

**DESERT COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING
PALM DESERT CAMPUS – CRAVENS MULTI-PURPOSE ROOM
THURSDAY, JUNE 21, 2012
MINUTES**

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

Chair Stefan called the meeting to order at 9:00 a.m. and asked Trustee Broughton to lead the Pledge of Allegiance

President Patton called the roll and all members were present with the exception of Student Trustee Campbell, who is not permitted in Closed Session and joined the meeting at 10:30 a.m. when Open Session began.

II. AGENDA:

A. CONFIRMATION OF AGENDA:

Motion by John Marman, second by Becky Broughton, to approve the agenda as presented.

Vice President, Business Affairs, Edwin Deas requested the Board's consideration of 2 items that were brought to the attention of the members after the agenda was posted.

6. Action: Fiscal Services: Resolution #062112-2 Authorized Signatures
7. Action: Fiscal Services: Certification of Signatures

Both of these are required to be approved with the new Superintendent/President starting on July 9.

Stan Dupree, Interim Executive Director, addressed a third item, which also arose after the agenda was posted. He discussed the time period after President Patton departs and Dr. Kinnamon begins – 9 days total. There was discussion on Dr. Kinnamon starting on July 1, which he is agreeable to do but does not want his compensation to begin until July 9. Mr. Dupree expressed concerns the Human Resources Department would have about this primarily involving Workers Comp.

President Patton explained that if he were off campus/out of the area for any period of time, he would appoint an acting President.

The 3rd item to be added to the agenda is:

8. Action: Fiscal Services item #8: Presidential Coverage - Interim Superintendent/President from June 29 through July 9. This item will be discussed and approved prior to #6 and #7.

Motion by Michael O'Neill, second by John Marman to add these 3 items to the agenda as presented.

The members voted unanimously to make the subsequent motion the main motion.

The members voted unanimously to approve the agenda with the addition of the 3 items discussed.

Vote

Yes: Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan
No: None
Absent: Andrew Campbell
Abstain: None

III. CLOSED SESSION

1. **CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Dr. Edwin Deas
2. **CONFERENCE WITH LEGAL ANTICIPATED LITIGATION: Section 54956.9 (b)(c)** Specify number of potential cases: 3

IV. OPEN SESSION

There was no reportable action taken in closed session.

Chair Stefan announced there were 3 items that came to the attention of the Board after the agenda was posted and were added to the agenda. She detailed those items for the audience.

V. SWEARING IN OF NEW STUDENT TRUSTEE: Andrew Campbell

The new Student Trustee, Andrew Campbell, was sworn in by Chair Stefan.

VI. PUBLIC COMMENTS (Agenda Items):

Pam Hunter received a Proclamation from Supervisor John Benoit and they asked it be read at today's meeting. Mrs. Hunter read the proclamation aloud. Trustee Broughton reported the City of Indio is planning on presenting a proclamation at their July meeting.

VII. APPROVE THE MINUTES OF:

There were no corrections to the Regular meeting of May 18, 2012 and they stand approved

VIII. REPORTS

A. ASCOD

Simon Myers was not able to attend.

B. ACADEMIC SENATE

Zerryl Becker was present and read a brief report. She thanked President Patton for his service to the college and wished him the best in his retirement. She also congratulated Farley Herzek on his new position and wished him the best. She also congratulated Tom Jones, Rick Rawnsley, Farley Herzek and the entire accreditation team on a wonderful report. She thought this was the most collegial report she has seen in many years.

C. FACULTY ASSOCIATION

Gary Bergstrom was not able to attend as he had class but submitted a written report, which will be attached to the minutes.

D. C.O.D.A.A.

David Bashore was present and gave a brief report. He wished both President Patton and Vice President Herzek farewell, good luck and said it was a pleasure working with both of them.

E. CSEA

Lauro Jimenez was present and gave a brief report

F. COLLEGE OF THE DESERT ALUMNI ASSOCIATION

Gene Marchu was unable to attend due to an Alumni Board meeting but submitted a written report, which will be attached to the minutes.

G. COLLEGE OF THE DESERT FOUNDATION

Jim Hummer, Executive Director, Foundation was present and gave a brief report.

H. GOVERNING BOARD

Trustee Broughton: has submitted a written report, which will be attached to the minutes.

Mr. Herzek added a thank you to the City of Indio and Elaine Holmes for finding us free space to offer 3 more ESL classes.

Charles Hayden: did not submit a written report. He attended President Patton's retirement party, commencement and met with the new President. He also wished Farley Herzek the best in Los Angeles.

John Marman: submitted a written report, which will be attached to the minutes. He added the board will be discussing the budget and will probably approve a tentative budget. He would like the Board to plan on a study session on the budget. He also would like to talk a little about program review. He doesn't feel they are validated and that someone has to take responsibility for approving them.

Michael O'Neill: did not submit a written report. He welcomed the new Student Trustee Andrew Campbell. He concurred with Trustee Broughton's comments on the end of year events and thanked the Alumni Association for the wonderful job they played in the success of Commencement. He congratulated Mr. Herzek on his new position and wished him great success. He thanked President Patton for the great strides he made in healing a divided college and wished him great success in retirement.

Andrew Campbell: He thanked the students for the opportunity to represent them. He reported he attended the ASCOD retreat and a total of 24 members attended. It was a great training and bonding experience for both incoming and outgoing ASCOD members.

Bonnie Stefan: did not submit a written report. She welcomed the new student trustee and offered congratulations to Farley Herzek. Commencement was wonderful and she attended many of the end-of-year student success celebrations. She met with Dr. Kinnamon this week and feels we are very fortunate to have him. Being a teacher she is often unable to get to campus during the school year but she is now on summer break and is available to meet with anyone that wishes.

IX. ADMINISTRATIVE REPORTS

1. President

President Patton expressed his appreciation working with the board for the last 8 years and for their commitment to the college and its students. He also expressed his appreciation to the staff and faculty and the hard work they do to make this college a success.

1. Vice President Business Affairs: Dr. Edwin Deas

Satellite campus developments:

Dr. Deas reported that since the last meeting the City of Indio made us aware they were behind on the infrastructure work that was to be done before we began our construction due to the redevelopment fund issues. These funds were approved and they are moving ahead. Originally we thought we would have to delay opening the campus by one year. He was not successful in renegotiating our lease with the County to extend our lease for one year and we were only able to

extend for 6 months. The County has a very large project to build the new center and they have to demolish the existing building and move that staff to Monroe Street.

He met with staff and consultants and worked on rescheduling the work and determined we could overlap the work and we will work along with the city while they are doing the infrastructure work. This is not ideal and will be done very carefully. This will improve our time schedule and our new target is to open in the spring 2014. We do have a contingency plan and would open mid-semester. We would start at the Monroe location and then move to the new building.

He has been working with various people on the possibility of being in with civic center. That possibility cannot happen and he is now working with a developer to acquire a site and developing facilities for other uses too. There are several sites being looked at. There are budget issues with this scenario and will likely have less square footage than had we been in the civic center. He is working with the developer to develop strategies.

Trustee Hayden has sent a letter to some property owners he knows well. He likes the Desert Health Care District land and wondered if we could get the community involved in a lobbying effort.

Trustee O'Neill asked if we would own or lease this property and Dr. Deas said that hasn't been determined yet and are looking at both options.

Trustee Broughton asked about the leach lines at the Mecca Thermal Campus. Steve Renew, Director Facilities, reports the project is on schedule. Ms. Broughton also asked when the board would hear about the additional buildings scheduled to be online there. Dr. Deas reported the intent is to dedicate next year to the Mecca Thermal expansion.

Dr. Deas asked to be included in meetings of the advisory committee of the Coachella Valley Unified School District.

X. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

Motion by Michael O'Neill, second by Charles Hayden, to approve the consent agenda as presented.

Discussion: Trustee O'Neill commented on the temporary employment agreement that is not within the guidelines. Services were February 7 to March 8 and signed May 11. Mr. Dupree, Interim Executive Director, Human Resources reported this was someone hired to do music services but did not bill the college until after the services were performed.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

A. HUMAN RESOURCES

1. Extensions of Assignment – Classified
2. Extensions of Assignment – Faculty
3. Volunteers
4. Faculty Salary Listing, 2012-2013
5. Terminations – Classified
6. Approval of Tentative Agreements – DCCD/CTA
7. Employment Group C Appointments
8. Retirement – Faculty
9. Initial Proposal from DCCD to CTA

B. FISCAL SERVICES

1. Purchase Orders and Contracts for Supplies, Services & Construction
2. Memorandums of Understanding
3. Warrants
4. Payroll #11
5. Out-of-State Travel

XI. ACTION AGENDA

A. BOARD OF TRUSTEES

1. New Board Policy 7160 Professional Development – Second Reading

Motion by Charles Hayden, second by John Marman, to approve the new board policy as presented.

No discussion.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

2. New Board Policy 7345 Catastrophic Leave Program – Second Reading

Motion by Michael O'Neill, second by John Marman, to approve the new board policy as presented.

Discussion: Trustee Broughton and Trustee Stefan are pleased the college now has this program.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

3. 2013 Board of Trustees Meeting Dates

Motion by John Marman, second by Michael O'Neill, to receive the 2013 meeting dates for a first reading.

Discussion: Trustee Broughton will have a difficult time making a 9:00 meeting time due to her work schedule and will likely be a little late to those meetings. Also, in the past some of the meetings have been in other locations and there needs to be discussion on the pros and cons of doing this. And on June 20 (every 3rd Thursday) she will go from the Board of Trustees meeting to a public hearing. STAR testing in the spring may also present a problem for her.

Trustee Stefan asks that meetings scheduled prior to a holiday do not include a study session. She asked the members to submit problems/issues to Lee Ann prior to the next meeting.

Trustee Marman suggested a 9:15 start time to accommodate Trustee Broughton. Trustee Broughton thought 9:00 would be fine as long as the Board understands she may be late. Trustee Marman asked that we consider one meeting in the East Valley and West Valley.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

B. PRESIDENT

1. Approval of Accreditation Follow-Up Report

Motion by Becky Broughton, second by Michael O'Neill, to receive the Accreditation Follow-up Report for a first reading as presented.

The members agreed the report looks great. Mr. Herzek thanked Tom Jones, who led the team, as well as the Academic Senate, Adjunct, Classified staff and students who worked on it. He also thanked Dr. Jim Berg for his work on putting the pieces together. This report will be brought back to the board in July or August for approval. Michael O'Neill congratulated everyone involved in being so far ahead of the timeline.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

C. HUMAN RESOURCES

1. Employment Group A Appointment – Faculty

Motion by Michael O'Neill, second by Becky Broughton, to approve the Group A Appointments for Faculty as presented.

Discussion: Trustee Marman asked what this instructor will actually teach and what is the process to hire a new full-time instructor. Mr. Herzek reported that Mr. Brown teaches heating, ventilation and air conditioning and is the new HVAC instructor. The screening process is the same process used for all full-time faculty. Mr. Marman clarified his question to ask how was it decided to hire this position and not something else. Mr. Herzek said the request came through the yearly program review updates. Each Dean met with their faculty and department chairs, prioritized lists were developed and those lists came back to the Deans. The Deans then prioritized those lists and these went back to College Planning Council and the Academic Senate. There was agreement this position was a priority.

Mr. Marman asked “where is the input from the Deans as they sit down as Deans and decide who deserves this new position. Did the Deans make the decision or someone above them make it.” Mr. Herzek said no one above them made that decision.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

2. Unpaid Leave of Absence – Classified

Motion by Michael O'Neill, second by John Marman, to approve the unpaid leave of absence for classified as presented.

No discussion.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

3. Employment Group A – Over 60 Days

Motion by John Marman, second by Michael O'Neill, to approve the Employment Group A over 60 days as presented.

No discussion.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

4. New Job Description – Leadership

Motion by John Marman, second by Michael O’Neill, to approve the new job description as presented.

Discussion: Trustee O’Neill asked why this position require a bachelors and not a master’s degree. Mr. Herzek explained that the position does not supervise faculty and is a classified position.

Vote

Yes: Becky Broughton, Charles Hayden, John Marman, Michael O’Neill, Bonnie Stefan
No: Andrew Campbell
Absent: None
Abstain: None

Motion carried.

5. Resignations - Leadership

Motion by John Marman, second by Becky Broughton, to approve the resignations as presented.

Discussion: The members wished Mr. Herzek success in his new position.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O’Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

D. FISCAL SERVICES

1. Budget Transfers

Motion by Michael O’Neill, second by Becky Broughton, to approve the budget transfers as presented.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O’Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

2. 2012-2013 Tentative Budget

Motion by Charles Hayden, second by Andrew Campbell, to approve the tentative budget as presented.

Wade Ellis provided a handout and presented the tentative budget. He explained this is merely a vehicle for the college to operate between July 1 and September 15 until the actual budget is adopted. The County of Riverside requires we have something in place in order to pay employees and vendors. We will not know what our funding is until after the election in November.

Trustee Marman had questions about the recommendations brought forward from the Think Tanks. Dr. Deas reported some of those recommendations will be brought forward and are revenue generators. There is no noted increase in revenues in the budget as we don't know, for instance, who will buy permits, so there may be no revenue.

Mr. Ellis said there will be a resolution coming to the Board next month that would allow us to do temporary borrowing from other funds to help us meet our cash flow problems. College of the Desert is unique within the California Community College's as we have several pools of money that we could use without going to outside borrowing a TRANS. There are currently 17 community colleges floating TRANS. If the sales tax doesn't pass all community colleges will not be able to meet their cash flow needs. This money must be paid back by June 30.

Trustee O'Neill asked if the 41% does happen do we have money in those auxiliary accounts to get us through? Mr. Ellis said we do. We would borrow money out of the Capital fund and specifically the redevelopment dollars.

Trustee Marman asked whether the accrued funds show on the budget. Mr. Ellis said the accruals are done at year-end and are reflected within the financials and will be reflected within each of the line item expenditures. He would be able to tell the Board what the accruals are. We will start our accruals on July 1. There are certain accounting guidelines that have to be in place in order for the accrual to be put into place. For us, it is when we make the payment that applies to last year. For instance, we will ask our attorneys how much we owe them as of June 30. They may not be able to tell us right away but we need to get it into the books for the County before our year-end closes, in which case we will estimate what we will probably pay. When we actually make the payment it may be higher or lower but the accrual will have to be brought back to zero.

Trustee Marman thanked Mr. Ellis for this additional information.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan

No: None

Absent: None
Abstain: None

Motion carried unanimously.

3. Implement Parking Fees

Motion by John Marman, second by Andrew Campbell, to approve the implementation of parking fees as presented.

Discussion – Trustee Marman asked how this will affect the college regarding negotiations. Mr. Dupree does not know at this point. It has been the districts position this does not need to be bargained as the first parking permit is still free. Trustee Marman asked if it was brought back next month would it create a problem. Mr. Ellis said we have a very small window in the next few weeks to get the permits in place. If it is brought back next month we would have to wait a year to implement the additional fee.

Trustee O’Neill asked if we move forward and approve this could it still be negotiated and possibly change for a particular group. Mr. Dupree said that it could still be negotiated.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O’Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

4. Notice of Intent to Award Contracts for AV/IT Structured Systems for the Communication Building Project

Motion by John Marman, second by Becky Broughton, to approve the notice of intent to award contracts as presented.

Discussion: None

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O’Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously

5. Notice of Intent to Award Contracts for Design Services for the Central Campus Redevelopment Project

Motion by Charles Hayden, second by Michael O'Neill to approve the notice of intent to award contracts as presented.

Discussion: Trustee O'Neill asked what is being designed and what is the plan at this point? Dr. Deas said the plan is to renovate the 4 buildings that constitute the center of the campus. The test fit has been completed and are moving into design phase.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

8. Presidential coverage for June 29 to July 9 **

Motion by Michael O'Neill recommending Dr. Joel Kinnamon be acting President during the time period indicated. President Patton recommends Dr. Edwin Deas be appointed Acting President during this time period. Motion died for lack of a second.

Motion by Michael O'Neill, second by John Marman, to approve the recommendation of President Patton to appoint Dr. Edwin Deas acting President for the period June 29, 2012 to July 9, 2012, at which time Dr. Joel Kinnamon will assume the position.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

6. Resolution #062112-2 Authorized Signatures **

Motion by Becky Broughton, second by Michael O'Neill, to approve the resolution for authorized signatures as presented.

Motion by Michael O'Neill, second by Becky Broughton, to amend the item to reflect the effective date of July 1, 2012.

All members voted aye to make the amended motion the main motion.

Roll call vote to approve the new main motion:

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

7. Certification of Signatures **

Motion by Charles Hayden, second by Michael O'Neill, to approve the certification of signatures as presented.

Discussion: None

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan
No: None
Absent: None
Abstain: None

Motion carried unanimously.

** These items came to the attention of the Board of Trustees after the agenda was posted. The members added them to the agenda at the meeting during confirmation of the agenda in the order presented above: #8, #6, #7.

E. ACADEMIC AFFAIRS

1. Curriculum Modifications

Motion by John Marman, second by Becky Broughton, to approve the curriculum modifications as presented.

Discussion: Trustee Marman would like to discuss the program review aspect of curriculum. He did not attend the presentations on program review but he feels they are the good things in the program. The actual paperwork is very complete and good and explains the program needs, wants and challenges, and these aren't always reflected in the presentation. He would like to see the paperwork prior to any presentations. He also thinks there should be a review and approval process for these program reviews and signatures indicating approval from the various groups that review it. Program review is used in our planning process and no one validates and approves what the board sees and would like to see someone held accountable. He referenced the Child Development Center review which lists all those involved in the review. He asked if there is a way for a Dean or VP to sign off on it, signifying they have reviewed it and wants to see it's been approved and accepted by someone that knows what is in there.

Trustee Hayden asked if we review all programs every year and was told no, they are on a schedule.

Mr. Herzek said we do a program review yearly update every year and a program review every 5 years. He reported a new procedure has been passed, the program discountenance policy, where faculty and administration are involved in a more critical review of the program.

Mr. Herzek said the program review yearly updates and the program reviews are used to develop the school plans and those plans in turn help develop the academic affairs plans. Those plans move forward to the College Planning Council, where prioritization takes place. There is no specific approval process. It is the work of faculty critically looking at their programs. The data comes from the research office and those data fields have been determined by faculty.

Mr. Gonzales said it is a shared governance process. In Student Affairs all program reviews are brought to the coordinating council for review. It is not an approval, more a self-study and the team looks at it and talks about ways to collaborate and assist in the needs area. We haven't implemented an approval stage, it's more guidance on how to move forward.

Mr. Gonzales thought we can look at the process and see what stage there can be validation. He thought it needs to be a bigger discussion with the senate.

Ms. Becker commented that Trustee Marman is correct as there is no formal validation process on the program reviews. The Senate has tried to get a process in place for several years but it was difficult. They did make the process as formal as possible. Everyone fills out the same form – everyone has to answer the same questions so there is a basis for comparison from one program to another. They also need to detail the successes, failures and what needs to be done. The Senate will continue to try to find a better process for doing some validation. The Senate did not want to approve them this year because they felt they were only approving that the review was turned in. The Senate has also moved the reviews from the curriculum committee to the outcomes committee. The intent is to start tying them to the outcomes of the college. She would like to have feedback from the board on whether the reviews are understandable.

President Patton asked Ms. Becker if she thought the form asks the right questions? Ms. Becker said the form has 8 different sections to be evaluated. The data comes in a consistent fashion from the research department. Everyone gets the same data and they have to present the data that is provided by research. Trustee Marman thinks the forms and the questions are good, he looks at what the challenges are.

Trustee O'Neill asked if we have data from other colleges. Ms. Becker said the program review subcommittee that developed our form looked at a dozen other colleges. We are not as far along as some colleges in tying it to the outcomes process. The approval process for most other colleges is done through the senate and there is a sign-off that says a program review subcommittee has read them, presented them to the Senate and they approved the content.

Trustee Marman would like to see us work on something to cover any gaps that exist.

Trustee Broughton referenced the new Certificates of Achievement and would like to hear the story behind the police officer modules. We are back to 3 modules and would like to know if these are hopes for the future or are we about to take a new step. Mr. Herzek said we are currently teaching module 3 and 2. The Sheriff's office has taken a step back in supporting our program. We are looking at the feasibility of delivering our own module 1 and our own POST Certification. We have 11 of our students that have gone over to the NORCO campus and are taking the module 1 class there. It is challenging for our students to make that drive or to relocate.

Trustee Marman had heard a module 1 was started in Riverside somewhere and POST made them shut it down halfway through and the students did not get credit for it. Dean John Jaramillo commented there were issues with testing. Students were sharing a study guide they had created and it was enough to trigger an investigation. We were part of the investigation but were cleared.

Trustee Broughton is pleased to see we are working toward Module 1. Mr. Herzek said these certificate programs are from classes and programs that already exist. Chris Madigan, Public Safety Academy Director and John Jaramillo have put 2 packages and 2 certificate programs that equal 18 units or more so as students complete a module they can leave COD with California Community College certificate in their hand.

Vote

Yes:	Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan
No:	None
Absent:	None
Abstain:	None

Motion carried unanimously.

2. Approval of Articulation Agreements

Motion by Charles Hayden, second by Becky Broughton, to approve the articulation agreements as presented.

Discussion: Trustee Broughton asked for confirmation these are for regular classes and not after school programs. Mr. Herzek said they are regular classes and in some instances they are partnerships or articulation agreements with regional occupational programs.

Vote

Yes: Andrew Campbell, Becky Broughton, Charles Hayden, John Marman, Michael O'Neill, Bonnie Stefan

No: None

Absent: None

Abstain: None

Motion carried unanimously.

XII. ITEMS OF INFORMATION

1. Letter from Auditors

XIII. SUGGESTIONS FOR FUTURE AGENDAS

Trustee Marman:

- Information on the contract with STRATA

Trustee Stefan

- Study session on budget
- Study session on FTES

Trustee Broughton:

- continue to hear how the Indio and Mecca/Thermal campus' are moving along

XIV. BOARD COMMENTS

Trustee Broughton offered her thanks again to both Farley Herzek and Jerry Patton. Wished them godspeed and thanked them for all the hard work they've done and she welcomed the our new student trustee

Trustee Marman concurred with Trustee Broughton and offered an open invitation to both Mr. Patton and Mr. Herzek to attend future board meetings.

Trustee O'Neill concurred with the others.

Trustee Stefan welcomed the new student trustee.

Trustee Broughton asked Mr. Dupree if we've done everything necessary for the transition. Mr. Dupree commented there was discussion earlier in the meeting about having Dr. Kinnamon on campus starting July 1 in order to make various decisions, including signing various documents. The board approved Dr. Deas as the interim/acting President and Mr. Dupree wants to be sure that is the intent. The members agreed it is their intent.

XV. CLOSED SESSION (Continuation if needed)

1.PUBLIC EMPLOYEE PERFORMANCE EVALUATION: President

XVI. OPEN SESSION

No reportable action taken in closed session.

XVII. ADJOURN


The meeting adjourned at 3:30 p.m.


By: Becky Broughton, Clerk


CODFA Board Report – June 2012

I'm sorry I could not be with you personally to deliver this report. I am teaching a rocking Reading 50 this summer with amazing students representing at least six different cultures in one classroom! On with the report:

- The faculty association wishes to thank the board for their assistance in finishing contract negotiations. We are looking forward to a new climate in negotiations next year and hope that Stan Dupree will continue to head H.R. and negotiations.
- The faculty association recommends again that the district not hire an attorney for negotiations. Please think about how much was spent of taxpayer money for that legal counsel and what the district almost got for that money. CODFA believes that money could have been much more effectively spent elsewhere. One suggestion might be to spend it on Interest Based Bargaining Training for all negotiators.
- The faculty association wishes President Patton "Happy Trails" in his retirement. It has been a pleasure sir!
- The faculty association extends a warm welcome to our new president.

 **CSEA Chapter News** – Thank you to Trustees Marman and Hayden for joining us for good food and conversation at our picnic lunch in May. We do understand that between the Brown Act and the many events scheduled at the end of the term only two Trustees can join us at a time. We presented a card signed by our members to President Patton as well as a small token of our appreciation. Farewells were also said to a retiring chapter member, Blanca Montenegro. Thank you to all those who helped make the picnic a great success. The picnic is a great opportunity to educate our members and guests about the many benefits of membership—a number of staff joined as chapter members.


 **Health and Welfare** – The Health and Welfare committee will meet on July 10th to hopefully discuss premium and plan changes. We had hoped to meet earlier before some of our committee members left the valley; however, we were told that the information about premium and plan changes was not yet available. We will, nonetheless, work diligently in the time remaining to find the best balance between premium costs and benefit levels. As I stated in my previous report, because the contract year with SISC begins October 1st, this leaves little time for discussion and ratification of options on the return of academic staff in late August.

 **Negotiations** – The Classified Bargaining Agreement (our contract) with the District serves to provide clear language governing the conduct of both classified staff and the District. CSEA is obligated to enforce this contract. Through the various steps of the grievance process outlined in our contract, we have pursued clarification and correction of an issue related to use of earned vacation leave. The final step of the process is arbitration and involves lawyers and an arbitrator. Because of the additional costs involved, we have striven to reach a settlement before reaching this stage. We were close but thankfully, we were able to avoid arbitration. Thank you to both negotiations teams and to Wade Ellis in particular for his indispensable contribution to the process.

CSEA considers changes in the cost of parking permits for our members as a change in work conditions and therefore the change is negotiable (see: Consent Agenda, Fiscal Services, Item # 3). A letter to demand to bargain will follow.

We are also keeping a close watch on workload issues as a result of unfilled positions such as in Maintenance and in Financial Aid. Furthermore, we are concerned with the implementation of Think Tank recommendations and would respectfully request that we be kept informed early in the process how these changes will be implemented. A case in point is the reference to workload reduction for the warehouse which appears in the Tentative Budget in today's agenda.

The District and our negotiation teams met for our first actual contract negotiations meeting. We exchanged and discussed proposals. The CSEA negotiations team has since then met to research and to discuss responses. We have offered the District a number of future meeting dates. We agreed on dates in June and July; however, due to the end of fiscal year workload, the District requested to postpone the June date.

 **2012-2013 Tentative Budget** – As I understand it, the tentative budget in today's agenda assumes the success of the Tax Initiative. CSEA is committed to informing voters on the dire consequences to education in California should the Tax Initiative fail.

Lauro Jiménez

President, CSEA Chapter 407

Desert Community College District
Board of Trustees Meeting
June 21, 2012
CODAA Report

On June 13, I had the opportunity to attend a Senate Education Committee hearing in Sacramento on AB 852. This bill would use a seniority system for granting the right of first refusal for teaching assignments for part-time faculty. It is very similar to the vesting system CODAA proposed in negotiations, which was rejected by the college without discussion or consideration. According to the Community College League, most community colleges have collective bargaining agreements that include some form of preference rights for part-time faculty. While we have been asking for the same consideration for several years, our requests are always denied.

Many organizations support AB 852, including the California Teachers Association, California Federation of Teachers, California Part-time Faculty Association, the Faculty Association of Community Colleges, and others. The committee heard testimony from about 12 part-time faculty from community colleges around the state.

Opposition to the bill came from only sixteen community colleges. College of the Desert was one of those schools in opposition.

The bill passed the Senate Education Committee by unanimous vote of all six committee members in attendance. We look forward to it eventually becoming law.

We regret that the college has taken this position, and that it has refused to bargain with CODAA on what should be viewed as an issue of equal rights. We also regret that the state legislature must impose procedures on college administrators who fail to do the right thing for adjunct faculty.

COD Board of Trustees

Alumni Association Report

June 14, 2012

I could go into great detail about how many things the Alumni Association does around graduation time. Instead, I will keep this report short and simple.

The Alumni Association and Pathways to Success have given out over **\$1,245,000** in scholarships to COD and transfer students during the past four years.

ALUMNI/PATHWAYS TO SUCCESS CONTRIBUTIONS

YEAR	ALUMNI SCHOLARSHIPS	PATHWAYS MATCH	TOTAL
2008-09 Alumni Student Service Donation	175,000 20,000	225,000	420,000
2009-10 Alumni Student Services Donation	125,000 25,000	125,000	275,000
2010-11 Student Services Donation	125,000 25,000	125,000	275,000
2011-12 Student Services Donation	125,000 25,000	125,000	275,000
			<u>1,245,000</u>

Academic Senate President

Report to the Board of Trustees

June 21, 2012

Summer Activities

Fall Flex: Ed Reed and the Faculty Development Committee have pulled together a great Flex program for Fall 2012 with an appropriate theme of “Regaining Equilibrium”. The week opens with a Big Morongo Preserve tour on Tuesday guided by Kurt Leuschner; continues with Technology Day and the Online Learning Academy on Wednesday; officially opens Thursday with an address from our President Dr. Joel Kinnamon and a featured speaker, Jim Gaston, “Lessons Learned from the iGeneration”. There is a new format with most sessions being scheduled for just one hour so they don’t overlap. Friday includes an opportunity for faculty to informally meet and chat with our new President in a “Brown Bag” format.

Equivalency: Human Resources, Senate, and the Equivalency committee have a meeting scheduled for July 9 to continue work on the faculty list so we remain hopeful that by the beginning of Fall 2012 we will have an accurate list of minimum qualifications for at least all full time faculty and a good process started for adjunct.

Prerequisites: Kim Dozier is leading a prerequisite pilot project this summer in which two or more instructors will use Content Review to justify prerequisites. This pilot will be used to write administrative procedures that can be used by faculty and the curriculum committee.

Curriculum Institute: Jojie Magbuhat and Zerryl Becker will be attending the Curriculum Institute in July. Zerryl is presenting a session on “Regionalizing CTE” and also attending the Stand Alone Training as official COD representative.

Academic Senate Executive Retreat: The Senate Executive Committee has scheduled a Summer Retreat for Monday, August 20 to set goals for 2012/2013. We have invited Dr. Kinnamon to join us for the afternoon.

Issues

Communication: Improving communication was the highest priority for the Senate this year and although we made progress – particularly in improving communication from the Senate to faculty, staff, administration, and the Board of Trustees – there are still many areas that are not functioning well.

To better define the problems, it might be useful to look at some examples where communication was lacking or not timely:

- Several counselors appeared at the April Board meeting to protest a job description for a grant funded Counseling Support Assistant. Disagreement on content was small; disappointment with a process in which counselors were not adequately consulted was great. If the Academic Senate had been involved in writing and approving the grant, that job description would have been discussed much earlier and in an appropriate setting.
 - At some colleges, Senate approval is required for all major grants – specifically Title 5 and HIS. Although this could add a level of complexity to the grant process, bringing the Senate into the process early could eliminate the kind of misunderstanding that occurred with the counseling job description.
- Curriculum that comes out of grants is also a major issue because the Curriculum committee is asked to approve new courses that are required for the grant; even though these courses do not align with our college mission. In a time when course offerings are being severely limited, this is particularly challenging.
 - At some colleges, Senate approval is required for any grant that will involve curriculum or modifications in faculty assignments. Again, an added level of complexity in the grant process; but obtaining Senate approval before the grant is written would greatly eliminate battles when the curriculum committee is asked to approve new courses that are specific to the grant; required for the grant; but not necessarily germane to our overall mission or appropriate at a time when class offerings are being severely limited.

- The State Senate has advised that local Curriculum Committees do NOT need to approve curriculum specific to grants when they are not consulted until after the grant has been accepted; it is perfectly acceptable for the curriculum committee to deny new or modified courses even if it means the college could lose the grant or be penalized. Obviously we don't want to get to that position; early communication is key to avoiding this kind of situation.
- Almost every month, there is a surprise in the Board Agenda; sometimes it is a new job description ; sometimes stipends although considerable progress has been made in that area; sometimes it is a contract; sometimes it is an announcement.
 - As Academic Senate President I can only respond with my personal opinion of how I believe these surprises will impact faculty; with no advance warning I cannot obtain and represent an official Senate position.
 - This month the "surprise" was the resignation of Vice President Herzek. Apparently this was announced to the Deans; it was not announced to the Academic Senate President or faculty. Some Deans notified Department Chairs, some did not. Some Department Chairs notified faculty, some did not.
- Blackboard was upgraded to a new release on the last day of Spring semester with no notice to faculty; no discussion with faculty on the specific date.
 - Online instructors logged on Friday night after graduation and Saturday morning to grade final projects and determine final semester grades and found a message "System Unavailable". There is pressure on faculty to get grades completed and entered within a few days after the end of the semester – and one full day of that limited time was taken away.
 - There is also a question about why this upgrade occurred at all – there is only one year remaining on the Blackboard contract and our Distance Education Coordinator and the Educational Technology committees have been actively evaluating a less expensive alternative and have recommended moving to Moodle.
 - Blackboard is not just software; it is our online classroom. Upgrades are always dangerous; fortunately nothing happened to the Spring data – the final projects and electronic grade books that faculty did not back up because they did not know an upgrade was going to happen; but the upgrade has impacted summer school. Here's a conversation between the Blackboard support line and one very frustrated English instructor:

Instructor: Hi, Jordan,
 Instructor: I'm back again with the issue my students are having with accessing graded essays.
 Instructor: I've spent a few hours on it now.
 JordanG: I will be happy to assist you with this issue. Is every student experiencing the issue, or just a few?
 Instructor: A couple of students have submitted tickets.
 Instructor: I have submitted a ticket.
 Instructor: IT HAS BEEN OVER A WEEK. Instructor: I MUST HAVE THIS FUNCTION Instructor: YOU MUST FIGURE IT OUT
 Instructor: NOW
 Instructor: at least four have reported it to me.
 JordanG: What exactly is the issue with the grade center?
 Instructor: Don't mean to be rude, but it's a six week class. We are in week two. I NEED THIS FUNCTION.
 Instructor: Any way you can check my past chats or the tickets the students have submitted. We've already been over this half a dozen times.
 JordanG: What course is this for?
 Instructor: It's Eng 1B, section 0776
 JordanG: 12SU-ENG-001B-0776, correct?
 Instructor: That's it.
 Instructor: It is ABSOLUTE INSANITY that your people have not been able to supply an answer in OVER A WEEK.
 Instructor: I want this fixed, and I want it fixed NOW!!!
 JordanG: I apologize for the inconvenience. I am looking over your previous chats/tickets and gathering information on exactly what is happening within the course.
 Instructor: I spent TWO HOURS of my own time yesterday figuring out a work-around!
 Instructor: When the students go to retrieve their graded essays, they are getting an error message--I think they said 500, "resource not available."
 Instructor: It's possible it's something I have done or not done, but I've been through everything I know about.

- Can you imagine the frustration? Week 2 of a 6 week writing course and students cannot get instructor feedback on their essays. And Blackboard support is "collecting tickets".
- We had this same experience with the upgrade to Blackboard Release 9.1 – features that instructors were using were deleted; new features that were supposed to work didn't; we spent hours on the phone with Blackboard trying to get resolution; additional hours trying to find work around solutions. One of the features that simply didn't work after the upgrade was Office 2010 – students could not download or upload assignments in Word, Excel, Access, or PowerPoint. We lost six weeks of the semester trying to find a solution. So – we KNOW upgrades can cause problems and we still installed one without any notice at all to faculty.

- A similar situation could occur in August – obviously IT needs to move from the Hilb to the new building – but is it really wise to plan on bringing Web Advisor – our registration and roster system – down on August 25 – two days before classes start? All upgrades and moves are high risk. What if there are problems? What if faculty can't print rosters; students can't register or drop; counselors can't advise students?
- New software for copy center; long awaited but suddenly it is there and faculty are being told they can ONLY request copies for fall through this new software. Huh? Anyone think to bring this to the Senate as at least an information item?
- We are not getting a consistent budget message.
 - Last year the college eliminated all clerical support for faculty: Senate secretary, both Faculty Resource Secretaries. There was no discussion with the outgoing or incoming Senate president, no discussion with adjunct representatives on impact of FRC changes; no plan for how the workload would be covered. Yet we open the board agenda and see new hires and promotions? So, are we in a tight budget situation or are we simply using the "threat" as a way to eliminate services from some and provide more to others?
 - The answer, of course, is "different funding sources". But these "different sources" never come to the budget committee – so who is watching them? Who determines how those resources are spent? Are they exempt from the planning council; exempt from following our mission?
 - The second answer is "grants". But the issue here is the same – the budget committee never sees the budgets for grants and frankly they seem to be completely exempt from the college mission. Grants need to follow our strategic and educational master plans – and not become fiefdoms that work outside the restrictions imposed on general fund dollars. "Different funding source" should not be a reason why one area can hire and another can't. Either the college needs the position or it doesn't.
 - All travel funds were eliminated from the Senate budget this year – but some how the money is available to send people to the Curriculum Institute and the Leadership Institute. So, was the money not available and now it is available or is this simply a power play that puts the administration in the position of determining the strength of the Senate and our ability to participate on the state level?
 - Again, the issue here is not these individual situations – it is the need for a consistent message. Either there is money or there isn't; either we all tighten our belts or no one does.
- There was considerable discussion in the Think Tanks last fall semester; this discussion was reduced to reports; the reports were further reduced to summary reports; the summary reports went to the President's Cabinet and were used to develop a five year budget plan.
 - The plan represents a lot of work and is certainly an excellent foundation for moving forward in some areas but the discussion behind those line items has been lost; discussion that talked about creative ways to completely change the organization of the budget ignored because it could not fit into the current mold.
 - No one eliminated that discussion on purpose; there is simply no channel on campus that allows that kind of communication; no way for the members of the Think Tanks to actually discuss with the President's Cabinet the thinking behind the recommendations or the limitations that made a specific recommendation impossible.
- The Think Tank budget plan shows several areas that will need to reduce budget; suddenly the Foundation is covering the reduction in Athletics and the Art Center? Huh? Who made the decision that those were the most important expenses on the list?
 - The student kiosk – one of the most successful projects on campus – is apparently not ADA compliant. Required remodel will cost about \$12,000. The kiosk can contribute \$5000; they can probably "pay back" more later but need college funds to go ahead with the project. The answer is – we don't have the money.

These issues are not mentioned as complaints or criticisms of administration; they are examples of things that "didn't need to happen"; reasons why improved communication should be a high priority for all of us.

Zerryl Becker
Academic Senate President

June 2012 Board of Trustee Reports

John Marman

- Attended several COD program graduations
- Attended "COD Live" Theatre presentation
- Attended CSEA Picnic
- Represented COD and Palm Desert Sister Cities Foundation in the McCallum Theatre's Summer Ed program.
- Met with Public Safety Director Chris Madigan to set up police and fire scholarships for Palm Desert Palms to Pines Rotary and Sister Cities Foundations
- Contacted 5 local elementary principals to arrange 3rd grade "Fire Safety Field Days" for next Fall.

Michael O'Neill

The majority of my activities this past month were end of the academic year events at COD. Those included the: Registered Nursing Pinning Ceremony; the Public Service Academy (PSA) Basic Peace Office Training, 23rd Award Ceremony and of course the Commencement Ceremony. These extremely special events, which recognize the success of COD students, are always so moving. As always each of these events were outstanding.

I would like to recognize and express my appreciation to the Alumni Association and Gene Marchu the Executive Director for providing the funding to cover part of the cost of these events. The Alumni Reception after Commencement was another outstanding success. Many thanks to the Alumni.

President Patton, thank you for your years of dedication and leadership of College of the Desert. Your personal leadership was critical in moving COD forward and especially essential was your fiscal leadership. Your leadership provided us the framework to stay fiscally sound now and into the future. I wish you much happiness and great joy in the next phase of your life. Thank you very much.

Respectfully,
Michael O'Neill
Trustee
College of the Desert

Becky Broughton

As I look back over the month since the last board meeting I have a chance to revisit the wonderful celebrations of our student's success. Immediately following the May Board Meeting the room was set up for the MESA Banquet. That banquet is always made special by a slide show featuring pictures of the MESA students doing what students do best – studying and having fun. Each student that is moving on from COD to their new college is presented with some mementos of their time here on our campus and a shirt from their new campus home. There are many laughs, some tears, and friendships to last a life time.

The next week the McCallum was the setting for RN Pinning and for the PSA Graduation. The tone of those two events differs so much but the pride of friends and family is equally heartfelt.

These three events take the time to congratulate the students for their success as well as thank the family and friends for their backing. Our faculty is showcased and the students have a chance to reflect and say thank you for all of the academic and emotional support. Donors to those students and those programs are acknowledged. So often, without that help, the student could not have made it through the program.

Our Commencement this year was unforgettable. The planning made it a cohesive in spite of the weather. The wind blew! Although we may have been chilly and sandy and windblown – the show went on. The entertainment was amazing, the student speakers inspiring, the adult speakers were motivating – and Jerry's flashlight worked! Weeks of work go into that ceremony. Thank you for all of that hard work.

Our East Valley Friends and Alumni Committee met the first Thursday in June. Our first event for the next school year will be to help where we can with the October 17th Eastern Valley College Voc Tech Night that is held at the Riverside County Fairgrounds. Possibilities of other projects for the year include seeing how we can help make the community and Sunline more aware of how vital the use of public transportation is to our students.

Last Monday Trustee Stefan, President Patton, incoming President Kinnamon, Vice President Deas and I met with representatives of the Indio City Council and staff. We meet quarterly to discuss progress of our new Indio campus.

I met with Dr Kinnamon while he was on campus this week as did many of our campus community. It was a great opportunity to get to know him better.

And my report wouldn't be complete without mentioning the great Robotics Camp that is being offered at the Mecca Thermal Campus. There are two sessions of five days each. The eager middle school students begin their day at 8:00 a.m. and are dragged out by their parents at

noon. No one wants to stop and I frequently hear, “Mom, It can’t be time to go yet. I still have things I want to do.” It took hard work on the part of Dean Jaramillo and staff to put these camps together but they couldn’t have happened without the sponsorship of Time Warner, Applied Sciences and Business and the Chancellors Office.

AS WELCOME AND FAREWELLS:

I’d like to welcome our new Student Trustee, Andrew Campbell, to the Board. I look forward to working with you during the next year. Vice President Herzek, I wish you much success in your new position. And to Jerry who can probably tell us to the minute just how long his short timer stint is – enjoy not coming to these meetings, do at least a few things on Mary’s “Honey Do” list, and remember that golf can be a dangerous sport.



Measure B

BOND

Report to the

Board of Trustees

Capital Project Update

June 21, 2012

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Campus Activities

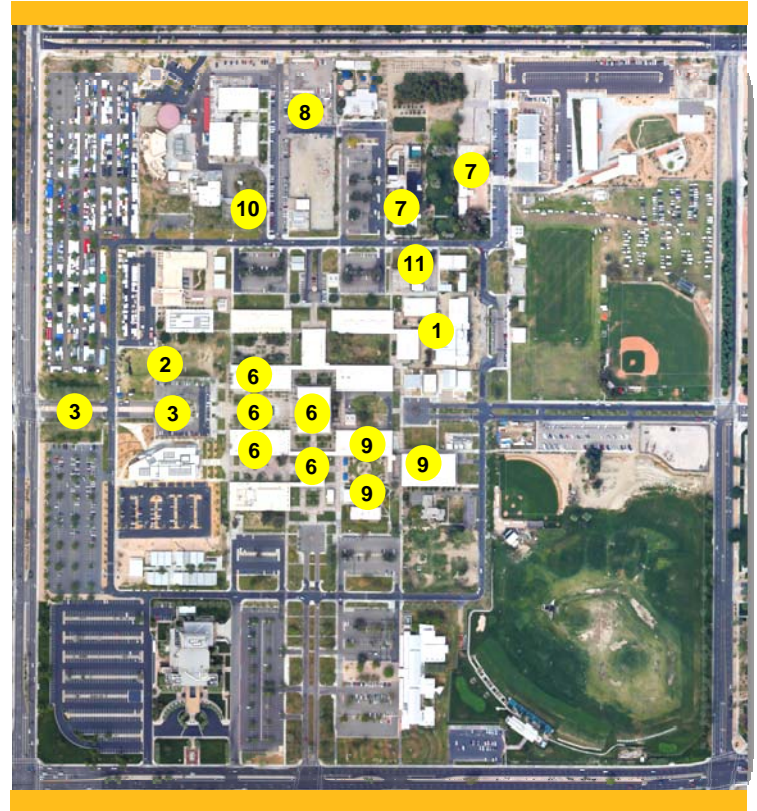
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Current Construction Projects

- 1 Classroom Building
- 2 Communication Building
- 3 Monterey Entrance

Projects in Programming & Design

- 4 West Valley Campus - Palm Springs (Not Shown)
- 5 East Valley Campus - Indio (Not Shown)
- 6 Central Campus Redevelopment
- 7 Applied Sciences
- 8 Child Development Center
- 9 Athletic Facilities
- 10 Visual Arts
- 11 Stagecraft



Projects In Construction . . .

PROJECT STATUS REPORTS

PROJECT STATUS REPORT

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Jerry McCaughey
- **Architect** Steinberg Architects
Los Angeles, CA
- **Construction Manager** Bernards
San Fernando, CA



Fast Facts

- **Project Square Footage (GSF)** 40,200 sq.ft.
- **Funding Source** Measure B
- **Construction Start** Spring 2010
- **Targeted Completion** Summer 2012

Sustainable Features

- Heating & Cooling via central hydronics system
- Water– conserving landscape
- Environmental Control Systems via built-in architectural sun shading devices, north facing fenestration
- Energy generation via photovoltaic system
- Building automation controls to optimize mechanical system and energy usage
- Will be minimum LEED Silver certified

PROJECT STATUS REPORT

Fast Financial Facts

- **Total Project Cost \$23,800,000**
- **Construction Budget \$17,012,722.00**
- **Expenditures To Date. \$16,680,192.00**
- **Projected Change Order Percent. 0%**
- **Percent Complete of Project Cost. 70%**
- **Percent Complete of Construction. 90%**



Project Update

- Site concrete placed at South Wing south side including sidewalk for commencement walk
- Exterior doors installed throughout
- Counter-tops installed throughout
- Exterior painting complete
- Data Center raised floor installed and room cleaned
- Concrete floors polished in labs upstairs East Wing
- Grading and DG installation commenced at Central Annex site
- Tile work in first floor restrooms complete
- Slab on grade and pad for generator and FCU's complete
- Light fixtures installed throughout

PROJECT STATUS REPORT

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Trenton Carr
- **Architect** tBP Architects
Newport Beach, CA
- **Construction Manager** ProWest
Wildomar, CA



Fast Facts

- **Project Square Footage (GSF)** 39,800 sq.ft.
- **Funding Source** Measure B
- **Construction Start** Fall 2011
- **Targeted Completion** Spring 2013

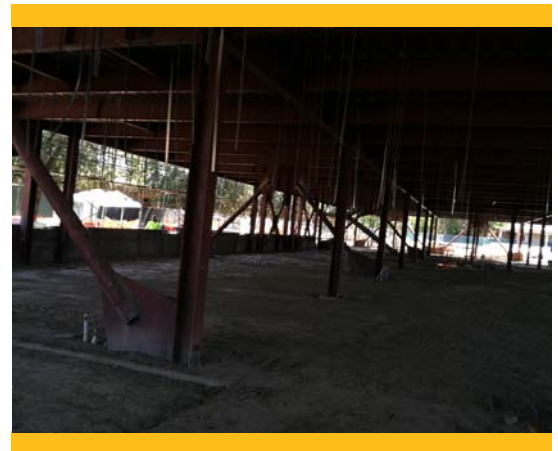
Sustainable Features

- Will be minimum LEED Silver certified
- Building automation controls to optimize mechanical system.
- Water – conserving landscape
- Heating and cooling via central hydronics system
- Photovoltaics
- Shading strategies

PROJECT STATUS REPORT

Fast Financial Facts

- Total Project Cost\$25,100,000
- Construction Budget\$17,300,000.00
- Expenditures To Date.....\$ 6,251,180.00
- Projected Change Order Percent.....0%
- Percent Complete of Project Cost.....25%
- Percent Complete of Construction.....30%



Project Update

- Received 80 % of furniture bids, on budget; final number adjusted for new layout.
- Installing vapor barrier at slab on grade, setting forms and installing rebar for concrete walls.
- Continued backfill placement, installing rebar for slab
- Slab on grade commenced installation
- Framing continues at second floor and penthouse.
- Roof drain and main water installations continue

PROJECT STATUS REPORT

• Address	43-500 Monterey Ave. Palm Desert, CA 92260
• Project Manager	EISPRO Trenton Carr
• Architect	PMSM Architects Santa Barbara, CA
• Construction Manager	ProWest Wildomar, CA



Fast Facts

- Project Square Footage Exterior Site Work
- Funding Source Measure B
- Construction Start Summer 2012
- Targeted Completion Spring 2013

Sustainable Features

- Public transportation
- Drought Tolerant Landscaping
- Efficient irrigation system utilizing reclaimed water



PROJECT STATUS REPORT

Fast Financial Facts

- **Total Project Cost \$5,000,000**
- **Construction Budget \$3,500,000.00**
- **Expenditures To Date. \$ 414,622.00**
- **Projected Change Order Percent. 0%**
- **Percent Complete of Project Cost. 8%**
- **Percent Complete of Construction. 1%**

Project Update

- **Monterey Entrance closed and signs installed**
- **First adverts for re-bids published**
- **Job walk for re-bids scheduled for 6-14-12**
- **Proposal to relocated ADA parking received and in review**



Projects In Design . . .

PROJECT STATUS REPORTS

PROJECT STATUS REPORT

- **Address** 45-500 Oasis St.
Indio, CA 92201
- **Project Manager** EISPRO
Gregg Capper
- **Architect** GKK Works
Irvine, CA
- **Construction Manager** GKK Works
Irvine, CA



Fast Facts

- **Project Square Footage (GSF)** 40,000 sq.ft.
- **Funding Source** Measure B
- **Construction Start** Spring 2013
- **Targeted Completion** Summer 2014

Sustainable Features

- Will be minimum LEED Silver certified
- Architectural environmental control
- Public transportation

Project Update

- Written documentation of all review comments submitted list to AE
- Meeting held with CM to discuss process for recovery of document quality and completeness.
- Updated cost estimate for IT/AV/Security from The Sextant Group pending.
- Proposals for Special Testing & Inspection services received from four (4) firms. In review.
- Meeting pending with the City of Indio and COD Staff to discuss redevelopment schedule and scope and its impact on the District's project.

PROJECT STATUS REPORT

- **Address** N. Indian Canyon Dr.
Palm Springs, CA 92262
- **Project Manager** EISPRO
Trenton Carr
- **Architect** HGA Architects
Santa Monica, CA
- **Construction Manager** Sundt Construction
San Diego, CA



Fast Facts

- **Phase 1 Project Square Ftg (GSF)** 50,000 sq.ft.
- **Funding Source** Measure B
- **Construction Start** 2013
- **Targeted Completion** 2015

Sustainable Features

- Will be minimum LEED Gold certified
- Public transportation
- Solar Energy
- Sustainable Site
- 5 Zero Planning

Project Update

- Request received for layout changes to lounge and library to be one continuous space; to be reviewed with user group
- Final DD meeting scheduled for 06-18-2012
- CM and Architect reconciling estimates.
- 50% Construction Document review & MEP review scheduled for 7-12-2012

PROJECT STATUS REPORT

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Curtis Guy
- **Architect** HGA Architects
Santa Monica, CA
- **Construction Manager** Gilbane
San Diego, CA



Fast Facts

- **Project Square Footage (GSF)** 21,741 sq.ft.
- **Funding Source** Measure B
- **Construction Start** Spring 2013
- **Targeted Completion** Spring 2014

Sustainable Features

- Will be minimum LEED Silver certified

Project Update

- Further pricing information received for VE items; meeting scheduled for review with District
- Campus Fire Access drawing reviewed with Program Manager to prepare for meeting with Fire Marshal

PROJECT STATUS REPORT

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Jerry McCaughey
- **Architect** HMC Architects
Ontario, CA
- **Construction Manager** None



Fast Facts

- **Project Square Footage (GSF)** 10,314 sq.ft.
- **Funding Source** Measure B
- **Construction Start** Winter 2012
- **Targeted Completion** Spring 2014

Sustainable Features

- Will be minimum LEED Silver certified

Project Update

- VE items and estimates reviewed with CM and Architect.
- Awaiting final estimates from third party to schedule review with District
- VE items provide savings that projects the project back into budget
- Meeting pending with users for discussion and review of VE'd items

PROJECT STATUS REPORT

• Address	43-500 Monterey Ave. Palm Desert, CA 92260
• Project Manager	EISPRO Pamela Pence
• Architect	LPA Architects Irvine, CA
• Construction Manager	ProWest Wildomar, CA



Fast Facts

- Project Square Footage (GSF) 26,840 sq.ft.
- Funding Source Measure B
- Construction Start Fall 2012
- Targeted Completion Spring 2014

Sustainable Features

- Will be minimum LEED Silver certified

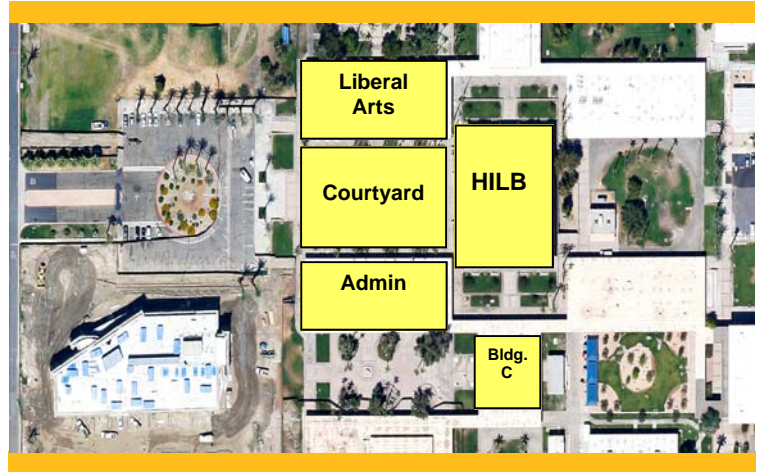
Project Update

- DSA review comments and VE revisions to be incorporated together prior to resubmittal to DSA
- Contractors list for hazmat removal at Shower/Locker and Cooling Tower received from CM. Owner to contract directly.
- Further VE proposals priced by CM and Architect; further research and review with District required.

CENTRAL CAMPUS REDEVELOPMENT

PROJECT STATUS REPORT

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Don Searle
- **Architect** HMC Architects
Ontario, CA
- **Construction Manager** ProWest
Wildomar, CA



Fast Facts

- **Project Square Footage (GSF)** 66,526 SF
- **Funding Source** Measure B
- **Construction Start** Spring 2014
- **Targeted Completion** Summer 2015

Sustainable Features

- Will be minimum LEED Silver certified

Project Update

- The District has revised the scope of the project to renovations of existing buildings with no new construction.
- This measure will preserve the historic architectural appearance of the central campus entirely.
- The change in scope will promote a more sustainable campus through the reuse of existing infrastructure and substantial reduction in demolition waste.
- A test fit of the approved program into existing central campus buildings is currently under way to support this initiative.

PROJECT STATUS REPORT

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** EISPRO
Gregg Capper
- **Architect** Perkins & Will
Los Angeles, CA
- **Construction Manager** Gilbane
San Diego, CA



Fast Facts

- **Project Square Footage (GSF)** 13,710 sq.ft.
- **Funding Source** Measure B
- **Construction Start** Fall 2012
- **Targeted Completion** Fall 2013

Sustainable Features

- Will be minimum LEED Silver certified

Project Update

- Demolition Plan received and reviewed
- Various issues reviewed with Architect.
- Back-check revisions expected from Architect on 6/1/12
- Reviewed backcheck submittal.
- DSA backcheck planned for June 29, 2012.
- Anticipated bid period starting first week of July

PROJECT STATUS REPORT

• Address	43-500 Monterey Ave. Palm Desert, CA 92260
• Project Manager	EISPRO Don Searle
• Architect	PMSM Architects Santa Barbara, CA
• Construction Manager	None



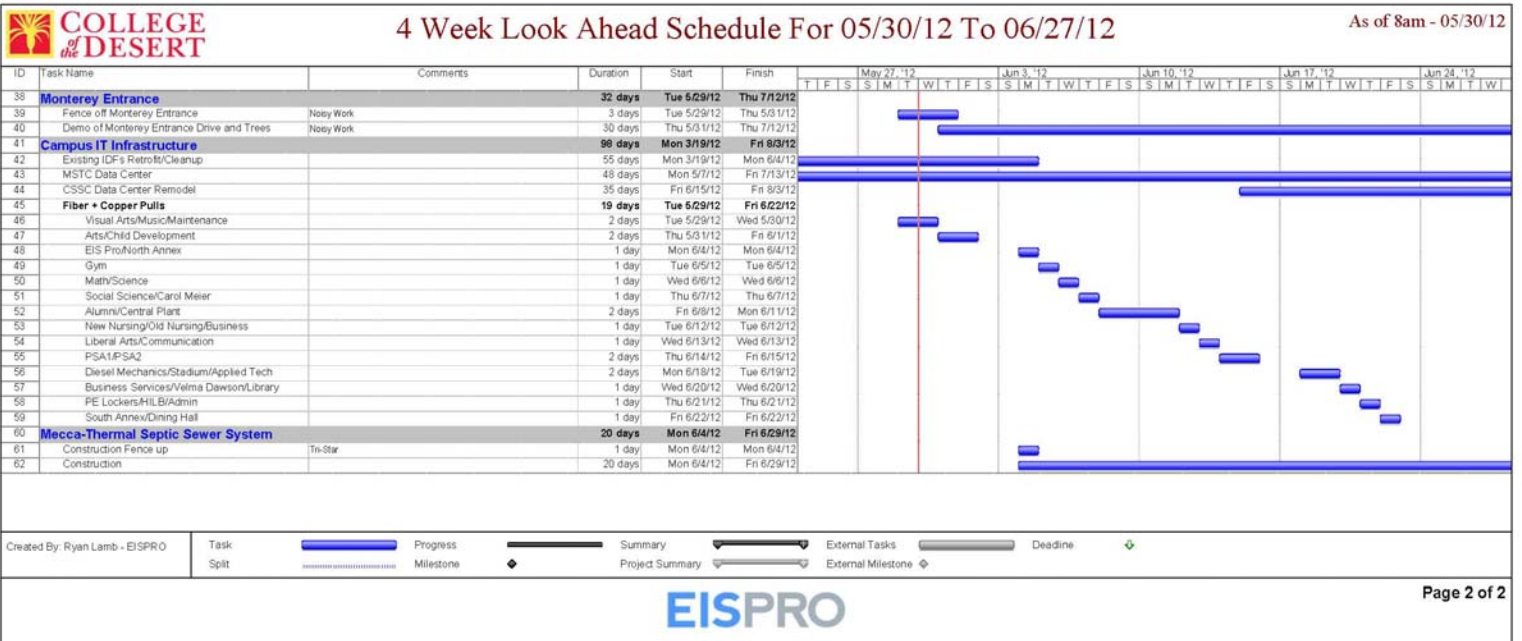
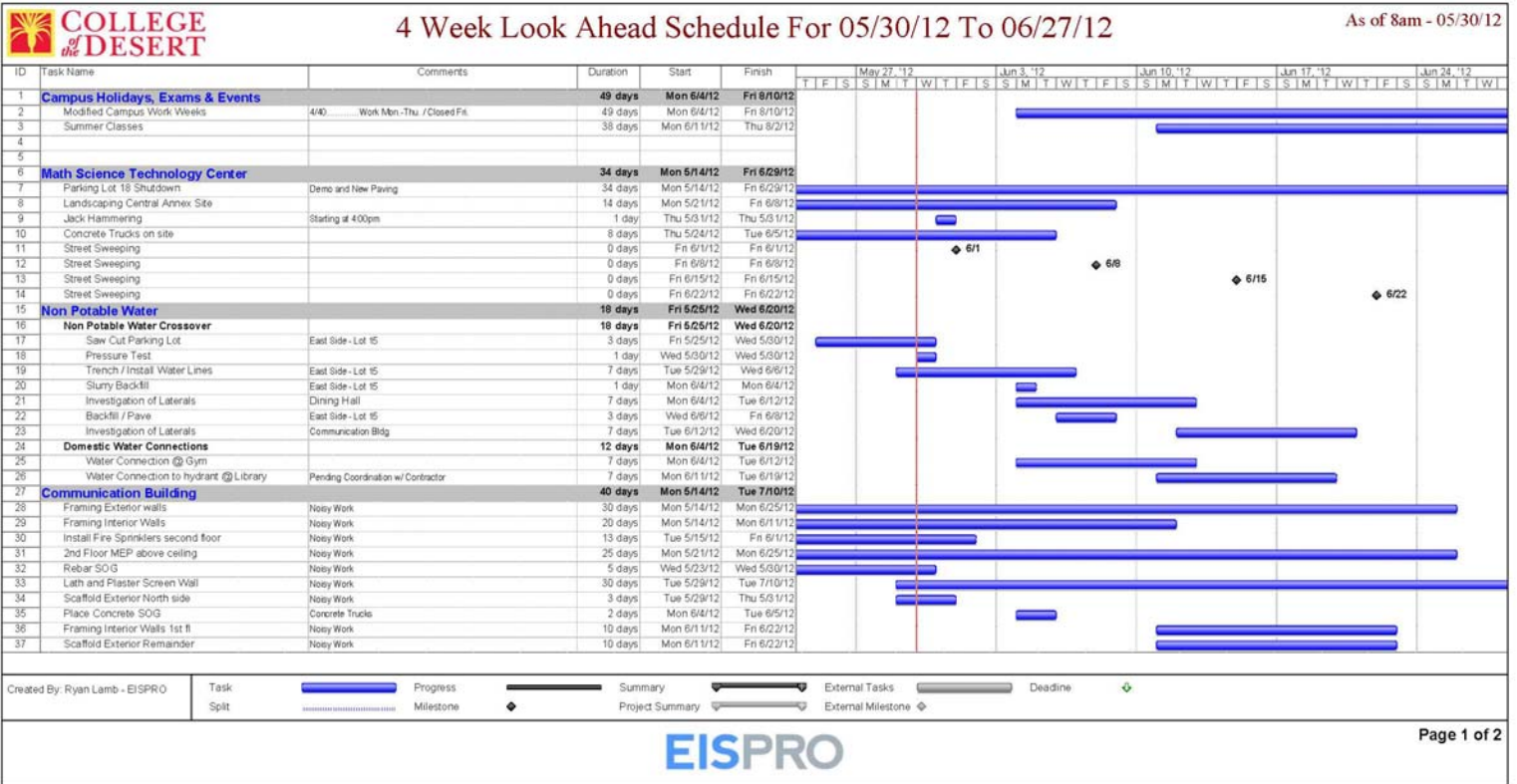
Fast Facts

- Project Square Footage (GSF) 3,346 sq.ft.
- Funding Source Measure B
- Construction Start Spring 2013
- Targeted Completion Spring 2014

Project Update

- Schematic Design has been approved by Cabinet for a modular building of 3,360 g.s.f.
- Design Development is currently in review with the Architect.
- Final room layouts, exterior, and interior details have been resolved.
- Material and color selections are 90% complete.
- Final user group meeting is scheduled to review current project status.

4 WEEK LOOK AHEAD



Financial Review . . .

PROJECT ALLOCATION BUDGET

PROJECT ALLOCATION BUDGET

COMPLETED PROJECTS	Bond Budget	Bond Expenses	Balance	% to Budget
Ag Science Project	\$93,304.42	\$93,304.42	\$0.00	100.00%
Alumni Centre	\$2,714,816.33	\$2,714,816.33	\$0.00	100.00%
Aquatics Swimming Pool Demolition	\$290,087.00	\$290,087.00	\$0.00	100.00%
Barker Nursing Complex	\$10,962,344.30	\$10,962,344.30	\$0.00	100.00%
Burn Tower	\$2,875,267.10	\$2,875,267.10	\$0.00	100.00%
Campus Standards & Design	\$611,637.86	\$611,637.86	\$0.00	100.00%
Carol Meier Lecture Hall Roof Repair	\$317,728.13	\$317,728.13	\$0.00	100.00%
Central Annex Village	\$2,308,329.58	\$2,308,329.58	\$0.00	100.00%
Central Plant	\$13,107,765.54	\$13,107,765.54	\$0.00	100.00%
Contractor Lay Down Area	\$724,890.05	\$724,890.05	\$0.00	100.00%
Culinary Kitchen	\$410,529.17	\$410,529.17	\$0.00	100.00%
Date Palm Removal	\$311,446.80	\$311,446.80	\$0.00	100.00%
Desert Hot Springs	\$1,140.00	\$1,140.00	\$0.00	100.00%
Diesel Mechanics Flooring	\$14,153.80	\$14,153.80	\$0.00	100.00%
Hazardous Services	\$88,131.03	\$88,131.03	\$0.00	100.00%
Monterey Wall & Landscaping	\$1,544,945.64	\$1,544,945.64	\$0.00	100.00%
Pavement Removal North Alumni Road	\$28,720.59	\$28,720.59	\$0.00	100.00%
Ph I - Infrastructure Upgrade	\$12,268,163.56	\$12,268,163.56	\$0.00	100.00%
Ph II - Infrastructure Upgrade	\$9,553,739.70	\$9,553,739.70	\$0.00	100.00%
Public Safety Academy	\$14,911,665.49	\$14,911,665.49	\$0.00	100.00%
Safety/Security Improvements CDC & AR	\$256,369.43	\$256,369.43	\$0.00	100.00%
Scene Shop	\$74,676.42	\$74,676.42	\$0.00	100.00%
Science Labs	\$223,624.27	\$223,624.27	\$0.00	100.00%
Sidewalk Repairs	\$38,845.94	\$38,845.94	\$0.00	100.00%
South Annex Ph I	\$273,569.16	\$273,569.16	\$0.00	100.00%
South Annex Ph II	\$1,027,825.05	\$1,027,825.05	\$0.00	100.00%
South Annex Ph III - DSPTS Modulares	\$646,293.92	\$646,293.92	\$0.00	100.00%
South Parking Lot	\$1,004,766.52	\$1,004,766.52	\$0.00	100.00%
So./No. Annex Ph I Classroom Modulares	\$1,920,155.08	\$1,920,155.08	\$0.00	100.00%
Storm Drain Outlet Structure	\$1,563,111.45	\$1,563,111.45	\$0.00	100.00%
Telephone Systems/VOIP Upgrade Ph I	\$964,486.71	\$964,486.71	\$0.00	100.00%
Temporary Access Road	\$87,252.07	\$87,252.07	\$0.00	100.00%
Temporary Dining Facility	\$752,839.90	\$752,839.90	\$0.00	100.00%
Velma Dawson House Lot	\$24,800.00	\$24,800.00	\$0.00	100.00%
Western Parking Lot	\$2,564,964.65	\$2,564,964.65	\$0.00	100.00%
Western Parking Lot Landscaping	\$266,421.86	\$266,421.86	\$0.00	100.00%
Wireless Access Project	\$322,555.12	\$322,555.12	\$0.00	100.00%
EXPENDED TOTAL	\$85,151,363.64	\$85,151,363.64	\$0.00	

PROJECT ALLOCATION BUDGET

CURRENT PROJECTS	Bond Budget	Bond Expenses	Balance	% to Budget
+ Athletic Facilities	\$21,410,000.00	\$3,355,341.00	\$18,054,659.00	15.67%
* Business Building Renovation	\$4,598,035.81	\$4,598,035.81	\$0.00	100.00%
Campus Electronic Sign	\$300,000.00	\$0.00	\$300,000.00	0.00%
Campus IT Infrastructure	\$3,000,000.00	\$538,393.00	\$2,461,607.00	17.95%
Applied Sciences	\$12,000,000.00	\$1,123,490.00	\$10,876,510.00	9.36%
Central Campus Redevelopment	\$37,750,000.00	\$388,526.00	\$37,361,474.00	1.03%
Central Plant MBCx	\$3,144,495.00	\$2,389,919.00	\$754,576.00	76.00%
Child Development Center	\$5,500,000.00	\$269,001.00	\$5,230,999.00	4.89%
Communication Building	\$25,100,000.00	\$6,251,180.00	\$18,848,820.00	24.91%
*Cravens Student Services Center	\$22,973,516.00	\$22,924,193.61	\$49,322.39	99.79%
Demo Central Annex / Cooling Tower	\$1,500,000.00	\$215,293.43	\$1,284,706.57	14.35%
* Dining Facility Renovation	\$5,399,969.00	\$5,399,909.77	\$59.23	99.03%
Indio Education Center	\$20,000,000.00	\$2,081,025.00	\$17,918,975.00	10.41%
Infrastructure Upgrade - Ph III	\$10,500,000.00	\$10,254,668.44	\$245,331.56	97.66%
Math Science Technology Center	\$23,800,000.00	\$16,680,192.00	\$7,119,808.00	70.08%
Mecca-Thermal Interim Modulars	\$10,000,000.00	\$9,909,428.58	\$90,571.42	99.09%
Mecca-Thermal Septic Sewer System	\$300,000.00	\$35,186.00	\$264,814.00	11.73%
Monterey Entrance & Turn Around	\$5,000,000.00	\$414,622.00	\$4,585,378.00	8.29%
*Nursing Building Renovation	\$3,537,467.00	\$3,537,467.00	\$0.00	100.00%
* PSA Parking & Mag. Falls Entrance	\$949,794.14	\$949,794.14	\$0.00	100.00%
Relocations Project	\$1,500,000.00	\$20,500.00	\$1,479,500.00	1.37%
Security Cameras & Emergency Phones	\$1,000,000.00	\$132,418.97	\$867,581.03	13.24%
Site Remediation	\$1,000,000.00	\$135,105.48	\$864,894.52	13.51%
Soils Contingency	\$1,825,000.00	\$0.00	\$1,825,000.00	0.00%
Stagecraft Shop	\$1,500,000.00	\$19,289.00	\$1,480,711.00	1.29%
Visual Arts Building	\$8,175,000.00	\$612,613.00	\$7,562,387.00	7.49%
Wayfinding	\$500,000.00	\$0.00	\$500,000.00	0.00%
West Valley Palm Springs	\$40,000,000.00	\$2,832,214.00	\$37,167,786.00	7.08%
SUB TOTAL	\$272,263,276.95	\$95,067,806.23	\$177,195,470.72	

*Projects pending financial closeout.

+Athletics Facilities sub projects added to parent project

PROJECT ALLOCATION BUDGET

FUTURE PROJECTS	Bond Budget	Bond Expenses	Balance	% to Budget
Demo South Annex / Install Parking Lot	\$650,000.00	\$0.00	\$650,000.00	0.00%
East Valley Mecca/Thermal Campus	\$29,700,000.00	\$0.00	\$29,700,000.00	0.00%
West Valley Desert Hot Springs Ph II	\$1,800,000.00	\$0.00	\$1,800,000.00	0.00%
SUB TOTAL	\$32,150,000.00	\$0.00	\$32,150,000.00	

SUMMARY OF PROJECTS	Bond Budget	Bond Expenses	Balance	% to Budget
Completed Projects	\$85,151,363.64	\$85,151,363.64	\$0.00	100%
Current Projects	\$272,263,276.95	\$95,067,806.23	\$177,195,470.72	35%
Future Projects	\$32,150,000.00	\$0.00	\$32,150,000.00	0%
Contingency	\$7,882,870.97	\$0.00	\$7,882,870.97	0%
Central Contracted Management Fees	\$20,853,036.00	\$17,560,170.00	\$3,292,866.00	84%
TOTAL	\$418,300,547.56	\$197,779,339.87	\$220,521,207.69	

DEFERRED PROJECTS	Bond Budget	Bond Expenses	Balance	% to Budget
Art Building Re-Purpose	\$500,000.00	\$0.00	\$500,000.00	0.00%
Construct Parking Lot Velma Dawson House	\$600,000.00	\$0.00	\$600,000.00	0.00%
Demo East Annex / Construct Parking Lot	\$2,000,000.00	\$0.00	\$2,000,000.00	0.00%
Diesel Mechanics / Install Parking Lot	\$2,500,000.00	\$0.00	\$2,500,000.00	0.00%
Engineering Building Renovation	\$4,000,000.00	\$0.00	\$4,000,000.00	0.00%
Landscaping at Fred Waring Entrance	\$1,000,000.00	\$0.00	\$1,000,000.00	0.00%
Multi-Use Arts Facility	\$20,386,059.00	\$0.00	\$20,386,059.00	0.00%
Parking Lot at Lay Down Area	\$1,200,000.00	\$0.00	\$1,200,000.00	0.00%
Pollock Theater Carol Meier Renovation	\$3,940,381.00	\$0.00	\$3,940,381.00	0.00%
Public Safety Academy Phase II	\$10,887,000.00	\$0.00	\$10,887,000.00	0.00%
TOTAL DEFERRED PROJECTS	\$47,013,440.00	\$0.00	\$47,013,440.00	

FUNDING SOURCE	Totals			
Bond Series "A"	\$65,000,000			
Bond Series "B"	\$57,850,000			
Bond Series "C"	\$223,648,444			
State	\$3,144,000			
RDA	\$30,000,000			
Interest	\$30,000,000			
Refunding	\$7,500,000			
Rebates	\$1,158,104			
TOTAL	\$418,300,548			

Upcoming Events . . .

NO EVENTS CURRENTLY SCHEDULED