

**DESERT COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING
PUBLIC SAFETY ACADEMY ROOM 18
FRIDAY, APRIL 15, 2011
MINUTES**

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Hayden called the meeting to order at 9:35 a.m. and asked Trustee Marman to lead the Pledge of Allegiance.

II. ROLL CALL

President Patton called the roll and all members were present. Trustee Hayden had to leave at 11:25 a.m.

III. CONFIRMATION OF AGENDA

A motion was made by Trustee Broughton, seconded by Trustee Stefan, to approve the agenda of the April 15, 2011 Board meeting. Motion carried unanimously.

There are 5 proclamations to be approved later in the meeting. The following were read aloud:

Classified School Employee Week: Lauro Jimenez

National Nurses Week: Shawn Palmer

Asian Pacific Islanders Heritage Month: Junko Kobayaski & Huri Hata

Day of Silence: This proclamation was distributed and the board asked everyone to take a few moments to read it to themselves.

Day of the Professor: Chuck Decker

IV. PUBLIC COMMENTS

Trustee Hayden credited President Patton for his leadership. Reminded everyone the crisis we're in has come from the state. No one, including the Board, is happy with what is happening and agrees it is painful. He is pleased the Deans, Lead Faculty, Student Trustee and ASCOD are working as a team. He reiterated it is a state issue; the money comes to us from the state and we have to work with the funds we have.

Trustee Marman commented these are Trustee Hayden's statements. Trustee Marman agrees with some of Trustee Hayden's statements but does not agree that the process was done appropriately.

Trustee Broughton commended Vice President Herzek on the very clear email he sent on the decisions that were made and the way they were presented. While she's not happy with the decisions made, she knows they are necessary. Everyone must pull together and work hard to

help our administrators to deliver the best student services and quality of education we possibly can under these very extreme circumstances.

Trustee O'Neill supported what has already been said but did encourage the audience, and especially the student body to take it to the next level. The college is not the enemy. This fight must be taken to the local and national representatives. They are the ones that are deciding the fate of the college and are the ones that must understand what the students are going through. The students must put a face on the decisions the legislators are making.

Trustee Stefan went through similar issues when she started in community college. She encouraged everyone to work together and reminded everyone that College of the Desert has been forced into these difficult times by the state.

The following faculty members and students each addressed the Board regarding proposed course reductions and the affect they would have on students: Reuben Tharp, Melissa Hewitt, Megan Corieri, Geoff Hagopian, Betty Baluski, Tanisha Michel.

Student Trustee Jaramillo thanked all those present for attending. She reports she has been working very hard this last month in order to share information with all the students. She encouraged everyone to stay for as much of the meeting as possible as her report will outline all that ASCOD is doing. She also encouraged everyone to meet with her during her office hours: Monday from 12-1 & 4-5, Tuesdays and Thursdays from 5-7. In order for her to do a good job she needs the students to come speak to her. She appreciates their public comments but would like to meet with them one-on-one in order to work together to better advocate for the college.

President Patton encouraged all attendees to stay as long as they are able. He thought it important for everyone to hear about the cuts proposed by the state. President Patton is cutting \$1.8M for 2011/2012, instead of the \$5.5M we are actually being cut. 2012/2013 will be \$8.4M

V. APPROVE THE MINUTES

There is a correction to the minutes of February 11, 2011. Under the President's Report section there was reference to the "Alumni and Foundation combining". This is incorrect and should read the "Alumni and Foundation will work together". The minutes stand approved with the change noted.

There were no corrections to the minutes of the regular meeting of March 17, 2011 and they stand approved.

VI. REPORTS

A. GOVERNING BOARD

Trustee Broughton reported on her activities and attended:

- CA Women for Agriculture Scholarship Awards and Donor Appreciation Night
- KCOD Ribbon Cutting

- Mecca Thermal Campus Anniversary Celebration – she thanked the Alumni and Foundation for their support of this event.
- Parks and Rec meet and greet
- COD’s production of Pride and Prejudice
- HARC meeting
- Will attend a seminar at the Mecca Thermal Campus on Going Mobile in Higher Education

Trustee Marman reported on his activities and attended:

- College is for you presentation at Lincoln Elementary School
- Hall of Fame Breakfast
- NFL Luncheon in an attempt to make fundraising contacts
- KCOD Radio ribbon cutting
- Spoke with State Assemblymember Brian Nestande
- Mecca Thermal Campus Anniversary Celebration
- Parks and Rec meet and greet
- COD Athletes picked over 6 tons of fruit at Monterey Country Club to be donated to Hidden Harvest

Trustee O’Neill had family responsibilities that kept him out of the valley and had no report.

Student Trustee Jaramillo reported on her activities:

- Thanked the students that stayed
- As part of the Student Advocacy Committee, on April 6 she began encouraging students, staff, and faculty to write letters to our state Assembly and Senators to urge them to vote against any further cuts to the community college system. April 6 was the “Day of Action” and letters were signed and collected at all 3 campuses. Over 650 letters were collected. Letters will be delivered to Assemblymembers Perez, Nestande and Cook, and Senator Emmerson. An ASCOD representative was present with the letters and everyone present was encouraged to sign one. The goal of the letters is to put a face and a personal touch to the cuts we’re facing.
- Participated in 5 legislative visits in March with both state and federal representatives and more visits are planned this month. The next is Monday at 10:00 at Senator Emmerson’s office and anyone interested should contact Ms. Jaramillo.
- Has been meeting with students the last month to answer questions regarding the budget and to correct the incorrect information they have received in the classrooms and elsewhere. She finds it extremely difficult to do her job as a student leader when students are given inaccurate information and it is her hope the college will get past the politics and guide students to take the appropriate action to advocate for not just COD but for the California Community College system in general.

She asks classified staff, faculty, administrators and everyone else to make decisions based on what is best for our students. She pleads for everyone to work together to get past these budget issues in order to help students be successful. Everyone needs to work together to educate our students about the power their vote has and what they can do to

secure funding for community colleges. Educate them about the shared governance and all the work the students who choose to be a part of it are doing. No matter what has been said by others, students are being included in the decision-making at this college. These students sit on committees, volunteer their time and input so the student's voices and needs are being heard and met. The best way for ASCOD to continue is for the students to come to them and tell them what they need. We need to educate the students so they can better understand this budget crisis is not a COD issue, not a District or region issue, it's a state issue and the best thing the students can do is meet with their state representatives.

She again encouraged students to meet with her and thanked them for being present.

Trustee Stefan reported on her activities and attended the following:

- Mecca Thermal Campus Anniversary Celebration
- Caesar Chavez Day
- Friends of the Library Book Sale
- Pride and Prejudice
- Alumni Street Fair
- Contacted her legislators through the Community College League and the NEA

Trustee Hayden had no report.

B. COLLEGE OF THE DESERT ALUMNI ASSOCIATION

Gene Marchu was not able to attend but had submitted a written report.

C. ASCOD

Tony Aguilar was present and gave a brief report.

D. ACADEMIC SENATE

Zerryl Becker reported for Rey Ortiz.

E. FACULTY ASSOCIATION

Zerryl Becker reported for Chuck Decker.

F. C.O.D.A.A.

Catherine Levitt was present but due to the lateness of the hour was not able to stay and give the report.

G. CSEA

Mary Lisi was present and gave a brief report.

H. COLLEGE OF THE DESERT FOUNDATION

Colleen McBride was present and gave a brief report.

VII. ADMINISTRATIVE REPORTS

President Patton introduced Zerryl Becker, Associate Professor, CIS, and acknowledged her contributions to College of the Desert.

President Patton reminded everyone of the magnitude of the budget cuts the college is facing:

- Total cut per year for the next 5 years is \$5M (\$30M total over 5 years)
- Cutting \$1.8M this year - one-half of the cuts will be to Instruction and one-half to administration (\$515,000 in direct administrative leadership cuts, \$400,000 cuts in early retirement and possible layoffs)
- Over \$2.8M has already been cut on the administrative side over the last 2 years

With \$8.4M being cut in the 2012/2013 year, he is asking faculty to make recommendations on what those cuts will look like. Additional class section cuts will be difficult as we are funded at a certain level and cannot go below that level or we take a reduction in the number of dollars we receive. Once this base is reduced we cannot get it back, so we must maintain that level of classes. If all cuts come from non-instruction there will be no support staff to process financial aid, no one to register and enroll students – there will be no one here.

He reiterated he is the one that made the decisions on how and what to cut this year to reach the \$1.8M. There were only 2-3 months to make the decisions in order to have a budget ready for the Board's approval in June. He challenges everyone to help make recommendations on how to cut \$8.4M out of the budget.

He commented he can spend lots of time with our legislators but they will listen more when students talk with them and share their stories on how these cuts impact their lives. He encouraged all students and their families to contact their legislators.

Dr. Edwin Deas, Vice President Business Affairs, reported on the Bond Program. College of the Desert is presently engaged in a development program, the magnitude of which has never been seen in the history of the college. Steve Renew reviewed a Power Point on the Bond Program. Trustee O'Neill thanked Mr. Renew for this review as it gives the Board members a great deal of information, especially the redevelopment funds. Trustee Broughton thanked Mr. Renew for the signs installed at the Mecca Thermal Campus.

Student Trustee Jaramillo said she is often asked by students where the money for the buildings comes from and asked if it is possible for any of the bond monies can be used for instruction. Dr. Deas explained the core of the money came from the taxpayers for specific purposes when they approved the Measure B Bond. The college is legally bound to spend the money in a set time-frame on the specific purposes we identified. The bond monies go toward the creation and renovation of buildings and the creation of campuses. We are trying to look to the future. It

might be tempting to divert some of these funds in the short-term to our operating woes, unfortunately this is not legally possible.

Farley Herzek, Vice President Academic Affairs, reported the college had a visit from the Foothill Athletic Commission as part of the program compliance review. He spoke with Commissioner Crowley and heard nothing but accolades about our athletic programs. He thanked Dean Dowty, Jill Buttles and Cheryl McGuire for all the work they have done in helping to maintain the integrity of our programs.

Mr. Herzek presented a Power Point which reviewed the criteria when looking at the schedule of classes and the rationale for making the reductions that were made. He said the process in developing schedules was the most open and transparent he's ever participated in. Student Trustee Jaramillo reported that students were very involved with these discussions; students sit on the President's Cabinet, College Planning Council and other students were invited to the Deans meeting for the first time this semester. The students appreciate being involved in the decision making.

There was a question about priority registration and Dean Adrian Gonzales addressed the question. He discussed upcoming changes to the summer and fall Registration periods. Registration information would be provided to the students via email and the college website.

In accordance with the passing of Senate Bill 70, course enrollment fees will increase from \$26 per unit to \$36 per unit, effective with the start of the fall 2011 registration period. As budget discussions continue at the State level, the Legislature may elect to increase enrollment fees again if the state budget worsens.

The start of the fall 2011 registration period will be moved from the month of May to the month of July. The summer 2011 registration period will remain in the month of May. A detailed list of the summer and fall registration dates will be available on the COD website under the "Catalogs & Schedules" link.

The priority registration system for summer 2011 will remain the same as before and will be based solely on the number of units completed at COD. However, the Fall 2011 priority registration system will include a review of a student's academic standing and long-term unit accumulation. Students who are not in good academic standing or who have exceeded 100 total units at College of the Desert will be allowed to register at the start of the Open Enrollment period provided that they have cleared all registration holds by seeing a COD Counselor prior to registering.

Trustee Marman asked if College of the Desert was considering a point system as other colleges have done. Mr. Gonzales said we are looking at the point system, as well as other options.

A student said that faculty is willing to take summer off with no pay, but she hasn't heard what the board and other staff are doing to help. President Patton explained that classified staff and administration, including the Board of Trustees, have all taken a pay cut. The only ones that have not taken a pay cut are faculty. Faculty contracts are for 9 months and they always have summers off with no pay, whereas the other employees are paid for and work 12 months.

President Patton referenced the Resolution from the January Board meeting in which they direct the President to do what is necessary to keep the college solvent and their affirmation at the February board meeting to various steps outlined. He will move ahead with the plan presented by Mr. Herzek unless there are objections from the members. There was additional discussion but no objections from the Board.

Mr. Herzek distributed a draft of the college catalog. He asked the members to review it and advise him of any corrections or changes.

President Patton reminded everyone this past year we have experienced the reorganization process put into place last fall. There have been some difficulties around communication issues and the structure of the large school. As a result it has been decided not to renew 2 of the Director positions and will split that one large school into 2 schools. We are reinstating Tony DiSalvo to the Dean position. Mr. DiSalvo had been the Title 5 Director. Mr. Patton is also eliminating the E.D. Institutional Effectiveness position held by Pam LiCalsi. Ms. LiCalsi will move into the Title 5 position 75% of the grant salary and 25% will come from the Foundation. Ms. LiCalsi will continue as the public information liaison.

Originally Mr. Patton had said he would not fill the Vice President of Student Affairs position. After many discussions with the Student Affairs staff it was agreed this would not work. There will be an interim Vice President put into place. Adrian Gonzales will be the interim Vice President, as well as the Dean of Student Support Services, and will remain at his current salary.

Trustee Broughton commented it breaks her heart to consider fee-based classes, but with the \$8.4M cuts, she knows we must try the fee-based option. We must continue to educate the students as to how to reach out and reach their goals. She also asked for ongoing reports on how Perkins funds are being impacted. Perkins was reduced 35%.

The Board recessed for lunch.

VIII. CONSENT AGENDA

A. BUSINESS AFFAIRS – Human Resources

1. Classified – Extension of Assignments
2. ~~Leadership Appointment~~ *Pulled and placed on Action agenda*
3. Faculty - Appointment
4. ~~Hourly Personnel – Student Workers, Tutors, Temporary & Substitute Employees~~ *Pulled and placed on Action agenda*
5. ~~Employment Agreements~~ *Pulled and placed on Action agenda*
6. Hourly Personnel – Adjunct Faculty
7. Volunteers
8. Re-Opener by CODAA – 1st Reading
9. Classified – Retirement

B. BUSINESS AFFAIRS – Business Services, Fiscal Services

1. Approval of-Contracts
2. ~~Gifts/Donations to the District~~ *Pulled and placed on Action agenda*
3. Approve/Ratify Out-of-State/Country Travel
4. Payroll #9
5. Approval of Warrant Lists

Trustee Marman asked to pull A 2, 4, 5 and B 2 for discussion on the action agenda. A motion was made by Trustee O'Neill, seconded by Student Trustee Jaramillo, to approve the consent agenda as amended. Motion carried with the changes noted, with 4 ayes and 1 absent.

IX. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

A-2 from the Consent agenda: Leadership – Appointment

Trustee Marman asked who used to do this job. This job was held by Ralene Friend, who was the interim Director of PaCE. The position is externally funded by money raised by contract education.

A motion was made by Trustee Marman, seconded by Trustee O'Neill, to approve the Leadership appointments as presented. Motion carried with 4 ayes and 1 absent.

A-4 from the Consent Agenda: Hourly Personnel-Student Workers, Tutors, Temporary & Substitute Employees

Trustee Marman asked why the first person on the list is externally funded. Dr. Ramirez explained the money comes from BFAP (Board Financial Assistance Program-Student Financial Aid Administration), which is the money we receive every year for financial aid. It is considered categorical.

A motion was made by Trustee O'Neill, seconded by Student Trustee Jaramillo, to approve the Hourly Personnel as presented. Motion carried with 4 ayes and 1 absent.

A-5 from the Consent Agenda: Employment Agreements

Trustee Marman referenced the 3rd and 4th person on the list, who are funded externally and wanted to know if that was Title 5 money. Mr. Herzek said these are funded through Perkins funds.

A motion was made by Student Trustee Jaramillo, seconded by Trustee Marman, to approve the Employment Agreements as presented. Motion carried with 4 ayes and 1 absent.

B-2 from the Consent Agenda: Gifts/Donations to the District

Trustee Marman has concerns about the value of various donations and feels it should read “The *donor* estimates the value at \$X. Dr. Deas is expecting an answer from our attorneys as to whether we even have to quote the value.

A motion was made by Trustee Marman, seconded by Trustee O’Neill, to approve the Gifts/Donations to the District as presented. Motion carried with 4 ayes and 1 absent.

B. BOARD OF TRUSTEES

1. New Board Policy 3050: Code of Ethics Standards of Practice – Employees – Second Reading

A motion was made by Trustee Broughton, seconded by Trustee O’Neill to approve new board policy 3050: Code of Ethics Standards of Practice – Employees. No discussion. Motion carried with 4 ayes and 1 absent.

2. New Board Policy 3101: Emeritus Status – Second Reading

A motion was made by Trustee O’Neill, seconded by Trustee Broughton to approve new board policy 3101: Emeritus Status. No discussion. Motion carried with 4 ayes and 1 absent.

3. Student Trustee Privileges

A motion was made by Trustee O’Neill, seconded by Trustee Marman to approve the Student Trustee Privileges as presented. No discussion. Motion carried with 4 ayes and 1 absent.

4. CCCT Ballot

A motion was made by Trustee Marman, seconded by Trustee O’Neill to remove Mr. Gomez from the 3-way tie, leaving the other two candidates as the Board’s choice. With all members voting nay the motion is lost.

A motion was made by Trustee Broughton, seconded by Student Trustee Jaramillo to approve the ballot as submitted by the members. Motion carried with 4 ayes and 1 absent.

C. PRESIDENT

1. Proclamation – Classified School Employee Week
2. Proclamation – Asian/Pacific Islander Heritage Month
3. Proclamation – Day of the Professor
4. Proclamation – National Nurses Week
5. Proclamation – Day of Silence

A motion was made by Trustee O’Neill, seconded by Trustee Marman to approve the proclamations as presented. Motion carried with 4 ayes and 1 absent.

6. Approval of Nominations for Emeritus Status

A motion was made by Trustee O'Neill, seconded by Trustee Broughton to approve the nominations for Emeritus status as presented. Motion carried with 4 ayes and 1 absent.

D. BUSINESS AFFAIRS – Business Services, Fiscal Services, Facilities Services

1. Authorization to Award Contract for Construction of the Classroom Building Project

A motion was made by Trustee Marman, seconded by Trustee Broughton to approve the authorization to award contract as presented. Motion carried with 4 ayes and 1 absent.

2. Resolution #041511-1 for Budget Adjustments

A motion was made by Trustee O'Neill, seconded by Trustee Broughton to approve the resolution as presented. A roll call vote was taken. Motion carried with 4 ayes and 1 absent.

3. Quarterly Financial Report 2010-2011

Wade Ellis, Director of Fiscal Services, provided a handout and reviewed with the members. Trustee O'Neill asked if the money set aside in Auxiliary accounts could be used temporarily if needed. Mr. Ellis said that it could be used and had brought a resolution to the Board earlier this year that gave us the ability to borrow from our redevelopment dollars.

Trustee O'Neill commended and thanked the administration for all of their hard work on keeping the college as fiscally sound as we can be in these trying circumstances.

A motion was made by Trustee O'Neill, seconded by Trustee Broughton to receive the quarterly financial report as presented. Motion carried with 4 ayes and 1 absent.

E. ACADEMIC AFFAIRS –Instruction

1. Approval of Curriculum Modifications for 2011-12

A motion was made by Trustee O'Neill, seconded by Trustee Marman, to approve the curriculum modifications as presented. Trustee O'Neill asked about new courses: #2 DSPS 046 Computer Access applications. He said this was an old title that has been around for a while. Why is it being considered a new course? Motion carried, pending clarification, with 4 ayes and 1 absent.

**Dr. Ramirez reported post meeting DSPS 46 replaced the existing DSPS 47 and changed the number of units from 1 to 0.5. The Chancellor's Office considered this change as a substantial change and therefore was assigned a new number.*

X. SUGGESTIONS FOR FUTURE AGENDAS

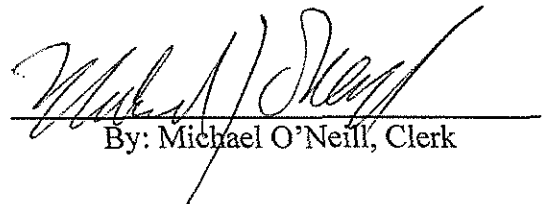
1. Trustee Marman asked for discussion on the Board's and President's evaluations
2. Trustee Broughton asked for ongoing reports on how Perkins funds are impacted and continuous updates on how we will fill the \$8.4M budget gap.
3. Trustee O'Neill asked that a model be put together showing if we cut \$8M, this is what the college will look like.

XI. BOARD COMMENTS

Student Trustee Jaramillo thought it important the Board know and follow the basics of Parliamentary Procedure. She has a "how to" sheet she will share with the board.

XII. ADJOURN

A motion was made by Trustee Broughton, seconded by Trustee O'Neill to adjourn. Meeting adjourned at 2:25.


By: Michael O'Neill, Clerk

ADDRESSING THE BOARD OF TRUSTEES

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3. You will be asked to state your name and appropriate affiliation for the record before your statements to the Board.
4. The Board Chair may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board or if their remarks are unduly repetitive. *(per Board Policy 2350)*

**For the complete text of Board Policy 2350 www.collegeofthedesert.edu – "About COD", "Board Information", "Policies and Procedures".*

(DETACH HERE AND RETURN THIS PORTION TO THE SECRETARY)

REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: April 15

NAME: Rueben Tharp
(Please print)

AFFILIATION: PUBLIC _____ STAFF _____
 FACULTY _____ STUDENT X

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. To The Board, Support

TITLE _____

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REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 4/15/2011

NAME: Melissa Hewitt
(Please print)

AFFILIATION: PUBLIC _____ STAFF _____
FACULTY _____ STUDENT X

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. _____

TITLE _____

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REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 4/15/2011

NAME: Megan Corieri
(Please print)

AFFILIATION: PUBLIC _____ STAFF _____
FACULTY _____ STUDENT

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. _____

TITLE _____

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REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 4/15/11

NAME: Geoff Hasopian
(Please print)

AFFILIATION: PUBLIC _____ STAFF _____
FACULTY STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. Senate Report / Res.
TITLE Resolution 1.001A?

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REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: 4/15/11

NAME: Betty Baluski
(Please print)

AFFILIATION: PUBLIC _____ STAFF Y
FACULTY _____ STUDENT _____

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. Senate report

TITLE class reduction

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REQUEST TO ADDRESS THE BOARD OF TRUSTEES

BOARD MEETING DATE: April 15, 2011

NAME: Tawisha Michel
(Please print)

AFFILIATION: PUBLIC _____ STAFF _____
 FACULTY _____ STUDENT ✓

IF SPEAKING TO AN AGENDA ITEM PLEASE INDICATE THE ITEM TO WHICH YOU WISH TO SPEAK:

AGENDA ITEM NO. class cuts

TITLE _____

College of the Desert

General Fund

Nine Months Ended March 31, 2011

Financial Update

- A – Total budgeted expenditures for 2009-2010 year was \$40,055,252.**
- B – Total Actual Expenditures for 2009-2010 year was \$38,321,693.**
- C – The District held back spending by \$1,733,559 for 2009-2010 year.**
- D – The current 2010-2011 year budget for expenditures is \$40,002,915.**
- E – The current 2010-2011 expenditures at 3/31/11 were \$29,309,965.
Which is an increase over the previous 09-10 year by \$302,414.**
- F – The District has \$10,692,950 left budgeted for 10-11 to spend.
During the last quarter of 2009-2010 the District spent \$9,851,749.**
- G – Built into the 2010-2011 budget was a reduction of expenditures of
\$52,337 over previous year.**
- H – Capital Outlay projected increased cost for 10-11 year is \$7,341.**
- I – Contract & Services projected increased cost for 10-11 is \$263,375.**
- J – Supplies & Materials projected decreased cost for 10-11 is \$33,084.**
- k – Salaries & Benefits projected savings \$289,969 for 10-11 budget year.**

**DESERT COMMUNITY COLLEGE DISTRICT
BUDGET UPDATE as of MARCH 31, 2011
GENERAL FUND UNRESTRICTED**

	2009-10 Final Budget	2009-10 Actual	2009-10 Budget to Actual Difference	2010-11 Revised Budget	As Of Mar. 31 2011 Actual	2010-11 Budget to Actual Difference	Changes Between Budget Years
Expenditures							(Savings)
Full-Time Teaching Salaries	8,829,616	8,715,281	114,335	8,233,410	6,839,603	1,393,807	(596,206)
Adjunct Teaching Salaries	4,731,753	4,908,859	(177,106)	4,816,970	3,393,123	1,423,847	85,217
Other Academic Salaries	2,011,273	1,968,724	42,549	2,193,591	1,468,512	725,079	182,318
Administration Salaries	3,917,572	3,951,571	(33,999)	3,906,716	2,896,476	1,010,240	(10,856)
Classified Salaries, Aides	1,203,241	988,823	214,418	1,260,391	753,598	506,793	57,150
Classified Salaries, Other	6,219,513	5,554,504	665,009	6,265,471	4,282,257	1,983,214	45,958
Employee Benefits	7,362,755	7,340,798	21,957	7,309,205	5,617,999	1,691,206	(53,550)
Total Salaries & Benefits	34,275,723	33,428,560	847,163	33,985,754	25,251,568	8,734,186	(289,969)
Supplies & Materials	508,037	359,637	148,400	474,953	249,440	225,513	(33,084)
Contracts & Services	5,006,939	4,382,279	624,660	5,270,314	3,660,868	1,609,446	263,375
Sub-Total Operating Expense	39,790,699	38,170,476	1,620,223	39,731,021	29,161,876	10,569,145	(59,678)
Capital Outlay	264,553	151,217	113,336	271,894	148,089	123,805	7,341
Total Expenditures	40,055,252	38,321,693	1,733,559	40,002,915	29,309,965	10,692,950	(52,337)
	A	B	C	D	E	F	G

College of the Desert

General Fund

Nine Months Ended March 31, 2011

Financial Update

- ✓ **The District at nine months has spent \$302,414 more in the General Fund.**
- ✓ **The 1.54% decrease in salaries and benefits is primarily due to retirements, administrative layoffs and CSEA not receiving steps.**
- ✓ **There is \$7,333 decrease in supplies in General Fund.**
- ✓ **Contracts and services expenditures are up 18.72% over last year.**
- ✓ **Capital or fixed asset expenditures increased largely due to timing of expenditures. Budget remains the same as last year.**

Expenditures at March 31, 2010 and 2011

Nine Months of Expenditures

	<u>31-Mar-10</u>	<u>31-Mar-11</u>	<u>Difference</u>	
Salaries and Benefits	25,645,337	25,251,568	(393,769)	-1.54% Decrease
Supplies & Materials	256,773	249,440	(7,333)	-2.86% Decrease
Contracts & Services	3,083,556	3,660,868	577,312	18.72% Increase
Capital Outlay	21,885	148,089	126,204	576.67% Increase
	<u>29,007,551</u>	<u>29,309,965</u>	<u>302,414</u>	<u>1.04% Increase</u>

Opinion

“Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech or of the press; or the right of the people peaceably to assemble, and to petition the Government for a redress of grievance.”

First Amendment to the U.S. Constitution

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VALLEY VOICE

State cuts will have a profound effect on COD

Busloads of College of the Desert students recently traveled to the state capital in support of continued funding for their classes. Teachers from throughout the Coachella Valley gathered last week at the Civic Center Park in Palm Desert at a Rally for Education. Their efforts are part of a gargantuan battle for education funding in which we all have an important stake and which is worthy of our support.

College of the Desert has been a leader of higher education in the Coachella Valley since 1958. In 2010, more than 13,000 students turned to College of the Desert in pursuit of a two-year degree, transfer to university, certification, retraining, continuing education and/or lifelong learning.

We are proud of the work we do and the role we play in the local community and economy. It is precisely because of that vital role our community should be aware of how dramatic state budget cuts will reduce the number of students we can serve and the support services they receive. This is even more



jerry patton

pronounced as we are the only community college within a reasonable distance to Coachella Valley residents.

In the 2009-10 academic year, California's community colleges took a \$520 million budget hit. Next school year, the cut to California community colleges will be more than an additional \$800 million. If the governor's proposal to extend taxes already in place fails, College of the Desert will be cut by \$5.5 million per year, a 14.3 percent budget reduction. These reductions are in addition to the budget cuts and class reductions already made this year.

For College of the Desert, tomorrow's environment will be very different, but no less rich in



COURTESY PHOTO

Students protesting in Sacramento, from left, front row: Gerardo Diaz, Karina Mondragon, Angela Sandoval, Marbella Ordaz, Issela Castro, Ivette Valeriano and Noemi Zepeda. Back row: Ricardo Chavez, Jesus Gutierrez and Kevin Ibarra.

quality of education. However, there will be fewer opportunities for new high school graduates to access a college education, fewer opportunities for working adults to upgrade job skills and fewer opportunities for returning veterans to train for high-tech/ high-wage jobs.

At College of the Desert, we all

work hard to make efficient use of scarce resources. Our challenge going forward is to be less reliant on government funding. We must take the initiative and connect with our community to build profitable partnerships and develop sustainable operations.

The future of education depends on the residents of the Coachella

Valley and the quality of life in our neighborhoods is dependent upon an educated citizenry. As local residents and taxpayers, it is up to each of us to determine how important we believe education is to our work force and local economy.

Jerry Patton is president of College of the Desert. Email him at jpatton@collegeofthedesert.edu

College of the Desert Academic Senate Resolutions

DATE: April 14, 2011
RESOLUTION NO. 1.101
ORIGIN OF RESOLUTION: Senate President
SUBJECT: Collaboration on Budget Issues

BE IT RESOLVED THAT THE ACADEMIC SENATE FOR DESERT COMMUNITY COLLEGE DISTRICT REQUESTS THAT THE BOARD OF TRUSTEES ADOPT THE FOLLOWING:

WHEREAS, there are many avenues for cutting costs, and

WHEREAS, the administration is working on solutions to the budget issues facing the institution and those solutions impact programs and curriculum, and

WHEREAS, AB 1725 clearly states that the processes for institutional planning and budget development are among Academic and Professional matters on which faculty have direct involvement, and

WHEREAS, AB 1725 also clearly states that curriculum, including establishing pre-requisites and placing courses within disciplines, educational program development, and standards or policies regarding student preparation and success are among Academic and Professional matters;

THEREFORE, be it is resolved that the faculty of College of the Desert through its Academic Senate request the Board of Trustees and the administration to fully include faculty in the deliberations on budget issues that impact programs, curriculum, and student success, and

Be it further resolved that the faculty of College of the Desert through its Academic Senate receive timely information regarding potential cuts to instructional, administrative, and classified areas as they pertain to programs and curriculum, and

Be it further resolved that the faculty of College of the Desert through its Academic Senate formally request a detailed and itemized financial statement, accounting for what cost-saving measures have been taken thus far at College of the Desert and what cost saving measures are imminent, and

Be it further resolved that no action be taken on programs or courses without appropriate and full faculty and Academic Senate participation, such as providing the Academic Senate with all budget scenarios under consideration.



Measure B BOND

Opening the Door . . .

Report to the

Board of Trustees

Capital Project Update
April 15, 2011



PROJECT STATUS REPORT

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** Jerry McCaughey
EIS Professionals
- **Architect** Steinberg Architects
Los Angeles, CA
- **Construction Manager** Bernards
San Fernando, CA



Project Update

- Steel fabricators and erectors continue steel work
- Exterior panel fabrication nearing completion
- Multiple trades begin electrical, mechanical and plumbing work

Sustainable Features

- Heating and Cooling via central hydronics system
- Water - conserving landscape
- Architectural environmental control systems via built - in architectural sun shading devices, north facing fenestration
- Energy generation via photovoltaic system
- Building automation controls to optimize mechanical system and energy usage
- Will be minimum Silver LEED certified



PROJECT STATUS REPORT

• Address	43-500 Monterey Ave. Palm Desert, CA 92260
• Project Manager	Trenton Carr EIS Professionals
• Architect	tBP Architecture Newport Beach, CA
• Construction Manager	Pro West Constructors Wildomar, CA 92595



Project Update

- Project nearing completion of Division of State Architect review
- Audio visual, networks as well as furniture, fixtures and equipment design in review

Fast Facts

- Project Square Footage 35,500 sq. ft.
- Funding Source Measure B
- Estimated Construction Start Fall 2011
- Estimated Project Occupancy Spring 2013

Sustainable Features

- Will be minimum Silver LEED certified
- Building automation controls to optimize mechanical system
- Water – conserving landscape
- Heating and cooling via central hydronics system



PROJECT STATUS REPORT

• Address	45-500 Oasis St. Indio, CA 92201
• Project Manager	Pamela Pence & Gregg Capper EIS Professionals
• Architect	GKK works Irvine, CA
• Construction Manager	GKK works Irvine, CA



Project Update

- Design Development phase of work nearing completion
- Project team preparing to begin Construction Document phase of work

Fast Facts

- Project Square Footage 40,000 sq. ft.
- Funding Source Measure B
- Estimated Construction Start Spring 2012
- Estimated Project Occupancy Summer 2013

Sustainable Features

- Will be minimum Silver LEED certified
- Architectural environmental control features
- Public transportation



PROJECT STATUS REPORT

• Address	North Indian Canyon Drive Palm Springs, CA 92262
• Project Manager	EIS Professionals Trenton Carr
• Architect	HGA Architects Santa Monica, CA
• Construction Manager	Sundt Construction San Diego, CA



Project Update

- Coordination continues with City of Palm Springs and Desert Water Agency
- Discussion scheduled with Loma Linda University
- Programming and preliminary design continue

Fast Facts

• Funding Source	Measure B
• Estimated Construction Start	2012
• Estimated Project Occupancy	2014

Sustainable Features

- Will be minimum Gold LEED certified
- Public Transportation
- Solar Energy
- Sustainable Site



COLLEGE ^{OF} _{THE} DESERT

Opening the Door...

PROJECT REVENUE BUDGET

<u>SOURCE</u>	<u>REVENUE BUDGET</u>
Measure B Bond Issues	\$346,500,000
Refinancing	7,500,000
Interest	30,000,000
State Co-Funding	30,000,000
Redevelopment Funding	<u>25,000,000</u>
TOTAL:	<u>\$439,000,000</u>



COLLEGE OF THE DESERT

Opening the Door...

FUTURE PROJECTS & SUMMARY

PROJECT ALLOCATION BUDGET

SUMMARY OF PROJECTS	Committed Project Budget	Expenditures to Date	Balance
Completed Projects	\$63,017,257	\$63,017,257	\$0
Current Projects	\$265,090,063	\$89,405,988	\$175,684,075
Future Projects	\$72,854,264	\$0	\$72,854,264
Contingency	\$12,183,780	\$0	\$12,183,780
Central Contracted Management Fees	\$20,848,778	\$13,810,732	\$7,038,046
TOTAL	\$433,994,142	\$166,233,977	\$267,760,165



COLLEGE OF THE DESERT

Opening the Door...

TOTAL ACTUAL REDEVELOPMENT FUNDING

School	City	2006-07	2007-08	2008-09	2009-10	Partial 2010-11
601	Cathedral City	913,513.19	1,062,047.46	1,132,859.25	915,071.00	414,797.89
602	Coachella	-	-	40,952.87	70,320.61	19,127.00
603	Desert Hot Springs	(8,136.42)	129,391.44	269,109.14	6,370.06)	34,197.31
604	Indian Wells	698,270.00	760,456.00	835,223.00	730,865.00	-
605	Indio	-	-	315,330.85	89,976.92	62,229.84
606	La Quinta	1,009,205.40	1,916,853.54	1,945,338.58	1,718,287.64	-
607	Palm Desert	1,231,296.71	1,424,673.24	1,434,043.23	1,352,427.33	14,219.60
608	Palm Springs	293,622.90	328,260.47	357,549.00	302,405.60	96,810.04
609	Rancho Mirage	1,029,050.32	1,008,617.08	853,717.60	930,166.13	-
610	Riverside County	441,038.23	508,783.87	989,725.17	834,069.95	252,152.70
611	1000 Palms	14,055.88	9,655.30	15,724.35	13,035.97	-
		<u>5,621,916.21</u>	<u>7,148,738.40</u>	<u>8,189,573.04</u>	<u>6,950,256.09</u>	<u>893,534.38</u>

Negative numbers are a result of overestimating a receivable at June 30th



COLLEGE ^{OF} _{THE} DESERT

Opening the Door...

USE OF REDEVELOPMENT FUNDS IN ADDITION TO THE \$25 MILLION CONTRIBUTION TO THE BOND PROGRAM

	2006-07	2007-08	2008-09	2009-10	Partial 2010-11
Expenditures	1,788,008.13	1,256,881.16	3,305,935.32	2,274,250.00	854,721.14

Expenditures out of RDA Funds include items listed below:

Salaries: Edwin Deas 10%; Steve Renew 50%; Kevin Snyder 100%; Elaine Snyder 35%;
Raul Yepiz 100%

Building Maintenance & Repairs; Maintenance/Operations of Plant; Match for State Funded Projects; Planning/Policy Making; Library Maintenance & Repairs; Utilities Improvements; District Well Costs; Central Plant; Site Improvements; Driving Range Improvements; Infrastructure Telecommunications



Bond Management Processes

Planning

Education Plan, Facilities Plan, 5 year Chancellor's Office Plan, Sustainability Performance Targets, Cashflow Projections

Management and Accountability; Programming through Construction Bond Management Responsibilities Matrix; 20 categories, 98 elements defining responsibilities and cross checks.

Annual Financial and Performance Audit

Staffing, Professional Agreements, Construction Managers

Short term specific, Request for Qualifications, Request for Proposals

Award Of Contracts Per Public Code

Lowest Qualified Bid; Certifications; Bonds; Labor Compliance

Sustainability Guidelines; Cost/Benefit Analysis

Performance Targets, LEED, Lifecycle Analysis

Continual Reporting to BOT, COC, Public via Webpage