



**DESERT COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING - MINUTES
43500 MONTEREY AVENUE, PALM DESERT, CA
CRAVENS MULTIPURPOSE ROOM
FRIDAY, AUGUST 18th, 2017
9:30 AM**

- I. CALL TO ORDER** - Chair Wilson called the meeting to order at 9:32 AM, and asked Trustee Stefan to lead the pledge of allegiance.

Vice President, Annebelle Nery conducted the roll call:

Student Trustee Delgado
Trustee Sanchez-Fulton
Trustee Jandt
Trustee Stefan
Trustee Broughton
Trustee Wilson
President Kinnamon (Absent)
Parliamentarian – Carlos Maldonado
Recorder – Julia Breyer

- II. BOARD MEETING AGENDA:** Confirmation of Agenda: Approve the agenda of the Regular Meeting of August 18th, 2017, with any additions, corrections, or deletions. The agenda was approved as presented.

III. CLOSED SESSION

- 1. CONFERENCE WITH LABOR NEGOTIATOR, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CODFA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon**
- 2. PERSONNEL**
 - A. DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT:
(Government Code Section 54957)**
 - B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**
 - Superintendent/President
- 3. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION:
Section 54956.9 (d)(2/3/4) Specify number of potential cases: 5**

- 4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Property Parcel Numbers: 669-330-047, 502-190-003, 502-190-004, 502-190-008, 502-190-015, 502-190-020, 502-190-017, 502-190-018, 508-100-024, 611-211-013, 611-211-014, 611-211-019, 664-190-015, 687-510-043, 687-510-044, 687-510-045, 687-510-049, 687-510-050, 759-060-024

Agency Negotiator or Designee: Dr. Joel L. Kinnamon

IV. OPEN SESSION

Closed Session report – Chair Wilson stated there was no reportable action taken in closed session.

V. PUBLIC UPDATES:

Joseph Aguirre, Interim Director, Student Life, introduced Exequiel Nunez who read the proclamation for National Hispanic Heritage Month.

VI. PUBLIC COMMENTS: None

VII. INTRODUCTION OF STAFF: – Vice President, Annebelle Nery introduced new employees:

- Efren Rodriguez, Public Safety Officer
- Brenda Velez, Public Safety Officer
- Ricardo Vazquez, Public Safety Officer
- Scott Adkins, Interim Manager, Human Resources
- Jason Felix, Human Resources Technician
- Andrew Stubblefield, Locksmith
- Jose Rendon, Groundskeeper
- Michael Veliquette, Manager of Maintenance and Operations
- Israel Rivera, TRIO DSPS Secretary
- Paulina Rodriguez, EDGE Outreach Specialist
- Alejandra Lopez, Educational Support Specialist

VIII. APPROVE THE MINUTES OF:

Regular meeting of July 20th, 2017 minutes. There were no corrections to the minutes of July 20th, 2017. Approved as presented.

IX. REPORTS

- A. ASCOD (Associated Students of College of the Desert)** – ASCOD representative, Arturo Delgado, was present and provided a brief report.

- B. CSEA (California School Employees Association)** – Lauro Jimenez was present, and provided a brief report.
- C. CODAA (College of the Desert Adjunct Association)** – David Bashore was present, and provided a brief report.
- D. CODFA (College of the Desert Faculty Association)** – Denise Diamond, President, was present, and provided a brief update.
- E. Academic Senate** – Carl Farmer, President, was not present. A written report was provided to the board.
- F. College of the Desert Foundation** – Peter Sturgeon, Interim Executive Director, was not present and there was no report.
- G. Governing Board**

Student Trustee Delgado

Attended the Student Trustee retreat in Long Beach. Student Trustee Delgado related to a lot of the student trustees who were in attendance and he was proud and honored to be a part of the retreat.

Attended the ASCOD retreat where they built trust together, accomplished much greater things together verses on their own. He noted that it's a priority in ASCOD to get students involved and make College of the Desert a place where everyone wants to come to.

Attended the EDGE celebration and was able to meet many students. He was proud to see College of the Desert offering pLEDGE again and providing them the opportunity to success and assistance to climb the educational ladder. He hopes College of the Desert continues to offer this program and he hopes there are even more students taking advantage of the program.

Trustee Sanchez

She concurs with Student Trustee Delgado. She thanked the many donors in the Coachella Valley for their contributions towards the pLEDGE program. She noted it's a wonderful program and is very proud of the program.

Trustee Sanchez expressed her thanks for the food program which was much needed in the valley.

She welcomed everyone into the new school year. She's been meeting new and prospective students and relayed their excitement.

College of the Desert is great in leading programs. People are learning about the colleges programs and that takes work.

She welcomed back the Roadrunners.

Attended the legislative breakfast and provided an update to the group.

Attended Desert Hot Springs RDA Oversight Committee Meeting.

Attended the Riverside County topping off ceremony for the detention center, which was Supervisor John Benoit's dream.

She discussed College of the Desert Fall semester courses are offering the most innovative programs she has ever seen.

Trustee Sanchez concluded her report with a quote from Mother Theresa.

She thanked the staff at Desert Hot Springs for continuing to help the most vulnerable.

Trustee Jandt

Reported that August has been a quiet month and welcomed back faculty and students to an exciting year.

He attended meetings regarding libraries and support to increase the usage of them. Palm Springs Public

Library Foundation, servicing the library and education needs of the City of Palm Springs. The plan is just beginning and will continue for the next few months.

Trustee Stefan

Attended the NERA conference. She shipped home some items which included the Robert Rules Cheat Sheet, which she shared with Dr. Annebelle Nery.

She discussed the US Bureau of Labor Statics, occupations by category, shows fastest growing business, most new jobs upon business, etc. The charts are a great reference tool. She also shared this with Dr. Annebelle Nery.

She welcomed everyone back to the new school year. She will start her school year next Friday. She's been getting everything in order to begin the new school year.

Trustee Stefan has been commuting frequently from the desert to San Diego and thought about several things. She had been thinking of times that people forget and continue with that's the way it is instead of looking at other viewpoints. Trustee Stefan shared a story of her Uncle as an example.

Trustee Broughton

Trustee Broughton shared a samples of the dates she grew. She shared that they're not as sweet as other dates but that they're more like a fresh fruit. Sold typically to Middle Eastern decent areas. American farmers provide safe and healthy foods for everyone to eat.

Trustee Broughton was very excited for everything that's occurred at the Mecca/Thermal campus as well as East Valley Campus. She shared her excitement for the robotics camps. Numbers from PACE and Indio were high but she always looks forward to higher numbers. She thanks everyone for their support.

EDGE was at Mecca and Indio. She was excited for students to enter into the New Year. She reported that classes are full for Chemistry and Biology at the Mecca/Thermal campus and noted it would not have been possible without the Administration and Faculty working together.

Trustee Broughton communicated that they will soon have the telescope working and how exciting it will be for the entire district.

Expanding services to East Valley students. DSPTS services have been expanded. COD has reached out to provide additional services as quickly as they can. She expressed her sincere gratitude for all involved in making this happen.

Aurora Wilson

Shared that she is on the oversight committees for Palm Desert and Rancho Mirage. No noted there was no reportable action to relay from those meetings.

She wished everyone the best of luck as they enter into the new semester and she looks forward to attending the upcoming Flex activities.

Trustee Wilson thanked everyone involved in the accreditation process and the team for all their continued efforts in preparation for the October site visit.

President Kinnamon (Absent)

On behalf of Dr. Kinnamon, Vice President, Annebelle Nery shared a copy of the 2017 American College President Study with the Board of trustees.

X. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

A. BOARD OF TRUSTEES

1. Proclamation – National Hispanic Heritage Month

B. HUMAN RESOURCES

1. Personnel Items
2. Denial of Claim

C. ADMINISTRATIVE SERVICES

1. Purchase Orders and Contracts for Supplies, Services and Construction
2. Warrants
3. Approval of Contracts/Agreements and Amendments
4. Payroll #1
5. Out-of-State/Country Travel
6. Gifts/Donations to the District
7. Designation of Off-Site Location
8. Declare Property as Surplus
9. 2016-2017 CCFS-311Q/Quarterly Financial Status Report
10. Notice of Completion – Measure B Bond Project
11. Amendment to Contract – Measure B Bond Project

D. STUDENT LEARNING

1. Approval of the 2017-2018 College of the Desert Catalog Addendum 2

Motion: Motion by Trustee Broughton, seconded by Trustee Stefan to approve the consent agenda as presented.

Discussion: None

Vote:

Yes: Student Trustee Arturo Delgado, Aurora Wilson, Becky Broughton, Bonnie Stefan, Fred Jandt and Mary Jane Sanchez
No: None
Absent: None
Abstain: None

The motion carried unanimously.

XI. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

B. BOARD OF TRUSTEES

1. 2018 Board of Trustees Meeting Dates – 1st Reading

Motion: Motion by Trustee Sanchez-Fulton, seconded by Trustee Stefan to approve the 2018 board of trustees meeting dates – 1st reading as presented.

Discussion: Trustee Broughton clarified the first reading of the 2018 Board meeting dates and noted the board should provide any changes to Julia Breyer in the President's Office.

Trustee Jandt reviewed the dates and noted there may be an offsite campus meeting.

Trustee Wilson replied they are looking to have a meeting in Palm Springs.

Trustee Broughton added that they are looking offsite but still keeping the meeting earlier in the day verses in the evening to help staff.

Trustee Sanchez, concurred and noted that people work so it would be nice to allow for the community members to attend.

Trustee Stefan was thankful for the conferences being included to they could see what conferences are offered to review any potential conflicts.

October will be an option for a retreat which will get arranged through the President's Office.

Student Trustee Delgado asked if the student could attend. Dean Maldonado confirmed it's a public meeting so yes, he may attend.

Vote:

Yes: Student Trustee Arturo Delgado, Aurora Wilson, Becky Broughton, Bonnie Stefan, Fred Jandt and Mary Jane Sanchez

No: None

Absent: None

Abstain: None

The motion carried unanimously.

C. ADMINISTRATIVE SERVICES

1. Resolution 081817-1 Authorization to Utilize the University of California or the California State University Contracts

Motion: Motion by Trustee Broughton, seconded by Trustee Stefan to approve Resolution 081817-1 Authorization to Utilize the University of California or the California State University Contracts as presented.

Discussion: Trustee Jandt commented it appears to be cost saving. John Ramont commented it's very exciting. Public contracting code requires they are mandated to go out to bid. Pushes for them to leverage with the Cal States. Already received a couple of contracts, save a large amount of cost savings. Trustee Jandt replied it's triply effective.

Roll Call Vote: Vice President, Annebelle Nery conducted the roll call vote:

- Student Trustee Delgado – Yes
- Trustee Sanchez-Fulton - Yes
- Trustee Jandt - Yes
- Trustee Stefan -Yes
- Trustee Broughton - Yes
- Trustee Wilson - Yes

The motion carried unanimously.

2. Rescinding Notice of Intent to Award Contracts and Rejection of Bids for the Palm Springs Modular Campus Project

Motion: Motion by Trustee Jandt, seconded by Student Trustee Delgado to approve the Rescinding Notice of Intent to Award Contracts and Rejection of Bids for the Palm Springs Modular Campus Project as presented.

Discussion: John Ramont reported on the procedural item and clarified it allows the contractors release. Trustee Jandt clarified this is not stepping back from long term plans. John Ramont confirmed that was correct.

Vote:

- Yes:** Student Trustee Arturo Delgado, Aurora Wilson, Becky Broughton, Bonnie Stefan, Fred Jandt and Mary Jane Sanchez
- No:** None
- Absent:** None
- Abstain:** None

The motion carried unanimously.

XII. INFORMATION ITEMS

A. PRESIDENT

1. Educational Master Plan 2017-2022

Discussion: Vice President, Pamela Ralston thanked Pam Hunter and the team she worked with to produce a document. The past year they moved forward to integrate all the pieces. Pam Hunter assisted to produce a document that was two sided that allowed for everyone to reference a quick guide with ample information.

Vice President noted the plan to implement strategies that mapped back to strategic master plan, resource allocation.

Trustee Jandt asked if copies will be placed at public libraries. Vice President, Pamela Ralston replied that she will have copies of the one-page form made available to everyone. Trustee Sanchez thanked everyone who attended the forums to help provide input and submitted their surveys to help create this document.

Trustee Wilson asked if city governments will be provided a copy. Vice President, Pamela Ralston replied that's a good suggestion and they will implement this.

XIII. FUTURE AGENDA ITEMS:

Student Trustee requested information on how many students were part of the pLEDGE program, test results, demographics.

Trustee Sanchez-Fulton requested an update on EDGE Program and numbers for the robotics program.

Trustee Jandt would like a detailed study session on the implications of basic skills.

Trustee Broughton referenced the 2018 board dates and appreciated the conferences being provided for their reference.

Trustee Wilson requested a study session on the golf center and accreditation.

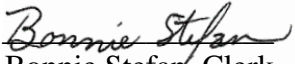
RECESSED until 1:15 pm.

XIV. CLOSED SESSION: 12:00 pm to 1:15 pm, and/or following the open session if additional time is needed.

Closed Session report – Chair Wilson stated there was no reportable action taken in closed session.

XV. ADJOURN

Chair Wilson stated the meeting adjourned at 1:17 PM.


Bonnie Stefan, Clerk