admission to the College and IEA; establish files for new students; process initial I-20 form on SEVIS system; assure students have proper documentation for registration. Assist international students with immigration processes and prepare necessary documents for I-20 forms; respond to questions regarding immigration issues; process I-20 forms received from INS; monitor student progress to assure compliance with INS regulations. *E*
3. Enter and Maintain maintain student information in database for international students. *E*
Review documents, records and forms for accuracy, completeness and conformance to applicable rules and regulations; compose routine correspondence independently or from oral instructions; compile data for reports as requested. *E*
4. Monitor budget expenditures and transfers, and maintaining financial records as assigned; maintain current account balances as assigned. *E*
5. Process, account and balances fees and refund forms and reports for IEA students; maintain income report IEA program; identify and correct errors. *E*
6. Order and maintain office supplies and other materials; obtain necessary supplies for student orientation, meetings, and activities. *E*
7. Communicate information about the International Education Program in person or by telephone where judgment, knowledge and interpretation of policies and regulations are necessary to students, staff, faculty, administrators and the public. *E*
8. Receive, open and distribute mail; receive visitors, answer telephone calls and refer to appropriate staff members. *E*
Type a variety of memoranda, reports and other materials. *E*
9. Arrange and schedule a variety of meetings; and appointments and conferences for IEP staff; gather and prepare materials for meetings as assigned. *E*
10. Train, assign and review the work of other employees or student assistants workers. *E*
11. Operate a variety of office machines and equipment including a computer and applicable software programs, typewriter, copier, calculator and other equipment. *E*
12. Organize efficient file system; Maintain maintain office and student files and prepare and type reports as necessary. *E*

13. Attend a variety of meetings and training workshops as assigned. E
Perform related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of: Multi-cultural issues facing international students; an understanding and sensitivity to the diverse backgrounds of community college students; immigration regulations, including keeping updated and informed

~~on immigration issues related to F-1 and B-2 visa students by attending immigration workshops and meetings;~~ modern office practices, procedures and equipment; record keeping techniques; operation of a computer terminal and assigned software including Microsoft Office; oral and written communication skills; interpersonal skills

using tact, patience and courtesy; interacting with individuals with diverse backgrounds and cultures; correct English usage, grammar, spelling, punctuation and vocabulary; ~~receptionist and telephone techniques~~ financial record-keeping procedures, methods, practices, and terminology.

Ability to: Perform a wide variety of ~~secretarial and clerical~~ administrative duties in support of the International Student Education Program; maintain currency with regard to immigration issues related to the F-1 visa; interact with individuals from diverse cultures and backgrounds; communicate effectively both orally and in writing to exchange information; gather data and prepare comprehensive reports; communicate policies, guidelines, regulations and laws to staff, students and public; prioritize and schedule work; establish and maintain cooperative and effective working relationships with others; maintain confidentiality of student records; work independently with little direction; maintain complex and varied files and records; ~~type at 45 words net per minute from clear copy;~~ operate a computer and software including Microsoft Office; operate a variety of office machines and equipment, including computer and software programs, typewriter, calculator, copier and other equipment; meet schedules and time lines; ~~prepare and type reports, correspondence and related materials;~~ lift 25 pounds; bend at the waist, kneel or crouch to file materials; sit or stand for extended periods of time.

EDUCATION AND EXPERIENCE

Any combination equivalent to: graduation from high school and three years ~~secretarial or clerical of~~ administrative experience including experience working with students.

WORKING CONDITIONS

Environment: Office environment. Constant interruptions. Requires some evening and weekend or flexible hours.

EMPLOYMENT STATUS

Bargaining Unit Position

E=Essential Functions

DESERT COMMUNITY COLLEGE DISTRICT

INSTRUCTIONAL LABORATORY TECHNICIAN LANGUAGE LAB

BASIC FUNCTION

Under the direction of an assigned supervisor, perform a variety of instructional, technical, and clerical duties in an ASC lab environment to assist students; prepare and maintain supplies and equipment used for instructional purposes; assist supervisor in the organization, preparation and presentation of learning materials.

REPRESENTATIVE DUTIES

1. Assist students in utilizing various language lab materials, instructional equipment, programmed materials, and computer-aided instructional programs; respond to questions concerning assigned subject matter, equipment usage and other related concerns and issues. *E*
2. Greet and assist visitors at the Front Desk; orient students to the lab and equipment as needed. *E*
3. Assist individual and small groups of students in a language lab setting; respond to lab user needs promptly and courteously. *E*
4. Assist supervisor in the organization, preparation and presentation of instructional materials specific to a language lab environment; issue and receive instructional materials for assignments. *E*
5. Oversee log in/out procedures, including start up/shut down of the log in/out computer; conduct regular attendance checks and monitor study areas. *E*
6. Perform a variety of administrative duties including answering telephones, dissemination of information pertaining to the lab, and gather data for projects and reports. *E*
7. Assist in scheduling and organizing assigned learning activities appropriate to a language lab. *E*
8. Assist in developing new procedures and forms as necessary. *E*
9. Operate a computer and other assigned office and instructional equipment; set up and operate audio-visual, computer, and other teaching aids as assigned. *E*
10. Maintain accurate inventory of lab supplies, materials. *E*
11. Perform duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of: Interpersonal skills using tact, patience and courtesy; an understanding and sensitivity to the diverse backgrounds of community college students; correct English usage, spelling, grammar, and punctuation; use of technology associated with language lab instruction and independent learning; instructional materials and learning styles appropriate to a language lab; basic reference materials and effective study techniques; record-keeping methods and devices; modern office practices, procedures and equipment; proper methods of cleaning and storing equipment, materials and supplies; program installation procedures; lab computer hardware and software, including Microsoft Windows, Word, Excel, and PowerPoint.

Ability to: Establish and maintain cooperative and effective working relationships with co-workers and students of diverse backgrounds; listen attentively to students and determine, when necessary, what instructional materials they should use; provide instructional assistance and

information to students on the availability and uses of instructional materials and equipment; read, understand, interpret and apply department rules and policies relating to assigned field; tactfully enforce the ASC Lab policies; conscientiously maintain the ASC Lab as an organized and efficient learning environment; remain interested and current concerning instructional software; learn methods and procedures to be followed in an instructional situation; assist in the implementation of lab programs and services; perform routine clerical work; communicate effectively both orally and in writing, in person and on the telephone; operate a computer and a variety of office and instructional equipment; regularly maintain equipment and supplies used for instructional purposes; assist supervisor in the organization, preparation and presentation of materials; set up and operate assigned departmental equipment; determine appropriate action within clearly defined guidelines; reach overhead, above the shoulders and horizontally; bend at the waist; stand and sit for extended periods of time; lift 25 pounds,

EDUCATION AND EXPERIENCE

Any combination equivalent to an Associate's degree in a foreign language, English as a Second Language, or English as a Foreign Language and three (3) years of experience working with students in an instructional lab setting.

WORKING CONDITIONS

Environment: Laboratory or classroom environment. Constant physical activity, interruptions, and interaction with students.

EMPLOYMENT STATUS

Bargaining Unit Position

E=Essential Functions

Range 8

DESERT COMMUNITY COLLEGE DISTRICT

CLERICAL ASSISTANT

BASIC FUNCTION

Under the direction of an assigned supervisor, provide general clerical support with entry level knowledge of office procedures and practices; act as a receptionist; answer phones and greet visitors; monitor area and maintain equipment and supplies; provide a wide variety of reference and resource information related to assigned area, function, or program.

DISTINGUISHING CHARACTERISTICS

The Clerical Assistant provides general clerical support requiring a broad knowledge of an assigned program or functional area. This is an entry level position. Tasks assigned are either routine or simple than those assigned to higher level clerical and administrative positions.

REPRESENTATIVE DUTIES

1. Perform clerical work of routine or simple difficulty; maintain a variety of records and files; sort, classify and file materials; copy and distribute materials. *E*
2. Act as a receptionist; answer phones and greet visitors in a variety of situations requiring tact, discretion and courtesy; provide information and assistance to the public, administrators, faculty and staff regarding programs, procedures and activities of assigned function or area. *E*
3. Take and relay messages; direct inquiries to the appropriate person or office; make phone calls to request, provide or verify information as directed; schedule appointments and meetings; maintain various schedules and calendars. *E*
4. Maintain supply and material inventory of assigned area; order, receive, and distribute material, equipment and supplies. *E*
5. Monitor assigned area; check equipment for functionality; process work orders for repairs and maintenance of equipment and area. *E*
6. Receive, sort and distribute incoming and outgoing mail. *E*
7. Provide reference and resource information for an assigned program or functional area; read, learn, interpret, apply, and explain policies, procedures, rules, and activities in conducting transactions with District personnel and the public. *E*
8. Establish and maintain filing systems on a variety of subjects; assemble, post, and file data and records. *E*
9. Review documents for accuracy, completeness and conformance to established procedures and
10. Operate a variety of office machines and equipment including a computer and related software; copiers, calculators and other equipment specific to assigned area. *E*
11. Perform related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of: Basic knowledge of goals and objectives of assigned office or functional area; standard office procedures and organizational skills; operation of standard office machines and equipment; modern office practices, procedures and equipment; applicable computer software including Microsoft Office; record-keeping techniques; telephone techniques and etiquette; correct English usage, grammar, spelling, punctuation and vocabulary; interpersonal skills using tact, patience and courtesy.

Ability to: Provide general clerical support requiring a broad knowledge of an assigned program or

functional area; learn, apply and explain policies, procedures and activities related to an assigned program or function; operate a variety of office machines and equipment including calculator, copier, computer and Microsoft Office applications; establish and maintain cooperative and effective working relationships; demonstrate a sensitivity to and understanding of the diverse backgrounds of administrators, faculty, staff and students; communicate effectively over the phone; maintain records and prepare reports; understand and follow oral and written directions; communicate effectively both orally and in writing; sit or stand for extended periods of time, lift up to 25 pounds occasionally; bend at the waist, kneel or crouch.

EDUCATION AND EXPERIENCE

Any combination equivalent to: graduation from high school and one (1) year of clerical experience.

WORKING CONDITIONS

Environment: Office environment.

EMPLOYMENT STATUS

Bargaining Unit Position

E=Essential Functions

Range 4

Approval 6/11

DESERT COMMUNITY COLLEGE DISTRICT

INTERNATIONAL EDUCATION PROGRAM SPECIALIST

BASIC FUNCTION

Under the direction of the Director, International Education Program (IEP), assist in the administration of the International Education Program; coordinate the housing and activities program for international students; assist international students with immigration processes and serve as Designated School Official (DSO) for SEVIS related activities.

REPRESENTATIVE DUTIES

1. Assist in the administration of the International Education Program; serve as liaison for the international students; conduct orientations and assist students with adjustments to new surroundings; follow-up as appropriate. *E*
2. Coordinate housing for international students including recruiting and screening host families, placing students with families, and resolving problems with housing; match and place students with a host; assist students with rental housing; follow-up as appropriate; develop and conduct orientation programs for students and host families; monitor housing placements including periodic evaluations; provide activities for host families and students each semester; implement programs to assure quality of host family placements; inform international recruiters in a timely manner about placements and concerns; develop contacts with local apartments; assist students with move in and move out process; orient students to apartment living; available for weekends and evenings as needed for emergency or urgent situations. *E*
3. Serve as DSO for IEP program including, assisting international students with immigration processes and applications, report required updates in SEVIS, prepare necessary documents for I-20 forms; respond to questions regarding immigration issues; monitor student progress to assure compliance with Department of Homeland Security (DHS) regulations. *E*
4. Oversee the coordination of transportation for students including travel to and from airports and activities. Drive passenger van for activities as needed. *E*
5. Prepare and maintain required insurance documents for international students and act as liaison with insurance company to assist students with claims and insurance questions. *E*
6. Assist in the development and organization of an activities program to integrate international students into the student body; advertise activities to students; implement extra-curricular activities such as field trips; serve as activity chaperon as required; prepare calendars. *E*
7. Gather data and prepare reports as requested relating to the International Education Program; maintain current and accurate databases of students' addresses and phone numbers; maintain statistical data regarding enrollees as it relates to immigration issues. *E*
8. Operate a computer, software programs and other office equipment. *E*
9. Maintain necessary files and provide administrative support related to the International Education Program.
10. Assist Director in preparation for international student orientation, welcoming and registration and other events and activities. *E*
11. Attend workshops, conferences and meetings related to the program *E*.
12. Perform related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of: Multi-cultural issues facing international students; immigration regulations related to F-1 visa international student programming and acculturation issues; modern office practices, procedures and equipment; record keeping techniques; operation of a computer and software including Microsoft Office; oral and written communication skills; interpersonal skills using tact, patience and courtesy; and an understanding and sensitivity to individuals with diverse backgrounds and cultures

ABILITY TO: Interact with individuals from diverse cultures and backgrounds; operate a computer and software including Microsoft Office; communicate effectively both orally and in writing to exchange information; gather data and prepare comprehensive reports; communicate policies, guidelines,

regulations and laws to staff, students and public; explain regulations related to the F-1 visa; prioritize and schedule work; meet schedules and time lines; establish and maintain cooperative and effective working relationships with others; maintain confidentiality of student records; work independently with little direction; lift up to 50 pounds occasionally; bend at the waist, kneel or crouch; stand and sit for extended periods of time.

EDUCATION AND EXPERIENCE

Any combination equivalent to: an Associate's degree and three years of increasingly responsible administrative experience in a multicultural/international student programming setting; with a minimum of one year of experience working with international students as a DSO.

DESIRABLE

The ability to communicate effectively verbally and in writing in a language other than English and experience coordinating activities and social support for international student programs.

LICENSES AND OTHER REQUIREMENTS

Valid Class C California driver's license. Must have an acceptable driving record and current vehicle insurance meeting State of California requirements. Hold or obtain a Valid Class B California driver's license within the first 2 months of employment; US citizenship or residency required to serve as a DSO.

WORKING CONDITIONS

Environment: Office environment. Constant interruptions. Requires some weekend, evening and flexible hours. Travel required.

EMPLOYMENT STATUS

Bargaining Unit Position

E=Essential Functions

DESERT COMMUNITY COLLEGE DISTRICT

INTERNATIONAL EDUCATION STUDENT PROGRAM SPECIALIST

BASIC FUNCTION

Under the direction of the Director, International Education Student Program (IEP) Supervisor, assist in the administration of the International Student Education Program; coordinate the housing and activities program for international students; assist international students with immigration processes and serve as Designated School Official (DSO) for SEVIS related activities.

REPRESENTATIVE DUTIES

1. Assist in the administration of the International Student Education Program; serve as liaison for _____ international students; conduct orientations and assist students with adjustments to new surroundings; follow-up as appropriate. *E*
~~Process and monitor applications for international students; assure applications are complete and accurate; assist in determination of students' admissibility to the College and establish files for new students; assure students have proper documentation for registration. E~~
2. Coordinate housing for international students including recruiting and screening host families, placing students with families, and resolving problems with housing; match and place students with a host; assist students with rental housing; follow-up as appropriate; develop and conduct orientation programs for students and host families; monitor housing placements including periodic evaluations; provide activities for host families and students each semester; implement programs to assure quality of host family placements; inform international recruiters in a timely manner about placements and concerns; develop contacts with local apartments; assist students with move in and move out process; orient students to apartment living; available for weekends and evenings as needed for emergency or urgent situations. *E*
3. Serve as DSO for IEP program including, assisting ~~Assist~~ international students with immigration processes and applications, and report required updates in SEVIS, prepare necessary documents for I-20 forms; respond to questions regarding immigration issues; ~~process I-20 forms received from INS;~~ monitor student progress to assure compliance with Department of Homeland Security (DHS)INS regulations. *E*
4. Oversee the coordination of transportation for students including travel to and from airports and ~~activities~~ classes. Drive passenger van for activities as needed. *E*
5. Prepare and maintain required insurance documents for international students and act as liaison with insurance company to assist students with claims and insurance questions. *E*
6. Assist in the development and organization of an activities program to integrate international students into the student body; advertise activities to students; implement extra-curricular activities such as field trips; serve as activity chaperon as required; prepare calendars. *E*
7. Gather data and ~~Prepare~~ reports as requested relating to the International Student Education Program; maintain current and accurate databases of students addresses and phone numbers; maintain statistical data regarding applicants and enrollees as it relates to immigration issues. *E*
8. Operate a computer, ~~software programs~~ and other office equipment as assigned. *E*
9. Maintain necessary files and ~~clerical~~ provide administrative support related to the International Student Education Program; ~~assure proper stock levels of forms and other paperwork.~~
- ~~Train and provide work direction to work study students as assigned.~~
10. Assist Director supervisor in preparation for international student orientation, welcoming and registration and other events and activities. *E*
11. Attend workshops, conferences and meetings related to the program *E*.
Perform related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of: Multi-cultural issues facing international students; immigration regulations, including keeping updated and informed on immigration issues related to F-1 and B-2-visa students by attending

~~immigration workshops and meetings; international student programming and acculturation issues; modern office practices, procedures and equipment; record keeping techniques; operation of a computer terminal and assigned software including Microsoft Office; oral and written communication skills; interpersonal skills using tact, patience and courtesy; and dealing an understanding and sensitivity to with individuals with diverse backgrounds and cultures is desired.~~

ABILITY TO: Interact with individuals from diverse cultures and backgrounds; operate a computer terminal and assigned software including Microsoft Office; communicate effectively both orally and in writing to exchange information; gather data and prepare comprehensive reports; communicate policies, guidelines, regulations and laws to staff, students and public; explain regulations related to the F-1 visa; prioritize and schedule work; meet schedules and time lines; establish and maintain cooperative and effective working relationships with others; maintain confidentiality of student records; work independently with little direction; lift up to 50 pounds occasionally; bend at the waist, kneel or crouch; stand and sit for extended periods of time.

EDUCATION AND EXPERIENCE

~~Any combination equivalent to: high school graduation an Associate's degree or the equivalent and three years of increasingly responsible office administrative clerical experience in a multicultural/international student programming setting; with a minimum and of one year of experience working with international students as a DSO. or in an multi-cultural/international environment.~~

DESIRABLE

The ability to communicate effectively verbally and in writing in a language other than English and experience coordinating activities and social support for international student programs.

LICENSES AND OTHER REQUIREMENTS

Valid Class C California driver's license. Must have an acceptable driving record and current vehicle insurance meeting State of California requirements. Hold or obtain a Valid Class B California driver's license within the first 2 months of employment; US citizenship or residency required to serve as a DSO.e.

WORKING CONDITIONS

Environment: Office environment. Constant interruptions. ~~Subject to~~ Requires some weekend, evening or variable and flexible hours. Travel required.
~~Driving a vehicle to conduct work.~~

EMPLOYMENT STATUS

Bargaining Unit Position

E=Essential Functions

DESERT COMMUNITY COLLEGE DISTRICT

SENIOR HVAC & REFRIGERATION MECHANIC

BASIC FUNCTION

Under the direction of the Assistant Director, Facilities Services, perform skilled work in the installation, repair, maintenance and service of heating, air conditioning and refrigeration systems of various types.

DISTINGUISHING CHARACTERISTICS

The Senior HVAC & Refrigeration Mechanic performs advanced technical work related to the monitoring, controlling and evaluation of heating, air conditioning and refrigeration systems performance and retrieval of data utilizing electronic computerized systems.

REPRESENTATIVE DUTIES

1. Perform a variety of journey-level functions related to maintaining and controlling the District's energy management system. *E*
2. Maintain and repair heating, air conditioning and refrigeration systems and equipment. *E*
3. Evaluate heating, air conditioning and refrigeration system performance, recommend and make modifications and/or additions to existing systems for more efficient service. *E*
4. Analyze data and troubleshoot electronic computerized systems and electronic problems related to heating, air conditioning and refrigeration systems. *E*
5. Repair or replace electrical components in air conditioning and refrigeration systems, such as boilers, forced air convertor units, water conditioning compressor units, forced air heating units, and heat pumps; troubleshoot electrical control circuits. *E*
6. Inspect, replace or repair compressors, pneumatic controllers and air handling units in air conditioning and heating systems. *E*
7. Inspect, repair or replace electrical motors; replace valves, fans, motors, gaskets, filters and belts; check and add oil, water and refrigerants. *E*
8. Use various testing devices to locate inoperative parts; repair, adjust and install various electric, electronic and pneumatic switches, gauges, thermostats and valves in micro switches, and other parts as necessary. *E*
9. Make pipe connections; install air conditioning and heating duct work; modify and fabricate ducts and attach to new systems; perform arc and acetylene welding and sil floss or silver solder. *E*
10. Inspect boilers, furnaces and pumps for compliance with codes, regulations and safety orders. *E*
11. Conduct water analysis and maintain appropriate chemical levels of condensing water and both hot and chilled water systems. *E*
12. Maintain, plan and lay out assigned tasks. *E*
13. Operate refrigerant and recovery and recycle equipment according to established EPA laws, rules and regulations.
14. Work from verbal instructions, technical manuals, sketches and work orders; maintain time, labor and material records; order parts and supplies according to established guidelines. *E*
15. Perform preventive maintenance; communicate with vendors, contractors and consultants to obtain current and accurate information regarding application, maintenance and repair; report repair needs for warrantee service and unsafe conditions. *E*
16. Oversee the work of outside contractors pertaining to heating, air conditioning and refrigeration system projects. *E*
17. Assist in other maintenance areas by performing skilled, semi-skilled and unskilled duties; may direct the work of helpers.

18. Attend training activities for the purpose of maintaining skills and ensuring compliance with District, local, state and federal requirements.
19. Perform related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of: Computerized energy management systems and the related control and maintenance of such systems and components. Standard practices, materials and methods of the refrigeration and heating trade; methods, materials and equipment used in the maintenance and repair of air conditioners, refrigeration and heating systems; applicable codes, regulations and safety orders; hand and power tools used in the trade; chemicals and methods used in the treatment of water for use in boilers and air conditioning; appropriate safety precautions and procedures; proper methods of storing equipment, materials and supplies; technical aspects of the building maintenance trades.

Ability to: Perform skilled work in the installation, repair, maintenance and service of heating, air conditioning and refrigeration systems of various types; operate a variety of equipment and tools used in the heating, air conditioning and refrigeration trade; work from wiring diagrams, electrical blueprints, plans and specifications; plan and lay out work including estimating labor and material costs; read and interpret technical manuals related to repair and installation of refrigeration and heating systems; operate a variety of tools and equipment utilized in the assigned trade; maintain routine records; operate a truck; perform shop math; understand and follow oral and written instructions; perform heavy physical labor; perform work over rough or uneven surfaces; climb ladders and work from heights; bend at the waist, kneel or crouch; stand for extended periods of time; communicate effectively both orally and in writing; work cooperatively with others; work independently with little direction; meet schedules and time lines; monitor and retrieve data on electronic computerized systems; observe health and safety regulations; and establish and maintain effective and productive working relationships with administrators, staff and students of diverse backgrounds; to respond to emergency situations; to perform heavy physical labor and lift and maneuver objects weighing 50 pounds unassisted and occasionally up to 100 pounds with assistance; work off-hours as necessary; pushing and pulling; bend at waist, crawl, kneel or crouch; reach overhead, above the shoulders and horizontally; ascend and descend ladders and stairs; work from heights; walk over rough or uneven surfaces.

LICENSES AND OTHER REQUIREMENTS

Valid California driver's license and must have an acceptable driving record and qualify for insurability by the District's insurance carrier. Refrigeration Certification as required by EPA.

EDUCATION AND EXPERIENCE

Any combination equivalent to: graduation from high school and successful completion of an apprenticeship program or a certificate for the specific trade from an accredited institution, and five years of journey-level experience as a heating, ventilation, air conditioning and refrigeration systems mechanic including three years experience with computer automated HVAC/Energy Management systems and operating central plant hot water, chilled water, and cooling tower systems.

WORKING CONDITIONS

Environment: Indoor and outdoor work environment in all weather conditions. Driving a vehicle to conduct work. Respond to emergency situations as required.

Hazards: Working around and with machinery having moving parts. Exposure to electrical power supply and high voltage, chemicals solvents, cleaning solutions, refrigerants, and oils. Working at heights.

EMPLOYMENT STATUS

Classified Bargaining Unit
E=Essential Functions

DESERT COMMUNITY COLLEGE DISTRICT

SENIOR HVAC & REFRIGERATION MECHANIC

BASIC FUNCTION

Under the direction of the Assistant Director, Facilities Services Supervisor, Maintenance & Grounds, perform skilled work in the installation, repair, maintenance and service of heating, air conditioning and refrigeration systems of various types.

DISTINGUISHING CHARACTERISTICS

The Senior HVAC & Refrigeration Mechanic performs advanced technical work related to the monitoring, controlling and evaluation of heating, air conditioning and refrigeration systems performance and retrieval of data utilizing electronic computerized systems.

REPRESENTATIVE DUTIES

1. Perform a variety of journey-level functions related to maintaining and controlling the District's energy management system.
2. Maintain and repair heating, air conditioning and refrigeration systems and equipment. *E*
3. Evaluate heating, air conditioning and refrigeration system performance, recommend and make modifications and/or additions to existing systems for more efficient service. ~~Evaluate heating, air conditioning and refrigeration systems performance.~~ *E*
4. Analyze data and troubleshoot electronic computerized systems and electronic problems related to heating, air conditioning and refrigeration systems. *E*
5. Repair or replace electrical components in air conditioning and refrigeration systems, such as boilers, forced air convertor units, water conditioning compressor units, forced air heating units, and heat pumps; troubleshoot electrical control circuits. *E*
6. Inspect, replace or repair compressors, pneumatic controllers and air handling units in air conditioning and heating systems. *E*
7. Inspect, repair or replace electrical motors; replace valves, fans, motors, gaskets, filters and belts; check and add oil, water and refrigerants. *E*
8. Use various testing devices to locate inoperative parts; repair, adjust and install various electric, electronic and pneumatic switches, gauges, thermostats and valves in micro switches, and other parts as necessary. *E*
9. Make pipe connections; install air conditioning and heating duct work; modify and fabricate ducts and attach to new systems; perform arc and acetylene welding and sil floss or silver solder. *E*
10. Inspect boilers, furnaces and pumps for compliance with codes, regulations and safety orders. *E*
11. Conduct water analysis and maintain appropriate chemical levels of condensing water and both hot and chilled water systems. *E*
12. Maintain, plan and lay out assigned tasks. *E*
13. Operate refrigerant and recovery and recycle equipment according to established EPA laws, rules and regulations.
14. Work from verbal instructions, technical manuals, sketches and work orders; maintain time, labor and material records; order parts and supplies according to established guidelines. *E*
15. Evaluate heating, air conditioning and refrigeration system performance, recommend and make modifications and/or additions to existing systems for more efficient service; *E*
16. Perform preventive maintenance; communicate with vendors, contractors and consultants to obtain current and accurate information regarding application, maintenance and repair; report repair needs for warrantee service and unsafe conditions. *E*

Senior HVAC & Refrigeration Mechanic – Continued

17. Oversee the work of outside contractors pertaining to heating, air conditioning and refrigeration system projects.
E
18. Assist in other maintenance areas by performing skilled, semi-skilled and unskilled duties; may direct the work of helpers.
19. Attend training activities for the purpose of maintaining skills and ensuring compliance with District, local, state and federal requirements.
20. Perform related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of: Computerized energy management systems and the related control and maintenance of such systems and components. Standard practices, materials and methods of the refrigeration and heating trade; methods, materials and equipment used in the maintenance and repair of air conditioners, refrigeration and heating systems; applicable codes, regulations and safety orders; hand and power tools used in the trade; chemicals and methods used in the treatment of water for use in boilers and air conditioning; appropriate safety precautions and procedures; proper methods of storing equipment, materials and supplies; technical aspects of the building maintenance trades.

Ability to: Perform skilled work in the installation, repair, maintenance and service of heating, air conditioning and refrigeration systems of various types; operate a variety of equipment and tools used in the heating, air conditioning and refrigeration trade; work from wiring diagrams, electrical blueprints, plans and specifications; plan and lay out work including estimating labor and material costs; read and interpret technical manuals related to repair and installation of refrigeration and heating systems; operate a variety of tools and equipment utilized in the assigned trade; maintain routine records; operate a truck; perform shop math; understand and follow oral and written instructions; perform heavy physical labor; perform work over rough or uneven surfaces; climb ladders and work from heights; bend at the waist, kneel or crouch; stand for extended periods of time; communicate effectively both orally and in writing; work cooperatively with others; work independently with little direction; meet schedules and time lines; monitor and retrieve data on electronic computerized systems; observe health and safety regulations; and establish and maintain effective and productive working relationships with administrators, staff and students of diverse backgrounds; to respond to emergency situations; to perform heavy physical labor and lift and maneuver objects weighing 50 pounds unassisted and occasionally up to 100 pounds with assistance; work off-hours as necessary; pushing and pulling; bend at waist, crawl, kneel or crouch; reach overhead, above the shoulders and horizontally; ascend and descend ladders and stairs; work from heights; walk over rough or uneven surfaces.

LICENSES AND OTHER REQUIREMENTS

Valid California driver's license and must have an acceptable driving record and qualify for insurability by the District's insurance carrier. Refrigeration Certification as required by EPA.

EDUCATION AND EXPERIENCE

Any combination equivalent to: graduation from high school and successful completion of an apprenticeship program ~~for the specific trade; successful completion of some college-level vocational coursework with a grade of "C" or better or a certificate for the specific trade from an accredited institution,~~ and five years of journey-level experience as a heating, ventilation, air conditioning and refrigeration systems mechanic including three years experience with computer automated HVAC/Energy Management systems and operating central plant hot water, chilled water, and cooling tower systems.

WORKING CONDITIONS

Environment: Indoor and outdoor work environment in all weather conditions. Driving a vehicle to conduct work.

Respond to emergency situations as required.

Hazards: Working around and with machinery having moving parts. Exposure to electrical power supply and high voltage, chemicals solvents, cleaning solutions, refrigerants, and oils. Working at heights.

EMPLOYMENT STATUS

Classified Bargaining Unit

E=Essential Functions

Senior HVAC & Refrigeration Mechanic – Continued

SHVACMECH.DOC

RANGE 1516

Approved 7/2000

Updated 6/2011

DESERT COMMUNITY COLLEGE DISTRICT

MAINTENANCE WORKER

BASIC FUNCTION

Under the direction of the Assistant Director, Facilities Services, perform semi-skilled maintenance, repair and construction of facilities and equipment; perform semi-skilled to skilled work in one or more of the building maintenance trades; check, clean and repair fountains.

REPRESENTATIVE DUTIES

1. Perform unskilled to semi-skilled maintenance, repair and construction of District buildings and equipment in one or more of the building maintenance trades. *E*
2. Check chemicals and containers, clean and repair fountains. *E*
3. Perform a variety of duties including plumbing work, unclog sewers, repair water faucets and restroom fixtures. *E*
4. Perform maintenance work in the repair and servicing of appliances, heating and ventilation systems. *E*
5. Perform maintenance work in the minor repair and servicing of Facilities Services maintenance equipment, such as lawn mowers and golf carts. *E*
6. Perform carpentry duties; repair and fix tables, chairs and furniture; build shelves; build bulletin boards; install white boards. *E*
7. Assist in the construction, installation and maintenance of roofs, floors, windows, doors, locks and other building facilities; install and replace broken glass. *E*
8. Install new motors, pumps, bearings, floats and belts. *E*
9. Troubleshoot and conduct minor electrical repairs. *E*
10. Weld and fabricate various metal panels, gates and fences. *E*
11. Ensure that the handling, labeling, processing, storage, and disposal of hazardous and universal waste is conducted in compliance with all Federal, State, and County regulations. *E*
12. Basic computer skills in MS Outlook, Excel and Word. Receive, complete, and close work orders electronically. *E*
13. Operate a wide variety of hand and power tools and equipment including motor vehicles, grinder, jointer, bench sander, power hand tools, saws and various tools used in the maintenance trades. *E*
14. Participate in the maintenance of vehicles as assigned. *E*
15. Paint facilities, equipment and furniture; order and mix paint; perform touch-ups and paint sign.
16. Assemble and deliver furniture; deliver, set up, and pick up equipment for special events.
17. Perform related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of: Basic operations, tools, methods and materials used in building construction and maintenance work; basic carpentry, painting, plumbing, equipment, electrical work and shop practices; safe practices in the operation and care of equipment and tools; shop math applicable to the building trades; health and safety regulations and procedures.

Ability to: Perform semi-skilled maintenance, repair and construction of District buildings and equipment; perform semi-skilled work in one or more of the building maintenance trades; operate a variety of hand and power tools and equipment used in the repair and maintenance of District buildings and facilities; interact and work cooperatively with individuals from diverse cultures and backgrounds; understand and follow oral and written instructions; observe health and safety regulations; lift moderately heavy objects; bend at the waist, kneel or crouch; reach overhead, above the shoulders and horizontally; to perform heavy physical labor and lift and maneuver objects weighing 50 pounds unassisted and occasionally up to 100 pounds with assistance; perform work over rough or uneven surfaces; climb and descend ladders and work from heights; stand for extended periods of time; work in a wide range of temperatures and weather conditions.

EDUCATION AND EXPERIENCE

Any combination equivalent to: graduation from high school and two years of responsible experience in the general construction building trades.

LICENSES AND OTHER REQUIREMENTS

Valid California Class C driver's license. Must have an acceptable driving record and current vehicle insurance meeting the State of California requirements. Possess or obtain a California Class B driver's license as required.

WORKING CONDITIONS

Environment: Indoor, outdoor and shop environment in all weather conditions. Driving a vehicle to conduct work. Response to emergency situations as required.

Hazards: Working around and with machinery having moving parts. Exposure to chemicals solvents, cleaning solutions, refrigerants, and oils. Working at heights. Exposure to electrical power supply and high voltage.

EMPLOYMENT STATUS

Classified Bargaining Unit

E=Essential Functions

Range 12

Revised 6/11

DESERT COMMUNITY COLLEGE DISTRICT

MAINTENANCE WORKER

BASIC FUNCTION

Under the direction of Assistant Director, Facilities Services ~~Maintenance and Operations~~, perform semi-skilled maintenance, repair and construction of facilities and equipment; perform semi-skilled to skilled work in one or more of the building maintenance trades; check, clean and repair fountains. ~~swimming pools~~

REPRESENTATIVE DUTIES

1. ~~Assist in performing~~ Perform unskilled to semi-skilled maintenance, repair and construction of District buildings and equipment in one or more of the building maintenance trades. *E*
2. Check chemicals and containers, clean and repair ~~swimming pools and fountains; check chemicals, chemical containers and vacuum pools and decks as needed.~~ *E*
3. ~~Repair filters, motors, chemical metering pumps and pool heaters independently on a daily basis.~~ *E*
4. ~~Assist maintenance personnel with~~ Perform a variety of duties including plumbing work, unclog sewers, repair water faucets and restroom fixtures. *E*
5. ~~Assist in performing water testing at well sites; monitor chemical containers and add chemicals as needed.~~ *E*
6. Perform maintenance work in the repair and servicing of appliances, heating and ventilation systems. *E*
7. Perform maintenance work in the minor repair and servicing of Facilities Services maintenance equipment, such as lawn mowers and golf carts. *E*
8. Perform carpentry duties; repair and fix tables, chairs and furniture; build shelves; ~~design and build bulletin boards; install white chalk boards.~~ *E*
9. Assist in the construction, installation and maintenance of roofs, floors, windows, doors, locks and other building facilities; install and replace broken glass and ~~plexiglass wind breakers.~~ *E*
10. ~~Assist in the installation of~~ Install new motors, pumps, bearings, floats and belts. *E*
11. ~~Assist in the installation of~~ Troubleshoot and conduct minor electrical repairs ~~wiring and fixtures.~~ *E*
12. Weld and fabricate various metal panels, gates and fences; ~~assist in the installation of new motors, pumps, bearing, floats and belts.~~ *E*
13. Ensure that the handling, labeling, processing, storage, and disposal of hazardous and universal waste is conducted in compliance with all Federal, State, and County regulations. *E*
14. Basic computer skills in MS Outlook, Excel and Word. Receive, complete, and close work orders electronically. Deliver and pick up equipment for special events and mail; ~~operate a school bus as required.~~ *E*
15. Operate a wide variety of hand and power tools and equipment including motor vehicles, grinder, jointer, bench sander, power hand tools, saws and various tools used in the maintenance trades. *E*
16. ~~Perform various audio-visual related functions.~~ *E*
17. Participate in the maintenance of vehicles as assigned. *E*

18. ~~Assist in painting projects; Paint facilities, equipment and furniture; order and mix paint; perform touch-ups and paint sign.~~
19. Assemble and ~~move~~ deliver furniture; ~~and~~ deliver, set up, and pick up ~~chairs~~ equipment for special events.
20. ~~Basic computer skills in MS Outlook, Excel and Word. Receive, complete and close work orders electronically. E~~
21. Perform related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of: Basic operations, tools, methods and materials used in building construction and maintenance work; basic carpentry, painting, plumbing, equipment, and electrical work and shop practices; safe practices in the operation and care of equipment and tools; shop math applicable to the building trades; health and safety regulations and procedures.

Ability to: Perform semi-skilled maintenance, repair and construction of District buildings and equipment; perform semi-skilled work in one or more of the building maintenance trades; operate a variety of hand and power tools and equipment used in the repair and maintenance of District buildings and facilities; ~~work cooperatively with others;~~ interact and work cooperatively with individuals from diverse cultures and backgrounds; understand and follow oral and written instructions; observe health and safety regulations; lift moderately heavy objects; bend at the waist, kneel or crouch; reach overhead, above the shoulders and horizontally; to perform heavy physical labor and lift and maneuver objects weighing 50 pounds unassisted and occasionally up to 100 pounds with assistance; perform work over rough or uneven surfaces; climb and descend ladders and work from heights; stand for extended periods of time; work in a wide range of temperatures and weather conditions.

EDUCATION AND EXPERIENCE

Any combination equivalent to: graduation from high school and two years of responsible experience in the general construction building trades.

LICENSES AND OTHER REQUIREMENTS

Valid California Class C driver's license. Must have an acceptable driving record and current vehicle insurance meeting the State of California requirements. ~~and must have an acceptable driving record and qualify for insurability by the District's insurance carrier;~~ ~~some positions in this class may be required to possess a valid California Class B driver's license with passenger endorsement and medical certificate.~~ Possess or obtain a California Class B driver's license as required.

WORKING CONDITIONS

Environment: Indoor, outdoor and shop environment in all weather conditions. Driving a vehicle to conduct work. Response to emergency situations as required.

Hazards: Working around and with machinery having moving parts. Exposure to chemicals solvents, cleaning solutions, refrigerants, and oils. Chemicals. Working at heights; Exposure to electrical power supply and high voltage.

EMPLOYMENT STATUS

Classified Bargaining Unit
E=Essential Functions

Range 12
Revised 6/11.

DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs – Human Resources

Communication No. 16*

TOPIC: CLASSIFIED – NEW JOB DESCRIPTION

PROPOSAL

To approve the attached new Classified job description for the position listed below:

Skilled Maintenance Worker – Electrical/Plumbing/Mechanical Carpentry

BACKGROUND

To provide a job description for a new position. This position replaces two positions vacated when the incumbents accepted the early retirement incentive.

BUDGET IMPLICATIONS

This position is funded through an unrestricted source.

RECOMMENDATION

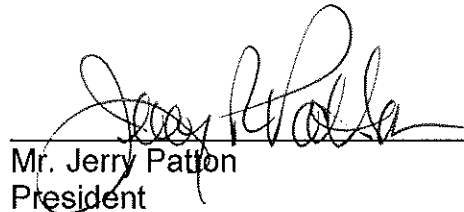
To approve the new job description for the above position.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
President

DESERT COMMUNITY COLLEGE DISTRICT

SKILLED MAINTENANCE WORKER ELECTRICAL, PLUMBING, MECHANICAL, CARPENTRY

BASIC FUNCTION

Under the direction of the Assistant Director, Facilities Services, perform journey-level and specialized skilled work in the various building and construction trades including, but not limited to electrical, plumbing, mechanical, and carpentry in order to maintain effective and efficient facilities in a condition of safety, neatness, and proper performance.

REPRESENTATIVE DUTIES

1. Perform a variety of highly specialized skilled functions involving plumbing, painting, carpentry, heating, electrical/electronic, masonry, metal work, glazing, tile work, roofing, flooring, welding, and/or mechanical work including mechanical maintenance work in the general installation, maintenance, alteration, and servicing of heating, ventilation, air conditioning, and refrigeration equipment and related equipment and facilities. *E*
2. Repair, install, and maintain electrical/electronic equipment, motors, lighting circuits, , and other types of electric lighting and power equipment. *E*
3. Perform general plumbing repairs including installation and repair of fixtures, faucets, fountains, valves, toilets, and disposals; unclogs sewer lines, repairs and replaces pipes. *E*
4. Perform general maintenance and repair on well pumps, controls, and related manifolds.
5. Perform electrical/electronic and mechanical tests on refrigeration units, air conditioning systems and thermostats. *E*
6. Inspect boiler controls, valves, switches, and water levels. *E*
7. Make emergency repairs and adjustments to equipment, apparatus and district buildings. *E*
8. Observe proper safety and health regulations and practices. Follow District policies and procedures. *E*
9. Perform routine oiling, adjusting, cleaning, and monitoring of a variety of motorized and mechanical equipment. *E*
10. Perform carpentry projects including the installation of paneling, windows, doors, partitions, tile floors, electric. *E*
11. Apply finishes to various surfaces such as wood, metal, glass, plaster, stucco, wall board, brick, and cement. *E*
12. Schedule and conduct preventive maintenance inspections on all types of assigned equipment within the District. *E*
13. Gather information and prepare reports; provide cost estimates for assigned projects to include time, labor, parts, supplies, and equipment upon request. *E*
14. Establish and maintain effective relationships with individuals contacted in the performance of duties including administrators, staff, the public, vendors, contractors, and consultants. *E*
15. Ensure that the handling, storage and disposal of hazardous and universal waste are conducted in compliance with all Federal, State, and County regulations. *E*
16. Install, troubleshoot, repair, and perform maintenance of HVAC systems and equipment. Perform preventive maintenance on equipment such as replacing HVAC filters, adjusting and servicing motors and belts.
17. Assist the district with design, installation, and acceptance of planned or newly acquired facilities.
18. Recommend topics for in-service training and participate in training as required.
19. Perform related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of: Methods, practices, equipment, and materials used to perform skilled work in various building and construction trades including but not limited to; plumbing, carpentry, painting, electrical/electronic, locksmith, HVAC, fire, energy, framing and hardware, roofing, glazing and tile work and mechanical repair; building construction practices, laws and safety rules related to the construction and repair of public school buildings; plumbing, carpentry, painting, locksmith, mechanical, framing and hardware, roofing, glazing and tile work, HVAC maintenance and repair; electric installation and repair; troubleshooting and repair of fire and energy management systems; diagrams used in installation and repair of electrical/electronic and plumbing fixtures; air conditioning and heating ventilation; lighting, carpentry, painting, locksmith, mechanical; fire; electrical, plumbing, carpentry, and painting tools, equipment, supplies, their care and use; computerized systems that are related to maintenance, both software and hardware.

Ability to: Perform highly specialized skilled work safely and proficiently using a variety of hand tools and power equipment associated with building repair, maintenance, construction, installation, repair, trouble shooting and maintenance; estimate the scope and costs of work assignments and to secure the necessary tools and materials to complete each assignment; quickly and effectively diagnose maintenance and repair problems, and take appropriate action for resolution; prepare, read, and interpret schematics, blueprints, and sketches accurately; safely drive and operate a variety of vehicles and equipment used in maintenance trades; use the computer in the process of ordering, tracking, and inventory of maintenance supplies and materials; interact and work cooperatively with individuals from diverse cultures and backgrounds; understand and follow oral and written instructions; observe health and safety regulations; train and instruct others in the proper care and use of maintenance related equipment; with chemical agents, including various types of paint, varnish, shellac and thinners, in a safe and efficient manner without allergic reaction; perform heavy physical labor; perform work over rough or uneven surfaces; climb and descend ladders and work from heights; stand for extended periods of time; to perform heavy physical labor and lift and maneuver objects weighing 50 pounds unassisted and occasionally up to 100 pounds with assistance; push and pull heavy equipment; bend at the waist, kneel or crouch; reach overhead, above the shoulders and horizontally; work in a wide range of temperatures and weather conditions.

EDUCATION AND EXPERIENCE

Any combination equivalent to: to completion of the twelfth (12th) grade, supplemented by courses and/or apprenticeship programs culminating in a certification from an accredited institution and six (6) years of experience in general construction and maintenance work, including extensive knowledge of three (3) skilled maintenance trades and a general working knowledge of two (2) other trades utilized by the District.

A minimum of 10 years experience in educational facilities construction or maintenance specializing in (2) two or more of the following areas; plumbing, carpentry, painting, electrical/electronic, locksmith, mechanical, HVAC* fire, framing, hardware, roofing, glazing, and tile work may be considered the equivalent to a certificate.

LICENSES AND OTHER REQUIREMENTS

Valid California Class C driver's license. Must have an acceptable driving record and current vehicle insurance meeting the State of California. Must qualify for insurability by the district's insurance carrier. Possess or ability to obtain a California Class B drivers license. *Refrigeration Certification as required by EPA.

WORKING CONDITIONS

Skilled Maintenance Worker/Electrical, Plumbing, Mechanical, Carpentry- Continued Page 3

Environment: Indoor, outdoor and shop environment in all weather conditions. Driving a vehicle to conduct work. Response to emergency situations as required.

Hazards: Working around and with machinery having moving parts. Exposure to chemicals solvents, cleaning solutions, refrigerants, and oils. Exposure to electrical power supply and high voltage. Working at heights.

EMPLOYMENT STATUS

Classified Bargaining Unit

E=Essential Functions

Range 14

Approved 6/11

DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs – Human Resources

Communication No. 17*

TOPIC: VOLUNTEER

PROPOSAL

That the Board of Trustees ratify the volunteer worker as follows:

Robert Stucki – Public Safety Academy

BACKGROUND

Labor Code Section 3364.5 provides that volunteers working for community college districts may receive the same protection of workers' compensation laws as do regularly salaried employees. In order for volunteers to receive these benefits, they must be officially approved by the Board of Trustees.

BUDGET IMPLICATIONS

None

RECOMMENDATION

That the Board of Trustees ratifies the volunteer worker as listed above.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Mr. Jerry Patton
President

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs - Fiscal Services

Communication No. 1*

TOPIC: Approval of Contracts

PROPOSAL

To approve and ratify contracts.

BACKGROUND

Each month the Fiscal Services Office submits contracts for Board approval. Because the Board meets only once per month, there are frequently periods and circumstances which do not allow for Board approval prior to entering into an agreement.

In the case of contracting with professional firms, the District often goes through a process of prequalification based on status, work history, suitability for the work required, and fees. Contracts are subsequently awarded from within the prequalified group of firms. Such is the case with the listed contracts that are part of the Bond Program.

BUDGET IMPLICATIONS

The contracts are put through an approval process which includes verification of funds available in the budget.

RECOMMENDATION

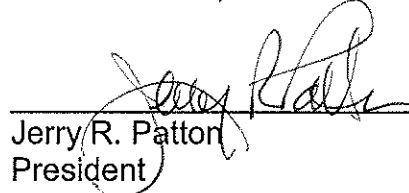
The President recommends that the Board of Trustees approve/ratify the contracts presented.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Jerry R. Patton
President

**Board of Trustees Meeting
June 16, 2011
LIST OF CONTRACTS/AGREEMENTS**

(A) Expenditure Related

Bond Funded Agreements

C.H.J. Inc.

This agreement dated April 20, 2011 is an amendment to the original contract with C.H.J. Inc. dated March 29, 2010 (May 1, 2010 thru September 1, 2011) for additional testing and inspection services for the Classroom Building Project in the amount of \$199,246.50. This results in an increase to the contract of \$199,246.50, amending the contract amount to \$450,842.50.

International Education – Intensive English Academy Agreements

The costs ramifications for the International agreements listed below have been incorporated into the International Education Program Business Plan for the year.

The following agreements are entered into for the recruiting of students from foreign countries in to the College of the Desert Intensive English Academy as follows:

EDM Education	Korea
Easygoing Creation	Korea
Allin Yitong International	China
Chi-Way Going Abroad Consultancy & Service Co.	China
Center for Study Abroad – Miyaco	Japan
Wintech Study Abroad Center	Japan
Edukorea Study Abroad Counseling	Korea
Ace Overseas Education Center	Korea
Wayout Consulting	Turkey
Kasef	Korea
Envision Study Group	Taiwan
East West Student Resources Inc.	India
Full-Time Study Abroad Services	Turkey
Doosanedu International	Korea
IAE Edu Net Eduhouse Inc.	Korea

Fees payable are:

One-time marketing fee of \$700.00 for each student recruited; \$600.00 for each student who enrolls in the Intensive English Academy 16 week program; \$300.00 for each student who enrolls in the Intensive English Academy 8 week program;

and \$700.00 for each student who enrolls in the Intensive English Academy who then enrolls in College of the Desert.

Referral and Enrollment of 3 – 5 Students	\$1,000.00
Referral and Enrollment of 6 – 9 Students	\$2,000.00
Referral and Enrollment of 10 or more	\$3,000.00

Ozone International Education Pvt. Ltd.

The contract is an agreement with Ozone International Education Pvt. Ltd. to actively market the College of the Desert and the Intensive English Academy in Nepal including providing accurate and complete information about the College and/or the Intensive English Academy and the Palm Desert area. The college agrees to: pay a one-time marketing fee of \$700.00 for each international student recruited who enrolls in the Intensive English Academy 16-Week program – payment will be made after the add/drop period is over, the College shall pay this fee for up to 1 year (only) of continued enrollment in the 16-week program at the Intensive English Academy; pay a marketing fee of \$300.00 for each international student recruited who enrolls in the Intensive English Academy 8-Week program – payment will be made after the add/drop period is over; pay a marketing fee of \$700.00 for each international student recruited who enrolls in the Intensive English Academy who then enrolls at the College – payment will be made after the add/drop period is over, no further payment will be made for continued enrollment at the College. COD will pay only for those advertisements and fairs that have been agreed to in advance and in writing by the College and/or the Intensive English Academy. COD shall not reimburse for any expenses unless authorized in writing by the College.

Au Uc My International Education Investment Joint Stock Company

The contract is an agreement with Au Uc My International Education Investment Joint Stock Company to actively market the College of the Desert and the Intensive English Academy in Vietnam including providing accurate and complete information about the College and/or the Intensive English Academy and the Palm Desert area. The college agrees to: pay a one-time marketing fee of \$700.00 for each international student recruited who enrolls in the Intensive English Academy 16-Week program – payment will be made after the add/drop period is over, the College shall pay this fee for up to 1 year (only) of continued enrollment in the 16-week program at the Intensive English Academy; pay a marketing fee of \$300.00 for each international student recruited who enrolls in the Intensive English Academy 8-Week program – payment will be made after the add/drop period is over; pay a marketing fee of \$700.00 for each international student recruited who enrolls in the Intensive English Academy who then enrolls at the College – payment will be made after the add/drop period is over, no further payment will be made for continued enrollment at the College. COD will pay only for those advertisements and fairs that have been agreed to in advance and in writing by the College and/or the Intensive English Academy. COD shall not reimburse for any expenses unless authorized in writing by the College.

Palm Springs US-China Culture and Education Institute

The contract is an agreement with Palm Springs US-China Culture and Education Institute to actively market the College of the Desert and the Intensive English Academy in China including providing accurate and complete information about the College and/or the Intensive English Academy and the Palm Desert area. The college agrees to: pay a one-time marketing fee of \$700.00 for each international student recruited who enrolls in the Intensive English Academy 16-Week program – payment will be made after the add/drop period is over, the College shall pay this fee for up to 1 year (only) of continued enrollment in the 16-week program at the Intensive English Academy; pay a marketing fee of \$300.00 for each international student recruited who enrolls in the Intensive English Academy 8-Week program – payment will be made after the add/drop period is over; pay a marketing fee of \$700.00 for each international student recruited who enrolls in the Intensive English Academy who then enrolls at the College – payment will be made after the add/drop period is over, no further payment will be made for continued enrollment at the College. COD will pay only for those advertisements and fairs that have been agreed to in advance and in writing by the College and/or the Intensive English Academy. COD shall not reimburse for any expenses unless authorized in writing by the College.

Miscellaneous Contracts

The Institute for Evidence-Based Change

This memorandum of understanding is a contract with The Institute for Evidence-Based Change beginning May 23, 2011 and ending December 31, 2011 to provide the following: enhance SMART by adding COD identified COMIS elements as agreed (such as financial aid, EOPS and international students) and deploy a customized Program Review SMART tool; develop a specification plan to perform both cohort tracking and a snapshot analysis of student outcomes beginning with the 2005/6 cohort and adding sub-cohort (gender; race/ethnicity; number of credits; age; non-credit; PELL grant recipients; BOG waiver participants; EOPS; DSPS; TRIO; international students; MESA; athletes; veterans; Cal-Works) analysis to the Cohort Tracking SMART tool; conduct one full day of training on the enhanced SMART tool to all COD interested staff. Total payments to the IEBC for the performance of Services will not exceed \$10,000. COD agrees to provide fifty percent (50%) payment at signing and balance within thirty (30) days of final invoice. Funded from a restricted source (Title V Grant).

Jaime Soria

This agreement is a contract with Jaime Soria to screen the film "Waterberry Tears" and conduct a Workshop on same beginning May 4, 2011 and ending May 4, 2011 in the amount not to exceed \$2,000.00. Funded from a restricted source (Student Services).

Teachstone

This agreement is a contract with Teachstone to provide training services – 4-hour Pre-K Introduction to the CLASS beginning June 15, 2011 and ending June 15, 2011 in the amount of \$2,000.00 with reimbursement of Trainer travel expense which specifically include transportation (air travel or mileage reimbursement), lodging (hotel costs), food costs (using federal per diem rate), and miscellaneous (e.g. taxi, long-term airport parking) on travel and training days. Funded from a restricted source (Even Start Program).

Teachstone

This agreement is a contract with Teachstone to provide training services – Pre-K Observation Training beginning June 16, 2011 and ending June 17, 2011 in the amount of \$4,000.00 with reimbursement of Trainer travel expense which specifically include transportation (air travel or mileage reimbursement), lodging (hotel costs), food costs (using federal per diem rate), and miscellaneous (e.g. taxi, long-term airport parking) on travel and training days. Funded from a restricted source (Even Start Program).

Kris Stefferud

This agreement is a contract with Kris Stefferud beginning July 1, 2011 and shall end upon June 30, 2012 to provide assistance in the preparation of draft financial statements for year ending June 30, 2011 from information the District will furnish starting July 1, 2011 and ending June 30, 2012. Assistance in the preparation of the draft financials will include reconciling various reports to the general ledger, such as reconciling the fixed assets reports to the general ledger accounts. Also, assistance with other various accounts as requested. Total amount of contract not to exceed \$30,000.00. Funded from an unrestricted source (Fiscal Services).

Mary Ann Hamann

This agreement is a contract with Mary Ann Hamann beginning May 4, 2011 and shall end upon completion and submission of the Upward Bound Grant proposal, anticipated to be in late September 2011. Ms. Hamann will provide assistance to COD staff to develop, edit and prepare Upward Bound grant proposal for submission to the U.S. Department of Education by the grant submission deadline, which is anticipated to be in late September 2011. The fee for services is not to exceed \$6,000.00: To be paid in two installments of \$3,000.00 each; one at contract signing and final payment at product completion, upon submission of approved invoice. Funded from a restricted source (Upward Bound Program).

Disposition and Development Agreement

This agreement is an amendment to the Disposition and Development Agreement between The Indio Redevelopment Agency and the District dated January 25, 2011. The College requested an extension of time, and notified the agency that due to project costs the College was unable to

meet the deadline for submitting plans to the Department of State Architect prior to the May 2nd date stated in the Schedule of Performance; and the College has requested a four-month adjustment increasing the time for performance; and in Section 6.2 of the Agreement and the definition of "Schedule of Performance" under Section 1.0 of the Agreement stipulate that the Executive Director may administratively adjust the deadlines stated in the Schedule of Performance for minor scheduling revisions and for mutually agreeable major revisions; and Agency and the College desire to amend the Agreement to revise the Schedule of Performance as requested by the College. There is no cost to the District.

Riverside County Transportation Commission Commuter Benefits Program
Employer Partnership Agreement

Riverside County Transportation Commission (RCTC), in a bi-county partnership with San Bernardino Associated Governments (SANBAG), and through its service provider, Inland Empire Commuter Services (IECS), is committed to providing organizations with a comprehensive package of commuter benefits for their employees in order to reduce traffic congestion, increase mobility, improve air quality and improve the quality of life in the Inland Empire. IECS agrees to assist in the commuter transportation survey, provide commuter benefits and marketing resources for College of the Desert's Transportation Reduction Incentive Program. There is no cost to the District.

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs - Fiscal Services

Communication No. 2*

TOPIC: Gift/Donation to the District

PROPOSAL

To accept donation to the District.

BACKGROUND

Throughout the year various departments receive donations of equipment or supplies from various sources. The most recent donation is:

- Photographic equipment donated to the School of Arts and Sciences by Mr. Peter Hogg of Rancho Mirage, CA. These items will be used by students in the photography classes.

BUDGET IMPLICATIONS

None.

RECOMMENDATION

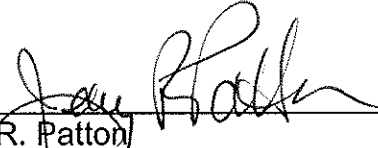
The President recommends the Board of Trustees accepts the donation to the District and a letter of appreciation will be sent to the donor by the Office of the President.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Jerry R. Patton
President

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs - Fiscal Services

Communication No. 3*

TOPIC: Payroll #11

PROPOSAL

That the Board of Trustees accepts the payroll as presented.

BACKGROUND

Board action is required to approve the District payroll.

BUDGET IMPLICATIONS

These expenditures are in conformance with the District budget.

RECOMMENDATION

The President recommends the Board of Trustees accepts Payroll #11 in the amount of \$3,135,539.89 as follows:

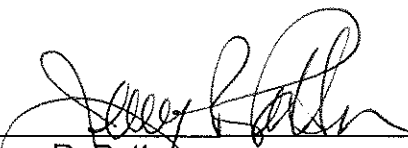
Certificated:	\$2,069,605.78
Classified:	<u>\$1,065,934.11</u>
TOTAL:	\$3,135,539.89

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Jerry R. Patton
President

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs - Fiscal Services

Communication No. 4*

TOPIC: To Approve Out-of-State Travel

PROPOSAL

1. Academic Affairs – To approve Out-of-State Travel for Ms. Vida Rossi, School of Communication and Humanities, to attend the On Course I Workshop in Marriottsville, MD, July 13-17, 2011.
2. Academic Affairs – To approve Out-of-State Travel for Ms. Kathleen Hudgins, School of Health Sciences, to attend the Association of Women's Health, Obstetric and Neonatal Nurses (AWHONN) Conference in Denver, CO, June 25-29, 2011.
3. Academic Affairs – To approve Out-of-State Travel for Mr. Kurt Leuschner, School of Applied Sciences and Business, to attend the Western Field Ornithologists Annual Conference in Sierra Vista, AZ, August 17-21, 2011.
4. Academic Affairs – To approve Out-of-State Travel for Dr. Kelly Hall, School of Applied Sciences and Business, to attend the 27th Annual Conference on Distance Teaching & Learning in Madison, WI, August 3-5, 2011.
5. Academic Affairs – To approve Out-of-State Travel for Mr. Gary Berstrom, School of Communication and Humanities, to attend the 27th Annual Conference on Distance Teaching & Learning in Madison, WI, August 3-5, 2011.
6. Business Affairs – To approve Out-of-State Travel for Ms. Bobbie Weigel, Security, to attend the Clery Act Training Seminar in Scottsdale, AZ, June 28-29, 2011.
7. Student Affairs – To approve Out-of-State Travel for Ms. Sally Tiaga, Director of Admissions and Records, to attend the American Association of Collegiate Registrars and Admissions Officers (ACCRAO)/Vanderbilt Institute for Senior Academic and Enrollment Services Professionals in Nashville, TN, June 26-30, 2011.

BACKGROUND

1. Ms. Rossi is very involved in On Course teaching methods and this workshop will assist her in furthering her commitment to assisting students to become active, responsible learners.

2. The goal of the 2011 AWHONN Annual Convention is to inspire, lead, and forge new directions in the care of women and newborns. At the conclusion of the convention, participants will be able to design evidence-based solutions for diverse practice settings, develop a personal and professional leadership path, and disseminate knowledge to create and sustain quality outcomes.

3. The WFO Annual Conference is holding a multi-day conference with scientific papers, field trips, workshops, panels, a keynote address, the annual membership meeting, and other events. Mr. Leuschner is a WFO board member and will be leading an activity at this conference. This conference will provide current information to assist Mr. Leuschner in his instruction to students in both field ornithology and natural resources classes.

4. The Annual Conference on Distance Teaching & Learning is recognized internationally for the quality and integrity of its program. Each year the conference provides an exchange of current resources, research, and best practices from around the world that are relevant to the design and delivery of distance education/training.

5. The Annual Conference on Distance Teaching & Learning is recognized internationally for the quality and integrity of its program. Each year the conference provides an exchange of current resources, research, and best practices from around the world that are relevant to the design and delivery of distance education/training.

6. The Jeanne Clery Act: A Collaborative Approach to Compliance is the most comprehensive instruction to date about all things Clery. This 10 hour course was funded by the U. S. Department of Justice, Office for Victims of Crime and was developed and is taught by the country's top Clery Act experts. The course is divided into four main modules: collecting, classifying and counting crime data; ongoing disclosure requirements; victim support services and security programs; and annual security report.

7. Ms. Tiaga applied, wrote an essay and won a \$1,000.00 scholarship to attend the National American Association of Collegiate Registrars and Admissions Officers (ACCRAO)/Vanderbilt Institute for Senior Professionals at the Campus of Vanderbilt University. She was one out of three scholarship recipients selected nationally among senior enrollment services professionals from colleges and universities all over the United States. The Institute for Senior Academic and Enrollment Services Professionals is a joint program offered By Vanderbilt University's Peabody College of Education and AACRAO. The curriculum focuses on contextualizing academic and enrollment services with their internal and external environments.

BUDGET IMPLICATIONS

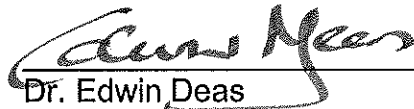
1. Costs estimated at \$1,883.85: Funded by a restricted source (Basic Skills Initiative).

2. Costs estimated at \$2,174.00: Funded by an unrestricted source (Health Sciences) and a restricted source (Vatea).
3. Costs estimated at \$1,110.00: \$800.00 funded by a restricted source (Faculty Development) and the balance is funded by a restricted source (Perkins Funds).
4. Costs estimated at \$2,509.00: Funded by a restricted source (Perkins IV).
5. Costs estimated at \$820.00: \$800.00 funded by a restricted source (Staff Development) and the balance will be borne by Mr. Bergstrom.
6. Costs estimated at \$972.00: Funded by a restricted source (Security/Staff Development).
7. Costs estimated at \$3,000: \$1000.00 funded by the scholarship and the balance funded by an unrestricted source (Student Services).

RECOMMENDATION

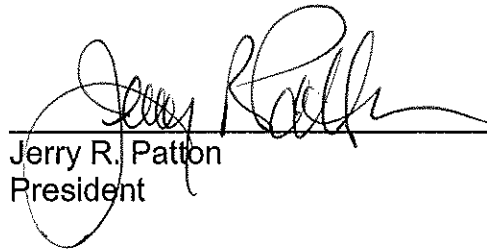
It is recommended that the Board of Trustees approves the out-of-state travel request for the individuals listed.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Jerry R. Patton
President

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs - Fiscal Services

Communication No. 5*

TOPIC: Approval of Warrant Lists

PROPOSAL

That the Board of Trustees ratifies the warrant lists as presented.

BACKGROUND

Board action is required to ratify District warrants.

BUDGET IMPLICATIONS

These expenditures are in conformance with the District budget.

RECOMMENDATION

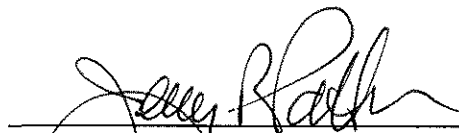
The President recommends the Board of Trustees ratifies the attached warrant lists in the amount of \$2,767,328.63.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Jerry R. Patton
President

6/1/2011

DESERT COMMUNITY COLLEGE DISTRICT

DATE	UNRESTRICTED GENERAL FUND 11	RESTRICTED GENERAL FUND 12	CHILD DEVEL. 33	CAPITAL OUTLAY 41	INSUR. RSRV 61	RETIREE HEALTH INS 69	STUDENT REP FEE 72	STUDENT CENTER FEE 73	OUT OF STATE SALES TAX	TOTAL
5/3/2011	\$ 278,764.67	\$ 78,829.81	\$ 13,617.72	\$ 3,620.40		\$ 41,318.00		\$ 155.82		\$ 416,306.42
5/5/2011	\$ 30,538.97	\$ 20,251.71	\$ 1,086.67	\$ 770.13		\$ 4,195.75		\$ 2.16		\$ 56,845.39
5/10/2011	\$ 32,444.54	\$ 39,305.93	\$ 15.92						\$ (32.82)	\$ 71,733.57
5/11/2011	\$ 101,122.28	\$ 120,026.34	\$ 363.29	\$ 5,862.63		\$ 706.79	\$ 578.54	\$ 7.92	\$ (2,472.58)	\$ 226,195.21
5/12/2011	\$ 8,932.01	\$ 61,581.97	\$ 600.00	\$ 255,619.29			\$ 175.24			\$ 326,908.51
5/17/2011	\$ 115,117.76	\$ 22,914.59	\$ 2,885.42	\$ 7,780.80	\$ 2,403.96					\$ 151,102.53
5/19/2011	\$ 10,887.23	\$ 65,137.22		\$ 19,193.31					\$ (31.76)	\$ 95,186.00
5/23/2011	\$ 3,918.71	\$ 10,843.96	\$ 1,562.91	\$ 47.28	\$ 50,000.00		\$ 8,032.43			\$ 74,405.29
5/24/2011	\$ 31,766.12	\$ 20,312.76							\$ (129.03)	\$ 51,949.85
5/26/2011	\$ 38,398.87	\$ 53,505.08	\$ 20.90	\$ 1,205,172.05					\$ (401.04)	\$ 1,296,695.86
	\$ 651,891.16	\$ 492,709.37	\$ 20,152.83	\$ 1,498,065.89	\$ 52,403.96	\$ 46,220.54	\$ 8,786.21	\$ 165.90	\$ (3,067.23)	\$ 2,767,328.63

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Audit Report 2010-2011

Date: 05/03/2011

Claim Number	Reference Number	Payee Name Vendor Name	Vendor Number	Reference Amount Sales Use Tax Amt	Warrant Amount	Warrant Number	Release Date / Initial/ Comment
94388	PB0000770	DESERT BUSINESS MACHINES, INC.	11677	956.99	956.99	14981156	

Lgl Exp: _____	PO/ Inv Match _____	Item: _____
Auth: _____	Payee/PO Match: _____	Quantity: _____
Receiver: _____	Bid Limit: _____	Unit Cost: _____

94402	PP0013571	LIN LINES CORPORATION	23730	1,082.25	1,082.25	14981170	
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Lgl Exp: _____	PO/ Inv Match _____	Item: _____
Auth: _____	Payee/PO Match: _____	Quantity: _____
Receiver: _____	Bid Limit: _____	Unit Cost: _____

District Total:

\$2,039.24

Approved By:

_____ / _____ / _____
 Clerk Supervisor Manager

**ALL WARRANTS HAVE BEEN RECEIVED AND ARE
 CORRECT, EXCEPT AS NOTED:**

BY:
 DATE:
 TIME:

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/03/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94381		7-461-646 7-461-646 7-461-646 7-461-646	12081	FEDERAL EXPRESS		11-230-0000-0-6770-0000-5045 11-830-0000-0-0835-0000-5045 12-815-0101-0-1002-0000-5045 12-906-0101-0-7010-0000-5045	189.25 17.63 44.56 29.04	14981149	280.48
94382		209616 209781	12678	HIGH TECH IRRIGATION, INC.		12-710-0106-0-0112-0000-4300 12-710-0106-0-0112-0000-4300	74.31 32.81	14981150	107.12
94383		9217	16044	LASR-INK PALM DESERT		12-561-0106-0-4930-1000-4300	224.57	14981151	224.57
94384		64001232	26241	EDUCATIONAL TESTING SERVIC		12-851-0101-0-4930-0000-4360	812.00	14981152	812.00
94385		55390054 55390054 55483896 55483913	21248	OFFICE DEPOT, INC.		12-561-0106-0-4930-1000-4300 12-561-0106-0-4930-1000-4300 12-561-0106-0-4930-1000-4300 12-561-0106-0-4930-1000-4300	14.13 189.16 32.69 83.39	14981153	319.37
94386		112816	23224	POWERS AWARDS, INC		11-561-0000-0-4930-1000-4500	10.06	14981154	10.06
94387		72530814 72540886	12815	WAXIE SANITARY SUPPLY		11-561-0000-0-4930-1000-4500 11-561-0000-0-4930-1000-4500	207.01 10.18	14981155	217.19
94388		AR89560 AR89974	11677	DESERT BUSINESS MACHINES,		12-545-0101-0-6420-0000-5646 12-545-0101-0-6420-0000-5646	464.75 492.24	14981156	956.99
94389		04114290	10045	SPARKLETTS WATER CORP		11-400-0000-0-6190-0000-4500	56.51	14981157	56.51
94390		41142931	10045	SPARKLETTS WATER CORP		11-562-0000-0-6110-0000-4500	91.52	14981158	91.52
94391		49096	35539	WE'VE GOT IT MAID		41-280-0283-0-6940-0000-5600	150.00	14981159	150.00
94392		6367 6381 6417	37900	COACHELLA VALLEY PRODUCE		33-726-0330-0-6920-0000-4700 33-726-0330-0-6920-0000-4700 33-726-0330-0-6920-0000-4700	110.60 81.45 593.04	14981160	785.09
94393		10328036 10404049 10420035 10425060 1046981P	28836	SYSCO SAN DIEGO		33-726-0330-0-6920-0000-4700 33-726-0330-0-6920-0000-4700 33-726-0330-0-6920-0000-4700 33-726-0330-0-6920-0000-4700 33-726-0330-0-6920-0000-4700	521.20 404.45 631.91 847.25 (\$29.75)	14981161	2,375.06
94394		42511AR	33968	COLLEGE OF THE DESERT BOO		11-520-0000-0-6200-0000-4500	6.47	14981162	6.47
94395		31659 31660 31661 31671	37025	SCOTT BURCH DESIGN, INC.		11-105-0000-0-6800-0000-5740 11-105-0000-0-6800-0000-5740 11-105-0000-0-6800-0000-5740 11-105-0000-0-6800-0000-5740	750.00 500.00 600.00 650.00	14981163	2,500.00
94396		GRP:4-22	24567	THE LIVING DESERT		12-572-0101-0-6300-0000-5220	247.50	14981164	247.50
94397	X	ANYTHIN	37977	SHA NEWMAN		12-810-0101-0-1001-0020-5890	2,333.34	14981165	2,333.34
94398		CASH AD	17806	JOSIELIND FERRER		12-584-0101-0-4930-8000-4700	50.00	14981166	400.00

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/03/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
		CASH AD				12-584-0101-0-4930-8000-4700	350.00		
94399		CASH AD	24430	CAROLYN ACORD		12-584-0101-0-4930-8000-4700	75.00	14981167	75.00
94400		0411SP11	25031	COD PARTNERSHIP & COMMUN		12-584-0101-0-4930-8000-5870	915.95	14981168	915.95
94401		12558	10365	CANNON PIANOS INC		12-810-0102-7-1007-0000-4350	600.00	14981169	600.00
94402		16354	23730	LIN LINES CORPORATION		11-838-0000-0-6960-0000-5222	1,082.25	14981170	1,082.25
94403		227283	37992	ASPEN MILLS BREAD COMPANY		12-906-0700-0-7010-0001-4700	99.50	14981171	99.50
94404		DEF	36488	RSG SECURITIES - BTC		11-278-0000-0-6600-0000-3430	1,828.12	14981172	1,828.12
94405		CASH AD	14974	DARLENE ROMANO		12-810-0101-0-1001-0020-4500	500.00	14981173	500.00
94406		CASH AD	26164	ADELL BYNUM		12-575-0101-0-6300-0000-4700	500.00	14981174	500.00
94407		REQ0004	24714	EVE-MARIE ANDREWS		12-571-0101-0-6300-0000-4700	154.55	14981175	154.55
94408		REQ0004	33916	MARY ELEY		12-476-0101-0-4930-0008-4100	197.09	14981176	237.04
		REQ0004				12-476-0101-0-4930-0010-4500	5.25		
		REQ0004				12-476-0101-0-4930-0010-4700	34.70		
94409		CASH AD	17806	JOSIELIND FERRER		12-584-0101-0-4930-8000-5690	75.00	14981177	150.00
		CASH AD				12-584-0101-0-4930-8000-4700	75.00		
94410		6580	18367	INDIO CHAMBER OF COMMERE		11-105-0000-0-6800-0000-5300	107.00	14981178	107.00
94411		APRIL 4,	38969	LINDA CAPUTI, INC.		12-727-0101-0-1230-0000-5110	6,612.60	14981179	6,612.60
94412		#16	36825	STOR-N-LOCK SELF STORAGE #		12-815-0101-0-1002-0000-5630	115.00	14981180	115.00
94413	X	26	37317	LUIS FAUSTO	SYNERGY DESIGN GRO	12-815-0101-0-1002-0000-5623	255.00	14981181	255.00
94414		3607	24826	ONE BY DESIGN, INC.		11-105-0000-0-6800-0000-5740	178.83	14981182	178.83
94415		17652A	38953	ART HANDLERS LTD.		12-815-0101-0-1002-0000-5190	1,932.53	14981183	1,932.53
94416		5367-1	30357	THE WORKS FLOOR & WALL		41-256-0283-0-6490-0000-4400	520.00	14981184	520.00
94417		55385	10478	SON-ZEE UNIFORMS, INC		11-215-0000-0-6530-0000-4500	267.88	14981185	267.88
94418		REQ0004	30500	COLLEGE OF THE DESERT		12-585-0101-0-2299-0000-5190	283.00	14981186	283.00
94419		210001	37893	INGERSOLL RAND SECURITY T		11-215-0000-0-6500-0000-5640	315.00	14981187	315.00
94420		14282	31232	LIFE SUPPORT SERVICES		12-726-0101-0-6920-0000-5890	190.00	14981188	190.00
94421		110868	10932	THE PRINTING PLACE		11-220-0000-0-6720-0000-4500	804.87	14981189	804.87
94422		4169953	29922	KELLY PAPER		11-245-0000-0-6770-0000-4500	2,790.53	14981190	2,790.53
94423		3/31/11	37993	PALM SPRINGS DISPOSAL SER		12-906-0700-0-7010-0001-5570	98.88	14981191	98.88
94424		16373	23730	LIN LINES CORPORATION		11-838-0000-0-6960-0000-5222	843.60	14981192	843.60
94425		FARMER	36176	US BANK CORPORATE PAYMEN		12-745-0101-0-1901-0000-4500	88.09	14981193	10,054.02
		FARMER				12-745-0101-0-1901-0000-4700	119.51		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/03/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
		FRIEND				12-965-0101-0-7010-0008-4500	31.72		
		FRIEND				12-965-0101-0-7010-0008-5300	395.00		
		MCLAUG				12-902-0101-0-7010-0007-5220	250.00		
		MCLAUG				12-906-0700-0-7010-0001-4500	34.76		
		MCLAUG				12-906-0700-0-7010-0001-4700	26.15		
		MCLAUG				12-906-0700-0-7010-0001-5045	50.49		
		MCLAUG				12-962-0101-0-7010-0000-4300	83.66		
		MCLAUG				12-962-0101-0-7010-0000-4700	449.90		
		MCLAUG				12-962-0101-0-7010-0000-5045	16.75		
		MCLAUG				12-962-0101-0-7010-0000-5220	255.40		
		PHILLIPS				11-400-0000-0-6010-0000-5220	484.40		
		RUSSOM				12-726-0101-0-1306-0000-4500	51.16		
		RUSSOM				12-726-0101-0-6920-0000-4500	1,358.38		
		RUSSOM				12-726-0101-0-6920-0000-5200	40.00		
		RUSSOM				12-726-0101-0-6920-0000-5220	300.00		
		RUSSOM				12-726-0330-0-6920-0000-4210	635.47		
		RUSSOM				12-726-0330-0-6920-0000-4300	1,232.85		
		RUSSOM				12-726-0330-0-6920-0000-4500	837.05		
		RUSSOM				12-726-0330-0-6920-0000-4700	1,750.00		
		RUSSOM				12-726-0330-0-6920-0000-5200	618.83		
		RUSSOM				12-726-0330-0-6920-0000-5220	285.00		
		RUSSOM				12-726-0330-0-6920-0000-5890	63.88		
		RUSSOM				33-726-0330-0-6920-0000-4300	595.57		
94427		MAY 7,	39006	EAST COUNTY CHILD CARE CO		12-726-0101-0-6920-0000-5200	420.00	14981194	420.00
94428			38641	SISC FINANCE		11-100-0000-0-6600-0000-3420	2,226.00	14981195	372,502.00
						11-100-0000-0-6600-0000-3430	2,226.00		
						11-101-0000-0-6600-0000-3420	2,782.50		
						11-102-0000-0-0701-0000-3420	1,113.00		
						11-102-0000-0-4930-0000-3410	1,056.00		
						11-102-0000-0-6130-0000-3420	1,113.00		
						11-102-0000-0-6780-0000-3420	10,361.50		
						11-102-0000-0-6780-0000-3430	1,113.00		
						11-105-0000-0-6800-0000-3420	1,113.00		
						11-108-0000-0-6030-0000-3430	667.80		
						11-180-0000-0-6730-0000-3420	5,565.00		
						11-180-0000-0-6730-0000-3430	1,113.00		
						11-180-0000-0-6760-0000-3420	1,113.00		
						11-183-0000-0-6770-0000-3420	2,226.00		
						11-183-0000-0-6770-0000-3430	1,113.00		
						11-189-0000-0-6030-0000-3430	1,335.60		
						11-200-0000-0-6600-0000-3420	1,113.00		
						11-200-0000-0-6600-0000-3430	1,001.70		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/03/2011

Claim Number	CW Number	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
	1099					11-215-0000-0-6500-0000-3420	10,556.30		
						11-215-0000-0-6530-0000-3420	13,250.00		
						11-215-0000-0-6550-0000-3420	5,100.80		
						11-215-0000-0-6800-0000-3420	211.20		
						11-215-0000-0-6940-0000-3420	1,113.00		
						11-215-0000-0-6990-0000-3420	633.60		
						11-220-0000-0-6720-0000-3420	7,746.52		
						11-220-0000-0-6960-0000-3420	844.80		
						11-220-0000-0-7000-0000-3420	211.20		
						11-220-0000-0-7010-0000-3420	348.48		
						11-225-0000-0-6720-0000-3420	2,566.55		
						11-225-0000-0-6960-0000-3420	556.50		
						11-225-0000-0-7000-0000-3420	166.95		
						11-230-0000-0-6720-0000-3420	532.00		
						11-230-0000-0-6770-0000-3420	3,282.00		
						11-231-0000-0-6770-0000-3420	1,113.00		
						11-245-0000-0-6770-0000-3420	2,128.00		
						11-400-0000-0-6010-0000-3420	1,056.00		
						11-400-0000-0-6010-0000-3430	1,113.00		
						11-400-0000-0-6190-0000-3420	3,168.00		
						11-404-0000-0-6780-0000-3420	1,064.00		
						11-405-0000-0-4930-1200-3410	1,056.00		
						11-450-0000-0-6120-0000-3430	1,064.00		
						11-452-0000-0-6120-0000-3420	3,225.00		
						11-452-0000-0-6120-0000-3430	2,226.00		
						11-490-0000-0-6010-0000-3430	667.80		
						11-500-0000-0-6110-0000-3420	1,113.00		
						11-500-0000-0-6110-0000-3430	1,113.00		
						11-506-0000-0-6301-0000-3430	545.37		
						11-510-0000-0-6960-0000-3420	1,747.41		
						11-520-0000-0-6200-0000-3420	6,458.00		
						11-520-0000-0-6480-0000-3420	1,056.00		
						11-525-0000-0-6460-0000-3420	5,312.00		
						11-530-0000-0-6300-0000-3430	4,952.85		
						11-530-0000-0-6330-0000-3420	528.00		
						11-530-0000-0-6330-0000-3430	2,226.00		
						11-530-0000-0-6340-0000-3420	528.00		
						11-530-0000-0-6340-0000-3430	1,113.00		
						11-545-0000-0-4930-3000-3410	1,535.94		
						11-545-0000-0-4930-3000-3430	189.21		
						11-545-0000-0-6420-0000-3430	638.40		
						11-561-0000-0-1101-0000-3410	2,177.00		
						11-561-0000-0-4930-1000-3410	1,113.00		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/03/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						11-561-0000-0-4930-1000-3430	556.50		
						11-561-0000-0-6110-0000-3420	1,064.00		
						11-570-0000-0-6300-0000-3420	1,056.00		
						11-570-0000-0-6300-0000-3430	1,064.00		
						11-586-0000-0-6430-0000-3430	1,113.00		
						11-710-0000-0-0101-0000-3410	1,113.00		
						11-710-0000-0-0109-0000-3410	1,113.00		
						11-710-0000-0-0115-0000-3410	1,064.00		
						11-710-0000-0-0201-0000-3410	1,113.00		
						11-710-0000-0-0614-6000-3410	1,113.00		
						11-710-0000-0-0701-0000-3410	1,113.00		
						11-710-0000-0-0946-0000-3410	1,113.00		
						11-710-0000-0-0948-0000-3410	2,226.00		
						11-710-0000-0-2105-0000-3410	1,113.00		
						11-710-0000-0-2105-0000-3430	1,113.00		
						11-710-0000-0-6010-0000-3420	1,113.00		
						11-710-0000-0-6010-0000-3430	556.50		
						11-720-0000-0-1230-0000-3410	6,678.00		
						11-720-0000-0-1230-1000-3410	2,226.00		
						11-720-0000-0-1230-2000-3410	3,290.00		
						11-720-0000-0-1305-0000-3410	2,226.00		
						11-720-0000-0-6010-0000-3420	2,226.00		
						11-720-0000-0-6010-0000-3430	1,113.00		
						11-730-0000-0-0501-0000-3410	890.40		
						11-730-0000-0-0504-0000-3410	222.60		
						11-730-0000-0-0506-0000-3410	667.80		
						11-730-0000-0-0701-0000-3410	2,622.20		
						11-730-0000-0-0707-1000-3410	445.20		
						11-730-0000-0-1306-3000-3410	1,113.00		
						11-730-0000-0-2204-0000-3410	890.40		
						11-730-0000-0-6010-0000-3430	556.50		
						11-740-0000-0-0401-0000-3410	5,459.00		
						11-740-0000-0-0901-0000-3410	1,064.00		
						11-740-0000-0-1701-0000-3410	16,423.40		
						11-740-0000-0-1901-0000-3410	1,113.00		
						11-740-0000-0-1902-0000-3410	1,113.00		
						11-740-0000-0-1905-0000-3410	2,169.00		
						11-740-0000-0-1914-0000-3410	1,113.00		
						11-790-0000-0-6010-0000-3420	2,177.00		
						11-790-0000-0-6010-0000-3430	1,113.00		
						11-810-0000-0-1002-0000-3410	2,782.50		
						11-810-0000-0-1004-0000-3410	2,177.00		
						11-810-0000-0-1007-0000-3410	2,177.00		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/03/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						11-810-0000-0-6010-0000-3420	556.50		
						11-810-0000-0-6010-0000-3430	556.50		
						11-820-0000-0-1102-0000-3410	367.29		
						11-820-0000-0-1105-0000-3410	1,858.71		
						11-820-0000-0-1501-0000-3410	9,968.00		
						11-820-0000-0-1501-0100-3410	3,339.00		
						11-820-0000-0-1506-0000-3410	2,226.00		
						11-820-0000-0-4930-8000-3410	1,780.80		
						11-820-0000-0-6010-0000-3420	1,056.00		
						11-820-0000-0-6010-0000-3430	1,113.00		
						11-830-0000-0-0835-0000-3410	3,233.00		
						11-830-0000-0-0835-8000-3410	946.05		
						11-830-0000-0-6010-0000-3420	1,064.00		
						11-837-0000-0-6960-0000-3430	1,064.00		
						11-838-0000-0-0835-5800-3410	445.20		
						11-840-0000-0-1509-0000-3410	1,064.00		
						11-840-0000-0-2001-0000-3410	2,226.00		
						11-840-0000-0-2202-0000-3410	1,113.00		
						11-840-0000-0-2205-0000-3410	1,669.50		
						11-840-0000-0-2207-0000-3410	556.50		
						11-840-0000-0-2208-0000-3410	2,671.20		
						11-840-0000-0-6010-0000-3420	556.50		
						11-840-0000-0-6010-0000-3430	556.50		
						11-850-0000-0-4930-8000-3410	1,857.80		
						11-850-0000-0-4930-8100-3410	1,113.00		
						11-850-0000-0-4930-8200-3410	445.20		
						11-850-0000-0-6010-0000-3420	2,088.33		
						11-980-0000-0-4930-0000-3410	1,113.00		
						11-980-0000-0-4930-6000-3410	1,113.00		
						11-980-0000-0-4930-8000-3410	792.00		
						12-104-0119-0-6800-0000-3420	4,994.64		
						12-183-0105-0-6950-0000-3420	2,169.00		
						12-215-0105-0-6950-0000-3420	1,056.00		
						12-476-0101-0-4930-0010-3430	556.50		
						12-476-0101-0-4930-0013-3420	1,064.00		
						12-501-0107-0-6440-0000-3420	1,056.00		
						12-501-0107-0-6440-0000-3430	1,260.35		
						12-506-0101-0-6301-0000-3420	521.36		
						12-506-0101-0-6301-0000-3430	567.63		
						12-525-0101-0-6460-0000-3420	1,113.00		
						12-526-0101-0-6460-0000-3420	3,192.00		
						12-540-0101-0-4930-2000-3410	1,001.70		
						12-540-0101-0-6110-0000-3420	851.20		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/03/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						12-540-0101-0-6300-0000-3430	667.80		
						12-541-0101-0-4930-2000-3410	111.30		
						12-541-0101-0-6110-0000-3420	212.80		
						12-541-0101-0-6300-0000-3430	445.20		
						12-545-0101-0-6420-0000-3420	2,879.55		
						12-545-0101-0-6420-0000-3430	1,391.25		
						12-545-0101-0-6420-0200-3430	1,113.00		
						12-546-0101-0-6300-0000-3430	1,113.00		
						12-546-0101-0-6420-0000-3420	1,515.45		
						12-546-0101-0-6420-0100-3430	389.55		
						12-547-0101-0-6301-0000-3430	1,113.00		
						12-572-0101-0-6300-0000-3430	1,113.00		
						12-573-0101-0-6300-0000-3430	1,113.00		
						12-583-0101-0-6010-0000-3420	3,241.00		
						12-583-0101-0-6300-0000-3430	1,113.00		
						12-583-0101-0-6960-0000-3420	322.77		
						12-586-0101-0-6430-0000-3420	1,113.00		
						12-586-0101-0-6430-0000-3430	1,113.00		
						12-711-0101-0-6010-0000-3420	556.50		
						12-721-0104-0-6010-0000-3430	1,113.00		
						12-727-0101-0-1230-0000-3420	1,113.00		
						12-727-0101-0-1230-0000-3430	1,113.00		
						12-815-0101-0-1002-0000-3430	556.50		
						12-830-0119-0-0835-5800-3410	667.80		
						12-850-0101-0-4930-8000-3410	583.20		
						12-850-0101-0-6010-0000-3420	88.67		
						12-902-0101-0-7010-0002-3420	911.85		
						12-906-0700-0-7010-0000-3420	1,512.90		
						12-909-0700-0-7000-0003-3420	266.00		
						12-909-0700-0-7000-0004-3420	216.90		
						12-911-0101-0-6310-0000-3420	556.50		
						12-953-0101-0-7010-0000-3420	1,064.00		
						12-962-0101-0-7010-0000-3420	1,438.35		
						33-726-0330-0-6920-0000-3420	445.20		
						33-726-0331-0-6920-0000-3420	9,416.80		
						41-600-0600-0-6500-0000-3420	662.10		
						41-600-0600-0-6500-0000-3430	111.30		
						41-600-0600-0-6510-0000-3420	1,113.00		
						41-600-0600-0-6550-0000-3420	1,064.00		
						69-270-0000-0-5900-0000-3410	1,113.00		
						69-270-0000-0-5900-0000-3440	9,780.00		
						69-270-0000-0-6740-0000-3440	3,024.00		
						69-275-0000-0-5900-0000-3440	16,320.00		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/03/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						69-275-0000-0-6740-0000-3440	11,024.00		
						69-275-0000-0-6790-0000-3440	57.00		
						73-515-0000-0-6960-0000-3420	155.82		

Warrant Total: 47 \$416,306.42

Authorized By: ELLIS, WADE WARREN

Expenditure Summary By Fund

Out Of State Sales Tax Amt:	0.00
11	\$278,764.67
12	\$78,829.81
33	\$13,617.72
41	\$3,620.40
69	\$41,318.00
73	\$155.82
Total:	\$416,306.42

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Audit Report 2010-2011

Date: 05/05/2011

Claim Number	Reference Number	Payee Name Vendor Name	Vendor Number	Reference Amount Sales Use Tax Amt	Warrant Amount	Warrant Number	Release Date / Initial/ Comment
94439	DD0044065	JOSIELIND FERRER	17806	39.78	39.78	14983987	

Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____

District Total: \$39.78

Approved By: _____
Clerk Supervisor Manager

ALL WARRANTS HAVE BEEN RECEIVED AND ARE
CORRECT, EXCEPT AS NOTED:

BY: _____
DATE: 5/9/11
TIME: 12:30 pm

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/05/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94429		1074080 24361 40755422 4297929 5014689 5073107 7590717 8072870	20438	HOME DEPOT		12-810-0101-0-1001-0020-4500 12-810-0101-0-1001-0020-4500 12-810-0101-0-1001-0020-4500 12-810-0101-0-1001-0020-4500 12-810-0101-0-1001-0025-4500 12-810-0101-0-1001-0025-4500 12-810-0101-0-1001-0020-4500 12-810-0101-0-1001-0020-4500	186.85 53.43 63.74 (\$13.66) 3.78 6.65 72.97 78.14	14983977	451.90
94430		CALLER	25482	POSTMASTER		11-230-0000-0-6770-0000-5045	1,090.00	14983978	1,090.00
94431		1666098-1	35289	SUPER MEDIA LLC		11-299-0000-0-6570-0000-5540	403.85	14983979	403.85
94432		9117758-1	10033	VERIZON CALIFORNIA		11-299-0000-0-6570-0000-5540	96.52	14983980	96.52
94433		TRAVEL	33734	ANTHONY DISALVO		12-506-0101-0-6301-0000-5220	3,023.90	14983981	3,023.90
94434		MILEAGE	37853	ANGELICA JUAREZ		11-790-0000-0-0801-0000-5210	71.12	14983982	71.12
94435	X	36522	22210	PATRICK CROFOOT	CROFOOT TRAVEL	12-190-0101-0-6750-0220-5220	341.10	14983983	341.10
94436		TRAVEL	37308	SANDRA RICE		12-472-0101-5-7010-0000-5220	554.84	14983984	554.84
94437		TRAVEL	25202	CHERYL IMES		12-501-0107-0-6440-0000-5220	1,383.33	14983985	1,383.33
94438	X	MILEAGE	27746	JESSICA ENDERS		12-508-0101-0-6400-0000-5220	9.55	14983986	9.55
94439		MILEAGE	17806	JOSIELIND FERRER		12-583-0101-0-2299-0000-5220	39.78	14983987	39.78
94440		TRAVEL	25138	PETER DAVIS		12-953-0101-0-7010-0000-5220	146.88	14983988	146.88
94441		TRAVEL TRAVEL	38104	TIFFANY MUKES		12-726-0101-0-6920-0000-5220 33-726-0331-0-6920-0000-5220	87.05 120.99	14983989	208.04
94442		TRAVEL	21400	JOANIE PETERS		12-526-0101-0-6460-0000-5210	71.91	14983990	71.91
94443		TRAVEL	27956	DIANNE RUSSOM		12-726-0101-0-6920-0000-5200	67.32	14983991	67.32
94444		TRAVEL	27829	JUANITA RODRIGUEZ		12-472-0101-5-7010-0000-5220	835.20	14983992	835.20
94445		TRAVEL	37478	CHRIS JONES-CAGE		12-484-0101-0-2104-4000-5220	306.98	14983993	306.98
94446		TRAVEL	26805	KATHERINE HUMMER		12-472-0101-5-7010-0000-5220	328.76	14983994	328.76
94447		10426	26619	STRATA INFORMATION GROUP,		11-220-0000-0-6720-0000-5620	2,661.18	14983995	2,661.18
94448		REQ0004	30500	COLLEGE OF THE DESERT		12-585-0101-0-0000-0000-5190	100.00	14983996	100.00
94449	X X X X X	00074086 00074086 00074086 00074094 00074094	26256	SETH NEERAJ	COMPANSOL	12-547-0101-0-6300-0000-4500 12-573-0101-0-6300-0000-4500 12-575-0101-0-6300-0000-4500 12-547-0101-0-6300-0000-4500 12-573-0101-0-6300-0000-4500	1,930.00 1,930.00 1,135.00 727.97 727.98	14983997	6,450.95
94450		3-29-11	36142	TERMINIX		12-902-0101-0-7010-0002-5500	49.00	14983998	49.00

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94451	X	CALCTP0	38688	TIMOTHY SCHULTZ		12-970-0101-0-7010-0000-5620	1,920.00	14983999	1,920.00
94452		172233	38957	COVE ELECTRIC		41-287-0283-0-7100-0287-5620	296.35	14984000	552.70
		172274				41-287-0283-0-7100-0287-5620	226.35		
		172275				41-287-0283-0-7100-0287-5620	30.00		
94453			23548	BLUE CROSS LIFE INSURANCE		11-100-0000-0-6600-0000-3420	25.00	14984001	4,125.00
						11-100-0000-0-6600-0000-3430	25.00		
						11-101-0000-0-6600-0000-3420	31.25		
						11-102-0000-0-0701-0000-3420	12.50		
						11-102-0000-0-4930-0000-3410	12.50		
						11-102-0000-0-6130-0000-3420	12.50		
						11-102-0000-0-6780-0000-3420	118.75		
						11-102-0000-0-6780-0000-3430	12.50		
						11-105-0000-0-6800-0000-3420	12.50		
						11-108-0000-0-6030-0000-3430	7.50		
						11-180-0000-0-6730-0000-3420	62.50		
						11-180-0000-0-6730-0000-3430	12.50		
						11-180-0000-0-6760-0000-3420	12.50		
						11-183-0000-0-6770-0000-3420	25.00		
						11-189-0000-0-6030-0000-3430	15.00		
						11-200-0000-0-6600-0000-3420	12.50		
						11-200-0000-0-6600-0000-3430	11.25		
						11-215-0000-0-6500-0000-3420	122.50		
						11-215-0000-0-6530-0000-3420	137.50		
						11-215-0000-0-6550-0000-3420	60.00		
						11-215-0000-0-6800-0000-3420	2.50		
						11-215-0000-0-6940-0000-3420	12.50		
						11-215-0000-0-6990-0000-3420	7.50		
						11-220-0000-0-6720-0000-3420	89.63		
						11-220-0000-0-6960-0000-3420	10.00		
						11-220-0000-0-7000-0000-3420	2.50		
						11-220-0000-0-7010-0000-3420	4.12		
						11-225-0000-0-6720-0000-3420	29.38		
						11-225-0000-0-6960-0000-3420	6.24		
						11-225-0000-0-7000-0000-3420	1.88		
						11-230-0000-0-6720-0000-3420	6.25		
						11-230-0000-0-6770-0000-3420	37.50		
						11-231-0000-0-6770-0000-3420	12.50		
						11-245-0000-0-6770-0000-3420	25.00		
						11-400-0000-0-6010-0000-3420	12.50		
						11-400-0000-0-6010-0000-3430	12.50		
						11-400-0000-0-6190-0000-3420	50.00		
						11-404-0000-0-6780-0000-3420	12.50		

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Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						11-405-0000-0-4930-1200-3410	12.50		
						11-450-0000-0-6120-0000-3430	12.50		
						11-452-0000-0-6120-0000-3420	37.50		
						11-452-0000-0-6120-0000-3430	25.00		
						11-490-0000-0-6010-0000-3430	7.50		
						11-500-0000-0-6110-0000-3420	12.50		
						11-500-0000-0-6110-0000-3430	12.50		
						11-506-0000-0-6301-0000-3430	6.12		
						11-510-0000-0-6960-0000-3420	19.63		
						11-520-0000-0-6200-0000-3420	75.00		
						11-520-0000-0-6200-0000-3430	6.25		
						11-520-0000-0-6480-0000-3420	12.50		
						11-525-0000-0-6460-0000-3420	62.50		
						11-525-0000-0-6460-0000-3430	6.25		
						11-530-0000-0-6300-0000-3430	55.63		
						11-530-0000-0-6330-0000-3420	6.25		
						11-530-0000-0-6330-0000-3430	25.00		
						11-530-0000-0-6340-0000-3420	6.25		
						11-530-0000-0-6340-0000-3430	12.50		
						11-545-0000-0-4930-3000-3410	17.26		
						11-545-0000-0-4930-3000-3430	2.12		
						11-545-0000-0-6420-0000-3430	7.50		
						11-561-0000-0-1101-0000-3410	12.50		
						11-561-0000-0-4930-1000-3410	12.50		
						11-561-0000-0-4930-1000-3430	6.25		
						11-561-0000-0-6110-0000-3420	12.50		
						11-570-0000-0-6300-0000-3420	12.50		
						11-570-0000-0-6300-0000-3430	12.50		
						11-586-0000-0-6430-0000-3430	12.50		
						11-710-0000-0-0101-0000-3410	12.50		
						11-710-0000-0-0109-0000-3410	12.50		
						11-710-0000-0-0115-0000-3410	12.50		
						11-710-0000-0-0201-0000-3410	12.50		
						11-710-0000-0-0614-6000-3410	12.50		
						11-710-0000-0-0701-0000-3410	12.50		
						11-710-0000-0-0946-0000-3410	12.50		
						11-710-0000-0-0948-0000-3410	25.00		
						11-710-0000-0-2105-0000-3410	12.50		
						11-710-0000-0-2105-0000-3430	12.50		
						11-710-0000-0-6010-0000-3420	12.50		
						11-710-0000-0-6010-0000-3430	6.25		
						11-720-0000-0-1230-0000-3410	75.00		
						11-720-0000-0-1230-1000-3410	25.00		

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Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						11-720-0000-0-1230-2000-3410	37.50		
						11-720-0000-0-1305-0000-3410	25.00		
						11-720-0000-0-6010-0000-3420	25.00		
						11-720-0000-0-6010-0000-3430	12.50		
						11-730-0000-0-0501-0000-3410	10.00		
						11-730-0000-0-0504-0000-3410	2.50		
						11-730-0000-0-0506-0000-3410	7.50		
						11-730-0000-0-0701-0000-3410	30.00		
						11-730-0000-0-0707-1000-3410	5.00		
						11-730-0000-0-1306-3000-3410	12.50		
						11-730-0000-0-2204-0000-3410	10.00		
						11-730-0000-0-6010-0000-3430	6.25		
						11-740-0000-0-0401-0000-3410	62.50		
						11-740-0000-0-0901-0000-3410	12.50		
						11-740-0000-0-1701-0000-3410	185.00		
						11-740-0000-0-1901-0000-3410	12.50		
						11-740-0000-0-1902-0000-3410	12.50		
						11-740-0000-0-1905-0000-3410	25.00		
						11-740-0000-0-1914-0000-3410	12.50		
						11-740-0000-0-4930-1400-3410	12.50		
						11-790-0000-0-6010-0000-3420	25.00		
						11-790-0000-0-6010-0000-3430	12.50		
						11-810-0000-0-1002-0000-3410	31.25		
						11-810-0000-0-1004-0000-3410	25.00		
						11-810-0000-0-1007-0000-3410	25.00		
						11-810-0000-0-6010-0000-3420	6.25		
						11-810-0000-0-6010-0000-3430	18.75		
						11-820-0000-0-1102-0000-3410	4.13		
						11-820-0000-0-1105-0000-3410	20.87		
						11-820-0000-0-1501-0000-3410	112.50		
						11-820-0000-0-1501-0100-3410	37.50		
						11-820-0000-0-1506-0000-3410	25.00		
						11-820-0000-0-4930-8000-3410	20.00		
						11-820-0000-0-6010-0000-3420	12.50		
						11-820-0000-0-6010-0000-3430	12.50		
						11-830-0000-0-0835-0000-3410	37.50		
						11-830-0000-0-0835-8000-3410	10.62		
						11-830-0000-0-6010-0000-3420	12.50		
						11-837-0000-0-6960-0000-3430	12.50		
						11-838-0000-0-0835-5800-3410	5.00		
						11-840-0000-0-1509-0000-3410	12.50		
						11-840-0000-0-2001-0000-3410	25.00		
						11-840-0000-0-2202-0000-3410	12.50		

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Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						11-840-0000-0-2205-0000-3410	18.75		
						11-840-0000-0-2207-0000-3410	6.25		
						11-840-0000-0-2208-0000-3410	30.00		
						11-840-0000-0-6010-0000-3420	6.25		
						11-840-0000-0-6010-0000-3430	6.25		
						11-850-0000-0-4930-8000-3410	21.25		
						11-850-0000-0-4930-8100-3410	12.50		
						11-850-0000-0-4930-8200-3410	5.00		
						11-850-0000-0-6010-0000-3420	23.96		
						11-980-0000-0-4930-0000-3410	12.50		
						11-980-0000-0-4930-6000-3410	12.50		
						11-980-0000-0-4930-8000-3410	9.38		
						12-104-0119-0-6800-0000-3420	68.88		
						12-183-0105-0-6950-0000-3420	25.00		
						12-215-0105-0-6950-0000-3420	12.50		
						12-476-0101-0-4930-0010-3430	6.25		
						12-476-0101-0-4930-0013-3420	12.50		
						12-501-0107-0-6440-0000-3420	12.50		
						12-501-0107-0-6440-0000-3430	14.37		
						12-506-0101-0-6301-0000-3420	6.12		
						12-506-0101-0-6301-0000-3430	6.38		
						12-525-0101-0-6460-0000-3420	12.50		
						12-526-0101-0-6460-0000-3420	37.50		
						12-540-0101-0-4930-2000-3410	11.25		
						12-540-0101-0-6110-0000-3420	10.00		
						12-540-0101-0-6300-0000-3430	7.50		
						12-541-0101-0-4930-2000-3410	1.25		
						12-541-0101-0-6110-0000-3420	2.50		
						12-541-0101-0-6300-0000-3430	5.00		
						12-545-0101-0-6420-0000-3420	32.51		
						12-545-0101-0-6420-0000-3430	15.62		
						12-545-0101-0-6420-0200-3430	12.50		
						12-546-0101-0-6300-0000-3430	12.50		
						12-546-0101-0-6420-0000-3420	17.49		
						12-546-0101-0-6420-0100-3430	4.38		
						12-547-0101-0-6301-0000-3430	12.50		
						12-572-0101-0-6300-0000-3430	12.50		
						12-573-0101-0-6300-0000-3430	25.00		
						12-575-0101-0-6300-0000-3430	12.50		
						12-583-0101-0-6010-0000-3420	37.50		
						12-583-0101-0-6300-0000-3430	12.50		
						12-583-0101-0-6960-0000-3420	3.63		
						12-586-0101-0-6430-0000-3420	12.50		

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Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						12-586-0101-0-6430-0000-3430	12.50		
						12-711-0101-0-6010-0000-3420	6.25		
						12-721-0104-0-6010-0000-3430	12.50		
						12-727-0101-0-1230-0000-3420	12.50		
						12-727-0101-0-1230-0000-3430	12.50		
						12-815-0101-0-1002-0000-3430	6.25		
						12-830-0119-0-0835-5800-3410	7.50		
						12-850-0101-0-4930-8000-3410	6.87		
						12-850-0101-0-6010-0000-3420	1.04		
						12-902-0101-0-7010-0002-3420	10.62		
						12-906-0700-0-7010-0000-3420	17.50		
						12-909-0700-0-7000-0003-3420	3.13		
						12-909-0700-0-7000-0004-3420	2.49		
						12-911-0101-0-6310-0000-3420	6.25		
						12-953-0101-0-7010-0000-3420	12.50		
						12-962-0101-0-7010-0000-3420	16.26		
						33-726-0330-0-6920-0000-3420	5.00		
						33-726-0331-0-6920-0000-3420	107.50		
						41-600-0600-0-6500-0000-3420	7.50		
						41-600-0600-0-6500-0000-3430	1.25		
						41-600-0600-0-6510-0000-3420	12.50		
						41-600-0600-0-6550-0000-3420	12.50		
						69-275-0000-0-5900-0000-3440	162.50		
						69-275-0000-0-6740-0000-3440	125.00		
						69-275-0000-0-6790-0000-3440	12.50		
						73-515-0000-0-6960-0000-3420	1.74		
94454			24309	DELTA DENTAL OF CALIFORNIA		11-100-0000-0-6600-0000-3420	206.50	14984002	30,562.00
						11-100-0000-0-6600-0000-3430	206.50		
						11-101-0000-0-6600-0000-3420	258.12		
						11-102-0000-0-0701-0000-3420	103.25		
						11-102-0000-0-6130-0000-3420	103.25		
						11-102-0000-0-6780-0000-3420	671.13		
						11-102-0000-0-6780-0000-3430	103.25		
						11-105-0000-0-6800-0000-3420	103.25		
						11-108-0000-0-6030-0000-3430	61.95		
						11-180-0000-0-6730-0000-3420	413.00		
						11-180-0000-0-6730-0000-3430	103.25		
						11-180-0000-0-6760-0000-3420	103.25		
						11-183-0000-0-6770-0000-3420	206.50		
						11-189-0000-0-6030-0000-3430	123.90		
						11-200-0000-0-6600-0000-3420	103.25		
						11-200-0000-0-6600-0000-3430	92.93		

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Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						11-215-0000-0-6500-0000-3420	1,115.10		
						11-215-0000-0-6530-0000-3420	1,032.50		
						11-215-0000-0-6550-0000-3420	309.75		
						11-215-0000-0-6940-0000-3420	103.25		
						11-215-0000-0-6990-0000-3420	61.94		
						11-220-0000-0-6720-0000-3420	740.31		
						11-220-0000-0-6960-0000-3420	82.60		
						11-220-0000-0-7000-0000-3420	20.65		
						11-220-0000-0-7010-0000-3420	34.07		
						11-225-0000-0-6720-0000-3420	242.64		
						11-225-0000-0-6960-0000-3420	51.62		
						11-225-0000-0-7000-0000-3420	15.49		
						11-230-0000-0-6720-0000-3420	51.62		
						11-230-0000-0-6770-0000-3420	309.75		
						11-231-0000-0-6770-0000-3420	103.25		
						11-245-0000-0-6770-0000-3420	103.25		
						11-270-0000-0-6740-0000-3440	103.25		
						11-400-0000-0-6010-0000-3420	103.25		
						11-400-0000-0-6010-0000-3430	103.25		
						11-400-0000-0-6190-0000-3420	206.50		
						11-404-0000-0-6780-0000-3420	103.25		
						11-405-0000-0-4930-1200-3410	103.25		
						11-450-0000-0-6120-0000-3430	103.25		
						11-452-0000-0-6120-0000-3420	309.75		
						11-452-0000-0-6120-0000-3430	206.50		
						11-490-0000-0-6010-0000-3430	61.95		
						11-500-0000-0-6110-0000-3420	103.25		
						11-500-0000-0-6110-0000-3430	103.25		
						11-506-0000-0-6301-0000-3430	50.59		
						11-510-0000-0-6960-0000-3420	103.25		
						11-520-0000-0-6200-0000-3420	619.50		
						11-520-0000-0-6480-0000-3420	103.25		
						11-525-0000-0-6460-0000-3420	516.25		
						11-530-0000-0-6300-0000-3430	356.21		
						11-530-0000-0-6330-0000-3420	51.62		
						11-530-0000-0-6330-0000-3430	206.50		
						11-530-0000-0-6340-0000-3420	51.63		
						11-530-0000-0-6340-0000-3430	103.25		
						11-545-0000-0-4930-3000-3410	142.49		
						11-545-0000-0-4930-3000-3430	17.55		
						11-561-0000-0-4930-1000-3410	103.25		
						11-561-0000-0-4930-1000-3430	51.62		
						11-561-0000-0-6110-0000-3420	103.25		

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Claim Number	CW Number	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
	1099					11-570-0000-0-6300-0000-3420	103.25		
						11-570-0000-0-6300-0000-3430	103.25		
						11-586-0000-0-6430-0000-3430	103.25		
						11-710-0000-0-0109-0000-3410	103.25		
						11-710-0000-0-0115-0000-3410	103.25		
						11-710-0000-0-0201-0000-3410	103.25		
						11-710-0000-0-0614-6000-3410	103.25		
						11-710-0000-0-0701-0000-3410	103.25		
						11-710-0000-0-0946-0000-3410	103.25		
						11-710-0000-0-0948-0000-3410	206.50		
						11-710-0000-0-2105-0000-3410	103.25		
						11-710-0000-0-2105-0000-3430	103.25		
						11-710-0000-0-6010-0000-3420	103.25		
						11-710-0000-0-6010-0000-3430	51.63		
						11-720-0000-0-1230-0000-3410	516.25		
						11-720-0000-0-1230-1000-3410	103.25		
						11-720-0000-0-1230-2000-3410	309.75		
						11-720-0000-0-6010-0000-3420	206.50		
						11-720-0000-0-6010-0000-3430	103.25		
						11-730-0000-0-0501-0000-3410	82.60		
						11-730-0000-0-0504-0000-3410	20.65		
						11-730-0000-0-0506-0000-3410	61.95		
						11-730-0000-0-0701-0000-3410	247.80		
						11-730-0000-0-0707-1000-3410	41.30		
						11-730-0000-0-1306-3000-3410	103.25		
						11-730-0000-0-2204-0000-3410	82.60		
						11-730-0000-0-6010-0000-3430	51.62		
						11-740-0000-0-0401-0000-3410	413.00		
						11-740-0000-0-0901-0000-3410	103.25		
						11-740-0000-0-1701-0000-3410	1,321.60		
						11-740-0000-0-1901-0000-3410	103.25		
						11-740-0000-0-1902-0000-3410	103.25		
						11-740-0000-0-1905-0000-3410	206.50		
						11-740-0000-0-1914-0000-3410	103.25		
						11-790-0000-0-6010-0000-3420	206.50		
						11-790-0000-0-6010-0000-3430	103.25		
						11-810-0000-0-1002-0000-3410	258.12		
						11-810-0000-0-1007-0000-3410	103.25		
						11-810-0000-0-6010-0000-3420	51.62		
						11-810-0000-0-6010-0000-3430	103.25		
						11-820-0000-0-1102-0000-3410	34.07		
						11-820-0000-0-1105-0000-3410	172.43		
						11-820-0000-0-1501-0000-3410	929.25		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/05/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						11-820-0000-0-1501-0100-3410	309.75		
						11-820-0000-0-1506-0000-3410	103.25		
						11-820-0000-0-4930-8000-3410	165.20		
						11-820-0000-0-6010-0000-3420	103.25		
						11-820-0000-0-6010-0000-3430	103.25		
						11-830-0000-0-0835-0000-3410	309.75		
						11-830-0000-0-0835-8000-3410	87.76		
						11-830-0000-0-6010-0000-3420	103.25		
						11-838-0000-0-0835-5800-3410	41.30		
						11-840-0000-0-1509-0000-3410	103.25		
						11-840-0000-0-2001-0000-3410	206.50		
						11-840-0000-0-2202-0000-3410	103.25		
						11-840-0000-0-2205-0000-3410	154.88		
						11-840-0000-0-2207-0000-3410	51.62		
						11-840-0000-0-2208-0000-3410	351.05		
						11-840-0000-0-6010-0000-3420	51.63		
						11-850-0000-0-4930-8000-3410	175.53		
						11-850-0000-0-4930-8100-3410	103.25		
						11-850-0000-0-4930-8200-3410	41.30		
						11-850-0000-0-6010-0000-3420	197.90		
						11-980-0000-0-4930-0000-3410	103.25		
						11-980-0000-0-4930-6000-3410	103.25		
						11-980-0000-0-4930-8000-3410	77.44		
						12-104-0119-0-6800-0000-3420	206.50		
						12-183-0105-0-6950-0000-3420	206.50		
						12-215-0105-0-6950-0000-3420	103.25		
						12-476-0101-0-4930-0010-3430	51.63		
						12-476-0101-0-4930-0013-3420	103.25		
						12-501-0107-0-6440-0000-3420	103.25		
						12-501-0107-0-6440-0000-3430	77.44		
						12-506-0101-0-6301-0000-3430	52.66		
						12-525-0101-0-6460-0000-3420	103.25		
						12-526-0101-0-6460-0000-3420	103.25		
						12-540-0101-0-4930-2000-3410	92.92		
						12-540-0101-0-6110-0000-3420	82.60		
						12-540-0101-0-6300-0000-3430	61.95		
						12-541-0101-0-4930-2000-3410	10.33		
						12-541-0101-0-6110-0000-3420	20.65		
						12-541-0101-0-6300-0000-3430	41.30		
						12-545-0101-0-6420-0000-3420	268.45		
						12-545-0101-0-6420-0000-3430	129.06		
						12-545-0101-0-6420-0200-3430	103.25		
						12-546-0101-0-6420-0000-3420	144.55		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/05/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount	
94455			36061	MANAGED HEALTH NETWORK		12-546-0101-0-6420-0100-3430	36.14	14984003	993.58	
						12-572-0101-0-6300-0000-3430	103.25			
						12-575-0101-0-6300-0000-3430	103.25			
						12-583-0101-0-6010-0000-3420	206.50			
						12-583-0101-0-6300-0000-3430	103.25			
						12-586-0101-0-6430-0000-3420	103.25			
						12-586-0101-0-6430-0000-3430	103.25			
						12-711-0101-0-6010-0000-3420	51.62			
						12-721-0104-0-6010-0000-3430	103.25			
						12-727-0101-0-1230-0000-3420	103.25			
						12-815-0101-0-1002-0000-3430	51.63			
						12-830-0119-0-0835-5800-3410	61.95			
						12-850-0101-0-4930-8000-3410	56.78			
						12-850-0101-0-6010-0000-3420	8.60			
						12-902-0101-0-7010-0002-3420	(\$52.67)			
						12-906-0700-0-7010-0000-3420	26.85			
						12-909-0700-0-7000-0004-3420	10.32			
						12-911-0101-0-6310-0000-3420	51.63			
						12-953-0101-0-7010-0000-3420	103.25			
						12-962-0101-0-7010-0000-3420	(\$87.75)			
						33-726-0330-0-6920-0000-3420	41.30			
						33-726-0331-0-6920-0000-3420	784.70			
						41-600-0600-0-6500-0000-3420	61.96			
						41-600-0600-0-6500-0000-3430	10.32			
						41-600-0600-0-6510-0000-3420	103.25			
						69-270-0000-0-5900-0000-3410	206.50			
						69-270-0000-0-5900-0000-3440	722.75			
						69-270-0000-0-6740-0000-3420	103.25			
						69-270-0000-0-6740-0000-3440	516.25			
						69-275-0000-0-5900-0000-3440	1,445.50			
						69-275-0000-0-6740-0000-3440	826.00			
						69-275-0000-0-6790-0000-3440	0.00			
							11-100-0000-0-6600-0000-3420			6.04
							11-100-0000-0-6600-0000-3430			6.04
							11-101-0000-0-6600-0000-3420			7.55
							11-102-0000-0-0701-0000-3420			3.02
							11-102-0000-0-4930-0000-3410			3.02
							11-102-0000-0-6130-0000-3420			3.02
							11-102-0000-0-6780-0000-3420			28.69
							11-102-0000-0-6780-0000-3430			3.02
		11-105-0000-0-6800-0000-3420	3.02							
		11-108-0000-0-6030-0000-3430	1.81							

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/05/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						11-180-0000-0-6730-0000-3420	15.10		
						11-180-0000-0-6730-0000-3430	3.02		
						11-180-0000-0-6760-0000-3420	3.02		
						11-183-0000-0-6770-0000-3420	6.04		
						11-189-0000-0-6030-0000-3430	3.61		
						11-200-0000-0-6600-0000-3420	3.02		
						11-200-0000-0-6600-0000-3430	2.72		
						11-215-0000-0-6500-0000-3420	29.60		
						11-215-0000-0-6530-0000-3420	33.22		
						11-215-0000-0-6550-0000-3420	14.50		
						11-215-0000-0-6800-0000-3420	0.60		
						11-215-0000-0-6940-0000-3420	3.02		
						11-215-0000-0-6990-0000-3420	1.81		
						11-220-0000-0-6720-0000-3420	21.65		
						11-220-0000-0-6960-0000-3420	2.42		
						11-220-0000-0-7000-0000-3420	0.60		
						11-220-0000-0-7010-0000-3420	1.00		
						11-225-0000-0-6720-0000-3420	7.10		
						11-225-0000-0-6960-0000-3420	1.51		
						11-225-0000-0-7000-0000-3420	0.45		
						11-230-0000-0-6720-0000-3420	1.51		
						11-230-0000-0-6770-0000-3420	9.06		
						11-231-0000-0-6770-0000-3420	3.02		
						11-245-0000-0-6770-0000-3420	6.04		
						11-400-0000-0-6010-0000-3420	3.02		
						11-400-0000-0-6010-0000-3430	3.02		
						11-400-0000-0-6190-0000-3420	9.06		
						11-404-0000-0-6780-0000-3420	3.02		
						11-405-0000-0-4930-1200-3410	3.02		
						11-450-0000-0-6120-0000-3430	3.02		
						11-452-0000-0-6120-0000-3420	9.06		
						11-452-0000-0-6120-0000-3430	6.04		
						11-490-0000-0-6010-0000-3430	1.81		
						11-500-0000-0-6110-0000-3420	3.02		
						11-500-0000-0-6110-0000-3430	3.02		
						11-506-0000-0-6301-0000-3430	1.48		
						11-510-0000-0-6960-0000-3420	4.74		
						11-520-0000-0-6200-0000-3420	18.12		
						11-520-0000-0-6200-0000-3430	1.51		
						11-520-0000-0-6480-0000-3420	3.02		
						11-525-0000-0-6460-0000-3420	15.10		
						11-525-0000-0-6460-0000-3430	1.51		
						11-530-0000-0-6300-0000-3430	13.45		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/05/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						11-530-0000-0-6330-0000-3420	1.51		
						11-530-0000-0-6330-0000-3430	6.04		
						11-530-0000-0-6340-0000-3420	1.51		
						11-530-0000-0-6340-0000-3430	3.02		
						11-545-0000-0-4930-3000-3410	4.16		
						11-545-0000-0-4930-3000-3430	0.51		
						11-545-0000-0-6420-0000-3430	1.81		
						11-561-0000-0-1101-0000-3410	3.02		
						11-561-0000-0-4930-1000-3410	3.02		
						11-561-0000-0-4930-1000-3430	1.51		
						11-561-0000-0-6110-0000-3420	3.02		
						11-570-0000-0-6300-0000-3420	3.02		
						11-570-0000-0-6300-0000-3430	3.02		
						11-586-0000-0-6430-0000-3430	3.02		
						11-710-0000-0-0101-0000-3410	3.02		
						11-710-0000-0-0109-0000-3410	3.02		
						11-710-0000-0-0115-0000-3410	3.02		
						11-710-0000-0-0201-0000-3410	3.02		
						11-710-0000-0-0614-6000-3410	3.02		
						11-710-0000-0-0701-0000-3410	3.02		
						11-710-0000-0-0946-0000-3410	3.02		
						11-710-0000-0-0948-0000-3410	6.04		
						11-710-0000-0-2105-0000-3410	3.02		
						11-710-0000-0-2105-0000-3430	3.02		
						11-710-0000-0-6010-0000-3420	3.02		
						11-710-0000-0-6010-0000-3430	1.51		
						11-720-0000-0-1230-0000-3410	18.12		
						11-720-0000-0-1230-1000-3410	6.04		
						11-720-0000-0-1230-2000-3410	9.06		
						11-720-0000-0-1305-0000-3410	6.04		
						11-720-0000-0-6010-0000-3420	6.04		
						11-720-0000-0-6010-0000-3430	3.02		
						11-730-0000-0-0501-0000-3410	2.42		
						11-730-0000-0-0504-0000-3410	0.60		
						11-730-0000-0-0506-0000-3410	1.81		
						11-730-0000-0-0701-0000-3410	7.25		
						11-730-0000-0-0707-1000-3410	1.21		
						11-730-0000-0-1306-3000-3410	3.02		
						11-730-0000-0-2204-0000-3410	2.42		
						11-730-0000-0-6010-0000-3430	1.51		
						11-740-0000-0-0401-0000-3410	15.10		
						11-740-0000-0-0901-0000-3410	3.02		
						11-740-0000-0-1701-0000-3410	44.70		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/05/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						11-740-0000-0-1901-0000-3410	3.02		
						11-740-0000-0-1902-0000-3410	3.02		
						11-740-0000-0-1905-0000-3410	6.04		
						11-740-0000-0-1914-0000-3410	3.02		
						11-740-0000-0-4930-1400-3410	3.02		
						11-790-0000-0-6010-0000-3420	6.04		
						11-790-0000-0-6010-0000-3430	3.02		
						11-810-0000-0-1002-0000-3410	7.55		
						11-810-0000-0-1004-0000-3410	6.04		
						11-810-0000-0-1007-0000-3410	6.04		
						11-810-0000-0-6010-0000-3420	1.51		
						11-810-0000-0-6010-0000-3430	4.53		
						11-820-0000-0-1102-0000-3410	1.00		
						11-820-0000-0-1105-0000-3410	5.04		
						11-820-0000-0-1501-0000-3410	27.18		
						11-820-0000-0-1501-0100-3410	9.06		
						11-820-0000-0-1506-0000-3410	6.04		
						11-820-0000-0-4930-8000-3410	4.83		
						11-820-0000-0-6010-0000-3420	3.02		
						11-820-0000-0-6010-0000-3430	3.02		
						11-830-0000-0-0835-0000-3410	9.06		
						11-830-0000-0-0835-8000-3410	2.57		
						11-830-0000-0-6010-0000-3420	3.02		
						11-837-0000-0-6960-0000-3430	3.02		
						11-838-0000-0-0835-5800-3410	1.21		
						11-840-0000-0-1509-0000-3410	3.02		
						11-840-0000-0-2001-0000-3410	6.04		
						11-840-0000-0-2202-0000-3410	3.02		
						11-840-0000-0-2205-0000-3410	4.53		
						11-840-0000-0-2207-0000-3410	1.51		
						11-840-0000-0-2208-0000-3410	7.25		
						11-840-0000-0-6010-0000-3420	1.51		
						11-840-0000-0-6010-0000-3430	1.51		
						11-850-0000-0-4930-8000-3410	5.13		
						11-850-0000-0-4930-8100-3410	3.02		
						11-850-0000-0-4930-8200-3410	1.21		
						11-850-0000-0-6010-0000-3420	5.79		
						11-980-0000-0-4930-0000-3410	3.02		
						11-980-0000-0-4930-6000-3410	3.02		
						11-980-0000-0-4930-8000-3410	2.27		
						12-104-0119-0-6800-0000-3420	13.62		
						12-183-0105-0-6950-0000-3420	6.04		
						12-215-0105-0-6950-0000-3420	3.02		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/05/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						12-476-0101-0-4930-0010-3430	1.51		
						12-476-0101-0-4930-0013-3420	3.02		
						12-501-0107-0-6440-0000-3420	3.02		
						12-501-0107-0-6440-0000-3430	3.47		
						12-506-0101-0-6301-0000-3420	1.48		
						12-506-0101-0-6301-0000-3430	1.54		
						12-525-0101-0-6460-0000-3420	3.02		
						12-526-0101-0-6460-0000-3420	9.06		
						12-540-0101-0-4930-2000-3410	2.72		
						12-540-0101-0-6110-0000-3420	2.42		
						12-540-0101-0-6300-0000-3430	1.81		
						12-541-0101-0-4930-2000-3410	0.30		
						12-541-0101-0-6110-0000-3420	0.60		
						12-541-0101-0-6300-0000-3430	1.21		
						12-545-0101-0-6420-0000-3420	7.87		
						12-545-0101-0-6420-0000-3430	3.78		
						12-545-0101-0-6420-0200-3430	3.02		
						12-546-0101-0-6300-0000-3430	3.02		
						12-546-0101-0-6420-0000-3420	4.21		
						12-546-0101-0-6420-0100-3430	1.06		
						12-547-0101-0-6301-0000-3430	3.02		
						12-572-0101-0-6300-0000-3430	3.02		
						12-573-0101-0-6300-0000-3430	6.04		
						12-575-0101-0-6300-0000-3430	3.02		
						12-583-0101-0-6010-0000-3420	9.06		
						12-583-0101-0-6300-0000-3430	3.02		
						12-583-0101-0-6960-0000-3420	0.88		
						12-586-0101-0-6430-0000-3420	3.02		
						12-586-0101-0-6430-0000-3430	3.02		
						12-711-0101-0-6010-0000-3420	1.51		
						12-721-0104-0-6010-0000-3430	3.02		
						12-727-0101-0-1230-0000-3420	3.02		
						12-727-0101-0-1230-0000-3430	3.02		
						12-815-0101-0-1002-0000-3430	1.51		
						12-830-0119-0-0835-5800-3410	1.81		
						12-850-0101-0-4930-8000-3410	1.66		
						12-850-0101-0-6010-0000-3420	0.25		
						12-902-0101-0-7010-0002-3420	2.58		
						12-906-0700-0-7010-0000-3420	4.22		
						12-909-0700-0-7000-0003-3420	0.76		
						12-909-0700-0-7000-0004-3420	0.60		
						12-911-0101-0-6310-0000-3420	1.51		
						12-953-0101-0-7010-0000-3420	3.02		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/05/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						12-962-0101-0-7010-0000-3420	3.92		
						33-726-0330-0-6920-0000-3420	1.21		
						33-726-0331-0-6920-0000-3420	25.97		
						41-600-0600-0-6500-0000-3420	1.81		
						41-600-0600-0-6500-0000-3430	0.30		
						41-600-0600-0-6510-0000-3420	3.02		
						41-600-0600-0-6550-0000-3420	3.02		
						69-275-0000-0-5900-0000-3440	42.28		
						69-275-0000-0-6740-0000-3440	30.20		
						69-275-0000-0-6790-0000-3440	3.02		
						73-515-0000-0-6960-0000-3420	0.42		

Warrant Total: 27 \$56,845.39

Authorized By: ELLIS, WADE WARREN

Expenditure Summary By Fund

Out Of State Sales Tax Amt:	0.00
11	\$30,538.97
12	\$20,251.71
33	\$1,086.67
41	\$770.13
69	\$4,195.75
73	\$2.16
Total:	\$56,845.39

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Audit Report 2010-2011

Date: 05/10/2011

Claim Number	Reference Number	Payee Name Vendor Name	Vendor Number	Reference Amount Sales Use Tax Amt	Warrant Amount	Warrant Number	Release Date / Initial/ Comment
94461	PB0000746	TRI-CITY LINEN SERVICE	23675	91.68	91.68	14986888	
					Lgl Exp: _____ PO/ Inv Match _____ Item: _____ Auth: _____ Payee/PO Match: _____ Quantity: _____ Receiver: _____ Bid Limit: _____ Unit Cost: _____		
94476	DD0044080	JOSEPH A. GIBBS & ASSOCIATES	37238	142.00	142.00	14986903	
					Lgl Exp: _____ PO/ Inv Match _____ Item: _____ Auth: _____ Payee/PO Match: _____ Quantity: _____ Receiver: _____ Bid Limit: _____ Unit Cost: _____		
94514	PP0013752	GARY THOLBERG	39028	600.00	600.00	14986941	
					Lgl Exp: _____ PO/ Inv Match _____ Item: _____ Auth: _____ Payee/PO Match: _____ Quantity: _____ Receiver: _____ Bid Limit: _____ Unit Cost: _____		
94527	PP0013651	JOSIELIND FERRER	17806	100.00	100.00	14986953	
					Lgl Exp: _____ PO/ Inv Match _____ Item: _____ Auth: _____ Payee/PO Match: _____ Quantity: _____ Receiver: _____ Bid Limit: _____ Unit Cost: _____		

District Total:

\$933.68

Approved By: _____

Clerk

Supervisor

Manager

ALL WARRANTS HAVE BEEN RECEIVED AND ARE
CORRECT, EXCEPT AS NOTED:

BY: _____
 DATE: 5/10/11
 TIME: 2:45 pm

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/10/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94456		04114278	10045	SPARKLETTS WATER CORP		11-820-0000-0-6010-0000-4550	118.12	14986883	118.12
94457		04114286	10045	SPARKLETTS WATER CORP		12-511-0101-0-6990-0400-4500	47.96	14986884	47.96
94458		456697 457037 458100	10316	ALLIED REFRIGERATION, INC.		11-215-0000-0-6500-0000-4500 11-215-0000-0-6500-0000-4500 11-215-0000-0-6500-0000-4500	9.27 109.37 179.00	14986885	297.64
94459		C5793691 C5793918	27128	ESCO INSTITUTE		12-710-0106-0-0946-0000-4300 12-710-0106-0-0946-0000-4300	50.00 85.00	14986886	135.00
94460		30317485	22357	UNITED REFRIGERATION		12-484-0101-0-0946-0000-4300	189.02	14986887	189.02
94461		1021700 S1036570	23675	TRI-CITY LINEN SERVICE		12-501-0107-0-6440-0000-4500 12-501-0107-0-6440-0000-4500	17.50 74.18	14986888	91.68
94462		226750 227585 227707 227721	37992	ASPEN MILLS BREAD COMPANY		12-906-0700-0-7010-0001-4700 12-906-0700-0-7010-0001-4700 12-906-0700-0-7010-0001-4700 12-906-0700-0-7010-0001-4700	42.00 69.95 69.95 24.00	14986889	205.90
94463		110263	38471	MCMILLAN WATER TREATMENT		11-215-0000-0-6500-0000-5645	2,800.00	14986890	2,800.00
94464		94548016 94720753 94720753 94738918 94817133 94817133 95053809 95073860 95133757 95143277 95153350	10017	GRAINGER		11-215-0000-0-6500-0000-4500 11-215-0000-0-6500-0000-4500 11-215-0000-0-6500-0000-4500 11-215-0000-0-6500-0000-4500 11-215-0000-0-6500-0000-4500 11-215-0000-0-6500-0000-4500 11-215-0000-0-6500-0000-4500 11-215-0000-0-6500-0000-4500 11-215-0000-0-6530-0000-4500 11-215-0000-0-6500-0000-4500 11-215-0000-0-6500-0000-4500	1,077.97 (\$40.42) (\$229.64) (\$907.33) 43.23 (\$62.54) 73.65 28.73 313.62 134.09 (\$20.46)	14986891	410.90
94465		AD10465- AD11175- AD11773- AD12360-	18512	E. S. BABCOCK & SONS, INC.		11-215-0000-0-6500-0000-5620 11-215-0000-0-6500-0000-5620 11-215-0000-0-6500-0000-5620 11-215-0000-0-6500-0000-5620	30.00 30.00 30.00 30.00	14986892	120.00
94466		31305000	10655	BARNES DISTRIBUTION		11-215-0000-0-6500-0000-4500	335.18	14986893	335.18
94467	X X	8818 9053	20921	JAMES A. GARCIA	JIMMY'S EQUIPMENT A	11-215-0000-0-6550-0000-4500 11-215-0000-0-6550-0000-4500	104.26 39.50	14986894	143.76
94468		7226774	29343	AA EQUIPMENT		11-215-0000-0-6550-0000-4500	343.19	14986895	343.19
94469		42511 SH 42511 SL	33968	COLLEGE OF THE DESERT BOO		12-501-0107-0-6440-0000-4500 12-511-0101-0-6990-0400-4500	4.45 12.18	14986896	16.63
94470		819853	16519	NAPA AUTO PARTS		12-710-0106-0-0109-0000-4300	(\$4.15)	14986897	87.63

DESERT COMMUNITY COLLEGE DISTRICT

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Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
		825578				12-710-0106-0-0109-0000-4300	36.99		
		834365				12-710-0106-0-0109-0000-4300	12.99		
		834495				12-710-0106-0-0109-0000-4300	(\$3.40)		
		835310				12-710-0106-0-0109-0000-4300	36.81		
		835329				12-710-0106-0-0109-0000-4300	8.39		
94471		212558	12678	HIGH TECH IRRIGATION, INC.		12-710-0106-0-0109-0000-4300	32.56	14986898	32.56
94472		94149597	36208	MOBILE MINI, INC.		11-241-0000-0-6770-0000-5890	162.91	14986899	385.32
		94149613				11-241-0000-0-6770-0000-5890	113.76		
		94149613				11-241-0000-0-6770-0000-5890	108.65		
94473		5-899-913	12081	FEDERAL EXPRESS		12-583-0101-0-2299-0000-5045	171.76	14986900	438.42
		5-902-790				12-583-0101-0-2299-0000-5045	213.80		
		7-469-979				11-230-0000-0-6770-0000-5045	36.94		
		7-469-979				33-726-0331-0-6920-0000-5045	15.92		
94474	X	110305	37724	ZAMPI, DETERMAN & ERICKSON		11-100-0000-0-6730-0000-5730	391.50	14986901	5,060.43
	X	110308				11-100-0000-0-6730-0000-5730	2,697.93		
	X	110309				11-100-0000-0-6730-0000-5730	297.00		
	X	110310				11-100-0000-0-6730-0000-5730	1,633.50		
	X	110345				11-100-0000-0-6730-0000-5730	40.50		
94475	X	22231	33913	LOZANO SMITH		11-200-0000-0-6890-0000-5730	997.39	14986902	997.39
94476	X	40534	37238	JOSEPH A. GIBBS & ASSOCIATE		11-200-0000-0-6890-0000-5730	142.00	14986903	142.00
94477		MAY	26369	COUNTY OF RIVERSIDE		11-790-0000-0-0801-0000-5630	14,872.00	14986904	14,872.00
94478		TRAVEL	35944	SALLY KALPAKOFF		12-476-0101-0-4930-0023-5220	116.59	14986905	116.59
94479		ENTRY	39007	SAN DIEGO MESA COLLEGE-W		11-838-0000-0-6960-0000-5195	250.00	14986906	250.00
94480		427327/4-	34999	BURRTEC WASTE & RECYCLING		11-837-0000-0-0835-0000-4500	167.63	14986907	167.63
94481		REQ0004	34474	COD AUXILIARY TRUST		12-583-0101-0-2299-0000-5220	997.38	14986908	1,584.12
		REQ0004				12-583-0101-0-2299-0000-5740	586.74		
94482		JUNE 12,	39008	UNIVERSITY OF SAN DIEGO		11-500-0000-0-6110-0000-5220	1,650.00	14986909	1,650.00
94483		APRIL 21,	17596	CCCSFAAA		12-526-0101-0-6460-0000-5220	625.00	14986910	625.00
94484	X	COD-WTT	36711	SERVANDO GEREAU		12-906-0700-0-7010-0001-5620	2,560.00	14986911	2,560.00
94485	X	400-11	37373	NICHOLAS ROGERS	NREDCONSULTING, LL	12-711-0101-0-0101-0000-5100	1,450.00	14986912	1,450.00
94486	X	APRIL 24,	38321	DEVEIN BALDWIN		12-506-0101-0-6301-0000-5620	1,000.00	14986913	1,250.00
	X	MAY 1,				12-506-0101-0-6301-0000-5620	250.00		
94487	X	APRIL 29,	38892	LEANNE MICHELE SCOTT		11-500-0000-0-6110-0000-5190	1,910.00	14986914	1,910.00
94488	X	MAY 5,	27746	JESSICA ENDERS		12-508-0101-0-6400-0000-5190	2,276.72	14986915	2,548.72
	X	REQ0004				12-526-0101-0-6460-0000-4500	272.00		

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94489		REQ0005	37780	AVANTE SIMMONS		12-911-0101-0-6310-0000-5620	69.18	14986916	69.18
94490		REQ0005	31409	STEVE BENO		12-710-0106-0-0801-0000-4300	135.49	14986917	135.49
94491		REQ0005	25705	CLAYTON MAYES		12-710-0106-0-2105-0000-4300	18.89	14986918	18.89
94492	X	APR 2011	38911	DIANA GARDNER		11-720-0000-0-1230-0000-5110	150.00	14986919	150.00
94493		ACES	39014	BIANCA ALOMAR		12-575-0101-0-7320-0000-7500	600.00	14986920	600.00
94494		ACES	38192	ELIEL BACILIO		12-575-0101-0-7320-0000-7500	600.00	14986921	600.00
94495		ACES	39015	EDUARDO CARRASCO		12-575-0101-0-7320-0000-7500	600.00	14986922	600.00
94496		ACES	38733	CAROLINA CASTILLO		12-575-0101-0-7320-0000-7500	600.00	14986923	600.00
94497		ACES	39016	STEPHANIE CASTRO		12-575-0101-0-7320-0000-7500	600.00	14986924	600.00
94498		ACES	39017	ERIC DEES		12-575-0101-0-7320-0000-7500	600.00	14986925	600.00
94499		ACES	39018	KIMBERLY DEES-BOLANOS		12-575-0101-0-7320-0000-7500	600.00	14986926	600.00
94500		ACES	34414	MELINA FUENTES		12-575-0101-0-7320-0000-7500	600.00	14986927	600.00
94501		ACES	39019	SARAH GARRETT		12-575-0101-0-7320-0000-7500	600.00	14986928	600.00
94502		ACES	39020	ANA GUTIERREZ		12-575-0101-0-7320-0000-7500	600.00	14986929	600.00
94503		ACES	33767	MARTHA GUTIERREZ		12-575-0101-0-7320-0000-7500	600.00	14986930	600.00
94504		ACES	39021	ALBA LOPEZ		12-575-0101-0-7320-0000-7500	600.00	14986931	600.00
94505		ACES	39022	MONIQUE MALDONADO		12-575-0101-0-7320-0000-7500	600.00	14986932	600.00
94506		ACES	39023	AMBROSE MURILLO		12-575-0101-0-7320-0000-7500	600.00	14986933	600.00
94507		ACES	38755	TONY NGUYEN		12-575-0101-0-7320-0000-7500	600.00	14986934	600.00
94508		ACES	35816	KARINA OCELOTL		12-575-0101-0-7320-0000-7500	600.00	14986935	600.00
94509		ACES	39024	IVAN ORTEGA		12-575-0101-0-7320-0000-7500	600.00	14986936	600.00
94510		ACES	39025	JESSICA ORTIZ		12-575-0101-0-7320-0000-7500	600.00	14986937	600.00
94511		ACES	35072	JAIRO REYNOSO		12-575-0101-0-7320-0000-7500	600.00	14986938	600.00
94512		ACES	39027	SARA SANDOVAL		12-575-0101-0-7320-0000-7500	600.00	14986939	600.00
94513		ACES	38206	DENISSE SOTO		12-575-0101-0-7320-0000-7500	600.00	14986940	600.00
94514		ACES	39028	GARY THOLBERG		12-575-0101-0-7320-0000-7500	600.00	14986941	600.00
94515		ACES	38978	JAMES TRIBBETT		12-575-0101-0-7320-0000-7500	600.00	14986942	600.00
94516		ACES	39029	EMMANUEL WRIGHT		12-575-0101-0-7320-0000-7500	600.00	14986943	600.00
94517		ACES	33274	NIKOLETTE YANEZ		12-575-0101-0-7320-0000-7500	600.00	14986944	600.00
94518		BERG CURRIE	36176	US BANK CORPORATE PAYMEN		12-810-0101-0-1001-0020-4500 12-810-0101-0-1001-0015-4500	41.59 84.33	14986945	6,628.82

DESERT COMMUNITY COLLEGE DISTRICT

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Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
		CURRIE				12-810-0101-0-1001-0025-4500	76.04		
		DELGADO				12-583-0101-0-2299-0000-4500	19.95		
		DELGADO				12-583-0101-0-2299-0000-5220	498.81		
		DELGADO				12-585-0101-0-0000-0000-5190	1,651.35		
		DISALVO				12-506-0101-0-6301-0000-5220	67.15		
		DOWTY				11-838-0000-0-6960-0000-5222	468.70		
		ELLIS				11-220-0000-0-6720-0000-4500	577.13		
		ELLIS				11-220-0000-0-6720-0000-4700	35.89		
		ELLIS				11-220-0000-0-6720-0000-5220	32.60		
		ELLIS				11-220-0000-0-6720-0000-5620	19.95		
		ELLIS				12-190-0101-0-6750-0220-5220	52.17		
		FARMER				12-745-0101-0-1901-0000-4500	191.27		
		FARMER				12-745-0101-0-1901-0000-4700	336.63		
		FARMER				12-745-0101-0-1901-0000-5220	38.56		
		PARAMO				12-572-0101-0-6300-0000-4500	408.96		
		PARAMO				12-572-0101-0-6300-0000-4700	124.39		
		PARAMO				12-572-0101-0-6300-0000-5220	441.10		
		RAMIREZ				11-500-0000-0-6110-0000-5220	425.60		
		RAMIREZ				12-508-0101-0-6400-0000-5220	550.00		
		RENEW				11-215-0000-0-6500-0000-4700	20.17		
		SOCCIO				12-815-0101-0-1002-0000-4500	193.78		
		SOCCIO				12-815-0101-0-1002-0000-4700	232.70		
		SOCCIO				12-815-0101-0-1002-0000-5190	40.00		
94520		23-143841	18947	STATE BOARD OF EQUALIZATIO		11-001-0000-0-0000-0000-4999	674.00	14986946	674.00
94521		CONF#	38997	HYATT REGENCY		12-573-0101-0-6300-0000-5220	875.87	14986947	875.87
94522		CONF#	38997	HYATT REGENCY		12-547-0101-0-6300-0000-5220	875.87	14986948	875.87
94523	X	4-29COD	39013	NANCY J. DAVIS		12-526-0101-0-6460-0000-5190	2,868.80	14986949	2,868.80
94524		ANYTHIN	39030	MARK BOYCE		12-810-0101-0-1001-0020-4500	167.50	14986950	167.50
94525		CASH AD	33741	STEPHANIE PARAMORE		12-572-0101-0-6300-0000-4700	200.00	14986951	200.00
94526		REQ0004	33741	STEPHANIE PARAMORE		12-572-0101-0-6300-0000-4700	100.77	14986952	124.41
		REQ0005				12-572-0101-0-6300-0000-4700	23.64		
94527		CASH AD	17806	JOSIELIND FERRER		12-583-0101-0-2299-0000-4700	100.00	14986953	100.00
94528		REQ0005	26146	JOSE SIMO		12-511-0101-0-6990-0400-4700	201.63	14986954	201.63
94529		REQ0004	23541	BOBBIE LARSEN		12-851-0101-0-4930-0000-4555	47.81	14986955	47.81
94530		REQ0004	17727	GINA CUNNINGHAM		12-851-0101-0-4930-0000-4555	198.26	14986956	198.26
94531		MAY 13,	39038	MARIO'S ITALIAN CAFE II		12-110-0119-0-4930-6000-4700	1,500.00	14986957	1,500.00
94532	X	798	34955	RALENE SHIMON	BALLOONS FOR CELEB	11-001-0000-0-0000-0000-4999	(\$32.82)	14986958	375.00
	X	798				12-110-0119-0-4930-6000-4500	407.82		

DESERT COMMUNITY COLLEGE DISTRICT

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Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94533		70144	39039	DENNIS CARROLL		12-110-0119-0-4930-6000-4500	139.25	14986959	139.25

Warrant Total: 77 \$71,733.57

Authorized By: ELLIS, WADE WARREN

Expenditure Summary By Fund

Out Of State Sales Tax Amt:	(\$32.82)
11	\$32,444.54
12	\$39,305.93
33	\$15.92
Total:	\$71,733.57

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Audit Report 2010-2011

Date: 05/11/2011

Claim Number	Reference Number	Payee Name Vendor Name	Vendor Number	Reference Amount Sales Use Tax Amt	Warrant Amount	Warrant Number	Release Date / Initial/ Comment
94550	DD0044108	COACHELLA VALLEY WATER DISTRICT	10036	2,440.47	2,440.47	14988304	
						Lgl Exp: _____ PO/ Inv Match _____ Item: _____ Auth: _____ Payee/PO Match: _____ Quantity: _____ Receiver: _____ Bid Limit: _____ Unit Cost: _____	
94570	PP0013020	SEHI-PROCOMP COMPUTER PRODUCTS	17506	552.46	552.46	14988324	
						Lgl Exp: _____ PO/ Inv Match _____ Item: _____ Auth: _____ Payee/PO Match: _____ Quantity: _____ Receiver: _____ Bid Limit: _____ Unit Cost: _____	
94588	PP0013141	SOUTH COAST WATER	22749	85.00	85.00	14988342	
						Lgl Exp: _____ PO/ Inv Match _____ Item: _____ Auth: _____ Payee/PO Match: _____ Quantity: _____ Receiver: _____ Bid Limit: _____ Unit Cost: _____	

District Total: \$3,077.93

Approved By: Clerk Supervisor Manager

ALL WARRANTS HAVE BEEN RECEIVED AND ARE CORRECT, EXCEPT AS NOTED: BY: [Signature] DATE: 5/13/11 TIME: 2 pm

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

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Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94534		56090194	21248	OFFICE DEPOT, INC.		12-740-0101-0-1701-0000-4300	660.91	14988288	660.91
94535		49131	35539	WE'VE GOT IT MAID		41-280-0283-0-6940-0000-5600	150.00	14988289	150.00
94536		74506307	20418	GE CAPITAL		11-245-0000-0-6770-0000-5635	2,029.28	14988290	2,029.28
94537		3411929-1	10033	VERIZON CALIFORNIA		11-299-0000-0-6570-0000-5540	85.29	14988291	85.29
94538		9117759-1	10033	VERIZON CALIFORNIA		11-299-0000-0-6570-0000-5540	96.52	14988292	96.52
94539		714896-11	34999	BURRTEC WASTE & RECYCLING		11-299-0000-0-6570-0010-5570	216.25	14988293	216.25
94540		464662-11	34999	BURRTEC WASTE & RECYCLING		33-726-0331-0-6920-0000-5890	164.65	14988294	164.65
94541		207927-91	34999	BURRTEC WASTE & RECYCLING		11-299-0000-0-6570-0000-5570	751.06	14988295	751.06
94542		50449247-	23992	IMPERIAL IRRIGATION DISTRICT		11-299-0000-0-6570-0010-5520	2,021.25	14988296	2,021.25
94543		031725-10 031725-10	10035	SO CA EDISON		11-452-0000-0-6120-0000-5520 11-452-0000-0-6120-0053-5520	3,846.11 3,846.12	14988297	7,692.23
94544		159264-10	10035	SO CA EDISON		11-299-0000-0-6570-0000-5520	22.57	14988298	22.57
94545		1483-1011	10035	SO CA EDISON		12-902-0101-0-7010-0002-5520	485.76	14988299	485.76
94546		96002-101 96002-101	10034	SO CALIF GAS CO		11-452-0000-0-6120-0000-5510 11-452-0000-0-6120-0053-5510	465.69 465.70	14988300	931.39
94547		98092-101	10034	SO CALIF GAS CO		11-299-0000-0-6570-0000-5510	8,163.97	14988301	8,163.97
94548		380168-10	10036	COACHELLA VALLEY WATER DI		11-299-0000-0-6570-0000-5530	73.50	14988302	73.50
94549		380164-10	10036	COACHELLA VALLEY WATER DI		33-726-0331-0-6920-0000-5500	137.50	14988303	137.50
94550		380162-11	10036	COACHELLA VALLEY WATER DI		11-299-0000-0-6570-0000-5530	2,440.47	14988304	2,440.47
94551		2011-2 2011-3 2011-4	23413	ECONOMIC DEVELOPMENT AGE		11-452-0000-0-6120-0000-5150 11-452-0000-0-6120-0000-5150 11-452-0000-0-6120-0000-5150	16,376.25 16,376.25 16,376.25	14988305	49,128.75
94552		REQ0005	26594	NORI BAMBUSCH		11-710-0000-0-6010-0000-4700	51.24	14988306	51.24
94553		17040055 17054583 17067985 17084846 17098375 17116260 17131959 17148117	30740	GALE		12-452-0101-0-6120-0000-4220 12-452-0101-0-6120-0000-4220 12-452-0101-0-6120-0000-4220 12-452-0101-0-6120-0000-4220 12-452-0101-0-6120-0000-4220 12-452-0101-0-6120-0000-4220 12-452-0101-0-6120-0000-4220 12-452-0101-0-6120-0000-4220	112.20 333.21 44.88 333.21 89.76 660.98 89.76 333.21	14988307	1,997.21
94554	X	3283	37300	JESUS S. OLIVARES	INKA SCREENPRINTING	72-516-0000-0-6960-0000-4500	578.54	14988308	578.54
94555		110835	10932	THE PRINTING PLACE		11-520-0000-0-6200-0000-5623	1,952.06	14988309	1,952.06
94556			11517	ANTHEM BLUE CROSS		11-100-0000-0-6600-0000-3420	23.50	14988310	5,738.21

DESERT COMMUNITY COLLEGE DISTRICT

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Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						11-100-0000-0-6600-0000-3430	23.50		
						11-101-0000-0-6600-0000-3420	29.37		
						11-102-0000-0-0701-0000-3420	11.75		
						11-102-0000-0-4930-0000-3410	56.56		
						11-102-0000-0-6130-0000-3420	11.75		
						11-102-0000-0-6780-0000-3420	246.06		
						11-102-0000-0-6780-0000-3430	11.75		
						11-105-0000-0-6800-0000-3420	11.75		
						11-108-0000-0-6030-0000-3430	7.05		
						11-180-0000-0-6730-0000-3420	103.56		
						11-180-0000-0-6730-0000-3430	11.75		
						11-180-0000-0-6760-0000-3420	11.75		
						11-183-0000-0-6770-0000-3420	23.50		
						11-189-0000-0-6030-0000-3430	14.10		
						11-200-0000-0-6600-0000-3420	11.75		
						11-200-0000-0-6600-0000-3430	10.58		
						11-215-0000-0-6500-0000-3420	126.90		
						11-215-0000-0-6530-0000-3420	117.50		
						11-215-0000-0-6550-0000-3420	137.06		
						11-215-0000-0-6800-0000-3420	11.31		
						11-215-0000-0-6940-0000-3420	11.75		
						11-215-0000-0-6990-0000-3420	7.04		
						11-220-0000-0-6720-0000-3420	84.25		
						11-220-0000-0-6960-0000-3420	9.40		
						11-220-0000-0-7000-0000-3420	2.35		
						11-220-0000-0-7010-0000-3420	3.88		
						11-225-0000-0-6720-0000-3420	27.61		
						11-225-0000-0-6960-0000-3420	5.88		
						11-225-0000-0-7000-0000-3420	1.76		
						11-230-0000-0-6720-0000-3420	5.87		
						11-230-0000-0-6770-0000-3420	35.25		
						11-231-0000-0-6770-0000-3420	11.75		
						11-245-0000-0-6770-0000-3420	68.31		
						11-400-0000-0-6010-0000-3420	11.75		
						11-400-0000-0-6010-0000-3430	11.75		
						11-400-0000-0-6190-0000-3420	80.06		
						11-404-0000-0-6780-0000-3420	11.75		
						11-405-0000-0-4930-1200-3410	11.75		
						11-450-0000-0-6120-0000-3430	11.75		
						11-452-0000-0-6120-0000-3420	80.06		
						11-452-0000-0-6120-0000-3430	23.50		
						11-490-0000-0-6010-0000-3430	7.05		
						11-500-0000-0-6110-0000-3420	11.75		

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						11-500-0000-0-6110-0000-3430	11.75		
						11-506-0000-0-6301-0000-3430	5.76		
						11-510-0000-0-6960-0000-3420	43.99		
						11-520-0000-0-6200-0000-3420	70.50		
						11-520-0000-0-6200-0000-3430	44.81		
						11-520-0000-0-6480-0000-3420	11.75		
						11-525-0000-0-6460-0000-3420	58.75		
						11-525-0000-0-6460-0000-3430	44.81		
						11-530-0000-0-6300-0000-3430	97.10		
						11-530-0000-0-6330-0000-3420	5.87		
						11-530-0000-0-6330-0000-3430	23.50		
						11-530-0000-0-6340-0000-3420	5.88		
						11-530-0000-0-6340-0000-3430	11.75		
						11-545-0000-0-4930-3000-3410	16.21		
						11-545-0000-0-4930-3000-3430	2.00		
						11-545-0000-0-6420-0000-3430	33.94		
						11-561-0000-0-1101-0000-3410	101.37		
						11-561-0000-0-4930-1000-3410	11.75		
						11-561-0000-0-4930-1000-3430	5.87		
						11-561-0000-0-6110-0000-3420	11.75		
						11-570-0000-0-6300-0000-3420	11.75		
						11-570-0000-0-6300-0000-3430	11.75		
						11-586-0000-0-6430-0000-3430	11.75		
						11-710-0000-0-0101-0000-3410	56.56		
						11-710-0000-0-0109-0000-3410	11.75		
						11-710-0000-0-0115-0000-3410	11.75		
						11-710-0000-0-0201-0000-3410	11.75		
						11-710-0000-0-0614-6000-3410	11.75		
						11-710-0000-0-0701-0000-3410	11.75		
						11-710-0000-0-0946-0000-3410	11.75		
						11-710-0000-0-0948-0000-3410	23.50		
						11-710-0000-0-2105-0000-3410	11.75		
						11-710-0000-0-2105-0000-3430	11.75		
						11-710-0000-0-6010-0000-3420	11.75		
						11-710-0000-0-6010-0000-3430	5.88		
						11-720-0000-0-1230-0000-3410	58.75		
						11-720-0000-0-1230-1000-3410	68.31		
						11-720-0000-0-1230-2000-3410	35.25		
						11-720-0000-0-1305-0000-3410	113.12		
						11-720-0000-0-6010-0000-3420	23.50		
						11-720-0000-0-6010-0000-3430	11.75		
						11-730-0000-0-0501-0000-3410	9.40		
						11-730-0000-0-0504-0000-3410	2.35		

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Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						11-730-0000-0-0506-0000-3410	7.05		
						11-730-0000-0-0701-0000-3410	28.20		
						11-730-0000-0-0707-1000-3410	4.70		
						11-730-0000-0-1306-3000-3410	11.75		
						11-730-0000-0-2204-0000-3410	9.40		
						11-730-0000-0-6010-0000-3430	5.87		
						11-740-0000-0-0401-0000-3410	103.56		
						11-740-0000-0-0901-0000-3410	11.75		
						11-740-0000-0-1701-0000-3410	263.52		
						11-740-0000-0-1901-0000-3410	11.75		
						11-740-0000-0-1902-0000-3410	11.75		
						11-740-0000-0-1905-0000-3410	23.50		
						11-740-0000-0-1914-0000-3410	11.75		
						11-790-0000-0-6010-0000-3420	58.75		
						11-790-0000-0-6010-0000-3430	11.75		
						11-810-0000-0-1002-0000-3410	29.37		
						11-810-0000-0-1004-0000-3410	113.12		
						11-810-0000-0-1007-0000-3410	68.31		
						11-810-0000-0-6010-0000-3420	5.87		
						11-810-0000-0-6010-0000-3430	40.02		
						11-820-0000-0-1102-0000-3410	3.88		
						11-820-0000-0-1105-0000-3410	19.62		
						11-820-0000-0-1501-0000-3410	105.75		
						11-820-0000-0-1501-0100-3410	35.25		
						11-820-0000-0-1506-0000-3410	68.31		
						11-820-0000-0-4930-8000-3410	18.80		
						11-820-0000-0-6010-0000-3420	11.75		
						11-820-0000-0-6010-0000-3430	11.75		
						11-830-0000-0-0835-0000-3410	35.25		
						11-830-0000-0-0835-8000-3410	9.99		
						11-830-0000-0-6010-0000-3420	11.75		
						11-837-0000-0-6960-0000-3430	56.56		
						11-838-0000-0-0835-5800-3410	4.70		
						11-840-0000-0-1509-0000-3410	11.75		
						11-840-0000-0-2001-0000-3410	23.50		
						11-840-0000-0-2202-0000-3410	11.75		
						11-840-0000-0-2205-0000-3410	17.63		
						11-840-0000-0-2207-0000-3410	5.87		
						11-840-0000-0-2208-0000-3410	28.20		
						11-840-0000-0-6010-0000-3420	5.88		
						11-840-0000-0-6010-0000-3430	28.29		
						11-850-0000-0-4930-8000-3410	19.98		
						11-850-0000-0-4930-8100-3410	11.75		

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Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						11-850-0000-0-4930-8200-3410	4.70		
						11-850-0000-0-6010-0000-3420	22.52		
						11-980-0000-0-4930-0000-3410	11.75		
						11-980-0000-0-4930-6000-3410	11.75		
						11-980-0000-0-4930-8000-3410	8.81		
						11-980-0000-0-6800-0000-3430	11.75		
						11-980-0000-0-7010-0000-3420	(\$90.50)		
						12-104-0119-0-6800-0000-3420	52.34		
						12-183-0105-0-6950-0000-3420	23.50		
						12-215-0105-0-6950-0000-3420	11.75		
						12-476-0101-0-4930-0010-3430	5.88		
						12-476-0101-0-4930-0013-3420	11.75		
						12-501-0107-0-6440-0000-3420	11.75		
						12-501-0107-0-6440-0000-3430	31.43		
						12-506-0101-0-6301-0000-3420	27.72		
						12-506-0101-0-6301-0000-3430	5.99		
						12-525-0101-0-6460-0000-3420	11.75		
						12-526-0101-0-6460-0000-3420	124.87		
						12-540-0101-0-4930-2000-3410	10.57		
						12-540-0101-0-6110-0000-3420	9.40		
						12-540-0101-0-6300-0000-3430	7.05		
						12-541-0101-0-4930-2000-3410	1.18		
						12-541-0101-0-6110-0000-3420	2.35		
						12-541-0101-0-6300-0000-3430	4.70		
						12-545-0101-0-6420-0000-3420	30.55		
						12-545-0101-0-6420-0000-3430	14.69		
						12-545-0101-0-6420-0200-3430	11.75		
						12-546-0101-0-6300-0000-3430	56.56		
						12-546-0101-0-6420-0000-3420	16.45		
						12-546-0101-0-6420-0100-3430	4.11		
						12-572-0101-0-6300-0000-3430	11.75		
						12-573-0101-0-6300-0000-3430	11.75		
						12-575-0101-0-6300-0000-3430	11.75		
						12-583-0101-0-6010-0000-3420	80.06		
						12-583-0101-0-6300-0000-3430	11.75		
						12-583-0101-0-6960-0000-3420	16.40		
						12-586-0101-0-6430-0000-3420	11.75		
						12-586-0101-0-6430-0000-3430	11.75		
						12-711-0101-0-6010-0000-3420	5.87		
						12-721-0104-0-6010-0000-3430	11.75		
						12-727-0101-0-1230-0000-3420	11.75		
						12-727-0101-0-1230-0000-3430	56.56		
						12-815-0101-0-1002-0000-3430	5.88		

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94557			21650	UNUM		12-830-0119-0-0835-5800-3410	7.05	14988311	936.90
						12-850-0101-0-4930-8000-3410	6.46		
						12-850-0101-0-6010-0000-3420	0.98		
						12-902-0101-0-7010-0002-3420	27.94		
						12-906-0700-0-7010-0000-3420	31.34		
						12-909-0700-0-7000-0003-3420	14.14		
						12-909-0700-0-7000-0004-3420	6.83		
						12-911-0101-0-6310-0000-3420	5.88		
						12-953-0101-0-7010-0000-3420	11.75		
						12-962-0101-0-7010-0000-3420	55.06		
						33-726-0330-0-6920-0000-3420	4.70		
						33-726-0331-0-6920-0000-3420	32.74		
						41-600-0600-0-6500-0000-3420	7.06		
						41-600-0600-0-6500-0000-3430	1.17		
						41-600-0600-0-6510-0000-3420	11.75		
						41-600-0600-0-6550-0000-3420	56.56		
						69-270-0000-0-5900-0000-3410	23.50		
						69-270-0000-0-5900-0000-3440	103.56		
						69-270-0000-0-6740-0000-3420	11.75		
						69-270-0000-0-6740-0000-3440	47.00		
						69-275-0000-0-5900-0000-3440	277.62		
						69-275-0000-0-6740-0000-3440	150.56		
						69-275-0000-0-6790-0000-3440	0.00		
						73-515-0000-0-6960-0000-3420	7.92		
						11-100-0000-0-6600-0000-3420	5.95		
						11-100-0000-0-6600-0000-3430	8.60		
						11-101-0000-0-6600-0000-3420	13.50		
						11-102-0000-0-0701-0000-3420	1.00		
						11-102-0000-0-4930-0000-3410	1.30		
						11-102-0000-0-6780-0000-3420	13.85		
						11-102-0000-0-6780-0000-3430	1.70		
						11-105-0000-0-6800-0000-3420	1.40		
						11-108-0000-0-6030-0000-3430	1.56		
						11-180-0000-0-6730-0000-3420	15.80		
						11-180-0000-0-6730-0000-3430	2.80		
						11-180-0000-0-6760-0000-3420	1.10		
						11-183-0000-0-6770-0000-3420	18.70		
						11-189-0000-0-6030-0000-3430	3.32		
						11-200-0000-0-6600-0000-3420	1.00		
						11-200-0000-0-6600-0000-3430	5.58		
						11-215-0000-0-6500-0000-3420	19.92		
11-215-0000-0-6530-0000-3420	17.40								

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						11-215-0000-0-6550-0000-3420	6.12		
						11-215-0000-0-6800-0000-3420	0.28		
						11-215-0000-0-6940-0000-3420	1.70		
						11-215-0000-0-6990-0000-3420	1.79		
						11-220-0000-0-6720-0000-3420	14.83		
						11-220-0000-0-6960-0000-3420	1.68		
						11-220-0000-0-7000-0000-3420	0.42		
						11-220-0000-0-7010-0000-3420	1.42		
						11-225-0000-0-6720-0000-3420	5.33		
						11-225-0000-0-6960-0000-3420	0.90		
						11-225-0000-0-7000-0000-3420	0.27		
						11-230-0000-0-6720-0000-3420	0.65		
						11-230-0000-0-6770-0000-3420	6.30		
						11-231-0000-0-6770-0000-3420	3.00		
						11-245-0000-0-6770-0000-3420	2.90		
						11-400-0000-0-6010-0000-3420	21.40		
						11-400-0000-0-6010-0000-3430	3.70		
						11-400-0000-0-6190-0000-3420	7.20		
						11-404-0000-0-6780-0000-3420	2.00		
						11-405-0000-0-4930-1200-3410	1.60		
						11-450-0000-0-6120-0000-3430	3.70		
						11-452-0000-0-6120-0000-3420	1.00		
						11-452-0000-0-6120-0000-3430	6.30		
						11-490-0000-0-6010-0000-3430	2.40		
						11-500-0000-0-6110-0000-3420	2.10		
						11-500-0000-0-6110-0000-3430	3.40		
						11-506-0000-0-6301-0000-3430	1.18		
						11-510-0000-0-6960-0000-3420	1.20		
						11-520-0000-0-6200-0000-3420	11.70		
						11-520-0000-0-6480-0000-3420	1.70		
						11-525-0000-0-6460-0000-3420	9.60		
						11-530-0000-0-6300-0000-3430	20.56		
						11-530-0000-0-6330-0000-3420	1.85		
						11-530-0000-0-6330-0000-3430	2.10		
						11-530-0000-0-6340-0000-3420	1.85		
						11-530-0000-0-6340-0000-3430	15.30		
						11-545-0000-0-4930-3000-3410	2.59		
						11-545-0000-0-4930-3000-3430	0.39		
						11-545-0000-0-6420-0000-3430	3.36		
						11-561-0000-0-1101-0000-3410	4.30		
						11-561-0000-0-4930-1000-3410	1.00		
						11-561-0000-0-6110-0000-3420	1.20		
						11-570-0000-0-6300-0000-3420	1.20		

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						11-570-0000-0-6300-0000-3430	1.00		
						11-586-0000-0-6430-0000-3430	4.00		
						11-710-0000-0-0101-0000-3410	7.60		
						11-710-0000-0-0109-0000-3410	2.80		
						11-710-0000-0-0115-0000-3410	1.20		
						11-710-0000-0-0201-0000-3410	1.30		
						11-710-0000-0-0614-6000-3410	2.00		
						11-710-0000-0-0701-0000-3410	1.80		
						11-710-0000-0-0946-0000-3410	11.70		
						11-710-0000-0-0948-0000-3410	19.10		
						11-710-0000-0-2105-0000-3410	8.40		
						11-710-0000-0-2105-0000-3430	8.40		
						11-710-0000-0-6010-0000-3420	2.10		
						11-710-0000-0-6010-0000-3430	1.30		
						11-720-0000-0-1230-0000-3410	29.80		
						11-720-0000-0-1230-1000-3410	5.50		
						11-720-0000-0-1230-2000-3410	8.60		
						11-720-0000-0-1305-0000-3410	7.10		
						11-720-0000-0-6010-0000-3420	3.40		
						11-720-0000-0-6010-0000-3430	2.10		
						11-730-0000-0-0501-0000-3410	2.08		
						11-730-0000-0-0504-0000-3410	0.60		
						11-730-0000-0-0506-0000-3410	2.58		
						11-730-0000-0-0701-0000-3410	6.76		
						11-730-0000-0-0707-1000-3410	1.60		
						11-730-0000-0-1306-3000-3410	3.00		
						11-730-0000-0-2204-0000-3410	2.40		
						11-730-0000-0-6010-0000-3430	1.30		
						11-740-0000-0-0401-0000-3410	14.40		
						11-740-0000-0-0901-0000-3410	1.00		
						11-740-0000-0-1701-0000-3410	24.97		
						11-740-0000-0-1901-0000-3410	2.80		
						11-740-0000-0-1902-0000-3410	2.80		
						11-740-0000-0-1905-0000-3410	5.30		
						11-740-0000-0-1914-0000-3410	3.00		
						11-740-0000-0-4930-4200-3410	0.33		
						11-790-0000-0-6010-0000-3420	6.90		
						11-790-0000-0-6010-0000-3430	3.40		
						11-810-0000-0-1002-0000-3410	5.00		
						11-810-0000-0-1004-0000-3410	3.80		
						11-810-0000-0-1007-0000-3410	13.00		
						11-810-0000-0-6010-0000-3420	1.15		
						11-810-0000-0-6010-0000-3430	75.75		

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Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						11-820-0000-0-1102-0000-3410	1.32		
						11-820-0000-0-1105-0000-3410	7.68		
						11-820-0000-0-1501-0000-3410	17.70		
						11-820-0000-0-1501-0100-3410	7.40		
						11-820-0000-0-1506-0000-3410	2.20		
						11-820-0000-0-4930-8000-3410	3.86		
						11-820-0000-0-6010-0000-3420	2.40		
						11-820-0000-0-6010-0000-3430	4.00		
						11-830-0000-0-0835-0000-3410	6.60		
						11-830-0000-0-0835-8000-3410	1.70		
						11-830-0000-0-6010-0000-3420	3.70		
						11-837-0000-0-6960-0000-3430	1.50		
						11-838-0000-0-0835-5800-3410	3.04		
						11-840-0000-0-1509-0000-3410	2.80		
						11-840-0000-0-2001-0000-3410	7.10		
						11-840-0000-0-2202-0000-3410	2.80		
						11-840-0000-0-2205-0000-3410	5.85		
						11-840-0000-0-2207-0000-3410	1.85		
						11-840-0000-0-2208-0000-3410	(\$0.78)		
						11-840-0000-0-6010-0000-3420	1.15		
						11-840-0000-0-6010-0000-3430	1.15		
						11-850-0000-0-4930-8000-3410	2.29		
						11-850-0000-0-4930-8100-3410	2.60		
						11-850-0000-0-4930-8200-3410	0.44		
						11-850-0000-0-6010-0000-3420	3.83		
						11-980-0000-0-4930-0000-3410	1.80		
						11-980-0000-0-4930-6000-3410	1.50		
						11-980-0000-0-4930-8000-3410	1.13		
						11-980-0000-0-6800-0000-3430	(\$10.00)		
						11-980-0000-0-7010-0000-3420	(\$18.72)		
						12-104-0119-0-6800-0000-3420	17.31		
						12-183-0105-0-6950-0000-3420	3.80		
						12-215-0105-0-6950-0000-3420	1.80		
						12-476-0101-0-4930-0013-3420	5.00		
						12-501-0107-0-6440-0000-3420	3.70		
						12-501-0107-0-6440-0000-3430	5.46		
						12-506-0101-0-6301-0000-3420	0.49		
						12-506-0101-0-6301-0000-3430	1.22		
						12-525-0101-0-6460-0000-3420	5.00		
						12-526-0101-0-6460-0000-3420	4.10		
						12-540-0101-0-4930-2000-3410	1.44		
						12-540-0101-0-6110-0000-3420	1.20		
						12-540-0101-0-6300-0000-3430	0.78		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/11/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
						12-541-0101-0-4930-2000-3410	0.16		
						12-541-0101-0-6110-0000-3420	0.30		
						12-541-0101-0-6300-0000-3430	0.52		
						12-545-0101-0-6420-0000-3420	12.89		
						12-545-0101-0-6420-0000-3430	2.41		
						12-545-0101-0-6420-0200-3430	2.80		
						12-546-0101-0-6300-0000-3430	4.00		
						12-546-0101-0-6420-0000-3420	10.21		
						12-546-0101-0-6420-0100-3430	0.81		
						12-572-0101-0-6300-0000-3430	1.70		
						12-575-0101-0-6300-0000-3430	3.20		
						12-583-0101-0-6010-0000-3420	6.40		
						12-583-0101-0-6300-0000-3430	3.00		
						12-586-0101-0-6430-0000-3420	1.80		
						12-586-0101-0-6430-0000-3430	1.50		
						12-711-0101-0-6010-0000-3420	1.05		
						12-721-0104-0-6010-0000-3430	2.10		
						12-727-0101-0-1230-0000-3420	4.00		
						12-815-0101-0-1002-0000-3430	0.80		
						12-830-0119-0-0835-5800-3410	4.56		
						12-850-0101-0-4930-8000-3410	0.88		
						12-850-0101-0-6010-0000-3420	0.17		
						12-902-0101-0-7010-0002-3420	(\$2.09)		
						12-906-0700-0-7010-0000-3420	(\$4.67)		
						12-909-0700-0-7000-0004-3420	0.63		
						12-911-0101-0-6310-0000-3420	1.05		
						12-953-0101-0-7010-0000-3420	3.20		
						12-962-0101-0-7010-0000-3420	(\$1.55)		
						33-726-0330-0-6920-0000-3420	3.04		
						33-726-0331-0-6920-0000-3420	20.66		
						41-600-0600-0-6500-0000-3420	1.49		
						41-600-0600-0-6500-0000-3430	0.62		
						41-600-0600-0-6510-0000-3420	3.20		
						41-600-0600-0-6550-0000-3420	1.00		
						69-275-0000-0-5900-0000-3440	68.10		
						69-275-0000-0-6740-0000-3440	27.10		
						69-275-0000-0-6790-0000-3440	(\$2.40)		
94558		16939865	30740	GALE		12-452-0101-0-6120-0000-4220	1.91	14988312	1.91
94559		55283016	21248	OFFICE DEPOT, INC.		12-501-0107-0-6440-0000-4500	350.23	14988313	3,576.48
		55492740				12-501-0107-0-6440-0000-4500	(\$10.74)		
		55492741				12-501-0107-0-6440-0000-4500	(\$23.86)		
		55492749				12-501-0107-0-6440-0000-4500	23.86		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/11/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
		55701881				12-501-0107-0-6440-0000-4500	(\$23.86)		
		56177503				41-280-0283-0-7000-0280-4500	149.78		
		56177546				12-820-0106-0-1501-0000-4300	307.09		
		56177633				12-484-0101-0-1305-0000-4500	165.74		
		56177738				12-484-0101-0-4930-1200-4500	407.25		
		56177807				12-484-0101-0-4930-1200-4500	43.01		
		56177844				12-790-0106-0-0801-0000-4300	714.27		
		56177963				11-790-0000-0-0801-0000-4500	147.94		
		56180383				11-510-0000-0-6960-0000-4500	153.27		
		56180393				11-720-0000-0-1230-0000-4500	26.97		
		56180486				11-720-0000-0-1230-0000-4500	92.83		
		56180534				12-573-0101-0-6300-0000-4500	175.16		
		56180555				12-547-0101-0-6300-0000-4500	41.96		
		56180564				12-547-0101-0-6300-0000-4500	52.68		
		56180591				12-583-0101-0-2299-0000-4500	81.42		
		56180606				12-820-0106-0-1501-0000-4300	32.29		
		56180651				11-400-0000-0-6010-0000-4500	198.28		
		56180688				12-547-0101-0-6300-0000-4500	23.27		
		56186310				12-713-0101-0-0506-5000-4500	115.78		
		56186327				12-906-0700-0-7010-0001-4500	32.07		
		56186327				12-909-0700-0-7000-0000-4500	32.07		
		56189132				12-906-0700-0-7010-0001-4500	97.96		
		56229774				12-710-0106-0-0953-0000-4300	137.57		
		56237721				12-810-0101-0-1001-0020-4500	32.19		
94560		0190078-I	30443	COMPVIEW		11-102-0000-0-6780-0000-4500	2,875.35	14988314	3,349.50
		0190284-I				11-102-0000-0-6780-0000-4500	474.15		
94561		211910	25131	CCT TECHNOLOGIES, INC	COMPUTERLAND INC	11-102-0000-0-6780-0000-4500	37.00	14988315	37.00
94562		XF8R5723	20176	DELL		12-571-0101-5-6300-0000-4500	3,256.99	14988316	3,256.99
94563		XF939MR	20176	DELL		12-508-0101-0-6400-0000-6400	6,280.38	14988317	6,280.38
94564		AF8X4W7	20176	DELL		11-215-0000-0-6500-0099-6400	1,425.68	14988318	6,019.50
		XF8X4W8				11-215-0000-0-6500-0099-6400	1,425.68		
		XF91XM3				11-215-0000-0-6500-0099-6400	1,584.07		
		XF91XM8				11-215-0000-0-6500-0099-6400	1,584.07		
94565		XF91CPW	20176	DELL		11-400-0000-0-6010-0000-4500	337.77	14988319	337.77
94566		XF9733JK	20176	DELL		11-500-0000-0-6110-0000-4500	70.64	14988320	70.64
94567		XF99DDK	20176	DELL		11-840-0000-0-6010-0000-4500	66.02	14988321	66.02
94568		2731	38932	IDASHBOARDS		12-508-0101-0-6400-0000-4500	53,206.00	14988322	53,206.00
94569		3035774	11307	SCANTRON CORP		11-001-0000-0-0000-0000-4999	(\$492.98)	14988323	5,634.00
		3035774				12-851-0101-0-4930-0000-6400	6,126.98		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/11/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94570		100065507 100066137	17506	SEHI-PROCOMP COMPUTER PR		12-508-0101-0-6400-0000-4500 12-508-0101-0-6400-0000-4500	10.88 541.58	14988324	552.46
94571		100066144	17506	SEHI-PROCOMP COMPUTER PR		11-215-0000-0-6500-0099-6400	5,564.32	14988325	5,564.32
94572		SDIN1365	14178	BURTRONICS BUSINESS SYSTE		11-452-0000-0-6120-0000-5645	378.00	14988326	378.00
94573		EI3389229 EI3389229 EI3389229 EI3389229 EI3389229	32206	COLLEGE ENTRANCE EXAMINA	COLLEGE BOARD/ACCU	11-001-0000-0-0000-0000-4999 11-561-0000-0-4930-1000-4360 12-548-0101-0-6300-0000-4360 12-571-0101-0-6300-0000-4360 12-574-0101-0-6300-0000-4360 12-576-0101-0-6300-0000-4360	(\$1,770.04) 1,999.09 5,000.00 5,000.00 5,000.00	14988327	20,229.05
94574		725088 725179	26117	DESERT FIRE EXTINGUISHER		41-600-0600-0-6500-0000-5640 11-215-0000-0-6500-0000-5640	1,600.00 483.08	14988328	2,083.08
94575		1216286 1216286 9790333 9875033 9875033	11201	FISHER SCIENTIFIC CO	FISHER SCIENTIFIC CO	12-740-0106-0-0401-0000-4300 12-740-0106-0-1905-0000-4300 12-740-0106-0-1905-0000-4300 12-740-0106-0-0401-0000-4300 12-740-0106-0-1905-0000-4300	512.98 308.38 75.17 703.24 386.42	14988329	1,986.19
94576		200816 200816 200816	29535	FREESTYLE PHOTO SUPPLY		11-001-0000-0-0000-0000-4999 12-810-0101-0-1001-0030-4500 12-810-0106-0-1002-0000-4300	(\$1.06) 45.66 238.87	14988330	283.47
94577		6430796	38987	GTM SPORTSWEAR		11-837-0000-0-0835-0000-4500	254.30	14988331	254.30
94578		024130-0 026361-0 120356	22520	HARDY DIAGNOSTICS	HARDY MEDIA, INC	12-740-0106-0-0401-0000-4300 12-740-0106-0-0401-0000-4300 12-740-0106-0-0401-0000-4300	231.91 158.79 (\$158.17)	14988332	232.53
94579		349	38876	JUAREZ GRADING		41-600-0600-0-6500-0000-5640	3,880.00	14988333	3,880.00
94580		8983	16044	LASR-INK PALM DESERT		11-790-0000-0-0801-0000-4500	235.94	14988334	235.94
94581		PFQ71642 PFQ71642	27825	LEARNING SEED		11-001-0000-0-0000-0000-4999 12-546-0101-0-6420-0000-4500	(\$31.32) 407.22	14988335	375.90
94582		39475 39475	25038	METRO MEDICAL SUPPLY, INC.		11-001-0000-0-0000-0000-4999 12-740-0106-0-0401-0000-4300	(\$11.37) 234.62	14988336	223.25
94583		12803473 12804662 12808587 12826695 12832315 12840261 12848204	36243	MATCO TOOLS		12-710-0119-0-0948-0000-4500 12-710-0119-0-0948-0000-4500 12-710-0119-0-0948-0000-4500 12-710-0119-0-0948-0000-4500 12-710-0119-0-0948-0000-4500 12-710-0119-0-0948-0000-4500 12-710-0119-0-0948-0000-4500	326.16 13,698.78 36.52 179.35 55.07 2,000.58 136.55	14988337	16,453.42

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/11/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
		12886130				12-710-0119-0-0948-0000-4500	775.50		
		12899330				12-710-0119-0-0948-0000-4500	23.89		
		12930908				12-710-0119-0-0948-0000-4500	(\$939.11)		
		12935061				12-710-0119-0-0948-0000-4500	148.92		
		12959793				12-710-0119-0-0948-0000-4500	11.21		
94584		113174	23224	POWERS AWARDS, INC		12-511-0101-0-6990-0400-4500	10.06	14988338	10.06
94585		45470555	10133	SARGENT-WELCH LLC.	SARGENT-WELCH SCIE	12-740-0106-0-1914-0000-4300	103.95	14988339	103.95
94586		1314	38931	SCOMM FREEDOM THROUGH C		11-001-0000-0-0000-0000-4999	(\$165.81)	14988340	1,895.00
		1314				12-546-0101-0-6420-0000-4300	1,196.25		
		1314				12-546-0101-0-6420-0000-6400	864.56		
94587		66524758	11888	SIMPLEX GRINNELL LP		11-215-0000-0-6500-0010-5640	902.63	14988341	902.63
94588		00142372	22749	SOUTH COAST WATER		11-740-0000-0-0401-0000-5600	85.00	14988342	85.00
94589		31535794	18487	STAPLES ADVANTAGE		12-520-0101-0-6480-0000-4500	122.27	14988343	507.18
		31538523				12-810-0102-7-1007-0000-4350	384.91		
94590		1532	24567	THE LIVING DESERT		12-726-0330-0-6920-0000-5890	188.00	14988344	188.00
94591		6706160-0	25874	TURF STAR		12-710-0106-0-0801-0000-4300	35.66	14988345	35.66
94592		72559877	12815	WAXIE SANITARY SUPPLY		11-215-0000-0-6530-0000-4500	137.08	14988346	275.38
		72584429				11-215-0000-0-6530-0000-4500	138.30		
94593		1239-341-	10529	WARDS NATURAL SCIENCE EST		12-740-0106-0-1914-0000-4300	1,024.15	14988347	1,118.74
		1239-341-				12-740-0106-0-1914-0000-4300	94.59		

Warrant Total:

60

\$226,195.21

Authorized By: ELLIS, WADE WARREN

Expenditure Summary By Fund

Out Of State Sales Tax Amt:	(\$2,472.58)
11	\$101,122.28
12	\$120,026.34
33	\$363.29
41	\$5,862.63
69	\$706.79
72	\$578.54
73	\$7.92

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/11/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
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Total:

\$226,195.21

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Audit Report 2010-2011

Date: 05/12/2011

Claim Number	Reference Number	Payee Name Vendor Name	Vendor Number	Reference Amount Sales Use Tax Amt	Warrant Amount	Warrant Number	Release Date / Initial/ Comment																		
94603	DD0044123	ANTONIO AGUILAR	38537	87.62	87.62	14989304																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94632	PP0013782	ALI CANAS	36375	60.00	60.00	14989333																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94651	PP0013801	LESLIE GONZALEZ	38629	40.00	40.00	14989352																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94682	PP0013832	KIMBERLY SEWARD	37231	59.00	59.00	14989383																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94691	PP0012693	GDL BEST CONTRACTORS, INC	32677	3,500.00	3,500.00	14989392																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94702	CC0000188	C. W. DRIVER	36088	30,190.50	30,190.50	14989403																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94727	PP0013841	BALLOONY TUNES PARTY CENTER	39004	270.00	538.75	14989428																			
94727	PP0013842	BALLOONY TUNES PARTY CENTER	39004	268.75	538.75	14989428																			

ALL WARRANTS HAVE BEEN RECEIVED AND ARE CORRECT, EXCEPT AS NOTED:

BY: _____
DATE: 5/12/11
TIME: 3:30 pm

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Audit Report 2010-2011

Date: 05/12/2011

Claim Number	Reference Number	Payee Name Vendor Name	Vendor Number	Reference Amount Sales Use Tax Amt	Warrant Amount	Warrant Number	Release Date / Initial/ Comment
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Lgl Exp: _____	PO/ Inv Match _____	Item: _____
Auth: _____	Payee/PO Match: _____	Quantity: _____
Receiver: _____	Bid Limit: _____	Unit Cost: _____

District Total: \$34,475.87

Approved By: _____

Clerk Supervisor Manager

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/12/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94594		7-477-826 7-477-826	12081	FEDERAL EXPRESS		11-230-0000-0-6770-0000-5045 12-909-0700-0-7000-0004-5045	154.44 12.16	14989295	166.60
94595		5-1-11	30752	VERIZON WIRELESS		11-299-0000-0-6570-0000-5540	302.55	14989296	302.55
94596		MILEAGE MILEAGE MILEAGE TRAVEL	24067	PAM LICALSI		11-100-0000-0-6600-0000-5210 11-100-0000-0-6605-0000-5200 11-105-0000-0-6800-0000-5210 12-506-0101-0-6301-0000-5220	26.52 24.48 57.63 114.92	14989297	223.55
94597		TRAVEL	23266	IRENE LARSEN		12-484-0101-0-1230-0000-5220	776.22	14989298	776.22
94598		TRAVEL	25527	CARL FARMER		12-745-0101-0-1901-0000-5220	423.74	14989299	423.74
94599		TRAVEL TRAVEL	34180	DEAN DOWTY		11-830-0000-0-6010-0000-5220 11-837-0000-0-6960-0000-5220	8.51 73.09	14989300	81.60
94600		TRAVEL	34223	REBECCA VINEYARD		11-839-0000-0-6960-0000-5222	354.28	14989301	354.28
94601		MILEAGE	37636	OSCAR FONSECA		12-572-0101-0-6300-0000-5210	204.00	14989302	204.00
94602		MILEAGE	31546	MARIANNE GAUGHAN		11-790-0000-0-0801-0000-5210	127.50	14989303	127.50
94603		TRAVEL	38537	ANTONIO AGUILAR		72-516-0000-0-6960-0000-5220	87.62	14989304	87.62
94604		TRAVEL	36371	CARLOS MALDONADO		72-516-0000-0-6960-0000-5220	87.62	14989305	87.62
94605		MILEAGE	37780	AVANTE SIMMONS		12-911-0101-0-6310-0000-5210	216.24	14989306	216.24
94606		TRAVEL	35489	ANNEBELLE NERY		11-500-0000-0-6110-0000-5220	96.69	14989307	96.69
94607		TRAVEL	28263	CARLENE GIBSON		12-508-0101-0-6400-0000-5220	950.98	14989308	950.98
94608		REQ0005	11611	REVOLVING CASH FUND		11-839-0000-0-6960-0000-5195	55.00	14989309	55.00
94609	X X	APR 2011 MAR 2011	31597	ROSEMARY GARCIA		12-726-0330-0-6920-0000-5110 12-726-0330-0-6920-0000-5110	1,500.00 1,500.00	14989310	3,000.00
94610		42511APP 42511APP 42511APP 42511APP 42511APP	33968	COLLEGE OF THE DESERT BOO		12-710-0106-0-1030-0000-4300 12-710-0106-0-0957-2000-4300 12-710-0106-0-0801-0000-4300 12-710-0106-0-2105-0000-4300 12-710-0106-0-0946-0000-4300	198.99 73.95 86.46 66.88 76.67	14989311	502.95
94611		TRAVEL TRAVEL	11425	REYNALDO ORTIZ		11-108-0000-0-6030-0000-5220 12-191-0101-0-6750-0000-5220	231.44 175.00	14989312	406.44
94612		70094197	25627	PENGUIN GROUP USA, INC.		12-452-0101-0-6120-0000-4220	53.29	14989313	53.29
94613	X	1448	26127	SCOTT A VANDNLIP	INTERNET SOFTWARE	11-102-0000-0-6780-0000-5648	1,698.00	14989314	1,698.00
94614		16074 16841 16845 16847	23730	LIN LINES CORPORATION		11-838-0000-0-6960-0000-5222 11-710-0000-0-6990-0000-5630 11-710-0000-0-6990-0000-5630 11-710-0000-0-6990-0000-5630	1,265.40 395.44 416.25 249.75	14989315	2,326.84

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94615		11057	38930	PRINTS CHARMING COMMUNIC		12-508-0101-0-6400-0000-4500	135.94	14989316	135.94
94616		C-044931	30131	CALIFORNIA DEPARTMENT OF		12-851-0101-0-4930-0000-4360	340.00	14989317	340.00
94617		04114278	10045	SPARKLETTS WATER CORP		11-245-0000-0-6770-0000-4500	18.40	14989318	18.40
94618		AR90213	11677	DESERT BUSINESS MACHINES,		12-745-0101-0-1901-0000-5620	57.37	14989319	57.37
94619		UB MAY11	36372	EDILBERTO ANDRADE		12-572-0101-0-7320-0000-7500	60.00	14989320	60.00
94620		UB MAY11	38619	FERNANDO ANDRADE		12-572-0101-0-7320-0000-7500	60.00	14989321	60.00
94621		UB MAY11	37215	JAIME ANDRADE		12-572-0101-0-7320-0000-7500	19.00	14989322	19.00
94622		UB MAY11	38620	NANCY ARREDONDO		12-572-0101-0-7320-0000-7500	60.00	14989323	60.00
94623		UB MAY11	38621	GERARDO AVALOS		12-572-0101-0-7320-0000-7500	60.00	14989324	60.00
94624		UB MAY11	37216	MICHAEL AVILA		12-572-0101-0-7320-0000-7500	20.00	14989325	20.00
94625		UB MAY11	38208	GUADALUPE AYALA-ARROYO		12-572-0101-0-7320-0000-7500	60.00	14989326	60.00
94626		UB MAY11	38622	EDUARDO BARAJAS		12-572-0101-0-7320-0000-7500	40.00	14989327	40.00
94627		UB MAY11	38623	ANDREW BELTRAN		12-572-0101-0-7320-0000-7500	60.00	14989328	60.00
94628		UB MAY11	36374	EDGARDO BELTRAN		12-572-0101-0-7320-0000-7500	40.00	14989329	40.00
94629		UB MAY11	38209	MARIELA BOLANOS		12-572-0101-0-7320-0000-7500	40.00	14989330	40.00
94630		UB MAY11	37217	JENNIFER BRIONES		12-572-0101-0-7320-0000-7500	60.00	14989331	60.00
94631		UB MAY11	37633	MIGUEL BRIONES		12-572-0101-0-7320-0000-7500	59.00	14989332	59.00
94632		UB MAY11	36375	ALI CANAS		12-572-0101-0-7320-0000-7500	60.00	14989333	60.00
94633		UB MAY11	38624	LAURA CANO		12-572-0101-0-7320-0000-7500	60.00	14989334	60.00
94634		UB MAY11	37218	NANCY CASTILLO		12-572-0101-0-7320-0000-7500	59.00	14989335	59.00
94635		UB MAY11	36376	NOELIA CASTRO		12-572-0101-0-7320-0000-7500	60.00	14989336	60.00
94636		UB MAY11	37857	SAUL CERVANTES		12-572-0101-0-7320-0000-7500	40.00	14989337	40.00
94637		UB MAY11	37219	EVELYN CORDOVA		12-572-0101-0-7320-0000-7500	59.00	14989338	59.00
94638		UB MAY11	38125	CINDY CORONADO		12-572-0101-0-7320-0000-7500	20.00	14989339	20.00
94639		UB MAY11	38126	DAISY CORONADO		12-572-0101-0-7320-0000-7500	20.00	14989340	20.00
94640		UB MAY11	37858	JESSIE CORRELL		12-572-0101-0-7320-0000-7500	35.00	14989341	35.00
94641		UB MAY11	36846	JAMILLAH CRINER		12-572-0101-0-7320-0000-7500	20.00	14989342	20.00
94642		UB MAY11	37634	JEANNETTE CRUZ		12-572-0101-0-7320-0000-7500	60.00	14989343	60.00
94643		UB MAY11	38627	YAMILEX CRUZ		12-572-0101-0-7320-0000-7500	59.00	14989344	59.00
94644		UB MAY11	38210	ALEXANDRA CUEVAS		12-572-0101-0-7320-0000-7500	58.00	14989345	58.00
94645		UB MAY11	37220	CHELSEA ENCINO		12-572-0101-0-7320-0000-7500	20.00	14989346	20.00

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94646		UB MAY11	36380	RAUL ESTRADA		12-572-0101-0-7320-0000-7500	40.00	14989347	40.00
94647		UB MAY11	37947	GERARDO FLORES		12-572-0101-0-7320-0000-7500	20.00	14989348	20.00
94648		UB MAY11	37859	ANGELITA FUENTES		12-572-0101-0-7320-0000-7500	60.00	14989349	60.00
94649		UB MAY11	38628	HEIDI GARCIA		12-572-0101-0-7320-0000-7500	40.00	14989350	40.00
94650		UB MAY11	36381	VANESA GASPAR		12-572-0101-0-7320-0000-7500	40.00	14989351	40.00
94651		UB MAY11	38629	LESLIE GONZALEZ		12-572-0101-0-7320-0000-7500	40.00	14989352	40.00
94652		UB MAY11	37188	MARIA DE LOURDES GONZALEZ		12-572-0101-0-7320-0000-7500	60.00	14989353	60.00
94653		UB MAY11	38630	NEREIDA GONZALEZ		12-572-0101-0-7320-0000-7500	60.00	14989354	60.00
94654		UB MAY11	36382	JULISA HATED		12-572-0101-0-7320-0000-7500	59.00	14989355	59.00
94655		UB MAY11	37224	ALEJANDRO MACIAS		12-572-0101-0-7320-0000-7500	60.00	14989356	60.00
94656		UB MAY11	37861	MARIANNE MAGANA		12-572-0101-0-7320-0000-7500	80.00	14989357	80.00
94657		UB MAY11	37862	STEPHANIE MARTIN		12-572-0101-0-7320-0000-7500	40.00	14989358	40.00
94658		UB MAY11	37863	YARELI MARTIN		12-572-0101-0-7320-0000-7500	40.00	14989359	40.00
94659		UB MAY11	36384	ERICK MARTINEZ		12-572-0101-0-7320-0000-7500	60.00	14989360	60.00
94660		UB MAY11	37948	LESLYE MARTINEZ		12-572-0101-0-7320-0000-7500	60.00	14989361	60.00
94661		UB MAY11	38631	MARTIN MARTINEZ		12-572-0101-0-7320-0000-7500	60.00	14989362	60.00
94662		UB MAY11	36385	ROCIO MARTINEZ		12-572-0101-0-7320-0000-7500	60.00	14989363	60.00
94663		UB MAY11	37225	RUBEN MARTINEZ		12-572-0101-0-7320-0000-7500	40.00	14989364	40.00
94664		UB MAY11	38211	KARINA MEJIA		12-572-0101-0-7320-0000-7500	20.00	14989365	20.00
94665		UB MAY11	37490	JULIA MOJICA		12-572-0101-0-7320-0000-7500	20.00	14989366	20.00
94666		UB MAY11	34458	MARIA NUNEZ		12-572-0101-0-7320-0000-7500	60.00	14989367	60.00
94667		UB MAY11	37949	ALEXIS OCAMPO		12-572-0101-0-7320-0000-7500	40.00	14989368	40.00
94668		UB MAY11	38633	RAYMOND OCELOTL		12-572-0101-0-7320-0000-7500	40.00	14989369	40.00
94669		UB MAY11	38869	KEVIN ORDAZ		12-572-0101-0-7320-0000-7500	60.00	14989370	60.00
94670		UB MAY11	38634	JESICA OROZCO		12-572-0101-0-7320-0000-7500	60.00	14989371	60.00
94671		UB MAY11	37492	SESAR OROZCO		12-572-0101-0-7320-0000-7500	40.00	14989372	40.00
94672		UB MAY11	37950	MARISOL PEREZ		12-572-0101-0-7320-0000-7500	60.00	14989373	60.00
94673		UB MAY11	37864	ALEXANDRA PRUDENCIO		12-572-0101-0-7320-0000-7500	80.00	14989374	80.00
94674		UB MAY11	37227	ERICA RODRIGUEZ		12-572-0101-0-7320-0000-7500	20.00	14989375	20.00
94675		UB MAY11	38635	KAREN RODRIGUEZ		12-572-0101-0-7320-0000-7500	59.00	14989376	59.00
94676		UB MAY11	37228	OSCAR RODRIGUEZ		12-572-0101-0-7320-0000-7500	40.00	14989377	40.00

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94677		UB MAY11	36392	TANIA RODRIGUEZ		12-572-0101-0-7320-0000-7500	39.00	14989378	39.00
94678		UB MAY11	37866	MARTIN SANCHEZ		12-572-0101-0-7320-0000-7500	60.00	14989379	60.00
94679		UB MAY11	38638	CODY SCHMIDT		12-572-0101-0-7320-0000-7500	20.00	14989380	20.00
94680		UB MAY11	37230	DULCE SERRANO		12-572-0101-0-7320-0000-7500	60.00	14989381	60.00
94681		UB MAY11	38639	EBONIE SEWARD		12-572-0101-0-7320-0000-7500	39.00	14989382	39.00
94682		UB MAY11	37231	KIMBERLY SEWARD		12-572-0101-0-7320-0000-7500	59.00	14989383	59.00
94683		UB MAY11	38213	COURTNEY STUMP		12-572-0101-0-7320-0000-7500	60.00	14989384	60.00
94684		UB MAY11	37867	ROCIO VALENTIN		12-572-0101-0-7320-0000-7500	20.00	14989385	20.00
94685		UB MAY11	38640	VICTORIA VEGA		12-572-0101-0-7320-0000-7500	59.00	14989386	59.00
94686		UB MAY11	37869	LEONEL ZAVALA		12-572-0101-0-7320-0000-7500	40.00	14989387	40.00
94687		11014	38923	COOK COATINGS, INC.		41-260-0283-0-7000-0003-6120	6,800.00	14989388	6,800.00
94688		3522	32677	GDL BEST CONTRACTORS, INC.		41-287-0283-0-7100-0287-5640	2,900.00	14989389	2,900.00
94689		3521	32677	GDL BEST CONTRACTORS, INC.		41-280-0283-0-0948-4000-6220	750.00	14989390	750.00
94690		3537	32677	GDL BEST CONTRACTORS, INC.		41-260-0283-0-7000-0003-6120	1,100.00	14989391	1,100.00
94691		3538	32677	GDL BEST CONTRACTORS, INC.		41-280-0283-0-7000-0280-5640	3,500.00	14989392	3,500.00
94692		10270	37002	JACKSON ELECTRIC ENTERPRI		41-281-0283-0-7100-0218-5640	10,736.00	14989393	10,736.00
94693		10268	37002	JACKSON ELECTRIC ENTERPRI		41-251-0283-0-0835-5810-6120	13,960.00	14989394	13,960.00
94694		11030529	36005	RBF CONSULTING		41-250-0283-0-1011-0001-5110	4,800.00	14989395	4,800.00
94695		47374	24328	SIGN-A-RAMA		41-251-0283-0-0835-0000-6221	1,399.61	14989396	1,399.61
94696		66508675	11888	SIMPLEX GRINNELL LP		41-287-0283-0-7100-0287-5640	2,880.00	14989397	2,880.00
94697		INVOICE	38701	ZEUS CONSTRUCTION		41-280-0283-0-0801-0009-5640	990.00	14989398	990.00
94698		PAY APP	38378	ARROWHEAD MECHANICAL, INC		41-286-0283-0-0801-0000-6210	80,342.71	14989399	80,342.71
94699		PAY APP	36281	BAKER ELECTRIC, INC.		41-286-0283-0-0801-0000-6210	19,761.39	14989400	19,761.39
94700		12059*07	36754	BAKER ELECTRIC & PACIFIC WE		41-286-0283-0-0801-0000-6210	2,195.71	14989401	2,195.71
94701		PAY APP	38324	CLARK PACIFIC		41-286-0283-0-0801-0000-6210	11,655.00	14989402	11,655.00
94702		06001	36088	C. W. DRIVER		41-287-0283-0-7100-0287-6226	30,190.50	14989403	30,190.50
94703		#12CRB	37177	JMI CONSULTANTS INC.		41-286-0283-0-0801-0000-6225	13,000.00	14989404	13,000.00
94704		PAY APP	38325	KCB TOWERS, INC.		41-286-0283-0-0801-0000-6210	25,683.67	14989405	25,683.67
94705		21000-9	38488	KCB TOWERS INC. & FIRST CALI		41-286-0283-0-0801-0000-6210	2,853.73	14989406	2,853.73
94706		92200 92201	37421	MSA CONSULTING INC		41-790-0283-0-0801-0000-6122 41-790-0283-0-0801-0000-6122	2,250.00 187.50	14989407	2,437.50

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94707		92231	37421	MSA CONSULTING INC		41-282-0283-0-6000-0004-6122	1,365.00	14989408	1,365.00
94708		11030528	36005	RBF CONSULTING		41-286-0283-0-0801-0000-6222	4,550.00	14989409	4,550.00
94709		0242471	32401	SALLY SWANSON ARCHITECTS,		41-280-0283-0-7000-0280-5110	6,128.47	14989410	6,128.47
94710		PAY APP	38377	SIERRA LATHING COMPANY, IN		41-286-0283-0-0801-0000-6210	4,590.00	14989411	4,590.00
94711		3004-MAR	38486	SIERRA LATHING CO. & FIRST		41-286-0283-0-0801-0000-6210	510.00	14989412	510.00
94712		00062182	33534	TMAD TAYLOR & GAINES		41-281-0283-0-7100-0218-6122	540.00	14989413	540.00
94713	X	101	39003	ADRIANNA JUAREZ	XOCHIQUETZAL	33-726-0330-0-6920-0000-5110	600.00	14989414	600.00
94714		CSREES	39032	KAITLYN SPRAGUE		12-712-0101-0-7320-0000-7500	500.00	14989415	500.00
94715		CSREES	39033	DONALD SCRIVEN		12-712-0101-0-7320-0000-7500	1,000.00	14989416	1,000.00
94716		CSREES	39034	DEBRA ROMANS		12-712-0101-0-7320-0000-7500	1,000.00	14989417	1,000.00
94717		CSREES	39035	JEFFREY ORTIZ		12-712-0101-0-7320-0000-7500	1,000.00	14989418	1,000.00
94718		CSREES	39036	MICHELLE DURBIN		12-712-0101-0-7320-0000-7500	1,000.00	14989419	1,000.00
94719		201107	36931	CCLC/CCCAA		11-837-0000-0-6960-0000-5220	300.00	14989420	300.00
94720		REQ0005 REQ0005	30500	COLLEGE OF THE DESERT		11-839-0000-0-6960-0000-5222 11-838-0000-0-6960-0000-5222	30.00 300.00	14989421	330.00
94721		REQ0005	34474	COD AUXILIARY TRUST		12-584-0101-0-4930-8000-5620	600.00	14989422	600.00
94722		REQ0005	26112	THE CHAPARRAL		11-220-0000-0-0000-0000-8890	1,090.00	14989423	1,090.00
94723		REQ0005 REQ0005 REQ0005	26041	COD CAMPUS CLUBS		12-190-0101-0-6760-0000-5100 12-190-0101-0-6760-0000-5100 12-190-0101-0-6760-0000-4500	200.00 150.00 100.00	14989424	450.00
94724		COD100	38825	GOSSAMER SPACE FRAMES		12-909-0700-0-7000-0004-5620	7,500.00	14989425	7,500.00
94725	X	006	29128	WILLIAM MCCRACKEN		12-815-0101-0-1002-0000-5190	500.00	14989426	500.00
94726		SP000376	38290	THE FOUNDATION FOR CSUSB		12-507-0101-0-6301-0000-5620	16,448.27	14989427	16,448.27
94727		MAY 27, MAY 27,	39004	BALLOONY TUNES PARTY CENT		11-103-0000-0-6800-0000-5630 11-103-0000-0-6800-0000-5630	270.00 268.75	14989428	538.75
94728	X	COD-4	38379	BOE CHOI		12-582-0101-0-2299-0000-5190	9,000.00	14989429	9,000.00
94729		20110414	38356	GD & SC CORPORATION		12-487-0101-0-7320-0000-7600	10,000.00	14989430	10,000.00
94730		99716	36037	DEPARTMENT OF FORESTRY &		12-710-0119-0-6750-0000-5100	2,291.50	14989431	2,291.50
94731		TRAVEL	35951	WADE ELLIS		12-190-0101-0-6750-0220-5220	63.90	14989432	63.90
94732		REQ0005	34998	KIM GOLDBERG		11-820-0000-0-6010-0000-4700	40.48	14989433	40.48
94733		REQ0005	35254	EDWIN REED		11-820-0000-0-6010-0000-4700	28.35	14989434	28.35
94734		REQ0005	30502	JERRY PATTON		11-100-0000-0-6600-0000-5540	77.51	14989435	77.51

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94735		REQ0005	26856	CARL SCHROEDER		12-838-0106-0-0835-5700-4300	23.49	14989436	23.49
94736		REQ0005	22777	BINA ISAAC		11-299-0000-0-6570-0000-5540	125.99	14989437	125.99
94737		MILEAGE	23140	MICHAEL WARRINGTON		11-102-0000-0-6780-0000-5210	675.28	14989438	675.28
94738		REQ0005	34223	REBECCA VINEYARD		11-838-0000-0-6960-0000-5222	170.28	14989439	170.28

Warrant Total: 145 \$326,908.51

Authorized By: ELLIS, WADE WARREN

Expenditure Summary By Fund

Out Of State Sales Tax Amt:	0.00
11	\$8,932.01
12	\$61,581.97
33	\$600.00
41	\$255,619.29
72	\$175.24
Total:	\$326,908.51

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Audit Report 2010-2011

Date: 05/17/2011

Claim Number	Reference Number	Payee Name Vendor Name	Vendor Number	Reference Amount Sales Use Tax Amt	Warrant Amount	Warrant Number	Release Date / Initial/ Comment																		
94768	PB0000736	COACHELLA VALLEY PRODUCE	37900	536.51	536.51	14992887																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94775	PB0000722	SIMPLOT PARTNERS, INC.	24370	977.77	921.82	14992894																			
94775		SIMPLOT PARTNERS, INC.	24370	(\$55.95)	921.82	14992894																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94785	PP0013905	OFFICE MAX	38862	58.11	1,467.08	14992904																			
94785	PP0013906	OFFICE MAX	38862	1,408.97	1,467.08	14992904																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94811	DD0044153	DESERT CCD/KEENAN & ASSOCIATES	16387	2,403.96	2,403.96	14992930																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94830	DD0044173	COACHELLA VALLEY WATER DISTRICT	10036	19.00	19.00	14992949																			

**ALL WARRANTS HAVE BEEN RECEIVED AND ARE
CORRECT, EXCEPT AS NOTED:**

\$5,348.37

District Total:

Approved By: _____

Clerk

BY: [Signature]
Supervisor / Manager
 DATE: 5/19/11
 TIME: 3:00 pm

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/17/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94739		K. HALL	20390	DCCDAS		12-713-0101-0-0506-5000-5220	1,628.68	14992858	1,628.68
94740		4-30-11	27250	AT&T MOBILITY		11-299-0000-0-6570-0000-5540	76.16	14992859	76.16
94741	X	APRIL 12,	39077	MICHAEL MCBRIDE	MICHAEL MCBRIDE PH	12-110-0119-0-6460-0000-4500	400.00	14992860	400.00
94742	X	36428	22210	PATRICK CROFOOT	CROFOOT TRAVEL	12-110-0119-0-0506-5000-5220	575.68	14992861	2,496.00
	X	36428				12-713-0101-0-0506-5000-5220	321.32		
	X	36521				12-190-0101-0-6750-0000-5220	296.40		
	X	36542				12-573-0101-0-6300-0000-5220	627.80		
	X	36618				12-547-0101-0-6300-0000-5220	674.80		
94743		CALSI	36176	US BANK CORPORATE PAYMEN		11-100-0000-0-6605-0000-5200	36.00	14992862	6,620.35
		CALSI				11-105-0000-0-6800-0000-5220	35.00		
		CALSI				12-506-0101-0-6301-0000-5220	691.19		
		DEAS				11-200-0000-0-6600-0000-5220	229.40		
		FISCAL				41-281-0283-0-7100-0221-5740	5,140.80		
		GONZALE				11-530-0000-0-6300-0000-4700	51.24		
		GONZALE				11-530-0000-0-6340-0000-4700	248.58		
		PATTON				11-100-0000-0-6600-0000-5220	129.55		
		PATTON				11-100-0000-0-6800-0000-4700	43.59		
		WEAVER				11-103-0000-0-6800-0000-5630	15.00		
94744		STIPEND	38451	MOHAMED HEGAZY		12-585-0101-0-2299-0000-5890	274.00	14992863	274.00
94745		STIPEND	38453	USAMA MOHAMED HASSAN		12-585-0101-0-2299-0000-5890	274.00	14992864	274.00
94746		STIPEND	38455	HANY EL NAGAR		12-585-0101-0-2299-0000-5890	274.00	14992865	274.00
94747		STIPEND	38454	MOHAMED MOHAMED RABEA N		12-585-0101-0-2299-0000-5890	274.00	14992866	274.00
94748		STIPEND	38456	ABD EL HALIM ALI SALAMA		12-585-0101-0-2299-0000-5890	274.00	14992867	274.00
94749		STIPEND	38457	MO'MEN FOUAD SADEK		12-585-0101-0-2299-0000-5890	274.00	14992868	274.00
94750		56174264	21248	OFFICE DEPOT, INC.		11-220-0000-0-6720-0000-4500	24.14	14992869	137.51
		56189941				11-220-0000-0-6720-0000-4500	68.61		
		56196125				11-220-0000-0-6720-0000-4500	18.04		
		56211295				11-220-0000-0-6720-0000-4500	26.72		
94751		05477399	10697	XEROX CORP		11-245-0000-0-6770-0000-5646	234.26	14992870	1,808.60
		05477400				11-245-0000-0-6770-0000-5646	1,574.34		
94752		APRIL 8,	36251	MANAGEMENT DYNAMICS, INC		12-965-0101-0-7010-0000-5620	250.00	14992871	250.00
94753	X	APRIL	37990	RACHEL GUBMAN		12-726-0101-0-6920-0000-5110	2,000.00	14992872	2,000.00
94754		M121610	31170	S & B FOODS - COD CAMPUS		11-200-0000-0-6600-0000-4700	22.02	14992873	22.02
94755		MAY 16,	18174	COD FEDERAL FUNDS		11-000-0000-0-0000-0000-8870	7,051.00	14992874	7,051.00
94756		MILEAGE	37854	ALEX RUIZ		11-183-0000-0-6770-0000-5210	30.60	14992875	30.60
94757		MILEAGE	24965	MICHELLE RICHARDS		11-405-0000-0-4930-1200-5210	206.04	14992876	206.04

RIVERSIDE COUNTY

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DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/17/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94758		TRAVEL	36699	SCOTT COOPER		12-573-0101-0-6300-0000-5220	7.92	14992877	7.92
94759		TRAVEL	27636	JAVIER MADRIGAL		12-573-0101-0-6300-0000-5220	22.94	14992878	22.94
94760		REQ0005	37907	JACK WALLACE		12-906-0700-0-7010-0001-4300	99.21	14992879	99.21
94761		REQ0005	26923	LYNDA SCOTT		12-110-0104-0-6750-0000-4700	119.63	14992880	119.63
94762		REQ0005	20586	CHRIS NELSON		12-476-0101-0-4930-0010-4700	200.32	14992881	200.32
94763		DAVIS	36176	US BANK CORPORATE PAYMEN		12-953-0101-0-7010-0000-4500	440.32	14992882	1,892.39
		DAVIS				12-953-0101-0-7010-0000-5220	29.03		
		DAVIS				12-953-0101-0-7010-0000-6400	506.66		
		GONZALE				12-476-0101-0-4930-0024-5220	329.68		
		JARAMILL				12-484-0101-0-6010-0000-5220	586.70		
94764		STIPEND	38452	MUSTAFA HAFEZ		12-585-0101-0-2299-0000-5890	274.00	14992883	274.00
94765		STIPEND	38458	AHMED A. MOATY AHMED		12-585-0101-0-2299-0000-5890	139.60	14992884	139.60
94766		STIPEND	38459	AHMED AHMED EL KADI		12-585-0101-0-2299-0000-5890	274.00	14992885	274.00
94767		10308468	26962	AIRGAS WEST, INC.		11-215-0000-0-6550-0000-4500	43.38	14992886	43.38
94768		6041	37900	COACHELLA VALLEY PRODUCE		33-726-0330-0-6920-0000-4700	170.00	14992887	536.51
		6428				33-726-0330-0-6920-0000-4700	240.91		
		6568				33-726-0330-0-6920-0000-4700	125.60		
94769		S1801931.	20985	DESERT ELECTRIC SUPPLY, IN		11-215-0000-0-6500-0000-4500	325.99	14992888	847.15
		S1803484.				11-215-0000-0-6500-0000-4500	6.46		
		S1804172.				11-215-0000-0-6500-0000-4500	482.47		
		S1806530.				11-215-0000-0-6500-0000-4500	32.23		
94770		12851	31214	HAMMER PUMPING INC.		11-215-0000-0-6500-0010-5570	3,860.00	14992889	3,860.00
94771		3020-1737	27787	LESLIE'S SWIMMING POOL SUP		11-215-0000-0-6500-0000-4500	142.33	14992890	142.33
94772		56089565	21248	OFFICE DEPOT, INC.		12-561-0106-0-4930-1000-4300	571.74	14992891	571.74
94773		20309690	31191	PRUDENTIAL OVERALL SUPPLY		11-215-0000-0-6530-0000-4500	43.26	14992892	183.50
		20309690				11-215-0000-0-6500-0000-4500	21.07		
		20309691				11-215-0000-0-6500-0000-4500	9.90		
		20309692				11-215-0000-0-6500-0000-4500	17.52		
		20316915				11-215-0000-0-6500-0000-4500	21.07		
		20316915				11-215-0000-0-6530-0000-4500	43.26		
		20316916				11-215-0000-0-6500-0000-4500	9.90		
		20316917				11-215-0000-0-6500-0000-4500	17.52		
94774		INV-PMD1	38966	SIGLER		12-484-0101-0-0946-0000-4300	293.55	14992893	497.52
		INV-PMD1				12-484-0101-0-0946-0000-4300	203.97		
94775		1-1 LA	24370	SIMPLOT PARTNERS, INC.		11-215-0000-0-6550-0000-4500	(\$55.95)	14992894	921.82
		728201SI				11-215-0000-0-6550-0000-4500	977.77		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/17/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94776		10502034	28836	SYSCO SAN DIEGO		33-726-0330-0-6920-0000-4700	461.91	14992895	461.91
94777		30324196	22357	UNITED REFRIGERATION		11-215-0000-0-6500-0000-5640	112.91	14992896	112.91
94778		71212579	12815	WAXIE SANITARY SUPPLY		11-215-0000-0-6530-0000-4500	(\$21.89)	14992897	719.86
		72381513				11-215-0000-0-6530-0000-4500	(\$225.29)		
		72535727				11-215-0000-0-6530-0000-4500	(\$603.21)		
		72565639				11-215-0000-0-6530-0000-4500	681.28		
		72573880				11-215-0000-0-6530-0000-4500	802.09		
		72581869				11-215-0000-0-6530-0000-4500	86.88		
94779		CAHESC	39078	CALIFORNIA STATE UNIVERSIT		12-953-0101-0-7010-0000-5220	535.00	14992898	535.00
94780		07549	38367	PASTION INDUSTRIES INC.		12-906-0700-0-7010-0001-5620	40.00	14992899	40.00
94781		84462	38173	SKYRIVER COMMUNICATIONS, I		12-906-0700-0-7010-0001-5620	249.00	14992900	249.00
94782		22683	36624	AIR CONCEPTS		12-583-0101-0-2299-0000-5045	611.43	14992901	611.43
94783		5342	38616	MCKENDRY DOOR SALES		41-287-0283-0-7100-0287-5640	2,640.00	14992902	2,640.00
94784		MILEAGE	31542	LORRAINE HAWKING		11-230-0000-0-6770-0000-5210	52.02	14992903	52.02
94785		227958	38862	OFFICE MAX		11-220-0000-0-6720-0000-4500	45.81	14992904	1,467.08
		726233				11-231-0000-0-6770-0000-4500	1,408.97		
		913213				11-220-0000-0-6720-0000-4500	12.30		
94786		REQ0005	36678	DONNA GREENE		33-726-0330-0-6920-0000-4700	30.44	14992905	30.44
94787		15565	16545	PALM DESERT CHAMBER OF C		12-583-0101-0-2299-0000-4500	50.00	14992906	50.00
94788		0001508	39037	HUGO FLORES		12-195-0101-0-6400-0000-5190	100.00	14992907	100.00
94789	X	36533	22210	PATRICK CROFOOT	CROFOOT TRAVEL	12-195-0101-0-6400-0000-5220	1,987.00	14992908	1,987.00
94790		256	26151	CVTUA		11-838-0000-0-6960-0000-5191	160.00	14992909	160.00
94791		PM14058	37106	R.E.E. HEATING & AIR CONDITIO		12-902-0101-0-7010-0002-5590	253.00	14992910	253.00
94792		547	38665	JAMERSON JANITORIAL, INC.		12-902-0101-0-7010-0002-5500	230.00	14992911	230.00
94793		47886	24328	SIGN-A-RAMA		12-815-0101-0-1002-0000-5190	252.17	14992912	252.17
94794		48042	24328	SIGN-A-RAMA		12-815-0101-0-1002-0000-4500	1,487.70	14992913	1,487.70
94795	X	28	37317	LUIS FAUSTO	SYNERGY DESIGN GRO	12-815-0101-0-1002-0000-5623	300.00	14992914	300.00
94796		48485	21785	DOMINO'S PIZZA		12-572-0101-0-6300-0000-4700	232.21	14992915	232.21
94797		2011-068	38926	KILLERBEE CENTRAL INC.		11-215-0000-0-6500-0000-5640	650.00	14992916	1,075.00
		2011-069				11-215-0000-0-6500-0000-5640	425.00		
94798		0302135	26112	THE CHAPARRAL		12-506-0101-0-6301-0000-4500	72.00	14992917	72.00
94799		0302124	26112	THE CHAPARRAL		12-501-0107-0-6440-0000-4500	112.00	14992918	224.00
		0302137				12-501-0107-0-6440-0000-4500	112.00		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/17/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94800		22632	30200	HIGH TECH MAILING SERVICES		12-815-0101-0-1002-0000-5045	605.87	14992919	605.87
94801		05050750	24575	SHRED IT		11-231-0000-0-6770-0000-5890	135.00	14992920	135.00
94802		113042	23224	POWERS AWARDS, INC		11-103-0000-0-6800-0000-5630	145.73	14992921	145.73
94803		REQ0005	30500	COLLEGE OF THE DESERT		11-838-0000-0-6960-0000-5222	720.00	14992922	720.00
94804		05477399	10697	XEROX CORP		11-245-0000-0-6770-0000-4500	706.11	14992923	706.11
94805		S1797301	20985	DESERT ELECTRIC SUPPLY, IN		11-215-0000-0-6500-0000-5640	96.56	14992924	96.56
94806		MILEAGE	37975	VERONICA IZURIETA		12-546-0700-5-6420-0000-6420	13.00	14992925	13.00
94807		17286	23730	LIN LINES CORPORATION		12-573-0101-0-6300-0000-5220	765.90	14992926	1,806.53
		17392				11-837-0000-0-6960-0000-5220	1,040.63		
94808		M41411	31170	S & B FOODS - COD CAMPUS		11-837-0000-0-0835-0000-4500	10.84	14992927	607.92
		M41411				11-837-0000-0-0835-0000-4700	4.39		
		M41511				11-101-0000-0-6600-0000-4700	157.69		
		M50411				12-180-0101-5-6760-0000-4700	435.00		
94809		6544	37900	COACHELLA VALLEY PRODUCE		33-726-0330-0-6920-0000-4700	275.62	14992928	275.62
94810		001KT9G5	37017	ALBERTSON'S		33-726-0330-0-6920-0000-4700	121.87	14992929	489.71
		201KT9G6				33-726-0330-0-6920-0000-4700	16.23		
		401KT9FZ				33-726-0330-0-6920-0000-4700	9.06		
		701KT9FY				33-726-0330-0-6920-0000-4700	80.57		
		801KT56Y				33-726-0330-0-6920-0000-4700	15.26		
		901KT56S				33-726-0330-0-6920-0000-4700	84.40		
		B01KT9G				33-726-0330-0-6920-0000-4700	32.15		
		E01KT572				33-726-0330-0-6920-0000-4700	77.92		
		F01KT9G4				33-726-0330-0-6920-0000-4700	17.99		
		M01KT575				33-726-0330-0-6920-0000-4700	14.65		
		P01KT56Z				33-726-0330-0-6920-0000-4700	19.61		
94811		11041	16387	DESERT CCD/KEENAN & ASSOC		61-201-0000-0-6720-0000-5450	2,403.96	14992930	2,403.96
94812		5219-1112	25723	VERIZON SELECT SERVICES IN		11-299-0000-0-6570-0000-5540	17.31	14992931	17.31
94813		3412690-1	10033	VERIZON CALIFORNIA		11-299-0000-0-6570-0000-5540	61.72	14992932	61.72
94814		QG38448-	10033	VERIZON CALIFORNIA		11-299-0000-0-6570-0000-5540	280.19	14992933	280.19
94815		3469171-1	10033	VERIZON CALIFORNIA		11-299-0000-0-6570-0000-5540	46.48	14992934	46.48
94816		3468041-1	10033	VERIZON CALIFORNIA		11-299-0000-0-6570-0000-5540	5,167.92	14992935	6,111.09
		3468041-1				11-299-0000-0-6570-0010-5540	943.17		
94817		UH01372-	10033	VERIZON CALIFORNIA		11-299-0000-0-6570-0000-5540	430.49	14992936	430.49
94818		3417772-1	10033	VERIZON CALIFORNIA		11-299-0000-0-6570-0000-5540	69.43	14992937	69.43
94819		1121845-1	24827	TIME WARNER CABLE		11-299-0000-0-6570-0000-5540	497.50	14992938	497.50

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/17/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94820		11232394-	24827	TIME WARNER CABLE		11-299-0000-0-6570-0000-5540	2,113.44	14992939	2,113.44
94821		456138-41	34999	BURRTEC WASTE & RECYCLING		11-299-0000-0-6570-0000-5570	369.08	14992940	369.08
94822		404128-10	34999	BURRTEC WASTE & RECYCLING		11-299-0000-0-6570-0000-5570	633.07	14992941	633.07
94823		453418-10	34999	BURRTEC WASTE & RECYCLING		11-299-0000-0-6570-0000-5570	1,323.01	14992942	1,323.01
94824		450203-81 450203-91	10035	SO CA EDISON		11-299-0000-0-6570-0000-5520 11-299-0000-0-6570-0000-5520	214.49 259.08	14992943	473.57
94825		159265-10	10035	SO CA EDISON		11-299-0000-0-6570-0000-5520	76,051.05	14992944	76,051.05
94826		159263-10	10035	SO CA EDISON		33-726-0331-0-6920-0000-5520	1,091.23	14992945	1,091.23
94827		9600-1011	10034	SO CALIF GAS CO		11-299-0000-0-6570-0000-5510	1,156.01	14992946	1,156.01
94828		839792-10	10036	COACHELLA VALLEY WATER DI		11-299-0000-0-6570-0010-5530	19.00	14992947	19.00
94829		839790-10	10036	COACHELLA VALLEY WATER DI		11-299-0000-0-6570-0010-5530	7.00	14992948	7.00
94830		839788-10	10036	COACHELLA VALLEY WATER DI		11-299-0000-0-6570-0010-5530	19.00	14992949	19.00
94831		839786-10	10036	COACHELLA VALLEY WATER DI		11-299-0000-0-6570-0010-5530	109.74	14992950	109.74
94832		839784-10	10036	COACHELLA VALLEY WATER DI		11-299-0000-0-6570-0010-5530	19.00	14992951	19.00
94833		839782-10	10036	COACHELLA VALLEY WATER DI		11-299-0000-0-6570-0010-5530	7.00	14992952	7.00
94834		850974-10	10036	COACHELLA VALLEY WATER DI		11-299-0000-0-6570-0000-5530	2,438.31	14992953	2,438.31
94835		TRAVEL TRAVEL	32814	BETTY BALUSKI		12-191-0101-0-6750-0000-5220 12-720-0119-0-6460-0000-5220	800.00 462.17	14992954	1,262.17
94836		REQ0004	33916	MARY ELEY		11-400-0000-0-6010-0000-4700	142.98	14992955	142.98

Warrant Total:

98

\$151,102.53

Authorized By:

ELLIS, WADE WARREN

Expenditure Summary By Fund

Out Of State Sales Tax Amt:	0.00
11	\$115,117.76
12	\$22,914.59
33	\$2,885.42
41	\$7,780.80
61	\$2,403.96

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/17/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
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Total: \$151,102.53

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Audit Report 2010-2011

Date: 05/19/2011

Claim Number	Reference Number	Payee Name Vendor Name	Vendor Number	Reference Amount Sales Use Tax Amt	Warrant Amount	Warrant Number	Release Date / Initial/ Comment																		
94897	PP0013569	INTUIT INC.	38996	652.45	652.45	14995147																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94912	PP0013992	KELLY PAPER	29922	260.66	260.66	14995162																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94913	PP0013991	JACKSON ELECTRIC ENTERPRISES, INC.	37002	640.00	640.00	14995163																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94917	PP0013984	RAFAEL LOPEZ	39093	300.00	300.00	14995167																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				

District Total:

\$1,853.11

Approved By:

 Clerk Supervisor Manager

**ALL WARRANTS HAVE BEEN RECEIVED AND ARE
 CORRECT, EXCEPT AS NOTED:**

BY: _____
 DATE: 5/23/11
 TIME: 2:35 pm

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/19/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94837		5-7-11	30752	VERIZON WIRELESS		11-299-0000-0-6570-0000-5540	308.79	14995087	308.79
94838		1006084	29338	FOUNDATION FOR CALIF. COM		41-600-0600-0-6500-0000-5620	7,352.74	14995088	7,352.74
94839		TRAVEL	15044	CHARLES H HAYDEN JR		11-101-0000-0-6600-0000-5220	1,221.05	14995089	1,221.05
94840		TRAVEL	37594	LARRY MCLAUGHLIN		12-906-0700-0-7010-0001-5220	412.35	14995090	412.35
94841		TRAVEL	36806	EDWIN DEAS		11-200-0000-0-6600-0000-5220	56.86	14995091	56.86
94842		MILEAGE	15652	JUAN LUJAN		11-790-0000-0-0801-0000-5210	306.00	14995092	306.00
94843		TRAVEL TRAVEL	21989	ELISE KING		11-500-0000-0-6110-0000-5220 12-506-0101-0-6301-0000-5220	70.38 102.00	14995093	172.38
94844		TRAVEL	34927	FRED SANGIORGIO		12-506-0101-0-6301-0000-5220	29.00	14995094	29.00
94845		TRAVEL	39083	JAMES ROSE		12-506-0101-0-6301-0000-5220	102.00	14995095	102.00
94846		TRAVEL	26146	JOSE SIMO		12-506-0101-0-6301-0000-5220	126.00	14995096	126.00
94847		TRAVEL	37082	AMANDA PHILLIPS		12-506-0101-0-6301-0000-5220	130.06	14995097	130.06
94848		TRAVEL	23166	KHANH HOANG		12-506-0101-0-6301-0000-5220	25.00	14995098	25.00
94849		TRAVEL	21333	MARIA JASSO		12-535-0101-0-6190-0000-5220	676.15	14995099	676.15
94850		TRAVEL TRAVEL	30502	JERRY PATTON		11-100-0000-0-6600-0000-5210 11-100-0000-0-6600-0000-5210	86.55 103.87	14995100	190.42
94851		TRAVEL	38117	VIDA ROSSI		12-476-0101-0-4930-0024-5220	202.15	14995101	202.15
94852		TRAVEL	25138	PETER DAVIS		12-953-0101-0-7010-0000-5220	253.74	14995102	253.74
94853		MILEAGE MILEAGE	39082	DEBBIE RAMIREZ		12-906-0700-0-7010-0000-5210 12-906-0700-0-7010-0001-5210	9.44 9.43	14995103	18.87
94854		TRAVEL	25208	PAUL MAAG		12-191-0101-0-6750-0000-5220	308.16	14995104	308.16
94855		MILEAGE	38547	VIRGINIA BERGQUIST		11-790-0000-0-0801-0000-5210	22.34	14995105	22.34
94856		MILEAGE	36699	SCOTT COOPER		12-573-0101-0-6300-0000-5210	137.70	14995106	137.70
94857		MILEAGE	35971	BEATRICE E. ESPARZA		12-906-0700-0-7010-0001-5210	5.71	14995107	5.71
94858		5-11-11	34827	T-MOBILE		11-299-0000-0-6570-0000-5540	109.78	14995108	109.78
94859		REQ0005	31409	STEVE BENO		12-710-0106-0-0801-0000-4300	86.36	14995109	86.36
94860		REQ0005 REQ0005 REQ0005	36144	DOUGLAS REDMAN		11-710-0000-0-0948-0000-4500 11-710-0000-0-0948-0000-4500 12-710-0106-0-0948-0000-4300	297.01 37.47 58.34	14995110	392.82
94861		REQ0005 REQ0005	33916	MARY ELEY		12-476-0101-0-4930-0012-4500 12-476-0101-0-4930-0012-4700	3.39 141.43	14995111	144.82
94862		REQ0005	37646	FARLEY HERZEK		11-299-0000-0-6570-0000-5540	85.00	14995112	85.00

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/19/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94863		REQ0005	17727	GINA CUNNINGHAM		12-851-0101-0-4930-0000-4500	183.95	14995113	183.95
94864		REQ0005	25138	PETER DAVIS		12-953-0101-0-7010-0000-5540	158.79	14995114	158.79
94865		REQ0005	34223	REBECCA VINEYARD		11-839-0000-0-6960-0000-5222	386.80	14995115	386.80
94866		05119963	10045	SPARKLETTS WATER CORP		12-850-0101-0-4930-0000-4500	62.27	14995116	62.27
94867		730604	10334	PITNEY BOWES		11-230-0000-0-6770-0000-5646	257.00	14995117	257.00
94868		56308318	21248	OFFICE DEPOT, INC.		11-220-0000-0-6720-0000-4500	21.39	14995118	129.35
		56346260				11-220-0000-0-6720-0000-4500	1.40		
		56348048				11-220-0000-0-6720-0000-4500	106.56		
94869		DECEMB	39092	THAI SMILE		12-583-0101-0-2299-0000-4700	969.75	14995119	969.75
94870		48090	24328	SIGN-A-RAMA		12-815-0101-0-1002-0000-4500	487.20	14995120	487.20
94871		57475	28013	NORTH AMERICAN EMBROIDER		12-185-0105-0-6950-0000-4500	101.30	14995121	190.20
		57491				12-185-0105-0-6950-0000-4500	88.90		
94872		0811	37265	TERENCE WILLIAMS ARCHITEC		41-282-0283-0-0801-0020-5110	250.00	14995122	250.00
94873		2A	26414	PALO VERDE COMMUNITY COLL		12-906-0700-0-7010-0001-5620	2,658.50	14995123	2,658.50
94874	X	29	37317	LUIS FAUSTO	SYNERGY DESIGN GRO	12-815-0101-0-1002-0000-4500	375.00	14995124	375.00
94875		4193915	29922	KELLY PAPER		11-245-0000-0-6770-0000-4500	325.60	14995125	325.60
94876		113173	23224	POWERS AWARDS, INC		12-545-0101-0-6420-0000-4500	10.06	14995126	10.06
94877		1110011	37721	GKKWORKS		41-280-0283-0-7000-0280-5110	10,950.57	14995127	10,950.57
94878		8285	38532	ISALUS HEALTHCARE		12-501-0107-0-6440-0000-5100	350.00	14995128	350.00
94879		INV03013	32610	ATI		12-727-0101-0-1230-0000-4300	4,926.15	14995129	4,926.15
94880		111001	10932	THE PRINTING PLACE		11-890-0000-0-0801-0000-5740	831.94	14995130	831.94
94881		11-0438	17865	PRINTWORKS		12-911-0101-0-6310-0000-5620	1,918.35	14995131	1,918.35
94882		0101286-1	38397	WESTERN PUMP, INC.		11-215-0000-0-6500-0000-5640	52.50	14995132	52.50
94883		17390	23730	LIN LINES CORPORATION		12-583-0101-0-2299-0000-5220	832.50	14995133	832.50
94884		2257818	29119	FOOTJOY	ACUSHNET	11-001-0000-0-0000-0000-4999	(\$12.96)	14995134	1,420.44
		2257818				12-830-0106-0-0835-0000-4300	716.70		
		2257818				12-838-0106-0-0835-5800-4300	716.70		
94885		P1295169	38998	AMERICAN MUSICAL SUPPLY		11-001-0000-0-0000-0000-4999	(\$3.50)	14995135	39.95
		P1295169				12-726-0330-0-6920-0000-4300	43.45		
94886		98680086	23772	APPLE COMPUTER		12-484-0101-0-0614-6000-6400	237.00	14995136	2,445.25
		98682841				12-484-0101-0-0946-0000-6400	84.83		
		98683955				12-484-0101-0-6010-0000-6400	42.42		
		98710179				12-484-0101-0-6010-0000-6400	766.17		
		98727305				12-484-0101-0-6010-0000-6400	1,314.83		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/19/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94887		13565	23355	AUTOMOTIVE ELECTRONICS SE	AUTOMOTIVE ELECTRO	11-710-0000-0-0948-0000-4500	346.09	14995137	346.09
94888		50245731 50245731	28906	B & H PHOTO		11-001-0000-0-0000-0000-4999 12-573-0101-0-6300-0000-4500	(\$15.30) 190.19	14995138	174.89
94889		0015787-I	38781	BUILDING AND HOSPITALITY CO	CARRIER UNIVERSITY	12-484-0101-0-0946-0000-4300	1,586.20	14995139	1,586.20
94890		211370 212089	25131	CCT TECHNOLOGIES, INC	COMPUTERLAND INC	11-102-0000-0-6780-0000-5648 12-508-0101-0-6400-0000-4500	3,806.00 2,550.00	14995140	6,356.00
94891		XF9FXT6	20176	DELL		12-546-0101-0-6420-0000-6400	1,337.63	14995141	1,337.63
94892		XF9M98N	20176	DELL		12-476-0101-0-4930-0004-6400	6,280.38	14995142	6,280.38
94893		INV01442	26901	DATATEL, INC.		12-508-0101-0-6400-0000-4500	21,103.00	14995143	21,103.00
94894		0392129 0479248 1022694 1919281	11201	FISHER SCIENTIFIC CO	FISHER SCIENTIFIC CO	12-740-0106-0-0401-0000-4300 12-740-0106-0-0401-0000-4300 12-740-0106-0-0401-0000-4300 12-740-0106-0-1905-0000-4300	285.77 123.94 68.07 407.11	14995144	884.89
94895		95297908	10017	GRAINGER		11-245-0000-0-6770-0000-4500	28.48	14995145	28.48
94896		12884189	35917	HARLAND TECHNOLOGY SERVI		11-102-0000-0-6780-0000-5648	492.00	14995146	492.00
94897		11986747	38996	INTUIT INC.		12-710-0106-0-0801-0000-4300	652.45	14995147	652.45
94898		160803	38680	MONKEY SPORTS, INC.		12-839-0106-0-0835-5300-4300	262.65	14995148	262.65
94899		063082 181878 281765 281765 338887 589563 752075 912170 983406	38862	OFFICE MAX		11-530-0000-0-6300-0000-4500 12-820-0106-0-1501-0000-4300 12-545-0101-0-6420-0000-4500 12-546-0101-0-6420-0000-4500 12-501-0107-0-6440-0000-4500 12-726-0101-0-6920-0000-4500 12-815-0101-0-1002-0000-4500 12-815-0101-0-1002-0000-4500 12-545-0101-0-6420-0000-4500	461.06 149.65 4.71 507.40 190.76 273.10 328.44 54.15 43.36	14995149	2,012.63
94900		56315938 56344268 56344292 56344353 56344378 56344577 56344591 56344616 56344625	21248	OFFICE DEPOT, INC.		12-511-0101-0-6960-0000-4500 12-726-0101-0-6920-0000-4500 12-710-0106-0-2105-0000-4300 12-810-0106-0-1002-0000-4300 12-790-0106-0-0801-0000-4300 11-790-0000-0-0801-0010-4500 11-790-0000-0-0801-0010-4500 12-546-0101-0-6420-0000-4500 12-546-0101-0-6420-0000-4500	772.45 132.48 53.90 67.81 171.81 283.57 1.47 97.27 7.81	14995150	1,588.57
94901		RC05694 RI54406	38242	ROLLS HIGH REACH, INC.		12-909-0700-0-7000-0004-5620 12-909-0700-0-7000-0004-5620	(\$177.02) 582.05	14995151	405.03

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/19/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94902		100067458	17506	SEHI-PROCOMP COMPUTER PR		12-820-0106-0-1501-0000-4300	100.52	14995152	100.52
94903		110940A 110940B 110969	10932	THE PRINTING PLACE		12-820-0106-0-1501-0000-4300 11-730-0000-0-6010-0000-4500 11-740-0000-0-6010-0000-4500	72.86 72.86 87.00	14995153	232.72
94904	X	ANYTHIN	38309	ROBIN CECIL		12-810-0101-0-1001-0020-5100	525.00	14995154	525.00
94905	X	ANYTHIN	38090	MATT HOWE		12-810-0101-0-1001-0020-5100	525.00	14995155	525.00
94906	X	ANYTHIN	38138	ALAN YANKEE		12-810-0101-0-1001-0020-5100	525.00	14995156	525.00
94907	X	ANYTHIN	37575	JEFF STUPIN		12-810-0101-0-1001-0020-5100	525.00	14995157	525.00
94908	X	ANYTHIN	39095	KEITH SMITH		12-810-0101-0-1001-0020-5100	1,500.00	14995158	1,500.00
94909	X	PRIDE/PR	38721	MARIA TERAN		12-810-0101-0-1001-0025-5190	250.00	14995159	250.00
94910	X	PRIDE/PR	31499	JOSEPHINE D. KING		12-810-0101-0-1001-0025-5190	150.00	14995160	150.00
94911		TRAVEL	35951	WADE ELLIS		12-190-0101-0-6750-0220-5220	119.09	14995161	119.09
94912		4199357	29922	KELLY PAPER		11-245-0000-0-6770-0000-4500	260.66	14995162	260.66
94913		10281	37002	JACKSON ELECTRIC ENTERPRI		41-287-0283-0-7100-0287-6210	640.00	14995163	640.00
94914	X X	WATER WATER	37887	DOUG JONES		12-906-0700-0-7010-0001-5500 12-906-0700-0-7010-0001-5500	1,125.00 1,350.00	14995164	2,475.00
94915		SALES	39094	SAOIRSE O'SULLIVAN		12-815-0101-0-1002-0000-5890	99.00	14995165	99.00
94916		REQ0005	23166	KHANH HOANG		11-530-0000-0-6330-0000-4700	359.75	14995166	359.75
94917	X	001	39093	RAFAEL LOPEZ		12-815-0101-0-1002-0000-5190	300.00	14995167	300.00

Warrant Total: 81 \$95,186.00

Authorized By: ELLIS, WADE WARREN

Expenditure Summary By Fund

Out Of State Sales Tax Amt:	(\$31.76)
11	\$10,887.23
12	\$65,137.22
41	\$19,193.31
Total:	\$95,186.00

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Audit Report 2010-2011

Date: 05/23/2011

Claim Number	Reference Number	Payee Name Vendor Name	Vendor Number	Reference Amount Sales Use Tax Amt	Warrant Amount	Warrant Number	Release Date / Initial/ Comment																		
94981	PP0014006	PRINTWORKS	17865	3,097.20	3,097.20	14997638																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94982	PP0014007	ANTHONY TESCH	31495	66.34	66.34	14997639																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
94985	DD0044264	CARLOS MORA & CHRISTOPHER C. VADER	39097	50,000.00	50,000.00	14997642																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				

District Total:

\$53,163.54

Approved By:

 Clerk Supervisor Manager

**ALL WARRANTS HAVE BEEN RECEIVED AND ARE
CORRECT, EXCEPT AS NOTED:**

BY: _____
 DATE: 5/25/11
 TIME: 3:00 pm

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/23/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94918		TP APR11	25661	LISA WILANDER		11-246-0000-0-6950-0000-3900	28.00	14997575	28.00
94919		TP APR11	37888	RANJAN KHADKA		11-246-0000-0-6950-0000-3900	13.50	14997576	13.50
94920		TP APR11	26678	DOUG KROLL		11-246-0000-0-6950-0000-3900	14.00	14997577	14.00
94921		TP APR11	32226	LANA KROLL		11-246-0000-0-6950-0000-3900	14.00	14997578	14.00
94922		TP APR11	23541	BOBBIE LARSEN		11-246-0000-0-6950-0000-3900	9.00	14997579	9.00
94923		TP APR11	20277	MARIA MAGANA		11-246-0000-0-6950-0000-3900	22.75	14997580	22.75
94924		TP APR11	18369	BLANCA ZAZUETA		11-246-0000-0-6950-0000-3900	22.75	14997581	22.75
94925		TP APR11	38916	AKIKO MATSUDA		11-246-0000-0-6950-0000-3900	9.00	14997582	9.00
94926		TP APR11	32091	TODD MCDERMOTT		11-246-0000-0-6950-0000-3900	11.25	14997583	11.25
94927		TP APR11	35550	ROBERT PELLENBARG		11-246-0000-0-6950-0000-3900	15.75	14997584	15.75
94928		TP APR11	23494	DONNI PRINCE		11-246-0000-0-6950-0000-3900	9.00	14997585	9.00
94929		TP APR11	38905	DARIA PRZYBYLA		11-246-0000-0-6950-0000-3900	13.50	14997586	13.50
94930		TP APR11	38133	RICARDO RAMIREZ		11-246-0000-0-6950-0000-3900	27.00	14997587	27.00
94931		TP APR11	26219	MARISOL REYES		11-246-0000-0-6950-0000-3900	42.50	14997588	42.50
94932		TP APR11	38184	BEATRIZ SARABIA		11-246-0000-0-6950-0000-3900	13.50	14997589	13.50
94933		TP APR11	38292	LARRY STRANGE		11-246-0000-0-6950-0000-3900	13.50	14997590	13.50
94934		TP APR11	38283	JULIUS VARGA		11-246-0000-0-6950-0000-3900	15.75	14997591	15.75
94935		TP APR11	35778	CARLOS VERAZAS		11-246-0000-0-6950-0000-3900	31.50	14997592	31.50
94936		TP APR11	37980	RAUL YEPIZ		11-246-0000-0-6950-0000-3900	31.50	14997593	31.50
94937		TP APR11	22338	MARTEN WEEKS		11-246-0000-0-6950-0000-3900	12.00	14997594	12.00
94938		TP APR11	31470	JOHN WILLIAMS		11-246-0000-0-6950-0000-3900	45.00	14997595	45.00
94939		TP APR11	24576	MANUEL G. ABROGUENA		11-246-0000-0-6950-0000-3900	10.25	14997596	10.25
94940		TP APR11	37407	MARCIA AGUIRRE		11-246-0000-0-6950-0000-3900	12.75	14997597	12.75
94941		TP APR11	36237	GEORGE AZER		11-246-0000-0-6950-0000-3900	36.00	14997598	36.00
94942		TP APR11	36501	JOEL BONILLAS		11-246-0000-0-6950-0000-3900	33.75	14997599	33.75
94943		TP APR11	36664	MAYRA JUAREZ		11-246-0000-0-6950-0000-3900	26.25	14997600	26.25
94944		TP APR11	38572	SUSANA BARRERA		11-246-0000-0-6950-0000-3900	37.50	14997601	37.50
94945		TP APR11	35724	JAMES BRAVERMAN		11-246-0000-0-6950-0000-3900	12.25	14997602	12.25
94946	X	TP APR11	38161	JON CAFFERY		11-246-0000-0-6950-0000-3900	42.00	14997603	42.00
94947		TP APR11	24769	ETHAN CAMARGO		11-246-0000-0-6950-0000-3900	22.75	14997604	22.75
94948		TP APR11	25005	MONICA PRZYGOCKI		11-246-0000-0-6950-0000-3900	22.75	14997605	22.75

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/23/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94949		TP APR11	28053	JANET CASTILLO		11-246-0000-0-6950-0000-3900	33.75	14997606	33.75
94950		TP APR11	37832	CHUI MEI CHAN		11-246-0000-0-6950-0000-3900	27.00	14997607	27.00
94951		TP APR11	34053	ROBERT CHANCEY		11-246-0000-0-6950-0000-3900	36.00	14997608	36.00
94952		TP APR11	37018	NATHAN CHURCH		11-246-0000-0-6950-0000-3900	51.00	14997609	51.00
94953		TP APR11	38689	KEN LIRA		11-246-0000-0-6950-0000-3900	51.00	14997610	51.00
94954		TP APR11	35489	ANNEBELLE NERY		11-246-0000-0-6950-0000-3900	48.00	14997611	48.00
94955		TP APR11	35779	RODRICK COLEMAN		11-246-0000-0-6950-0000-3900	45.00	14997612	45.00
94956		TP APR11	28196	VELMA COOMBS		11-246-0000-0-6950-0000-3900	15.75	14997613	15.75
94957		TP APR11	35991	ANITA CORRAL		11-246-0000-0-6950-0000-3900	14.00	14997614	14.00
94958		TP APR11	38943	WANDA DEHOYOS		11-246-0000-0-6950-0000-3900	24.00	14997615	24.00
94959		TP APR11	38988	MATTHEW FAIN		11-246-0000-0-6950-0000-3900	22.50	14997616	22.50
94960		TP APR11	38235	ESTER ETCHU		11-246-0000-0-6950-0000-3900	20.25	14997617	20.25
94961		TP APR11	28408	CLAUDIA FLORES		11-246-0000-0-6950-0000-3900	30.50	14997618	30.50
94962		TP APR11	36325	JAQUELINE MALDONADO		11-246-0000-0-6950-0000-3900	24.50	14997619	24.50
94963		TP APR11	38989	LORELAI GRACE		11-246-0000-0-6950-0000-3900	19.25	14997620	19.25
94964		TP APR11	36238	ALEXANDER HAGG		11-246-0000-0-6950-0000-3900	20.25	14997621	20.25
94965		TP APR11	16146	GEOFF HAGOPIAN		11-246-0000-0-6950-0000-3900	36.00	14997622	36.00
94966		TP APR11	24218	LAURO JIMENEZ		11-246-0000-0-6950-0000-3900	60.00	14997623	60.00
94967		TP APR11	30394	THOMAS JONES		11-246-0000-0-6950-0000-3900	28.00	14997624	28.00
94968		TP APR11	36015	DIEDRE SHARPE		11-246-0000-0-6950-0000-3900	16.25	14997625	16.25
94969		00040258	10095	DESERT SUN, INC.		11-105-0000-0-6800-0000-5740	370.00	14997626	370.00
94970		939321	10334	PITNEY BOWES		11-230-0000-0-6770-0000-5045	208.80	14997627	208.80
94971		4655	13318	COUNTY OF RIVERSIDE DEPT O		11-215-0000-0-6500-0000-5150	648.00	14997628	648.00
94972		MEMBER	33179	AMERICAN FEDERATION OF AR		12-815-0101-0-1002-0000-4500	250.00	14997629	250.00
94973		D1346428	20166	DISCOUNT SCHOOL SUPPLY		12-484-0101-0-1305-0000-4300	1,109.80	14997630	1,109.80
94974		4071	38964	RENAISSANCE PALM SPRINGS		12-911-0101-0-6310-0000-5620	2,225.85	14997631	2,225.85
94975	X	32373	17000	BELLA LINDA INC.	FIX IT COMMERCIAL SE	33-726-0331-0-6920-0000-5640	913.88	14997632	913.88
94976		51711 IEA	33968	COLLEGE OF THE DESERT BOO		12-585-0101-0-2299-0000-4200	136.70	14997633	136.70
94977	X	32665	17000	BELLA LINDA INC.	FIX IT COMMERCIAL SE	11-215-0000-0-6500-0000-5640	125.00	14997634	305.00
	X	32667				11-215-0000-0-6500-0000-5640	180.00		
94978		47877	24328	SIGN-A-RAMA		12-911-0101-0-6310-0000-5620	156.80	14997635	156.80

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/23/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94979		REQ0005	11611	REVOLVING CASH FUND		11-837-0000-0-0835-0000-4500	385.00	14997636	385.00
94980		60305 60310	36228	ALL VALLEY REPROGRAPHICS,		41-244-0283-0-0510-0600-4555 41-263-0283-0-7100-0263-4555	35.25 12.03	14997637	47.28
94981		11-0381 11-0433	17865	PRINTWORKS		12-810-0101-0-1001-0020-5740 12-810-0101-0-1001-0020-5740	217.50 2,879.70	14997638	3,097.20
94982		REQ0005	31495	ANTHONY TESCH		12-740-0106-0-0401-0000-4300	66.34	14997639	66.34
94983		REQ0005 REQ0005	26856	CARL SCHROEDER		11-837-0000-0-0835-0000-4500 11-838-0000-0-6960-0000-5195	389.00 150.00	14997640	539.00
94984		MALDON RUSSOM RUSSOM RUSSOM RUSSOM RUSSOM WILLIAMS YOUNG YOUNG YOUNG	36176	US BANK CORPORATE PAYMEN		72-516-0000-0-6960-0000-5220 12-726-0101-0-6920-0000-5200 12-726-0330-0-6920-0000-4210 12-726-0330-0-6920-0000-4300 33-726-0330-0-6920-0000-4500 33-726-0330-0-6920-0000-4530 11-183-0000-0-6770-0000-4610 12-727-0101-0-1230-0000-5110 11-720-0000-0-1230-0000-4500 11-720-0000-0-1230-0000-5851 12-484-0101-0-1230-0000-5220	8,032.43 630.00 656.22 1,573.78 316.00 333.03 47.73 496.47 26.90 94.28 445.00	14997641	12,651.84
94985		SETTLEM	39097	CARLOS MORA & CHRISTOPHE		61-201-0000-0-6720-0000-5450	50,000.00	14997642	50,000.00

Warrant Total: 68 \$74,405.29

Authorized By: ELLIS, WADE WARREN

Expenditure Summary By Fund

Out Of State Sales Tax Amt:	0.00
11	\$3,918.71
12	\$10,843.96
33	\$1,562.91
41	\$47.28
61	\$50,000.00
72	\$8,032.43
Total:	\$74,405.29

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Audit Report 2010-2011

Date: 05/24/2011

Claim Number	Reference Number	Payee Name Vendor Name	Vendor Number	Reference Amount Sales Use Tax Amt	Warrant Amount	Warrant Number	Release Date / Initial/ Comment																		
94989	DD0044271	LORI STUNTZ	35897	525.00	525.00	14998681																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
95039	PP0014056	STEVE BENO	31409	43.58	43.58	14998730																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
95042	DD0044289	VERIZON CALIFORNIA	10033	142.29	142.29	14998733																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				

District Total:

\$710.87

Approved By:

Clerk

Supervisor

Manager

**ALL WARRANTS HAVE BEEN RECEIVED AND ARE
CORRECT, EXCEPT AS NOTED:**

BY: _____
 DATE: 5/26/11
 TIME: 2:30 pm

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/24/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
94986		533	37995	ENVOY PLAN SERVICES, INC.		11-220-0000-0-6720-0000-5620	2,496.00	14998678	2,496.00
94987		08452506	19569	BRINK'S INCORPORATED		11-220-0000-0-6720-0000-5620	463.04	14998679	463.04
94988		5-905-836	12081	FEDERAL EXPRESS		11-230-0000-0-6770-0000-5045	124.39	14998680	667.11
		5-905-836				12-583-0101-0-2299-0000-5045	131.76		
		5-908-916				12-583-0101-0-2299-0000-5045	117.58		
		7-485-428				11-230-0000-0-6770-0000-5045	102.59		
		7-485-428				11-500-0000-0-6110-0000-5045	30.01		
		7-493-150				11-230-0000-0-6770-0000-5045	160.78		
94989	X	ANYTHIN	35897	LORI STUNTZ		12-810-0101-0-1001-0020-5100	525.00	14998681	525.00
94990	X	ANYTHIN	37580	SCOTT REESE		12-810-0101-0-1001-0020-5100	525.00	14998682	525.00
94991	X	ANYTHIN	35898	BARBARA LARONGA		12-810-0101-0-1001-0020-5100	525.00	14998683	525.00
94992		TRAVEL	28263	CARLENE GIBSON		12-508-0101-0-6400-0000-5220	130.00	14998684	130.00
94993		05119846	10045	SPARKLETTS WATER CORP		12-506-0101-0-6301-0000-4500	22.61	14998685	22.61
94994	X	110403	37724	ZAMPI, DETERMAN & ERICKSON		11-100-0000-0-6730-0000-5730	243.00	14998686	405.00
	X	110404				11-100-0000-0-6730-0000-5730	40.50		
	X	110405				11-100-0000-0-6730-0000-5730	121.50		
94995		121761	25165	NORCOSTCO	NORCOSTCO, INC.	12-810-0101-0-1001-0025-4500	600.00	14998687	2,111.20
		121761				12-810-0101-0-1001-0025-5600	400.00		
		121761				12-810-0101-0-1001-0025-5630	1,111.20		
94996		56096535	21248	OFFICE DEPOT, INC.		11-500-0000-0-6110-0000-4500	56.76	14998688	56.76
94997		05112469	10045	SPARKLETTS WATER CORP		12-511-0101-0-6990-0400-4500	39.54	14998689	39.54
94998		05114293	10045	SPARKLETTS WATER CORP		11-562-0000-0-6110-0000-4500	99.69	14998690	99.69
94999		05114290	10045	SPARKLETTS WATER CORP		11-400-0000-0-6190-0000-4500	48.09	14998691	48.09
95000		05115667	10045	SPARKLETTS WATER CORP		11-183-0000-0-6770-0000-4500	31.76	14998692	31.76
95001		05114292	10045	SPARKLETTS WATER CORP		11-220-0000-0-6720-0000-4500	20.79	14998693	20.79
95002		880479	38862	OFFICE MAX		12-506-0101-0-6301-0000-4500	250.11	14998694	250.11
95003		2492251	22260	TRANE		11-215-0000-0-6500-0000-5645	1,484.00	14998695	3,434.00
		2492252				11-215-0000-0-6500-0000-5645	1,950.00		
95004	X	565863	38617	UNIVERSAL PROTECTION SERV		11-790-0000-0-0801-0010-5890	2,680.00	14998696	2,680.00
95005		71840	26560	COACHELLA VALLEY PRINTING		12-909-0700-0-7000-0004-4555	396.76	14998697	1,579.86
		71844				12-909-0700-0-7000-0004-4555	393.17		
		72593				12-909-0700-0-7000-0004-4555	396.76		
		72594				12-909-0700-0-7000-0004-4555	393.17		
95006		56344333	21248	OFFICE DEPOT, INC.		12-810-0106-0-1002-0000-4300	311.23	14998698	5,070.66
		56344341				12-810-0106-0-1002-0000-4300	259.04		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/24/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
		56344452				12-790-0106-0-0801-0010-4300	78.29		
		56344466				12-790-0106-0-0801-0010-4300	337.91		
		56409287				11-530-0000-0-6300-0000-4500	203.29		
		56409371				11-890-0000-0-0801-0000-4500	70.13		
		56409400				12-790-0106-0-0801-0000-4300	933.04		
		56409420				11-790-0000-0-0801-0010-4500	619.86		
		56409469				12-710-0106-0-0801-0000-4300	155.01		
		56409479				12-452-0101-0-6120-0000-4500	745.59		
		56409779				11-720-0000-0-1230-0000-4500	189.87		
		56409828				11-710-0000-0-6010-0000-4500	216.76		
		56409990				11-500-0000-0-6110-0000-4500	837.84		
		56409993				11-500-0000-0-6110-0000-4500	13.18		
		56409993				11-500-0000-0-6110-0000-4500	36.11		
		56410003				12-584-0101-0-4930-8000-4500	63.51		
95007		17955	38962	AMERICAN OFFICE SOLUTIONS,		11-215-0000-0-6500-0099-6400	8,301.00	14998699	8,301.00
95008		5232011	39076	AMERICAN SPEECH-LANGUAGE		11-001-0000-0-0000-0000-4999	(\$4.38)	14998700	58.00
		5232011				12-726-0330-0-6920-0000-4210	62.38		
95009		50495641	28906	B & H PHOTO		11-001-0000-0-0000-0000-4999	(\$5.25)	14998701	65.40
		50495641				12-810-0106-0-1002-0000-4300	70.65		
95010		303434	30162	BIGGER FASTER STRONGER, IN		11-001-0000-0-0000-0000-4999	(\$22.73)	14998702	538.50
		303434				12-830-0106-0-0835-0000-4300	432.38		
		304318				11-001-0000-0-0000-0000-4999	(\$9.97)		
		304318				12-830-0106-0-0835-0000-4300	138.82		
95011		5280	23202	BIO QUIP PRODUCTS, INC.		11-001-0000-0-0000-0000-4999	(\$2.69)	14998703	645.74
		5280				12-484-0101-0-0115-0000-6400	648.43		
95012		ARIN1417	14178	BURTRONICS BUSINESS SYSTE		11-400-0000-0-6010-0000-4500	71.78	14998704	71.78
95013		IN	27960	CPP, INC.		12-573-0101-0-6300-0000-4500	1,711.74	14998705	1,711.74
95014		S1781870.	20985	DESERT ELECTRIC SUPPLY, IN		11-215-0000-0-6500-0010-4500	269.74	14998706	269.74
95015		620563	27642	GPS CITY		11-001-0000-0-0000-0000-4999	(\$17.26)	14998707	207.77
		620563				12-710-0106-0-0801-0000-4300	225.03		
95016		479473-1	33005	HEARLIHY		12-484-0101-0-0109-0000-4300	133.10	14998708	133.10
95017		52719	39011	LIONSDEAL.COM		11-001-0000-0-0000-0000-4999	(\$17.90)	14998709	204.60
		52719				12-484-0101-0-1305-0000-4300	222.50		
95018		111607	39079	PRO FORCE		12-810-0119-0-2105-0000-4500	446.80	14998710	446.80
95019		78830151	36912	RR DONNELLEY		11-400-0000-0-6190-0000-5621	9,391.30	14998711	9,391.30
95020		201865	39009	SEARCH INSTITUTE		11-001-0000-0-0000-0000-4999	(\$28.97)	14998712	357.63
		201865				12-484-0101-0-1305-0000-4300	386.60		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/24/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
95021		94705977 94705977 94705977 94710550	10191	HM RECEIVABLES CO. LLC	STECK VAUGHN CO, IN	11-850-0000-0-4930-6200-4200 12-472-0101-5-7010-0000-4200 12-850-0101-0-4930-0000-4200 12-472-0101-5-7010-0000-4200	600.00 2,952.91 504.00 347.13	14998713	4,404.04
95022		307540A 307540A	38788	TRAINERS WAREHOUSE		11-001-0000-0-0000-0000-4999 12-484-0101-0-1305-0000-4300	(\$17.06) 225.72	14998714	208.66
95023		64498 64498	21993	WALLCUR, INC.		11-001-0000-0-0000-0000-4999 12-720-0106-0-1230-0000-4300	(\$2.82) 632.53	14998715	629.71
95025		02015 02697 11444 11546 14249 14604 15613	25815	LOWE'S BUSINESS ACCOUNT/G		11-215-0000-0-6500-0000-4500 11-215-0000-0-6500-0000-4500 11-215-0000-0-6500-0000-4500 12-710-0101-0-0109-0000-4300 12-484-0101-0-0946-0000-4300 12-710-0101-0-0109-0000-4300 11-215-0000-0-6500-0000-4500	29.73 35.32 76.10 11.66 117.15 18.23 40.00	14998716	328.19
95026		5-13-11	34404	AT&T MOBILITY		12-501-0107-0-6440-0000-5540	43.05	14998717	43.05
95027		TRAVEL	37082	AMANDA PHILLIPS		12-506-0101-0-6301-0000-5220	77.52	14998718	77.52
95028		TRAVEL	27377	CAROL LASQUADE		12-586-0101-0-6430-0000-5220	74.46	14998719	74.46
95029		MILEAGE	37252	SENORINA SALOME SALDIVAR		12-572-0101-0-6300-0000-5210	177.48	14998720	177.48
95030		MILEAGE	17806	JOSIELIND FERRER		12-583-0101-0-2299-0000-5220	54.06	14998721	54.06
95031		TP APR11	37617	MARILYN MONREAL		11-246-0000-0-6950-0000-3900	11.25	14998722	11.25
95032		171279-11	38114	PACIFIC TELEMAGEMENT SV		11-299-0000-0-6570-0000-5540	375.00	14998723	375.00
95033		7767483-1	10033	VERIZON CALIFORNIA		11-299-0000-0-6570-0000-5540	41.07	14998724	41.07
95034		30437918	38665	JAMERSON JANITORIAL, INC.		12-902-0101-0-7010-0002-5500	230.00	14998725	230.00
95035		1095209	35192	INTERNATIONAL ENVIRONMENT		12-902-0101-0-7010-0002-5570	421.49	14998726	421.49
95036	X	6	27832	JAMES JANUSZ	DIGITAL IMAGING SERV	12-815-0101-0-1002-0000-5890	225.00	14998727	225.00
95037	X	DEF	32737	NATURAL SCIENCE COLLABOR		12-962-0101-0-7010-0000-5740	250.00	14998728	250.00
95038		REQ0005	37594	LARRY MCLAUGHLIN		12-962-0101-0-7010-0000-4555	12.38	14998729	12.38
95039		REQ0005	31409	STEVE BENO		12-710-0106-0-0801-0000-4300	43.58	14998730	43.58
95040		REQ0000	32821	PATTY CURTISS		12-191-0101-0-6750-0000-5220	574.70	14998731	574.70
95041		5685955-1	10033	VERIZON CALIFORNIA		11-299-0000-0-6570-0000-5540	41.60	14998732	41.60
95042		8349855-1	10033	VERIZON CALIFORNIA		11-299-0000-0-6570-0000-5540	142.29	14998733	142.29

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/24/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
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Warrant Total: 56 \$51,949.85

Authorized By: ELLIS, WADE WARREN

Expenditure Summary By Fund

Out Of State Sales Tax Amt:	(\$129.03)
11	\$31,766.12
12	\$20,312.76
Total:	\$51,949.85

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Audit Report 2010-2011

Date: 05/26/2011

Claim Number	Reference Number	Payee Name Vendor Name	Vendor Number	Reference Amount Sales Use Tax Amt	Warrant Amount	Warrant Number	Release Date / Initial/ Comment																		
95049	PP0014032	VIVIEN PACOLD, MD	38170	1,310.98	1,310.98	14001107																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
95082	CC0000253	FARNSWORTH GROUP	37702	751.50	751.50	14001139																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
95109	PP0014059	MARY ELEY	33916	17.28	17.28	14001166																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
95141	DD0044311	KHANH HOANG	23166	74.46	74.46	14001197																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				
95145	DD0044315	KATHLYN ENCISO	34939	129.35	129.35	14001201																			
							<table border="1"> <tr> <td>Lgl Exp:</td><td>_____</td> <td>PO/ Inv Match</td><td>_____</td> <td>Item:</td><td>_____</td> </tr> <tr> <td>Auth:</td><td>_____</td> <td>Payee/PO Match:</td><td>_____</td> <td>Quantity:</td><td>_____</td> </tr> <tr> <td>Receiver:</td><td>_____</td> <td>Bid Limit:</td><td>_____</td> <td>Unit Cost:</td><td>_____</td> </tr> </table>	Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____	Auth:	_____	Payee/PO Match:	_____	Quantity:	_____	Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____
Lgl Exp:	_____	PO/ Inv Match	_____	Item:	_____																				
Auth:	_____	Payee/PO Match:	_____	Quantity:	_____																				
Receiver:	_____	Bid Limit:	_____	Unit Cost:	_____																				

District Total:

\$2,283.57

Approved By:

Clerk

ALL WARRANTS HAVE BEEN RECEIVED AND ARE CORRECT, EXCEPT AS NOTED:

BY: [Signature]
DATE: 5/31/11
TIME: 1:15 pm

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/26/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
95043		784714	10334	PITNEY BOWES		11-230-0000-0-6770-0000-4500	307.80	14001101	307.80
95044		4-30-11	37993	PALM SPRINGS DISPOSAL SER		12-906-0700-0-7010-0001-5570	98.88	14001102	98.88
95045		60307	36228	ALL VALLEY REPROGRAPHICS,		41-281-0283-0-7100-0218-4555	14.28	14001103	1,176.82
		60332				41-280-0283-0-7000-0280-4555	1,162.54		
95046	X	1000110	39081	JAIME SORIA		12-195-0101-0-6400-0000-5100	2,000.00	14001104	2,000.00
95047		1021157	29984	EDUCATION TO GO		12-965-0101-0-7010-0008-5620	120.00	14001105	120.00
95048		APRIL	38976	AFFORDABLE COMPANION CAR		12-488-0101-0-7320-0001-7500	160.00	14001106	160.00
95049		JAN-MAR	38170	VIVIEN PACOLD, MD		12-488-0101-0-7320-0001-7500	1,310.98	14001107	1,310.98
95050		REQ0005	32378	JUDY WEHRLI		12-501-0107-0-6440-0000-4500	244.68	14001108	244.68
95051		REQ0005	17650	SUSAN EVANS		12-572-0101-0-6300-0000-4300	72.28	14001109	72.28
95052		REQ0005	33741	STEPHANIE PARAMORE		12-572-0101-0-6300-0000-4500	123.92	14001110	123.92
95053		C5796746	27128	ESCO INSTITUTE		12-710-0106-0-0946-0000-4300	15.00	14001111	15.00
95054		753668	14873	MOLLERS GARDEN CENTER		12-710-0106-0-0109-0000-4300	38.59	14001112	38.59
95055		158861	10315	PALM DESERT ACE HARDWARE	PALM DESERT ACE HA	12-710-0106-0-0948-0000-4300	42.38	14001113	30.30
		158942				12-710-0106-0-0948-0000-4300	(\$34.78)		
		159604				12-710-0106-0-0948-0000-4300	22.70		
95056		214000A	12678	HIGH TECH IRRIGATION, INC.		12-484-0101-0-0109-0000-4300	84.24	14001114	1,186.92
		214042				12-484-0101-0-0109-0000-4300	49.84		
		214369				12-484-0101-0-0109-0000-4300	1,052.84		
95057		05114291	10045	SPARKLETTS WATER CORP		11-810-0000-0-6010-0000-4500	100.38	14001115	100.38
95058		30658463	22357	UNITED REFRIGERATION		12-484-0101-0-0946-0000-4300	164.49	14001116	164.49
95059		49169	35539	WE'VE GOT IT MAID		41-280-0283-0-6940-0000-5600	150.00	14001117	300.00
		49193				41-280-0283-0-6940-0000-5600	150.00		
95060		3111	33968	COLLEGE OF THE DESERT BOO		12-484-0101-0-7320-0000-7500	4,807.64	14001118	4,807.64
95061		AD-ANYT	39096	PALM DESERT HIGH SCHOOL-T		12-720-0119-0-6460-0000-5740	150.00	14001119	150.00
95062		12-2875	37989	INTERCOLLEGIATE BROADCASTS		12-740-0119-0-0604-0000-4500	125.00	14001120	125.00
95063		55701102	21248	OFFICE DEPOT, INC.		12-110-0119-0-6960-0000-4700	51.30	14001121	224.38
		56257688				11-220-0000-0-6720-0000-4500	22.09		
		56273246				11-220-0000-0-6720-0000-4500	22.10		
		56273287				12-487-0101-0-6470-0000-4500	105.41		
		56278764				12-487-0101-0-6470-0000-4500	23.48		
95064		57400	28013	NORTH AMERICAN EMBROIDER		12-710-0119-0-2105-0000-8894	382.85	14001122	382.85
95065		521932	26746	PAPERCLIP COMMUNICATIONS		12-545-0119-0-6420-0000-4500	259.00	14001123	259.00
95066		050611	33968	COLLEGE OF THE DESERT BOO		12-110-0119-0-4930-6000-4500	91.35	14001124	91.35

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/26/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
95067	X	RENT	37887	DOUG JONES		12-906-0700-0-7010-0001-5630	7,416.00	14001125	7,416.00
95068		AD-ANYT	25720	LA QUINTA HIGH SCHOOL		12-810-0119-0-1001-0000-5740	130.00	14001126	130.00
95070		10260ED	34587	DATA INSTALLERS		41-281-0283-0-7100-0218-5640	14,652.01	14001127	14,652.01
95071		12879943-	22098	KRUEGER INTERNATIONAL	KRUEGER INTERNATIO	41-256-0283-0-6490-0000-6482	10,079.88	14001128	10,079.88
95072		5030	38616	MCKENDRY DOOR SALES		41-287-0283-0-7100-0287-6210	2,247.00	14001129	2,247.00
95073		92229	37421	MSA CONSULTING INC		41-282-0283-0-6000-0004-5110	3,000.00	14001130	3,000.00
95074		92230	37421	MSA CONSULTING INC		41-282-0283-0-6000-0004-6122	2,500.00	14001131	2,500.00
95075		02PC	35554	PROWEST CONSTRUCTORS IN		41-264-0283-0-7108-0008-6222	4,200.00	14001132	4,200.00
95076		47566	24328	SIGN-A-RAMA		41-282-0283-0-6000-0004-5110	6,481.51	14001133	6,481.51
95077		14790	36003	BERNARDS BUILDERS MGMNT		41-286-0283-0-0801-0000-6226	96,205.66	14001134	96,205.66
95078		84359 84586 84764	36286	C.H.J. INC.		41-286-0283-0-0801-0000-6224 41-286-0283-0-0801-0000-6224 41-286-0283-0-0801-0000-6224	49,159.75 35,629.25 12,904.50	14001135	97,693.50
95079		043011-52	35679	EIS PROFESSIONALS		41-260-0281-0-7000-0000-5100	209,017.65	14001136	209,017.65
95080		0209.006.	37807	ENOVITY, INC.		41-254-0283-0-1506-0000-6222	2,454.00	14001137	2,454.00
95081		11-0133	35327	FACILITIES PLANNING & PROGR		41-600-0600-0-6500-0000-5100	4,660.00	14001138	4,660.00
95082		113596R	37702	FARNSWORTH GROUP		41-287-0283-0-7100-0287-6222	751.50	14001139	751.50
95083		111011A	37721	GKKWORKS		41-790-0283-0-0801-0020-5110	5,237.63	14001140	5,237.63
95084		129685	38855	HAMMEL, GREEN & ABRAHAMS		41-244-0283-0-0510-0600-6223	34,546.04	14001141	34,546.04
95085		129686	38855	HAMMEL, GREEN & ABRAHAMS		41-282-0283-0-0801-0020-6122	22,322.57	14001142	22,322.57
95086		129684	38855	HAMMEL, GREEN & ABRAHAMS		41-282-0283-0-6000-0004-6223	73,116.68	14001143	73,116.68
95087		98093	32322	HMC ARCHITECTS		41-254-0283-0-1506-0000-6222	3,182.40	14001144	3,182.40
95088		3884	38895	INTEGRATED BUILDING SOLUTI		41-281-0283-0-7100-0218-6120	20,160.00	14001145	20,160.00
95089		51633	38857	LPA, INC.		41-251-0283-0-0835-0000-6223	15,831.59	14001146	15,831.59
95090		10072*RE	22496	LOS ANGELES AIR CONDITION I		41-281-0283-0-7100-0218-6120	360,609.00	14001147	360,609.00
95091		92354-5	37421	MSA CONSULTING INC		41-264-0283-0-7108-0008-5110	2,762.50	14001148	2,762.50
95092		92326	37421	MSA CONSULTING INC		41-790-0283-0-0801-0000-6122	1,530.00	14001149	1,530.00
95093		0091078 0091088	38858	PERKINS + WILL		41-263-0283-0-7100-0263-6223 41-263-0283-0-7100-0263-6223	27,425.70 671.07	14001150	28,096.77
95094		0091076 0091077	38858	PERKINS + WILL		41-250-0283-0-1011-0001-6223 41-250-0283-0-1011-0001-6223	21,305.70 338.54	14001151	21,644.24
95095		6PC	35554	PROWEST CONSTRUCTORS IN		41-254-0283-0-1506-0000-6226	5,100.00	14001152	5,100.00

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/26/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
95096		1PC AB	35554	PROWEST CONSTRUCTORS IN		41-263-0283-0-7100-0263-6226	7,814.20	14001153	7,814.20
95097		2530-REI 2904	38467	SHAREPOINT360, LLC		41-280-0283-0-7000-0280-6122 41-280-0283-0-7000-0280-6122	817.01 18,218.88	14001154	19,035.89
95098		0021838 0021908	14185	TBP/ARCHITECTURE		41-254-0283-0-1506-0000-6223 41-254-0283-0-1506-0000-6223	4,565.00 1,335.00	14001155	5,900.00
95099		111201	37121	WEBB ASSOCIATES		41-281-0283-0-7100-0218-6222	15,030.00	14001156	15,030.00
95100		0711	37265	TERENCE WILLIAMS ARCHITECT		41-890-0283-0-6000-0004-6122	4,875.00	14001157	4,875.00
95101		PAY APP PAY APP	37291	GLAZCON PRODUCTION, INC.		41-287-0283-0-7100-0287-6210 41-287-0283-0-7100-0287-6210	7,353.91 85,126.30	14001158	92,480.21
95102		3012097 5022520	20438	HOME DEPOT		11-215-0000-0-6500-0000-4500 12-484-0101-0-0946-0000-4300	24.89 322.20	14001159	347.09
95103		AR 91061	11677	DESERT BUSINESS MACHINES,		12-745-0101-0-1901-0000-5620	66.76	14001160	66.76
95104		05495213	10697	XEROX CORP		11-245-0000-0-6770-0000-5646	2,794.39	14001161	2,794.39
95105		REQ0005	21344	TONY MANZONI		11-839-0000-0-6960-0000-5222	164.32	14001162	164.32
95106		REQ0005	25706	SUNITA DHAIMADE		33-726-0330-0-6920-0000-4300	20.90	14001163	20.90
95107		REQ0005	15044	CHARLES H HAYDEN JR		11-101-0000-0-6600-0000-5540	25.00	14001164	25.00
95108		REQ0005	26488	ZERRYL BECKER		11-108-0000-0-6030-0000-4500	77.23	14001165	77.23
95109		REQ0005	33916	MARY ELEY		12-476-0101-0-4930-0012-4700	17.28	14001166	17.28
95110		14300	31232	LIFE SUPPORT SERVICES		12-726-0101-0-6920-0000-5890	175.00	14001167	175.00
95111		17434 17434	23730	LIN LINES CORPORATION		12-583-0101-0-2299-0000-5690 12-585-0101-0-0000-0000-5190	515.75 400.00	14001168	915.75
95112		63002213	13011	TRULY NOLEN OF AMERICA INC		11-215-0000-0-6500-0000-5620	475.00	14001169	475.00
95113		4111542-0	33335	DYNALECTRIC		11-215-0000-0-6500-0000-5640	1,252.62	14001170	1,252.62
95114	X	24966	24429	PUBLIC AGENCY LAW GROUP		41-280-0283-0-7000-0280-5730	1,978.80	14001171	1,978.80
95115	X X	36477 36493	22210	PATRICK CROFOOT	CROFOOT TRAVEL	12-506-0101-0-6301-0000-5220 12-506-0101-0-6301-0000-5220	845.96 898.80	14001172	1,744.76
95116	X	MAY 2011	38911	DIANA GARDNER		11-720-0000-0-1230-0000-5110	150.00	14001173	150.00
95117		SP000381	38290	THE FOUNDATION FOR CSUSB		12-507-0101-0-6301-0000-5620	18,553.03	14001174	18,553.03
95118		78	31272	PUBLIC PRIVATE VENTURES, IN		41-282-0283-0-6000-0004-5110	8,499.00	14001175	8,499.00
95119	X	SCORE	39102	KELLY CROSS		11-838-0000-0-6960-0000-5191	225.00	14001176	225.00
95120	X X X	BABBITT CEJA CUELLO	38090	MATT HOWE		12-810-0101-0-1001-0040-5190 12-810-0101-0-1001-0040-5190 12-810-0101-0-1001-0040-5190	60.00 60.00 60.00	14001177	680.00

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/26/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
	X	HENDRIC				12-810-0101-0-1001-0040-5190	60.00		
	X	JAZZ				12-810-0101-0-1001-0040-5190	320.00		
	X	PERRY				12-810-0101-0-1001-0040-5190	60.00		
	X	POE				12-810-0101-0-1001-0040-5190	60.00		
95122		11-0905	38589	ADVANCED WEB OFFSET		11-400-0000-0-6190-0000-5622	8,298.22	14001178	8,298.22
95123		ARIN	14178	BURTRONICS BUSINESS SYSTE		11-231-0000-0-6770-0000-4500	75.85	14001179	75.85
95124		E1344430 E1344430	32206	COLLEGE ENTRANCE EXAMINA	COLLEGE BOARD/ACCU	11-001-0000-0-0000-0000-4999 12-850-0101-0-4930-0000-4360	(\$401.04) 4,984.39	14001180	4,583.35
95125		212170	25131	CCT TECHNOLOGIES, INC	COMPUTERLAND INC	11-520-0000-0-6200-0000-4500	199.01	14001181	199.01
95126		XF9KMK5	20176	DELL		12-511-0101-0-6990-0400-4500	313.18	14001182	313.18
95127		XF9K81D4	20176	DELL		12-511-0101-0-6960-0000-4500	90.03	14001183	90.03
95128		107812	37079	IMMERSION MEDICAL		12-720-0106-0-1230-0000-5640	565.00	14001184	565.00
95129	X	09203	20921	JAMES A. GARCIA	JIMMY'S EQUIPMENT A	11-215-0000-0-6500-0000-4500	19.76	14001185	19.76
95130		10474715 10476844	23906	MEDLINE INDUSTRIES, INC.		12-720-0106-0-1230-0000-4300 12-720-0106-0-1230-0000-4300	1,944.88 353.71	14001186	2,298.59
95131		131013 912313 917848	38862	OFFICE MAX		12-586-0101-0-6430-0000-4500 11-530-0000-0-6300-0000-4500 11-530-0000-0-6300-0000-4500	363.23 65.17 54.28	14001187	482.68
95132		100034541 100064745	17506	SEHI-PROCOMP COMPUTER PR		12-584-0101-0-4930-8000-6400 12-584-0101-0-4930-8000-6400	73.51 10.88	14001188	84.39
95133		IN37638	26160	SOLARWINDS.NET, INC.		11-102-0000-0-6780-0000-5648	790.00	14001189	790.00
95134		SI-96724	37890	VINTAGE ASSOCIATION		11-215-0000-0-6500-0000-4500	160.00	14001190	160.00
95135		1058519	38212	ZOHO CORPORATION		11-102-0000-0-6780-0000-5648	1,196.00	14001191	1,196.00
95136		I164963A	38900	MHS		12-501-0107-0-6440-0000-4500	90.26	14001192	90.26
95137		DIST DIST DIST DIST DIST DIST	37545	ENVOY PLAN SERVICES		11-272-0000-0-6600-0000-3730 11-272-0000-0-6770-0000-3720 11-273-0000-0-0801-0000-3710 11-273-0000-0-6000-0000-3720 11-273-0000-0-6770-0000-3720 12-104-0119-0-6800-0000-3720 12-583-0101-0-6010-0000-3720	1,800.00 1,000.00 371.25 17,317.50 360.00 200.00 100.00	14001193	21,148.75
95138		MAY 5-7,	26151	CVTUA		11-838-0000-0-6960-0000-5191	745.00	14001194	745.00
95139	X	5-17-11	38544	DAVIS RUDOLPH LLC	MOLLY MAID OF COAC	12-815-0101-0-1002-0000-5890	60.00	14001195	60.00
95140	X	36427A	22210	PATRICK CROFOOT	CROFOOT TRAVEL	12-195-0101-0-6400-0000-5220	1,077.30	14001196	2,430.10
	X	36509				12-195-0101-0-6400-0000-5220	571.40		

DESERT COMMUNITY COLLEGE DISTRICT

Commercial Warrant Register

05/26/2011

Claim Number	CW 1099	Reference Number	Vendor Number	Payee	Vendor Name	Account Number	Claim Amount	Warrant Number	Warrant Amount
	X	36569				12-476-0101-0-4930-0019-5220	638.40		
	X	36571				12-476-0101-0-4930-0019-5220	143.00		
95141		TRAVEL	23166	KHANH HOANG		11-500-0000-0-6110-0000-5220	74.46	14001197	74.46
95142		MILEAGE	31716	JOYCE LESSLY		12-586-0101-0-6430-0000-5210	205.71	14001198	205.71
95143		TRAVEL	36806	EDWIN DEAS		11-200-0000-0-6600-0000-5220	69.77	14001199	69.77
95144		TRAVEL	30502	JERRY PATTON		11-100-0000-0-6600-0000-5200	161.78	14001200	161.78
95145		TRAVEL	34939	KATHLYN ENCISO		12-506-0101-0-6301-0000-5220	129.35	14001201	129.35
95146		TRAVEL	23655	CLAUDIA DERUM		12-476-0101-0-4930-0024-5220	8.00	14001202	8.00

Warrant Total: 102 \$1,296,695.86

Authorized By: ELLIS, WADE WARREN

Expenditure Summary By Fund

Out Of State Sales Tax Amt:	(\$401.04)
11	\$38,398.87
12	\$53,505.08
33	\$20.90
41	\$1,205,172.05
Total:	\$1,296,695.86

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs - Facilities Services

Communication No. 1

TOPIC: Approval of 2013-2017 Five-Year Construction Plan

PROPOSAL

That the Board of Trustees approves the 2013-2017 Five-Year Construction Plan and supporting Final Project Proposals to the California Community College Chancellor's Office.

BACKGROUND

Any major construction project submitted by the District to the California College Chancellor's Office must appear on this five-year construction plan. The District has completed the Facilities Master Plan. The five-year plan includes all of the Districts prioritized projects from the Facilities Master Plan.

BUDGET IMPLICATIONS

None.

RECOMMENDATION

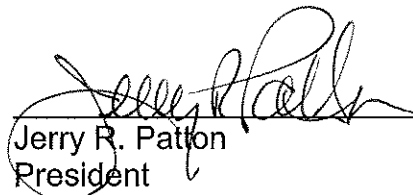
The President recommends that the Board of Trustees approves the revised 2013-2017 Five-Year Construction Plan.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Jerry R. Patton
President

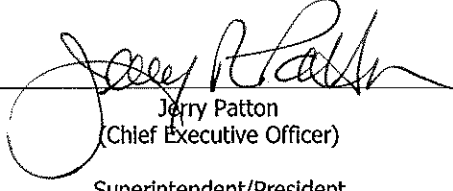
Summary of Five-Year Plan

- Projects are sequenced to meet the District's Education Plan.
- Many projects have commenced programming and design this year to respond to the Bond Funding deadline. The result is project occupancy year for many is expected in 2013/14.
- Learning Resources Center and Engineering Renovation have approval from the State for funding but no statewide general obligation bond has been passed to fund the projects. There has been discussion to fund a less extensive Learning Resources Center project only with Bond funds, but the project will remain in the 5-year plan as partially State funded unless and until our request has been formally withdrawn. All others are locally funded by Bond and Redevelopment Funds.
- Occupancy for Mecca/Thermal Campus has been placed in sequencing to coordinate with the process of our Center Status in the Eastern Valley. This date does not preclude the District from spending Bond funds sooner on utilities or infrastructure.

2013-17 FIVE YEAR CONSTRUCTION PLAN
(2013-14 FIRST FUNDING YEAR)

Desert CCD

Prepared in reference to the Community College Construction Act of 1980
and
approved on behalf of the local governing board for submission to
the office of the Chancellor, California Community Colleges

Signed 
Jerry Patton
(Chief Executive Officer)

Title Superintendent/President

Date 6/2/2011

Contact Person Steve Renew

Telephone (760) 773-2551

Date Received at
Chancellor's Office

Chancellor's Office
reviewed by

Notice of Approval

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Inventory of Land

Desert CCD

List the address and acreage of every land unit owned by the district (Education Code 81821(e)). Please identify all locations, both on-campus and off-campus, grouped according to their "parent" institution. In the event the list is long or complicated, please substitute copies of college bulletins or other notices to the public which display similar information. The list should be current as of October the prior year

Address	Acreage
COLLEGE OF THE DESERT 43-500 MONTEREY AVENUE PALM DESERT CA 92260	160.0
MECCA THERMAL CAMPUS 61120 Buchanan Street Mecca, Ca	95.0

Legislative Districts

Campus	Assembly	Senate	House
College Of The Desert	64	37	45
Desert - District Offices*	64	37	45

Instructional Delivery Locations

Desert CCD

Address

COACHELLA VALLEY HIGH SCHOOL
83-800 AIRPORT BLVD
THERMAL CA

DESERT HOSPITAL
1150 NORTH INDIAN AVE
PALM SPRINGS CA

EISENHOWER MEDICAL CTR
39-000 BOB HOPE DR
RANCHO MIRAGE CA

KENNEDY HOSPITAL
47-111 MONROE
INDIO CA

MANOR CARE NUR CTR
74-350 COUNTRY CLUB DR
PALM DESERT CA

PALM SPRINGS HIGH SCHOOL
2401 East Baristo Rd
PALM SPRINGS, CA

PALM SPRINGS POLICE TRAINING CTR
200 S CIVIC DR
PALM SPRINGS CA

EASTERN VALLEY CENTER
44-199 Monroe St.
Indio, CA 92201

RIVER SPRINGS CHARTER SCHOOL
44700 Palm St.
Indio, CA 92201

No.	Project	Occupancy	Source	Schedule of Funds								
				2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018		
1	WATER AND SEWER INFRASTRUCTUR		College Of The Desert									
0	ASF	2008/2009										
		\$3,336,000	State									
		\$25,814,000	NonState									
2	Classroom Building		College Of The Desert									
16,642		2011/2012										
		\$21,636,000	NonState									
3	Communications and Classroom Buildi		College Of The Desert									
12,105		2012/2013		(C)	(E)							
		\$25,100,000	NonState	\$25,100,000								
4	EVC Indio Center		College Of The Desert									
		2013/2014		(W)		(C)(E)						
		\$20,000,000	NonState			\$20,000,000						
5	Liberal Arts #5 Renovation		College Of The Desert									
908		2013/2014		(W)	(C)							
		\$5,500,000	NonState		\$5,500,000							
6	Gym - Renovation		College Of The Desert									
1,400		2013/2014		(W)	(C)							
		\$12,000,000	NonState		\$12,000,000							
7	Physical Education Building Renovation		College Of The Desert									
		2013/2014		(W)	(C)							
		\$6,500,000	NonState		\$6,500,000							
8	Visual Arts Building		College Of The Desert									
		2013/2014		(W)		(C)(E)						
		\$8,000,000	NonState			\$8,000,000						
9	Transfer Art Bldg to District Inventory		Desert - District Offices*									
13,605		2013/2014										
10	Advanced Transportation Complex		College Of The Desert									
-15,040		2013/2014		(W)		(C)(E)						
		\$8,500,000	NonState			\$8,500,000						
11	Administration Building #1 Renovation		College Of The Desert									
4,034		2013/2014		(C)								
		\$8,000,000	NonState	\$8,000,000								
12	Child Dev Center #34 Renovation/Exp		College Of The Desert									
3,130		2013/2014			(W)(C)	(E)						
		\$5,500,000	NonState		\$5,500,000							
13	Ag Sci - Renovation		College Of The Desert									
		2013/2014		(W)	(C)	(E)						
		\$3,500,000	NonState		\$3,500,000							
14	West Valley Center		College Of The Desert									
		2014/2015		(W)		(C)(E)						
		\$40,000,000	NonState			\$40,000,000						

No.	Project	Occupancy	Source	Schedule of Funds						
				2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
15	Learning Resource Center 10,042	2015/2016	College Of The Desert		(C)(E)(P)(W)					
		\$27,054,000	State		\$27,054,000					
		\$12,953,000	NonState		\$12,953,000					
16	Mecca Thermal Site Expansion	2015/2016	College Of The Desert		(P)	(W)	(C)(E)			
		\$30,000,000	NonState				\$30,000,000			
17	Engineering Building #15 Renovation	2016/2017	College Of The Desert			(C)(E)(P)(W)				
		\$4,000,000	NonState			\$4,000,000				

District Lecture Capacity/Load Ratios

Desert CCD

No.	Project			2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
3	Communications and Classroom Building									
	-1,231	-2,869	2012/2013	97,049						
	College Of The Desert			87%						
5	Liberal Arts #5 Renovation									
	-1,792	-4,177	2013/2014		92,872					
	College Of The Desert				80%					
8	Visual Arts Building									
	-2,280	-5,315	2013/2014		87,557					
	College Of The Desert				76%					
10	Advanced Transportation Complex									
	-1,182	-2,755	2013/2014		84,802					
	College Of The Desert				73%					
13	Ag Sci - Renovation									
	-551	-1,284	2013/2014		83,517					
	College Of The Desert				72%					

			2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
Lecture	Actual*/Projected	WSCH	111,681	115,747	119,962	124,330	128,856	133,548	0
42,865	Cumulative Capacity		99,918	97,049	83,517	83,517	83,517	83,517	83,517
	Capacity/Load Ratio		89%	84%	70%	67%	65%	63%	

District Laboratory Capacity/Load Ratios

Desert CCD

No.	Project	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
2	Classroom Building 11,400 5,616 2011/2012 College Of The Desert							
3	Communications and Classroom Building 14,110 5,490 2012/2013 College Of The Desert	49,982 262%						
5	Liberal Arts #5 Renovation 156 61 2013/2014 College Of The Desert		50,043 253%					
8	Visual Arts Building -2,465 -959 2013/2014 College Of The Desert		49,084 248%					
10	Advanced Transportation Complex -7,945 -951 2013/2014 College Of The Desert		48,133 243%					
12	Child Dev Center #34 Renovation/Expansion 4,500 1,751 2013/2014 College Of The Desert		49,884 252%					
13	Ag Sci - Renovation 948 284 2013/2014 College Of The Desert		50,168 253%					
15	Learning Resource Center -4,903 -2,270 2015/2016 College Of The Desert				47,898 225%			
17	Engineering Building #15 Renovation 5,500 3,667 2016/2017 College Of The Desert					51,565 234%		

		2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
Laboratory	Actual*/Projected WSCH	19,108	19,803	20,524	21,272	22,046	22,849	0
	Cumulative Capacity	38,876	49,982	50,168	50,168	47,898	51,565	51,565
	Capacity/Load Ratio	203%	252%	244%	236%	217%	226%	

No.	Project	Off ASF	FTE	Occupancy	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
2	Classroom Building 790 College Of The Desert		6	2011/2012							
3	Communications and Classroom Building -945 College Of The Desert		-7	2012/2013	350						
					127%						
5	Liberal Arts #5 Renovation -356 College Of The Desert		-3	2013/2014		348					
						123%					
6	Gym - Renovation 400 College Of The Desert		3	2013/2014		350					
						124%					
7	Physical Education Building Renovation #8 0 College Of The Desert		0	2013/2014		350					
						124%					
8	Visual Arts Building 510 College Of The Desert		4	2013/2014		354					
						125%					
10	Advanced Transportation Complex -382 College Of The Desert		-3	2013/2014		351					
						124%					
11	Administration Building #1 Renovation 3,469 College Of The Desert		25	2013/2014		376					
						133%					
12	Child Dev Center #34 Renovation/Expansion 0 College Of The Desert		0	2013/2014		376					
						133%					
13	Ag Sci - Renovation -47 College Of The Desert		0	2013/2014		376					
						133%					

No.	Project	Off ASF	FTE	Occupancy	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
15	Learning Resource Center -126 -1 2015/2016 College Of The Desert							375 125%			
17	Engineering Building #15 Renovation 1,050 8 2016/2017 College Of The Desert								382 121%		

		2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
Office	Actual*/Projected FTE	275	283	292	300	315	325	325
49,180	Cumulative Capacity	351	350	376	376	375	382	382
	Capacity/Load Ratio	128%	124%	129%	125%	119%	118%	118%

District Library Capacity/Load Ratios

Desert CCD

No.	Project	Lib ASF	Occupancy	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
3	Communications and Classroom Building	-378	2012/2013	16,714						
	College Of The Desert			51%						
8	Visual Arts Building	600	2013/2014		17,314					
	College Of The Desert				51%					
10	Advanced Transportation Complex	500	2013/2014		17,814					
	College Of The Desert				53%					
15	Learning Resource Center	13,441	2015/2016				31,255			
	College Of The Desert						88%			

		2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
Library	Actual*/Projected ASF	32,881	33,789	34,731	35,705	36,713	0	0
17,092	Cumulative Capacity	17,092	16,714	17,814	17,814	31,255	31,255	31,255
	Capacity/Load Ratio	52%	49%	51%	50%	85%		

District AV/TV Capacity/Load Ratios

Desert CCD

No.	Project	AVTV ASF	Occupancy	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
2	Classroom Building College Of The Desert	-1,459	2011/2012							
3	Communications and Classroom Building College Of The Desert	-530	2012/2013	-330						
				-3%						
5	Liberal Arts #5 Renovation College Of The Desert	1,700	2013/2014		1,370					
					12%					
8	Visual Arts Building College Of The Desert	600	2013/2014		1,970					
					18%					
15	Learning Resource Center College Of The Desert	560	2015/2016				2,530			
							22%			

		2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
AV/TV	Actual*/Projected ASF	11,036	11,113	11,193	11,276	11,361	0	0
1,659	Cumulative Capacity	1,659	-330	1,970	1,970	2,530	2,530	2,530
	Capacity/Load Ratio	15%	-3%	18%	17%	22%		

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs - Facilities Services

Communication No. 2

TOPIC: Declare Equipment as Surplus and Approve Exchange (Donation)

PROPOSAL

To Declare Equipment as Surplus Property and Approve Exchange (Donation) with Desert Sands Unified School District, per attached agreement.

BACKGROUND

The District has determined that the Modular Kitchen is not required for District purposes and the Desert Sands Unified School District proposes to do the following in exchange for the Modular Kitchen: secure the deconstruction site for the duration of the project; disconnect all services and remove modular kitchen in its entirety; disconnect buried "grease interceptor", dig up and remove in its entirety, cap off connecting sewer line and backfill and compact with clean fill dirt; disconnect and remove HVAC unit and concrete pad on which it sits; professionally have all irrigation replaced and connected to main system and re-sod area where modular kitchen was located; hold the District harmless for any damages associated with the project; and project to be completed before start of classes, August 29, 2011 (or as otherwise agreed by the parties). This item is to be declared surplus and disposed of in accordance with Education Code Section 81450 and Administrative Procedure 6550/Disposal of Property.

BUDGET IMPLICATIONS

This is an exchange of property and service and there is no cost or revenue to the District.

RECOMMENDATION

The President recommends that the Board of Trustees declares the Modular Kitchen as surplus to be disposed of in accordance with Education Code Section 81450 and Administrative Procedure 6550/Disposal of Property by way of the attached agreement of Exchange (Donation).

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Jerry R. Patton
President

**AGREEMENT FOR DONATION OF MODULAR KITCHEN
BY AND BETWEEN THE COLLEGE OF THE DESERT AND
THE DESERT SANDS UNIFIED SCHOOL DISTRICT**

THIS AGREEMENT FOR DONATION AND CONVEYANCE OF MODULAR KITCHEN ("Agreement"), dated as of June __, 2011, is entered into by and between the **Desert Sands Unified School District**, a California public school district ("District"), and **Desert Community College District**, a California community college district ("College"), with reference to the following facts:

RECITALS:

A. WHEREAS, the College owns a certain item of personal property described as a modular kitchen (the "Kitchen") that is located on the College's campus located at 43500 Monterey Avenue, Palm Desert, California 92260 ("Site"), which Kitchen is further identified on the attached Exhibit A incorporated herein by this reference.

B. WHEREAS, the District has requested to have ownership of the Kitchen transferred from the College to the District, at no cost or liability to College, for District's use on its Indio High School campus.

C. WHEREAS, the College offers to donate the Kitchen to the District pursuant to Education Code section 81450.5.

D. WHEREAS, the District has committed to remove the Kitchen from the Site at no cost to the College;

E. WHEREAS, pursuant to the terms and conditions set forth in this Agreement, College desires to donate, and District desires to accept, the Kitchen.

In consideration of the mutual promises set forth herein and for other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

AGREEMENT:

1. Donation of the Kitchen. College hereby transfers, conveys and quitclaims to District and District hereby accepts and assumes all of College's right, title and interest in and to the Kitchen. The parties agree that the following criteria set forth in Education Code section 81450.5 have been met:

(a) College has determined that the Kitchen is not required for College purposes.

(b) The District has had an opportunity to examine the Kitchen.

(c) The receipt of the Kitchen by the District would not be inconsistent with any applicable technology plan of the District.

2. Effective Date of Agreement. The donation and acceptance of the Kitchen shall be deemed effective as of the date of approval of this Agreement by

each party's governing board and full execution by authorized representatives of College and District ("Effective Date"). The conveyance and transfer of the Kitchen shall be evidenced by the parties' execution of this Agreement. All risk of loss with respect to the Kitchen shall be deemed transferred to District as of the Effective Date.

3. Representations or Warranties. College represents and warrants that it has good and marketable title to the Kitchen and that the Kitchen is donated and transferred to District free and clear of all liens, claims and/or encumbrances of whatever kind or nature, other than usual and customary liens for personal property taxes not yet due and payable and for transfer taxes that may arise upon the donation of the Kitchen.

4. Removal. After the Effective Date of this Agreement, the District shall remove the Kitchen from the Site. In the course of removing the Kitchen from the Site, the District shall perform the following:

- Disconnect all services and remove Kitchen in its entirety;
- Disconnect buried "grease interceptor", dig up and remove in its entirety, cap off connecting sewer line & backfill and compact with clean fill dirt;
- Disconnect and remove HVAC unit and concrete pad on which it sits;
- Professionally have all irrigation replaced and connected to main system and re-sod area where Kitchen was located;
- Secure the Kitchen site for the duration of the time required to remove the Kitchen; and
- Complete removal of Kitchen from Site before August 29, 2011 (or as otherwise agreed by the parties).

5. Hold Harmless. The District shall hold the College harmless from any and all damages arising out of or associated with the removal and relocation of the Kitchen from the site to District's location and the performance of the related work described in this Agreement.

6. Insurance and Risk Management. The District will obtain and keep in force its own insurance coverage to cover the operations of the District on the Site.

7. Governing Law. This Agreement shall be governed by, and construed in accordance with, the laws of the State of California.

8. Multiple Counterparts. This Agreement may be executed in any number of counterparts, and the signatures delivered by telecopy, each of which shall be an original, with the same effect as if the signatures thereto and hereto were upon the same instrument.

9. Further Assurances. The parties agree to cooperate with each other and to execute, deliver and record such other agreements and documents and to take any other actions as are reasonably necessary or helpful to more effectively consummate the transactions contemplated under this Agreement and to carry out its purpose and intent.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the day and year first above written.

DISTRICT: DESERT SANDS UNIFIED SCHOOL DISTRICT

BY: _____

ITS: _____

PRINT NAME: _____

COLLEGE: COLLEGE OF THE DESERT

BY:  _____

TITLE:  _____

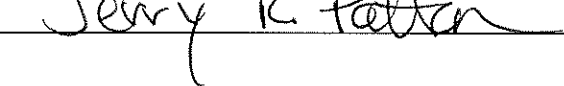
PRINT NAME:  _____

EXHIBIT "A"
KITCHEN

<u>General Description</u>	<u>Manufacturer</u>	<u>Identification</u>
24 X 40 Modular Kitchen, with kitchen equipment	Global Modular, Inc. 1200 Airport Drive Chowchilla, CA 93610 (Originally Aurora Modular Industries)	<u>No.</u> DSA #04- 105891; Serial #40591; Date of mfr: April 2004

DRAFT

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs - Fiscal Services

Communication No. 3

TOPIC: Budget Transfers

PROPOSAL

That the Board of Trustees approves budget transfers.

BACKGROUND

Throughout the year, budget transfers are used for modification of the budget to properly cover expenditures in the appropriate accounts. This item is for the purpose of keeping the Board informed as well as to receive Board approval for the transfer of funds. Per Title 5, transfers from the reserve (object 7900) for contingencies must be approved by a two-thirds vote while other transfers only need approval by a majority vote.

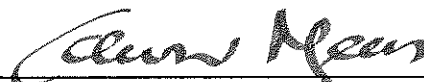
BUDGET IMPLICATIONS

None.

RECOMMENDATION

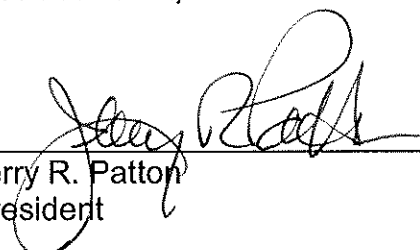
The President recommends the Board of Trustees approves the budget transfers.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Jerry R. Patton
President

BUDGET TRANSFERS 2010 - 2011

June 2011

From	To	
<u>General Fund - Unrestricted</u>		
<u>President</u>		
5630 Rents & Leases	4500 Non-Instructional Supplies	145.00
 <u>Information System</u>		
5620 All Other Contract	6400 Equipment	12,000.00
4500 Non-Instructional Supplies	6400 Equipment	6,900.00
 <u>BTWE</u>		
4500 Non-Instructional Supplies	6400 Equipment	995.00
 <u>Health Sciences</u>		
4500 Non-Instructional Supplies	5219 Faculty Travel	100.00
4500 Non-Instructional Supplies	5220 Conferences	210.00
 <u>General Fund - Restricted</u>		
<u>Faculty Development</u>		
4700 Food	5200 Travel	7,000.00
 <u>Gain</u>		
4300 Instructional Supplies	5200 Travel	2,500.00
1000 Instructional Salaries	2301 Student Help	1,550.00
 <u>Basic Skills</u>		
2119 Full Time Salaries	3420 Employee Benefits	10,864.00
4350 Instructional Media	6400 Equipment	4,358.00
1490 Non-Instructional Salaries	6400 Equipment	2,814.00
3400 Employee Benefits	6400 Equipment	567.00
5220 Conferences	6400 Equipment	2,186.00
1490 Non-Instructional Salaries	6400 Equipment	2,000.00
3400 Employee Benefits	6400 Equipment	360.00
5890 Other Services	6400 Equipment	4,987.00
1490 Non-Instructional Salaries	6400 Equipment	300.00
3000 Employee Benefits	6400 Equipment	83.00
4500 Non-Instructional Supplies	6400 Equipment	879.00
4700 Food	6400 Equipment	1,685.00
2119 Full Time Salaries	6400 Equipment	3,840.00
3000 Employee Benefits	6400 Equipment	3,331.00
1110 Instructional Salaries	6400 Equipment	2,500.00
3000 Employee Benefits	6400 Equipment	339.00
4500 Non-Instructional Supplies	6400 Equipment	42.00
4700 Food	6400 Equipment	500.00
4100 Text Books	6400 Equipment	5,803.00
1110 Instructional Salaries	6400 Equipment	16,664.00
3000 Employee Benefits	6400 Equipment	12,749.00
3000 Employee Benefits	6400 Equipment	12,792.00
1110 Instructional Salaries	6400 Equipment	1,000.00

VATEA

5220	Conferences	7500	Student Financial Aid	1,307.00
5220	Conferences	7500	Student Financial Aid	410.00
5220	Conferences	6400	Equipment	2,325.00
1100	Instructional Salaries	6400	Equipment	1,759.00

Student Affairs

7910	Scholarships	5220	Conferences	2,000.00
4500	Non-Instructional Supplies	6400	Equipment	1,000.00
1430	Non-Instructional Salaries	4500	Non-Instructional Supplies	20,000.00
1430	Non-Instructional Salaries	6400	Equipment	10,000.00
5220	Conferences	6400	Equipment	1,000.00
5300	Dues & Membership	6400	Equipment	1,000.00
4700	Food	6400	Equipment	200.00
5220	Conferences	6400	Equipment	1,000.00
5300	Dues & Membership	6400	Equipment	1,000.00
4700	Food	6400	Equipment	200.00
5220	Conferences	6400	Equipment	1,000.00
5300	Dues & Membership	6400	Equipment	1,000.00
4700	Food	6400	Equipment	200.00
1430	Non-Instructional Salaries	4500	Non-Instructional Supplies	20,000.00
1430	Non-Instructional Salaries	5210	Mileage	1,000.00
1430	Non-Instructional Salaries	5220	Conferences	5,000.00
1430	Non-Instructional Salaries	6400	Equipment	10,000.00

EOPS

4700	Food	4500	Non-Instructional Supplies	601.00
5045	Postage	4500	Non-Instructional Supplies	294.00
5210	Mileage	4500	Non-Instructional Supplies	293.00
5646	Copier Maintenance Agreement	4500	Non-Instructional Supplies	163.00
5220	Conferences	7600	Other Student Aid	382.00
5220	Conferences	4555	Copying & Printing	84.00
2120	Classified Salaries	4500	Non-Instructional Supplies	1,000.00
2120	Classified Salaries	1430	Non-Instructional Salaries	1,532.00
2120	Classified Salaries	7600	Other Student Aid	181.00
4555	Copying & Printing	7600	Other Student Aid	500.00

Career Opportunities

6400	Equipment	5630	Rents & Leases	500.00
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Business Industry

4500	Non-Instructional Supplies	1110	Instructional Salaries	2,640.00
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Health Sciences

4300	Instructional Supplies	5640	Repair	570.00
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Walter Marks

6400	Equipment	4500	Non-Instructional Supplies	8.00
4700	Food	4500	Non-Instructional Supplies	900.00
5045	Postage	4500	Non-Instructional Supplies	200.00

CEWTP

6400	Equipment	5620	All Other Contract	79,400.00
3000	Employee Benefits	4360	Tests	1,699.00

Tech Prep

3325	Employee Benefits	5220	Conferences	164.00
2110	Classified Salaries	5620	All Other Contract	2,000.00

ATTEI

5220	Conferences	6400	Equipment	4,500.00
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ATTEc

2112	Classified Salaries	5620	All Other Contract	3,892.00
2117	Classified Salaries	5620	All Other Contract	2,818.00
3220	Employee Benefits	5620	All Other Contract	2,016.00

FUND 41 - Bond

6200	Equipment	5620	All Other Contract	15,000.00
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**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs - Fiscal Services

Communication No. 4

TOPIC: 2011-12 Tentative Budget

PROPOSAL

That the Board of Trustees adopts the Tentative Budget for the 2011-12 fiscal year.

BACKGROUND

Regulations require the Board of Trustees adopt a Tentative Budget not later than July 1, of each year. The Unrestricted General Fund (UGF) Tentative Budget has gone through the collaborative process. The figures will change as the State budget process develops and the strategies for dealing with the projected deficit are developed.

To allow for necessary expenditures after July 1st and before the Final Budget is adopted, the Restricted Funds Tentative Budget is something of a "carry forward" of the 2010-11 Budget. The required Gann Limit Worksheet is included for adoption with the Tentative Budget.

The Tentative Budget reflects: State allocation reduction of \$(4,284,000); Tuition \$749,000 increase; growth at -0-%; COLA of -0-%. Estimated automatic steps of \$468,403 for salaries and \$(264,063) for health benefit decreases. This leaves the 7.5% reserve in place along with a reserve for future liabilities. We expect that the final budget will be subject to several changes over the next several months.

BUDGET IMPLICATIONS

Establishes the working budget for 2011-12 prior to the Final Budget adoption scheduled for September.

RECOMMENDATION

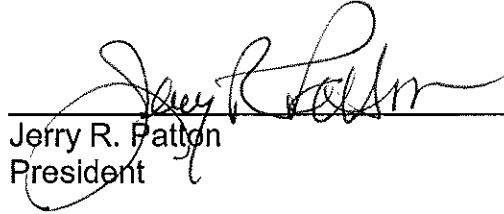
The President recommends that the Board of Trustees adopts the Tentative Budget as presented by Business Affairs.

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Jerry R. Patton
President

**DESERT COMMUNITY COLLEGE DISTRICT
2011 - 2012 TENTATIVE BUDGET
GENERAL FUND UNRESTRICTED**

	2010-11 Final Budget	2011-12 Tentative Budget	Changes Between Budget Yrs.	Notes
REVENUES				
Base Revenues	38,045,591	34,510,591	(3,535,000)	A
Federal Revenue	33,280	-	(33,280)	B
State Income	1,269,000	1,269,000	-	C
Local Income	1,618,015	1,618,015	-	D
Total Revenue	40,965,886	37,397,606	(3,568,280)	
Expenditures				
Full-Time Teaching Salaries	8,233,410	8,508,106	274,696	1
Adjunct Teaching Salaries	4,816,970	3,916,970	(900,000)	2
Other Academic Salaries	2,193,591	1,868,280	(325,311)	3
Administration Salaries (1)	3,906,716	3,780,797	(125,919)	4
Classified Salaries, Aides	1,260,391	1,257,785	(2,606)	5
Classified Salaries, Other	6,265,471	5,609,735	(655,736)	5
Employee Benefits	7,314,955	7,050,892	(264,063)	6
Supplies & Materials	467,587	452,856	(14,731)	
Contracts & Services	5,252,155	5,680,292	428,137	7
Sub-Total Operating Expense	39,711,246	38,125,713	(1,585,533)	
Categorical Backfill	250,000	250,000	-	
Capital Outlay	291,669	291,669	-	
Sub-Total Operat. Exp. & Cap. & Est. Categ.	40,252,915	38,667,382	(1,585,533)	
Excess (Expenditures) over Revenue	712,971	(1,269,776)	(1,982,747)	
Transfers within Gen'l Fund	590,524	590,524	-	
Transfers to Fund 6X	704,294	704,294	-	
Total Expenditures	41,547,733	39,962,200	(1,585,533)	
Excess Total Expenditures over Total Revenues	(581,847)	(2,564,594)		
General Fund - Beginning Balance				
5% Required Reserve - 7.5% 11-12	2,064,887	2,997,165		
Reserve for Future Liabilities	5,981,728	4,467,603		
Board Election Hold Back	-	-		
	8,046,615	7,464,768		
General Fund - Ending Balance	7,464,768	4,900,174		

(1) Mgmt., Classified Supv. & Confidential

**DESERT COMMUNITY COLLEGE DISTRICT
2011-2012 TENTATIVE BUDGET
Unrestricted General Fund Income Estimates**

	2010-11 Budget Detail	2011-12 Budget Detail	Changes	Notes
BASE REVENUES				
Calculated Base Revenue	37,231,591	38,045,591	814,000	
FTES Growth Adjustment	814,000	-	(814,000)	
Tuition Revenue Increase	-	749,000	749,000	
State Funding Cut	-	(4,284,000)	(4,284,000)	
Annual COLA Estimate	-	-	-	
Adjusted BASE REVENUE	38,045,591	34,510,591	(3,535,000)	A
FEDERAL REVENUE	33,280	-	(33,280)	B
STATE INCOME				
P. T. Faculty Equity Pay	172,000	172,000		
Lottery	1,062,000	1,062,000		
Funding Obligation Settlement	-	-		
Property Tax Backfill	-	-		
Student Enrollment Fee (2%)	30,000	30,000		
One Time General Purpose	-	-		
Other	5,000	5,000		
Total Other Revenue	1,269,000	1,269,000	-	C
LOCAL REVENUES				
Rentals and Leases	17,800	17,800		
Interest	98,000	98,000		
Nonresident/Foreign Tuition	1,202,415	1,202,415		
Parking Fines	157,000	157,000		
Misc. Local Income	142,800	142,800		
Total Local Revenues	1,618,015	1,618,015	-	D
TOTAL REVENUES	40,965,886	37,397,608		
BEGINNING BALANCE	8,046,615	7,464,768		
TOTAL RESOURCES	49,012,501	44,862,374	(4,150,127)	
Less: Expenditures (includes transfers)	(41,547,733)	(39,962,200)		
	-	-		
	(41,547,733)	(39,962,200)	(1,585,533)	
5% Required Reserve 7.5% 11-12	2,077,387	2,997,165		
Less: Other Reserves	5,387,381	1,903,009		
Less: Reserve for one-time				
TOTAL Contingency/Ending Balance	7,464,768	4,900,174	(2,564,594)	

CHANGES FROM 10-11 BUDGET in 11-12 FINAL BUDGET

INCOME

A	Base Revenue changes	(3,535,000)
B	Federal Funding From ARRA	(33,280)
C	State Income changes	-
D	Local Income changes	-

EXPENSE

1	Faculty Steps	229,837
	Retirements/Recruitment-net	44,859
2	Class Schedule Changes Estimate/ Recruitment	(900,000)
3	Reduction in other noninstructional salaries	(325,311)
4	Administration Steps	63,306
	Retirements/Recruitment-net	(189,225)
5	Classified Steps	175,260
	Retired	(367,818)
	Layoffs	(177,109)
	Student Workers	(76,000)
	Other changes in M&O-A&R-Library-Math-Net	(212,675)
6	Faculty 403B Estimate	90,000
	H & W changes - net	(354,063)
7	Increase Contracts Expenses:	
	Board Election	180,000
	Legal Costs	49,625
	Reduction in expenses:	
	Travel - President & Trustees	(22,633)
	Off site leases	(63,540)
	Increase bad debts	10,000
	Increase M&O supplies	16,400
	Increase in utilities	43,200
	Increase in property/liability insurance	64,359
	Miscellaneous Increases-net	150,726

**DESERT COMMUNITY COLLEGE DISTRICT
2011-2012 TENTATIVE RESTRICTED BUDGETS**

	Beg. Balance	Estimated Income	TOTAL Resources	Salaries & Benefits	Supplies & Materials	Contracts & Services	Capital Outlay	Other Outgo	Transfers Adjust	TOTAL Outgo	[\$\$ back to Fund 11]
FUND 12 - 0101 - GENERAL FUND RESTRICTED											
President:											
Resource Interest & Misc	119,926	-	119,926	-	32,238	21,365	30,000	17,447	18,876	119,926	-
Backfill		(250,000)	(250,000)					(285,755)	35,755	(250,000)	-
President	11,997	-	11,997	-	-	11,997	-	-	-	11,997	-
TTIP	31,573	-	31,573	-	-	16,948	14,625	-	-	31,573	-
TTIP Library	16,958	-	16,958	-	-	-	16,958	-	-	16,958	-
TTIP Technology	9,992	-	9,992	-	-	992	9,000	-	-	9,992	-
Administrative Services:											
Staff Diversity/Affirm. Action	10,953	5,129	16,082	-	5,496	7,364	3,222	-	-	16,082	-
Staff Development	270,260	-	270,260	-	13,924	256,336	-	-	-	270,260	-
State Block Grant	66,592	-	66,592	-	-	-	66,592	-	-	66,592	-
Hazardous Substance/Maint.	6,428	-	6,428	-	-	2,186	4,242	-	-	6,428	-
Administrative Allowance	45,011	-	45,011	6,630	38,381	-	-	-	-	45,011	-
Academic Affairs:											
Library	10,248	30,000	40,248	-	40,248	-	-	-	-	40,248	-
Gain	12,855	17,377	30,232	4,349	5,519	2,987	14,377	3,000	-	30,232	-
Basic Skills	299,132	300,000	599,132	69,459	43,000	486,673	-	-	-	599,132	-
Boone Endowment	3,064	-	3,064	-	220	-	2,844	-	-	3,064	-
Career Technical Equipment	258,914	-	258,914	-	-	-	258,914	-	-	258,914	-
Perkins IV	34,257	221,534	255,791	49,607	72,741	68,458	47,268	17,717	-	255,791	-
TANF	34,483	-	34,483	24,511	1,429	2,000	1,500	5,043	-	34,483	-
CalWORKs	125,389	-	125,389	107,734	-	-	-	17,655	-	125,389	-
Student Services:											
Title V Grant HIS	-	650,000	650,000	524,047	22,840	78,113	25,000	-	-	650,000	-
Student Activities/ASCOD	18,826	-	18,826	5,138	5,500	1,188	15,000	-	(8,000)	18,826	-
Veterans Program	1,201	2,000	3,201	-	926	2,275	-	-	-	3,201	-
Financial Aid	-	238,343	238,343	207,282	7,000	14,061	10,000	-	-	238,343	-
Transfer/Articulation	573	-	573	-	573	-	-	-	-	573	-
Articulation(CAN)	-	1,003	1,003	-	-	1,003	-	-	-	1,003	-
Matriculation - Credit	-	229,239	229,239	208,710	15,529	3,000	2,000	-	-	229,239	-
Matriculation - Non Credit	-	94,551	94,551	93,888	-	663	-	-	-	94,551	-
Disabled Student Prog. & Svs.	-	394,507	394,507	433,338	4,500	5,100	-	-	(48,431)	394,507	-

DSPS Workability	-	260,055	260,055	233,992	2,700	24,563	5,000	-	(6,200)	260,055	-
DSPS - ACES Direct	-	206,500	206,500	190,261	7,000	7,239	2,000	-	-	206,500	-
DSPS - ACES Indirect	-	13,500	13,500	-	1,790	11,710	-	-	-	13,500	-
Upward Bound	75,636	339,381	415,017	281,706	31,190	59,621	4,000	38,500	-	415,017	-
EVC Support Services - ACES	116,130	220,000	336,130	249,052	20,790	58,788	7,500	-	-	336,130	-
Student Support Grant - ACES	86,404	290,515	376,919	272,778	20,580	53,561	15,000	15,000	-	376,919	-
International Education	60,000	826,752	886,752	391,804	15,000	156,200	2,000	313,748	8,000	886,752	-
Intensive English Academy	10,000	168,800	178,800	87,000	10,400	45,306	1,500	34,594	-	178,800	-
International Education Internship	-	30,700	30,700	18,390	993	7,855	-	3,462	-	30,700	-
Equal Opportunity Program	-	282,828	282,828	201,801	4,500	3,750	-	72,777	-	282,828	-
EOPS - CARE	-	64,136	64,136	-	1,893	243	-	62,000	-	64,136	-
Academic Affairs:											
Applied Science	25,569	-	25,569	-	1,322	3,972	20,275	-	-	25,569	-
Governor Career Tech Ed Initiative	-	175,702	175,702	20,000	6,000	126,702	23,000	-	-	175,702	-
Career Opportunities/Expl. In Sci.	-	138,229	138,229	28,138	25,000	35,370	4,221	45,500	-	138,229	-
Business Industry Collaborative	-	9,605	9,605	-	9,605	-	-	-	-	9,605	-
CA Early Childhood Mentor	150	2,000	2,150	-	1,000	1,150	-	-	-	2,150	-
Child Development Consortium	23,043	-	23,043	-	8,043	-	-	15,000	-	23,043	-
Nursing Tech. Growth Grant	-	260,687	260,687	190,587	60,400	2,000	7,700	-	-	260,687	-
Science/Mathematics	6,448	-	6,448	-	4,448	-	2,000	-	-	6,448	-
Math Open Doors Grant	4,231	-	4,231	4,231	-	-	-	-	-	4,231	-
MESA - State Grant	-	88,899	88,899	29,373	14,950	6,300	5,073	33,203	-	88,899	-
CA Math/Science Partnership	1,757	-	1,757	1,757	-	-	-	-	-	1,757	-
STEMS Majors Scholarships	-	443,650	443,650	-	-	-	-	443,650	-	443,650	-
Fine Arts Productions	-	80,000	80,000	6,730	22,306	40,000	-	10,964	-	80,000	-
Walter N. Marks Center	-	119,969	119,969	89,473	8,500	21,996	-	-	-	119,969	-
Communication Division	6,209	-	6,209	-	6,209	-	-	-	-	6,209	-
ABE Workforce Investment Act	41,488	216,231	257,719	158,991	20,365	8,000	-	70,363	-	257,719	-
Adult Basic Education - tests	21,792	30,000	51,792	-	18,750	700	2,500	29,842	-	51,792	-
Economic Develop/Community Education											
Econ. Development - Work Place	-	139,400	139,400	127,048	2,683	4,308	-	5,361	-	139,400	-
CTD Grants	22,443	110,147	132,590	90,458	2,954	23,910	7,013	8,255	-	132,590	-
Tech-Prep	-	56,000	56,000	50,258	1,200	4,542	-	-	-	56,000	-
Econ. Dev. & Workforce Dev.	-	225,000	225,000	188,283	10,396	16,467	1,200	8,654	-	225,000	-
Chancellor's Office	7,864	-	7,864	-	-	-	7,864	-	-	7,864	-
Econ. Dev. Adv. Transp.Tech.	-	172,500	172,500	145,942	1,000	17,423	1,500	6,635	-	172,500	-
Econ. Dev. Adv. Transp.Tech.	-	205,000	205,000	171,596	3,865	16,914	4,740	7,885	-	205,000	-

Contract Education	-	195,173	195,173	61,942	6,735	59,266	-	67,230	-	195,173	-
Community Education	157,639	-	157,639	87,320	5,919	44,388	20,012	-	-	157,639	-
TOTAL FUND 12 - 0101	2,055,435	7,305,042	9,360,477	5,113,604	668,550	1,844,953	665,640	1,067,730	-	9,360,477	-

FUND 12 - 0102 - STATE EQUIPMENT

State Income	390,252	-	390,252	-	160,163	135,343	94,746	-	-	390,252	-
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FUND 12 - 0103 - RESTRICTED DONATIONS

Donations for Student Employmt.	-	138,000	138,000	138,000	-	-	-	-	-	138,000	-
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FUND 12 - 0104 - DONATIONS - Foundation

Donations	314,802	92,000	406,802	139,787	18,506	243,509	5,000	-	-	406,802	-
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FUND 12 - 0105 - PARKING FEES

Parking Permit Revenue	88,030	276,704	364,734	294,318	30,580	9,836	30,000	-	-	364,734	-
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FUND 12 - 0106 - RESTRICTED LOTTERY

Lottery Revenue - Restricted	370,787	313,134	683,921	-	324,594	359,327	-	-	-	683,921	-
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FUND 12 - 0107 - STUDENT HEALTH FEES

Student Health Fees	333,260	360,694	693,954	468,546	10,000	111,350	20,000	84,058	-	693,954	-
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FUND 12 - 0108 - WORK STUDY

Federal Income	-	120,000	120,000	120,000	-	-	-	-	-	120,000	-
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FUND 12 - 0330 - CHILD DEVELOPMENT

Child Development - Restricted	59,723	133,015	192,738	82,000	15,015	36,000	-	-	59,723	192,738	-
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FUND 12 - 0700 - ARRA

Class Size Training-ARRA	-	701,414	701,414	258,627	73,700	344,406	2,300	22,381	-	701,414	-
CEWTP-ARRA	164,383	602,596	766,979	98,942	32,759	335,541	117,688	17,666	164,383	766,979	-
SD AQMD-ARRA	75,000	-	75,000	-	-	52,755	-	22,245	-	75,000	-
TOTAL FUND 12	3,851,672	10,042,599	13,894,271	6,713,824	1,333,867	3,473,020	935,374	1,214,080	224,106	13,894,271	-

FUND 21 - Bond Interest and Redemption Fund

Local Income	21,749,280	14,246,756	35,996,036	-	-	-	-	35,996,036	-	35,996,036	-
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FUND 33 - CHILD DEVELOPMENT FUNDS

	386,439										
Grants		800,000									
Other		50,150	1,236,589	854,955	94,088	53,752	62,000	171,794	-	1,236,589	-

FUND 41 - CAPITAL OUTLAY

	232,830,969										
State Revenue		-									
Interest		6,000,000									
Local Revenue		9,000,000	247,830,969	366,923	195,553	4,183,479	213,085,014	30,000,000	-	247,830,969	-

FUND 61 - INSURANCE RESERVE

	604,570	-	604,570	-	-	604,570	-	-	-	604,570	-
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FUND 69 - RETIREE LIABILITY RESERVE

	4,855,866	729,206	5,585,072	615,000	-	-	-	4,840,072	130,000	5,585,072	-
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FUND 72 - STUDENT REPRESENTATION FEE

	40,933	11,000	51,933	-	4,000	42,933	5,000	-	-	51,933	-
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FUND 73 - STUDENT CENTER FEE TRUST FUND

	15,626	15,500	31,126	25,507	5,112	4,272	-	-	-	31,126	-
TOTAL RESTRICTED FUNDS	<u>264,335,355</u>	<u>40,895,211</u>	<u>305,230,566</u>	<u>8,576,209</u>	<u>1,632,620</u>	<u>8,362,026</u>	<u>214,087,388</u>	<u>72,221,982</u>	<u>354,106</u>	<u>305,230,566</u>	<u>-</u>

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

AGENDA ITEM

Date of Meeting June 16, 2011

Area Business Affairs - Fiscal Services

Communication No. 5

TOPIC: Adopt Resolution #061611-2 - Riverside Schools Risk Management Authority (RSRMA)

PROPOSAL

That the Board of Trustees adopts Resolution #061611-2 Riverside Schools Risk Management Authority (RSRMA).

BACKGROUND

The District is a member of the Community College-County Superintendent Self-Insurance Program for Employees (CC-CS SIPE) Joint Powers Agency. SIPE has decided to change its provider for workers' compensation insurance from Protected Insurance Program for Schools Joint Powers Authority (PIPS) to RSRMA. The District will remain a member of CC-CS SIPE JPA. The Riverside County school and college districts and CC-CS SIPE have determined there is a need for affordable workers' compensation coverage by combining their respective efforts to establish, operate and maintain a Joint Powers Agency for workers' compensation coverage.

BUDGET IMPLICATIONS

It is anticipated that there will be a less than 2% increase (\$11,379) in rates in the first year.

RECOMMENDATION

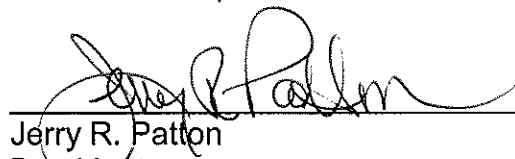
The President recommends that the Board of Trustees adopts Resolution #061611-2 - Riverside Schools Risk Management Authority (RSRMA).

Prepared by:



Dr. Edwin Deas
Vice President, Business Affairs

Approved by:



Jerry R. Patton
President

RIVERSIDE SCHOOLS RISK MANAGEMENT AUTHORITY (RSRMA)

Resolution No. 061611-2

WHEREAS, Riverside County school and college districts have determined there is a need for affordable workers' compensation coverage by combining their respective efforts to establish, operate and maintain a Joint Powers Agency for workers' compensation coverage; and

WHEREAS, Title I, Division 7, Chapter 5, Article I (Section 6500 et seq.) of the Government Code of the State of California authorizes joint exercise by two or more public agencies of any power common to them,

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of Desert Community College District declares its membership in Riverside Schools Risk Management Authority and instructs its duly authorized agent to execute on behalf of (insert district name) the attached Joint Powers Agreement and Bylaws.

PASSED AND ADOPTED by the Board of Trustees of Desert Community College District this 16th day of June, 2011, by the following vote:


AYES: 3

NOES: 0

ABSENT: 2

ABSTAINED: 0

I, Jerry R. Patton, Clerk/Secretary of Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Governing Board at a regularly called and conducted meeting held on said date.


Clerk/Secretary of Governing Board