



**DESERT COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING
43500 MONTEREY AVENUE, PALM DESERT, CA
CRAVENS MULTIPURPOSE ROOM
FRIDAY, DECEMBER 18, 2015
9:30 am**

- I. CALL TO ORDER** - Chair Stefan called the meeting to order at 9:30 am and asked Trustee Broughton to lead the pledge of allegiance.

Dr. Kinnamon – Dr. Kinnamon conducted the roll call:

Trustee Broughton (12 pm early departure)
Trustee O'Neill
Trustee Stefan
Trustee Sanchez-Fulton
Trustee Wilson
Student Trustee Escobar (10:30 am arrival)

Parliamentarian – Carlos Maldonado
Recorder – Angela Walton

II. BOARD MEETING AGENDA

Confirmation of Agenda: Approve the agenda of the Regular Meeting of December 18, 2015 with any additions, corrections, or deletions.

There were no more changes to the agenda. The agenda stands approved as presented. Trustee Broughton requested an early departure from the meeting due to a prior appointment.

III. ORGANIZATION FOR 2016

A. ELECTION OF OFFICERS

Chair Stefan read a statement regarding the election of officers and commenced the election process.

Chairperson – Mary Jane Sanchez-Fulton

Motion: Motion by Trustee Broughton, seconded by Trustee Wilson to confirm Mary Jane Sanchez-Fulton as the Chairperson.

Discussion – Chair Stefan stated that all trustees have been supportive and a great help to the Chair and the Board will stand behind whomever is selected. Trustee Broughton commented that the chair position carries a great deal of responsibility and it is the Board’s responsibility to continue to support them. She also commented that it is the Chair’s responsibility to speak for the Board and not for themselves.

Roll Call Vote: Dr. Kinnamon conducted the roll call vote:

Trustee Sanchez-Fulton - Yes
Trustee Wilson - Yes
Trustee O’Neill - Yes
Trustee Broughton - Yes
Trustee Stefan - Yes

All in favor. The motion carried unanimously. Chair Stefan passed the gavel to the new Chair Sanchez-Fulton.

1) Vice-Chairperson – Aurora Wilson

Motion: Motion by Trustee Stefan, seconded by Trustee O’Neill to confirm Aurora Wilson as the Vice Chair.

Discussion – None.

Roll Call Vote: Dr. Kinnamon conducted the roll call vote:

Chair Sanchez-Fulton - Yes
Trustee Wilson - Yes
Trustee O’Neill - Yes
Trustee Broughton - Yes
Trustee Stefan - Yes

The motion carried unanimously.

2) **Clerk – Michael O’Neill** – Michael O’Neill declined the nomination, and stated that the nomination should fall to Becky Broughton, who accepted the nomination.

Motion: Motion by Trustee O’Neill, seconded by Trustee Wilson to confirm Becky Broughton as the Clerk.

Discussion – None.

Roll Call Vote: Dr. Kinnamon conducted the roll call vote:

Chair Sanchez-Fulton - Yes
Trustee Wilson - Yes
Trustee O’Neill - Yes
Trustee Broughton - Yes
Trustee Stefan - Yes

The motion carried unanimously.

3) Secretary – Joel Kinnamon

Motion: Motion by Trustee Broughton, seconded by Trustee O’Neill to confirm Joel Kinnamon as the Secretary.

Discussion – None.

Roll Call Vote: Dr. Stefan conducted the roll call vote:

Chair Sanchez-Fulton - Yes
Trustee Wilson - Yes
Trustee O’Neill - Yes
Trustee Broughton - Yes
Trustee Stefan – Yes

The motion carried unanimously.

4) Representative/COD Foundation Board of Directors – Bonnie Stefan

Motion: Motion by Trustee O’Neill, seconded by Trustee Wilson to confirm Bonnie Stefan as the Representative/COD Foundation Board of Directors.

Discussion – None.

Roll Call Vote: Dr. Kinnamon conducted the roll call vote:

Chair Sanchez-Fulton - Yes
Trustee Wilson - Yes
Trustee O’Neill - Yes
Trustee Broughton - Yes
Trustee Stefan – Yes

The motion carried unanimously.

5) Representative/County Committee – Aurora Wilson

Motion: Motion by Trustee Broughton, seconded by Trustee Stefan to confirm Aurora Wilson as the Representative/County Committee.

Discussion – None.

Roll Call Vote: Dr. Kinnamon conducted the roll call vote:

Chair Sanchez-Fulton - Yes
Trustee Wilson - Yes
Trustee O’Neill - Yes
Trustee Broughton - Yes
Trustee Stefan – Yes

The motion carried unanimously.

6) Liaison to Auxiliary Boards – Becky Broughton

Motion: Motion by Trustee Wilson, seconded by Trustee O’Neill to confirm Becky Broughton as the Liaison to Auxiliary Boards.

Discussion – Trustee Broughton inquired if this position is in the rotation, and Trustee Stefan confirmed that it is.

Roll Call Vote: Dr. Kinnamon conducted the roll call vote:

Chair Sanchez-Fulton - Yes
Trustee Wilson - Yes
Trustee O’Neill - Yes
Trustee Broughton - Yes
Trustee Stefan – Yes

The motion carried unanimously.

7) Representative/Citizens’ Bond Oversight Committee – Michael O’Neill

Motion: Motion by Trustee Broughton, seconded by Trustee Stefan to confirm Michael O’Neill as the Representative/Citizens’ Bond Oversight Committee.

Discussion – None.

Roll Call Vote: Dr. Kinnamon conducted the roll call vote:

Chair Sanchez-Fulton - Yes

Trustee Wilson - Yes
Trustee O'Neill - Yes
Trustee Broughton - Yes
Trustee Stefan – Yes

The motion carried unanimously.

8) Parliamentarian – Carlos Maldonado

Motion: Motion by Trustee O'Neill, seconded by Trustee Stefan to confirm Carlos Maldonado as Parliamentarian.

Discussion – None.

Roll Call Vote: Dr. Kinnamon conducted the roll call vote:

Chair Sanchez-Fulton - Yes
Trustee Wilson - Yes
Trustee O'Neill - Yes
Trustee Broughton - Yes
Trustee Stefan – Yes

The motion carried unanimously.

9) Desert Financing Corporation – Bonnie Stefan

Motion: Motion by Trustee Broughton, seconded by Trustee O'Neill to confirm Bonnie Stefan as representative of the Desert Financing Corporation.

Discussion – None.

Roll Call Vote: Dr. Kinnamon conducted the roll call vote:

Chair Sanchez-Fulton - Yes
Trustee Wilson - Yes
Trustee O'Neill - Yes
Trustee Broughton - Yes
Trustee Stefan – Yes

The motion carried unanimously.

B. SWEARING-IN OF OFFICERS - Dr. Joel Kinnamon conducted the swearing in of officers.

IV. CLOSED SESSION

1. **CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon
2. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION: Section 54956.9 (d)(2/3/4)** Specify number of potential cases: 4
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Property: Parcel Numbers: 669 330 047, 611 211 002, 611 211 008, 611 211 009, 611 211 010, 611 211 015, 717 270 016, 717 270 017, 717 270 020, 717 270 227, 502 190 003, 502 190 004, 502 190 008, 502 190 015, 502 190 019, 502 190 020, 611 212 007, 611 212 008, 611 212 039, 611 212 019, 611 212 009, 611 212 040, 611 212 012, 611 212 032, 611 212 033, 611 212 034, 641 261 020 0, 687 199 001, 687 199 002, 687 212 009, 687 212 010, 687 212 011, 687 212 022, 687 212 023, 687 212 024, 687 212 027

Agency Negotiator or Designee: Dr. Joel Kinnamon

V. OPEN SESSION

Closed Session report – Chair Sanchez-Fulton stated that no reportable action was taken in closed session.

VI. PUBLIC UPDATES

President Kinnamon discussed goals that the trustees wanted the college to pursue, one of which is outreach. Dr. Kinnamon reported that COD's capture rate is in the mid-20th percentile, and local high schools have been vocal about wanting COD to work with them. He reported that he has been in conversations with a local superintendent who has been giving presentations to the Copper Mountain College (CMC) Board of Trustees about CMC providing services here in Coachella Valley. Dr. Kinnamon stated that he wanted the trustees to be aware of this matter, and commented that COD will continue to work on outreach and collaboration with the local school districts.

Dr. Kinnamon also reported that COD has engaged in the faculty prioritization process, and will be working on faculty recruitment in the spring. The additional faculty will help in addressing students' difficulties in getting the classes they need. Dr. Kinnamon reported that he is working with deans and faculty on adding additional courses in spring for closed sections and hiring additional adjunct faculty.

Dr. Kinnamon commented on the recent tragedy in San Bernardino, and reported that COD will continue to work internally to be sure students and staff are secure. COD expresses our condolences to those directly affected.

VII. PUBLIC COMMENTS

1. **Raziq Noorali** – physics major – expressed concern over the lack of availability for spring semester, specifically, Physics 3A, Computer Science 8 and Computer Science 9. The lack of availability for these classes is difficult to navigate as they are critical for students to move through their majors, and not having them may force them to go to a different schools. Mr. Noorali felt there were enough faculty members to provide these necessary classes.
2. **Slavyana Nedelcheva** – computer science major – expressed concern over the lack of computer science courses as this major will allow her to work from home once she has children. Ms. Nedelcheva asked for more computer science professors. Her goal is to go to Stanford and she would like to get the computer science classes prior to going, and would like to attend a summer internship, which does require computer sciences classes.
3. **Raul Correa** – physics major - would like to minor in computer science, which he commented is a fast-growing field and is not just for stem majors. The current Physics 3A and computer science courses are not enough and should be expanded to meet student needs.
4. **Dr. Ellen Hardy** – wanted to thank everyone for the Set In Stone Petroglyphic exhibit at the Marks Art Center. She thanked the trustees for their support over the years, as well as Dr. Lisa Soccio, Mike Hadley, Crystal Glasman, as well as many others for their help in arranging and setting up the exhibit.
5. **Denise Diamond** – faculty member – reported on Seeking Educational Equity in Diversity (SEED), an international group developed at the Center for Research on Women at Wellesley. Ms. Diamond explained the purpose of the group, its relationship to COD and COD faculty and staff members who are involved. The group discusses diversity and education, and attend trainings to come back and educate COD staff.

VIII. INTRODUCTION OF STAFF – President Kinnamon introduced Gene Durand, Director of Human Resources, to the trustees. Jorge Rodriguez, Grants Technician, Fiscal Services, was unable to attend.

IX. APPROVE THE MINUTES OF:

Approve the minutes of the regular meetings of November 18, 2015. There were no corrections noted, and the minutes stand approved.

X. REPORTS

- A. **ASCOD (Associated Students of College of the Desert)** – Minerva Montane, ASCOD President, was present and provided a brief report.
- B. **College of the Desert Foundation** – Jim Hummer was present and provided a brief report.
- C. **Academic Senate** – Dr. Kelly Hall could not attend but provided a video report.

D. CODFA (College of the Desert Faculty Association) – Denise Diamond was present and provided a brief report.

E. CODAA (College of the Desert Adjunct Association) – Bob Pellenburg, CODAA Treasurer, was present and provided a brief report.

F. CSEA (California School Employees Association) – No report.

G. GOVERNING BOARD

Student Trustee Escobar – Student Trustee Escobar echoed the sentiments of the students with respect to the lack of enough computer science and math classes, and remarked that it affects not only those students, but a variety of majors. Ms. Escobar reported she attended the Green Council meeting where the next steps of implementing the new recycling bins was discussed. She also attended the Christmas Secret Santa event with ASCOD, as well as the MESA meeting where elections were held. Ms. Escobar invited the trustees to attend the MESA reception in early January where MESA projects will be presented.

Trustee Stefan – Trustee Stefan reported that she attended many events over the past month. She thanked everyone at COD and community for all of the support received during her year as Board Chair. Trustee Stefan reported that she attended Children's Charity Network event where she was asked to present donated bikes to local kids, and Dr. Kinnamon attended with her to assist in the donations. Trustee Stefan congratulated and praised Dr. Hardy's recent exhibit, and reported she attended the Barry Manilow event. Trustee Stefan thanked all for making COD successful over the past year.

Trustee Broughton – Trustee Broughton commented that she appreciated the students coming to the trustees to express their concerns, which is an important part of the trustees' job. Trustee Broughton stated that computer science is an important program and hopes that ways are found to grow the program and reach out to more students. Trustee Broughton commented that she has heard from constituents about their excitement about classes being offered, as well as concern that they may not be able to get into the classes they want. She expressed concern over Dr. Hall's comments that the growth is not what they expected and there are issues to work through. Trustee Broughton reported that many community members are excited to get into the EDGE Program, and briefly addressed opportunities for high school completion and COD's reputation in the community. Trustee Broughton thanked the Foundation for all the support they give COD, and reported that she attended her last meeting as Foundation representative. Trustee Broughton briefly addressed school safety issues, and thanked all for a great year.

Trustee O'Neill – Trustee O'Neill thanked Trustee Stefan for her leadership as Board Chair this past year, and wished everyone a happy holiday season. Trustee O'Neill commented that this has been one of the most positive semesters he has experienced since working with the college and is pleased to see college continuing to make progress. Trustee O'Neill attended the Citizens of Distinction luncheon, where three students shared their life stories and five people were honored, including Pauline Larson, who is

the granddaughter of two former COD math teachers. Donna Jean Darby was also recognized for her contributions and work. Trustee O'Neill attended the recent Barry Manilow event, thanked him for his contributions. He also attended the nurse pinning yesterday.

Trustee O'Neill reported that he will be submitting his resignation from the Board today, effective December 31, 2015. He recognized his partner Frank Correia, who was in attendance, and stated that it was Mr. Correia who initially encouraged him to apply for the Board. Trustee O'Neill thanked the community for the support he received and all who encouraged him to pursue this position.

Trustee Wilson – Trustee Wilson thanked Trustee O'Neill for being her mentor on the Board. Trustee Wilson thanked Dr. Stefan for her leadership during her time as Board Chair, and stated that she is happy to serve as Board Vice Chair in the upcoming year. Trustee Wilson congratulated Dr. Hardy on the Set In Stone exhibit, and thanked the staff who assisted in setting up the exhibit. Trustee Wilson attended the recent speech tournament on campus on December 4. She is on the Ophelia Project Board, and reported that there are scholarships available for high school girls. Trustee Wilson recognized Dianne Russom for the recent Riverside County Education Consortium that was held at the child development center. She also attended the Citizens of Distinction luncheon, as well as several others.

Chair Sanchez-Fulton – Chair Sanchez-Fulton thanked Trustee O'Neill for all of his work on the Board, as well as the other trustees who reached out to her after her election three years ago. She also thanked the students, and commented that hearing the concerns of the students in today's meeting reminds the Board of their duties and responsibilities. Chair Sanchez-Fulton thanked Trustee Stefan for being instrumental in assisting in her development for her preparations of becoming Board Chair. Chair Sanchez-Fulton reported that she attended the recent Indio parade, and was pleased to see the students involved. She also attended the Public Safety Academy graduation yesterday. Other events:

- Attended the Citizens of Distinction luncheon and Barry Manilow event and thanked him for his contributions.
- Attended art reception for Dr. Hardy's exhibit on December 2. Trustees Stefan and Wilson were also in attendance, as well as Dr. Kinnamon.
- Attended the Christmas program at Shadow Hills, as well as the Indio Tamale Festival and Desert Hot Springs holiday parade with some COD students.

Chair Sanchez-Fulton stated that she is happy to hear that we are in winter intersession and was pleased to know that COD is offering a 3-day workshop in film producing for high school students. Chair Sanchez-Fulton applauded the UC Board of Regents for their decision to increase student enrollment by 5,000 in 2016-2017, and by 2,500 in years 2017-2018 and 2018-2019. This plan would also freeze tuition for the 2015-2016 and 2016-2017 academic years and phase out financial aid for non-resident students and

redirect those funds to support new California student enrollments. Chair Sanchez-Fulton wished everyone a Merry Christmas and happy New Year.

XI. CLOSED SESSION

4. PERSONNEL

- a. DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT**
(Government Code Section 54957)
 - Vice President of Administrative Services
 - Superintendent/President

- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**
 - Superintendent/President

XII. OPEN SESSION

Closed Session report – Chair Sanchez-Fulton stated that no reportable action was taken in closed session. Trustee Broughton left the meeting during lunch.

Chair Sanchez-Fulton reported that an emergency item to address the Board vacancy was added to the agenda.

Motion: Trustee Stefan made a motion to amend the adoption of the agenda to add this item, which will be placed and discussed under Board of Trustees' action section as item 3.

Discussion – The purpose of the added item is to discuss how to fill the vacancy through the end of Trustee O'Neill's term.

Vote:

Yes: Michael O'Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson,
Student Trustee Escobar

No: None

Absent: Becky Broughton

Abstain: None

H. SUPERINTENDENT/PRESIDENT

Dr. Kinnamon recognized the outgoing Board Chair, Dr. Stefan, with a plaque, and thanked her for her leadership over the past year. President Kinnamon reported that COD is currently undergoing faculty prioritization, they will continue to improve upon the process. He thanked Dr. Annebelle Nery and Dr. Daniel Martinez and staff for all the work they performed in prioritizing faculty positions. President Kinnamon thanked Dean Leslie Young and full-time faculty for the Nurse Pinning ceremony, Dean Douglas

Redman and Security and Emergency Preparedness Director Tim Nakamura for the Public Safety Academy graduation, Dean Sheri Jones for the speech tournament, Dr. Ellen Hardy, Dean Jim Berg and Dr. Lisa Soccio for the Set In Stone exhibit, and the Foundation for the Citizens of Distinction luncheon and Barry Manilow event. President Kinnamon acknowledged the work of counseling staff, who reportedly saw 531 unduplicated students during the first three days of open registration. On December 12 the Upward Bound program assisted with students preparing over 500 bags of food for the local food bank that will go to families across the Coachella Valley. Dr. Kinnamon also acknowledged Dean Young for her leadership in Disabled Students Programs and Services (DSPS), the nursing program and kinesiology program.

Lisa Howell: Vice President Administrative Services

Water Conservation Update – COD continues to meet the state mandated 25% reduction for irrigation water and 36% reduction for domestic water. COD has not received or paid any penalties to date and are operating on a reduced irrigation schedule.

Bond Refunding Update - Credit presentations were made to Standard and Poor's and Moody's yesterday in preparation for the refunding of the College's Series B and C 2004 General Obligation Bonds. Both presentations went well and they expect to have COD's ratings available for review on or around December 28th. Pricing is scheduled for Wednesday, January 13th with closing schedule for Wednesday, February 10th.

Facilities Update - The Liberal Arts renovation is looking good they are on schedule to accommodate Institutional Effectiveness prior to start of the spring semester. Furniture is expected to arrive the week of January 18. South Annex will undergo minimal renovation and will be ready to house our TRIO programs in the spring.

Computer Replacement - 42 new faculty computers are being ordered to complete the next phase of the replacement plan per the Technology Master Plan. Faculty members were provided a choice of a desktop or laptop device with docking station. They hope to receive and have the new computers ready for faculty prior to the spring term. In addition, \$250,000 has been committed to replace technology in labs and classrooms including computers, projectors and screens.

Charging Stations - Charging stations for mobile devices have been ordered. The charging stands are scheduled to be installed in the following locations on the Palm Desert Campus:

- Student Lounge
- First floor Craven's by Information Booth
- 2nd floor Craven's Lounge close to VP Suite
- Communication's Lobby
- Administration's Lobby
- Indio location - 1st floor by Security
- Mecca/Thermal location - Student Commons

President Kinnamon commented on Trustee O'Neill, stating that he was co-chair of his hiring committee, and have bonded over the years. Trustee O'Neill has been a mentor and a strong advocate of the college, and will be missed.

XIII. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

A. HUMAN RESOURCES

1. Personnel Items
2. MOU's Between DCCD & CSEA: New & Revised Job Descriptions

B. ADMINISTRATIVE SERVICES

1. Purchase Orders and Contracts for Supplies, Services and Construction
2. Warrants
3. Approval of Contracts/Agreements and Amendments
4. Payroll
5. Out-of-State Travel
6. Amendment to a Contract – Measure B Bond Project
7. Budget Transfers
8. Gifts/Donations to the District

C. STUDENT SUCCESS & STUDENT LEARNING

1. Courses and Programs Approved by Curriculum Committee

Motion: Motion by Trustee O'Neill, seconded by Trustee Stefan to approve the consent agenda as presented/amended.

Discussion - Trustee O'Neill stated he was pleased to see a variety of staff participating in learning opportunities. He also thanked the donors for their generosity, especially for the radio station donation.

Vote:

Yes: Michael O'Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: Becky Broughton

Abstain: None

The motion carried unanimously.

XIV. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

None.

B. BOARD OF TRUSTEES

1. 5-Year Review of Various Board Policies – 1st Reading

Motion: Motion by Trustee Stefan, seconded by Trustee O’Neill to approve 5-Year Review of Various Board Policies – 1st Reading.

Discussion – Trustee O’Neill would like the policies given to a Board a month ahead of time for their review as was done in the past, and Trustee Stefan asked to add Board Policy 2110, Board Vacancies, to the list of policies to review.

Vote:

Vote:

Yes: Michael O’Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson,
Student Trustee Escobar

No: None

Absent: Becky Broughton

Abstain: None

The motion carried unanimously.

2. Board Member Travel

Motion: Motion by Trustee Stefan, seconded by Trustee Wilson to approve Board Member Travel.

Discussion – Trustee Stefan reported that the names were not finalized until this meeting to add to this action item. Chair Sanchez-Fulton and Vice Chair Wilson will be attending the Community College League of California conference in Sacramento in January 2016, and Trustees Stefan and O’Neill both donated their remaining travel funds to Chair Sanchez-Fulton and Trustee Wilson to utilize for the upcoming conference.

Vote:

Yes: Michael O’Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson,
Student Trustee Escobar

No: None

Absent: Becky Broughton

Abstain: None

The motion carried unanimously.

3. Added Item: Board Vacancy

Motion: Trustee Stefan made the motion to fill the Board vacancy by provisional appointment, and Trustee Wilson seconded.

Discussion – Trustee Stefan reported that according to Board policy, the Board can decide to either hold an election or to make a provisional appointment to fill the vacancy, and because the next election is in November 2016, Trustee Stefan commented that it may not be fiscally sound to hold a special election at this time. The Board is recommending a provisional appointment; the Board Chair will designate appointees and meet with staff to discuss appointment guidelines, accepting applications and publicizing the process, as well as holding public interviews with prospective candidates at special meeting where Board will take action. The appointee will complete Trustee O’Neill’s term through 2016.

Vote:

Yes: Michael O’Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: Becky Broughton

Abstain: None

The motion carried unanimously. Trustee Stefan and Chair Sanchez-Fulton were assigned to the provisional appointment committee.

C. ADMINISTRATIVE SERVICES

4. Resolution #121815-1 Authorized Signatures

Motion: Motion by Trustee Stefan, seconded by Trustee Wilson to approve Resolution #121815-1 Authorized Signatures.

Discussion – None.

Roll Call Vote: Dr. Kinnamon conducted the roll call vote:

Student Trustee Escobar - Yes

Trustee Sanchez-Fulton - Yes

Trustee Wilson - Yes

Trustee O’Neill - Yes

Trustee Broughton - Absent

Trustee Stefan – Yes

The motion carried unanimously.

5. Certification of Signatures

Motion: Motion by Trustee Stefan, seconded by Trustee Wilson to approve Certification of Signatures.

Discussion – None.

Vote:

Yes: Michael O’Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: Becky Broughton

Abstain: None

The motion carried unanimously.

6. Designation of Off-Site Location - Palm Springs Community Day School, 1350 Baristo Road, Palm Springs, CA, 92262

Motion: Motion by Trustee Stefan, seconded by Trustee O’Neill to approve the Designation of Off-Site Location.

Discussion – Trustee Wilson requested for staff report, which VP Howell provided. VP Howell reported that according to California Education Code 81529, every site in which COD will hold classes requires approval, and this location will be utilized to expand ESLN (English as a Second Language Noncredit) classes.

Vote:

Vote:

Yes: Michael O’Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: Becky Broughton

Abstain: None

The motion carried unanimously.

7. Declare Property as Surplus for Disposal

Motion: Motion by Trustee O’Neill, seconded by Trustee Stefan to approve the Declaration of Property as Surplus for Disposal.

Discussion – Trustee O’Neill complimented the detail in the report.

Vote:

Yes: Michael O’Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Student Trustee Escobar

No: None

Absent: Becky Broughton
Abstain: None

The motion carried unanimously.

D. STUDENT SUCCESS & STUDENT LEARNING

1. Student Equity Plan

Motion: Motion by Trustee O’Neill, seconded by Trustee Stefan to approve the Student Equity Plan for 2015-2016.

Discussion – Trustee O’Neill thanked staff for the Executive Summary. Dr. Nery provided information on the timeline for the plan, as well as the process for completing the report, and reported that Reid Sagara and staff members were also instrumental in completing this report.

Vote:

Yes: Michael O’Neill, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson,
Student Trustee Escobar

No: None

Absent: Becky Broughton

Abstain: None

The motion carried unanimously.

XV. INFORMATION ITEMS

1. Review of Administrative Procedure 2015 – Student Members – provided as information
2. Academic Senate Resolutions – provided as information

XVI. STUDY SESSION

- Central Campus Redevelopment Project & Hilb Exterior Elevation Presentation, Mac McGinnis, Mac McGinnis, VP, MAAS Companies, Program, Manager, Bond Management Offices, and Wendy Robison and Steve Flanagan, Architects, LPA
 - Mr. McGinnis, Ms. Robison and Mr. Flanagan provided an overview of these projects, and provided information regarding building closures and timelines.

XVII. FUTURE AGENDA ITEMS

- Trustee Stefan would like Board members to receive documentation on online training options

- Trustee Stefan would like to adjourn this meeting in honor of Trustee Michael O'Neill

XVIII. ADJOURN – 3:10 pm


By: Becky Broughton, Clerk

Topic: Water Conservation Update

The college continues to meet the state mandated 25% reduction for irrigation water and 36% reduction for domestic water. We have not received or paid any penalties to date and are operating on a reduced irrigation schedule.

Topic: Bond Refunding Update

Credit presentations were made to Standard and Poor's and Moody's yesterday in preparation for the refunding of the College's Series B and C 2004 General Obligation Bonds. Both presentations went well and we expect to have our ratings available for review on or around December 28th. Pricing is scheduled for Wednesday, January 13th with closing schedule for Wednesday, February 10th.

Topic: Facilities Update

The Liberal Arts renovation is looking good and I am pleased to report we are on schedule to accommodate Institutional Effectiveness prior to start of the spring semester. Furniture is expected to arrive the week of January 18th. South Annex will undergo minimal renovation and will be ready to house our TRIO programs in the spring.

Topic: Computer Replacement

42 new faculty computers are being ordered to complete our next phase of our replacement plan per the Technology Master Plan. Faculty members were provided a choice of a desktop or laptop device with docking station. We hope to receive and have the new computers ready for faculty prior to the spring term. In addition, \$250,000 has been committed to replace technology in our labs and classrooms including computers, projectors and screens.

Topic: Charging Stations

Charging stations for mobile devices have been ordered. The charging stands are scheduled to be installed in the following locations on the Palm Desert Campus:

- Student Lounge
- First floor Craven's by Information Booth
- 2nd floor Craven's Lounge close to VP Suite
- Communication's Lobby
- Administration's Lobby
- Indio location – 1st floor by Security
- Mecca/Thermal location – Student Commons

CONSTITUENCY REPORTS

Board of Trustees Meeting
18 December 2015
ASCOD Student Senate BoT Report

Good Morning Madame Chair, Board Members, Senior Administration, and Distinguished guests. The following is the ASCOD report for the month of December.

ASCOD has met weekly at our regular meeting times, on Mondays for the month of November and the beginning of December. We had our last Fall meeting on December 7th at the Eastern Valley Center.

The ASCOD Student Senate has approved calendar dates for our meetings at the Eastern Valley Center, which shall continue to be the on the first Monday of every month. So far, we have had three meetings in Indio in the past three months. It has been a nice experience hosting our meeting in one of our expanded campuses to engage our college community.

The ASCOD Student Senate has also worked with the Green Council to consider implementing new campus-wide recycling containers in order to standardize and promote proper waste management.

On January 28th to the 29th the ASCOD Student Senate will be having a Winter Retreat for our own leadership training. The retreat will be an opportunity for Senate members to review their duties, and responsibilities.

The ASCOD Student Senate's YouTube channel, known as COD TV, has changed its name to Road Runner TV. Our monthly videos consist of community events, campus announcements, and general COD information.

The next ASCOD meeting will be on Monday January 25, 2015, from 2:00-4:00pm in the Office of Student Life Conference room.

We look forward to continue working with the Desert Community College District groups to enhance our leaning and leadership skills widely with the students at large.

This concludes the ASCOD report for the month of December.

Thank you,

ASCOD Student Senate

Report to the Board of Trustees
Desert Community College District
Presented by: Dr. Kelly Hall, Associate Professor, Business
President, Academic Senate
December 18, 2015

The fall semester is drawing to a close. It has been a semester of accomplishment and challenge. We are in an era of growth and opportunity with exciting student success initiatives and several new faculty. At the same time, persistent vacancies in key management positions have led to growing workloads distributed amongst fewer and fewer people. We have all been stretched to our limits and at times the workloads have seemed impossibly large.

This month's report begins with Committee Updates. The Senate is fortunate to have an outstanding team of faculty leaders and I wish to recognize the dedication and efforts of the Senate Executive Committee and the faculty representatives that have accomplished so much while continuing to put students first.

Educational Technologies (Christen Smith, Professor, English as a Second Language, Chair) The Instructional Design Coordinator position was approved and the position has been filled. The Senate thanks Diane Wirth, Denise Diamond, and Sheri Willis. We also welcome Donna Greene, Professor of Early Childhood Education to the position of Instructional Design Coordinator.

Ed Tech has worked with Sheri Willis and her team implemented a successful soft opening of the Berger Faculty Innovation Center.

Professors Christen Smith and Donna Greene will be attending the State Academic Senate's 2016 Instructional Design and Innovation Institute in January 2016. This Institute will focus on strategies to improve student success through curricular design and the integration of instructional technology into the classroom.

This semester the Committee has begun implementation of the Distance Education (DE) Policy approved spring 2014. A key piece of the policy is the review of on-line course shells. In response to the enormity of this undertaking, the Distance Education Sub-Committee has been doubled in size and there are now two teams reviewing course shells. The goal is to have all shell reviews completed by this time next year.

Another major element of the DE policy is training for all faculty teaching on-line courses. To date, four College of the Desert faculty have completed a train-the-trainer program so that we can now complete this training in-house.

This month, the senate passed a resolution, which has been provided to you in this month's board packet, to replace Blackboard with the Canvas Learning Management System. The Online Education Initiative (OEI), a collaborative effort among California Community College (CCC)s. The OEI Partnership, sponsored by the Chancellor's Office, has chosen Canvas as the recommended platform for delivering online classes and will be covering the costs for four years and then offering Canvas at a discounted rate thereafter. Canvas was selected for the CCC's after an extensive review by the Academic Senate CCC, and OEI Pilot schools which included administrators, faculty and students. The Ed Tech committee has published a "Hello Canvas Good-bye Blackboard" faculty training schedule for spring 2016. Training will be held each week of the Spring semester.

Educational Policies and Practices (Vida Rossidean, Associate Professor, Reading, Chair) California Education Code 87360 states (in part) that "hiring criteria, policies, and procedures for new faculty members shall be developed and agreed upon jointly by representatives of the governing board, and the academic senate, and approved by the governing board."

On September 10, the Committee introduced Resolution No. 5.7: Recruitment and Hiring Update AP 7120, to the All Faculty Senate for a first reading. This is a big item with many moving parts that affect several areas of the college. Two months elapsed between the first reading and the senate's vote to approve the Resolution on November 12. A great deal of work took place in the weeks between the first reading and the Senate's approval.

We are working with the administration on this matter and appreciate the cooperative spirit of Dr. Kinnamon and Diane Wirth. This item was placed on the College Planning Council Agenda of September 25. It was tabled for additional input and revision from Human Resources. Work is ongoing and I am hopeful that the AP 7120 revision will be brought before this body for approval early in the spring term.

Faculty Development (Zerryl Becker, Professor, Computer Information Systems, Chair) The Faculty Development Committee partnered with the Deans to deliver a successful New Faculty Orientation. Session topics included: First week issues, the tenure process, tutoring and the Early Advantage Alert tool, COD technology, etc.

Faculty development, BSI, SSSP, and Student Equity travel funds requests are now automated.

Flex attendance reporting has been automated. This improved tracking system has been so successful that the district, for the first time in my memory, has been able to claim the maximum FTES for every day of Flex.

Outcomes and Assessments (Bert Bitanga, Associate Professor, Architecture, Chair) Student Learning Outcomes have been automated and can now be completed on-line using a Share Point interface.

Our Accreditation visit is fall of 2017. Professor Bitanga is the Faculty co-Chair along with Dr. Nery. The Accreditation 'Dream Team' has met a couple of times this year to begin this important work. We are grateful to Mary Lou Marrujo for her invaluable support in this effort.

Curriculum (Dr. Carl Farmer, Director of Mesa, Chair) This semester the Curriculum Committee has approved 38 New Courses and 6 New Degrees (including 4 new ADTs: Philosophy AA-T, Film, TV & Electronic Media AS-T, Biology AS-T, and Chemistry AS-T)

Ninety-two courses have been updated and modified. One hundred sixty-two courses have been submitted for CID alignment with the following outcomes: 123 Approved; 12 Conditional; 20 In Progress; 7 Not Approved. The changes to the 5 Math courses (*Math 1A, 1B, 2A, 2B & 2C*) that the Board approved last October were approved by the Chancellor's Office in November.

Chinese Delegates Visit College of the Desert – The Ministry of Education (MOE) of the People's Republic of China sent a team of presidents from Vocational Colleges to the United States this year. The group's first visit was to community colleges in the Los Angeles area. The visitors were somewhat dissatisfied with their visit to LA colleges because they were not provided opportunities to interact with faculty nor experience real-time observations. The visitors reported that their LA hosts seemed to have lost their passions for working with students and constantly apologized for their students' level of accomplishment.

Upon hearing this report, the Deputy Consul for Education in Los Angeles contacted our own Cathy Levitt. The Deputy Consul was familiar with Dr. Levitt's extensive international work experience and knowledge of Chinese culture and business. Dr. Levitt contacted faculty in Applied Science and Business. I contacted my colleagues in Early Childhood Education and Horticulture/Plant Science while Douglas Redman made arrangements with Architecture and Automotive Technologies. With 36-hours' notice we had a plan to host twenty-four college presidents from China for the day. To put it mildly, they were blown away.

Be prepared to smile as you read the excerpt from the Chinese visitors' feedback below which was translated from Mandarin Chinese by Cathy Levitt.

In ECE, we found the secret of American innovation and responsible conduct. Children are allowed to make a mess and have fun and not use mistakes or problems as a stopping point but an opportunity to try something different. They are allowed to play with wonderful toys as long as they respect the toy, themselves and other children. The children were open and friendly. They talk to each other and even directly to teachers. They will love learning later in life because of good experiences and kind teachers.

Professor Place is lead faculty for all the disciplines having to do with growing things and making biology a life pursuit in a practical way. He is a man who commitment to the highest principles of making each student see his own value. He is proud of his students and knows them by name. He and his students are enterprising and grow some decorative and some edible plants for the market and use the money and the recognition to build the program. We saw a man who is a model for his students in the area of responsible conduct. We all wanted our picture taken with him.

Professor Bert Bitanga was so memorable to us. He spoke with us not only about his studies but how to build a curriculum starting with the syllabus. He has so much enthusiasm for his students and for COD. He loves his subject and his students. Teaching is written in every line of his being. He understood how his subject relates to other subjects, like those taught by the very tall George Brown and Mr. Romero and Mr. Cafferty. He is proud of what they do in the same way he is proud of how his students respond to the challenges of their learning.

Adult Education Block Grant (AEBG) - Last month I reported that the Senate would be consulting with the President's designee, Pam Hunter, on the planning and implementation of College of the Desert's activities funded by the AEBG.

The AEBG focus, as described in the initial legislation AB86, is "...to rethink and redesign an educational system that creates seamless transitions for students across adult schools and community colleges to accelerate academic and career success in order to earn a living wage."

As soon as the Bargaining Agents (full-time and adjunct) and the District have agreed on the wages and conditions of this work, I will be publishing a call for faculty volunteers interested in working on a faculty task force to create a strategy that ensures a comprehensive plan is created for implementation of the AEBG. The Task Force will not be creating the plan but will complete the research necessary to make recommendations for strategies around how to:

- Address gaps in the service area by increasing course offerings in the allowable program areas
 - Adult Education
 - English as a Second Language
 - Pre-Apprenticeship Training
 - Career and Technical Education
 - Adults training to support child school success
 - Older Adults in the Workplace
 - Services for Adults with Disabilities
- Reduce student barriers to education
- Enhance and expand student services
- Evaluate existing college programs
- Identify new or modify existing programs for the Non Credit delivery model

Statewide Vocational Research and Accountability Committee I am pleased to report that I have been selected to represent the Academic Senate of California Community Colleges on the Statewide Vocational Research and Accountability Committee (VERATAC). This committee advises the California Community Colleges Chancellor's Office on the implementation of the accountability provisions in the Carl D. Perkins Act and the Doing What Matters Initiative. In addition, the committee monitors research that focuses on workforce education and other state and national accountability measures that impact workforce education. The next committee meeting is in February. I look forward to representing College of the Desert, CTE Faculty, and the State Academic Senate in this role.

Tutoring and Academic Skills Center - In September, I appointed Karen Tabor and Rick Rawnsley as Co-Chairs, along with Dr. Nery, to a work group charged with developing a recommendation for the TASC structure, services, and staffing etc. for the Senate to consider. The faculty co-chairs were ratified by the All Faculty Senate in September.

Other members of the work group are:

Lisa Soccio, FT Art

John Gerardi, FT Accounting

Cathy Levitt; PT Economics & Business

Derek Lan, FT Temp, History

Wendy Ansley, FT Kinesiology

Tanya Bogarin, ISA TASC

Terri Fleck, Administrative Assistant TASC

Katie Chartier; Assistant Director, First Year Experience.

Dr. Nery worked with key faculty stakeholders (including Karen Tabor and Rick Rawnsley) to develop a job description for the Director of TASC. A hiring committee was formed. The Senate appointed Karen Tabor, Rick Rawnsley, and Ana Stockwell to serve on the committee. Second interviews for this position are being held this week.

Unfinished Business / Outstanding Items

Re-alignment – Last spring, Dr. Kinnamon sent out a draft re-alignment plan of academic units. There were concerns about the plan and the process under which it was developed. In response to these concerns, Dr. Kinnamon put the plan on pause. While most faculty agree that pausing the plan until further dialogue could occur was a good idea, now that 7 months have elapsed, faculty would appreciate an update.

Administrative Retreat Rights – California Education Code 87458 provides for retreat rights to educational administrators. The same section of Ed Code stipulates that the process for granting retreat rights needs to be jointly agreed upon by boards and the faculty Senate. No such process exists at College of the Desert. I advised the Board in my report of 9/18/2015 that Ed Policies was planning to work on this matter.

Last month, I formally requested that the Board of Trustees or its designee work with the Senate to develop a mutually agreed upon policy for educational administrators' retreat rights and I repeat that request today.

Respectfully Submitted and Merry Christmas!

Kelly Hall, MBA, PhD, CPA

Report to the Board of Trustees Dec. 18, 2015

College of the Desert Faculty Association, CODFA

Denise Diamond, President

On behalf of the all the faculty at College of the Desert, we wish all of you and your families a healthy and happy holiday season.

The Faculty Association has worked collaboratively with the HR and the Senate this month to sign MOU's related to pay for faculty on Hiring Committees work during the break. We have also signed an MOU for a faculty Task Force for the Adult Basic Education Grant.

The faculty also met with the District for Bargaining.

The Articles in the Contract discussed at Bargaining are: Article 8: Compensation, Article 10: Benefits, Article 12: Hours of Service and Article 13: Release/Reassigned Time and Stipends. The District has brought Article 14: Distance Learning.

The District's SOLE proposal as to Salary Schedule is to add longevity steps for years of service 15, 20, 25 for those faculty members in Column VI and VII. Members in other Columns would receive nothing.

The District's proposal fails to honor a significant number of faculty- many of whom have been at COD the longest!

Half of all the Faculty at College of the Desert are on the last step. Faculty get ready to make your voices heard.

THE BARGAINING TEAM'S PROPOSAL: SALARY INCREASE ACROSS ALL COLUMNS AND STEPS FOR ALL FACULTY.

In response to the District's proposal the Faculty Association is launching- **the COLA + plus campaign.**

Look for more information soon.

COLA + plus is the proposal for Health and Welfare Benefits.

Progress is being made with Article 12 and 13. The Bargaining Team has proposed additional release time for the Senate and The District has requested more information, which will come back to the table next session.

The District's proposal on Distance Learning is being studied by the Bargaining Team and may include surveying online faculty.

The Bargaining Team and the District will meet again on January 12th.

We look forward to a productive discussion on prioritizing General Fund money.

CODAA December 2015 Board of Trustees Report

It is that time of the year when Finals are coming to a close, grading madness sweeps in to the adjunct life and we start to think of all we have accomplished, all we can be thankful for, all that we have yet to complete, all that we have yet to accomplish and start thinking about the excitement that we can anticipate in the New Year and the new semester.

For CODAA, the move to fair share has worked smoothly. Membership and participation are high. The loss of our President and Vice President to full time positions (if temporary) was unexpected but all the board members worked together to fill the gaps until our elections which will be held the first week of the new term. Service to membership has continued without a ripple.

The adjunct participants on both college and senate committees have been welcomed, building a renewed sense of collegiality and full participation in the college. Several adjuncts mentioned that they have not heard anyone say: "that's just an adjunct" during the entire semester.

All the issues that we have grieved or thought we would have to grieve have been resolved with a minimum of fuss and great fairness.

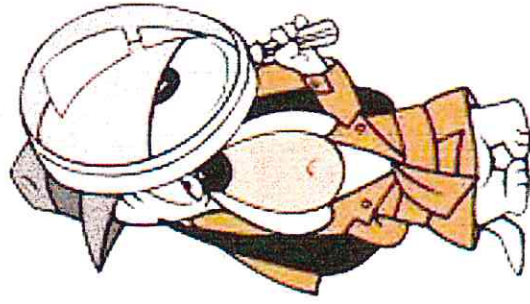
We are hopeful that the items for negotiations (Distance Ed, which we sunshined) and overlays (which the district requested opened) should be resolved by the time this is read if not..well, maybe tomorrow. The necessity of discussing adjunct stipends is understood and we look forward to resolving this issue in the Spring term

Pay per Course is running well. We are much closer to equity and parity than we were a year ago and CODAA adjuncts are no longer in the bottom quartile of the across the State reports.

The Adjunct Programs for Flex are robust for Spring, fully scheduled and ready to go.

The CODAA ledger has many more positives than it did a year ago. For all this we thank Dr. Kinnamon, Lisa Howell, Diane Wirth, Gene Durand, John Ramont , the Deans, Kelly Hall, Zerryl Becker, Kim Dozier, Amanda Phillips, Pam Hunter, Denise Diamond, Lauro Jimenez and each member of the Board of Trustees. We look forward to continuing the most interesting work in the world at what promises to be among the best colleges in the world in this coming semester. Very happy holidays and a well deserved rest is our wish for each of you.

Spring 2016 Flex



Focus on



Students

The dogs may bark, but the caravan moves on.

Joseph Needham

January 27, 28, 29

Fall Flex was designed to get us back on Focus; to recognize our strength as faculty; to celebrate the good; focus on the positive and find a better way to deal with the “barking dogs” of education.

This Spring we **Focus on Students**, the “caravan that moves on”; the core of all we do.

A highlight of Spring 2016 Flex is your opportunity to attend On Course Workshop 1 on Friday, January 29 here on campus, thanks to a joint effort of the Faculty Development Committee and the Equity Committee. These workshops are highly interactive and exciting. You will be moving, discussing and doing. You will leave with at least five teaching/learning strategies you can implement immediately! Pre-registration required.

Tuesday Kurt Leuschner shares his knowledge of the “Wonders of the Salton Sea” in an all-day event. Be sure to e-mail Kurt to reserve your spot.

Flex officially kicks off on Wednesday with the “State of the College” address by Dr. Kinnamon at 9 in the Pollock Theater, followed by recognition of faculty and staff and then the talent of our student Folklorico Dance Club.

And from noon to 1:30 our own Beeps Café will cater the traditional All Staff lunch in the gym.

Also featured on Wednesday is Pat James, Executive Director of the Online Education Initiative who will detail the opportunities presented to us as we say “Goodbye Blackboard, Hello Canvas”. This session is 1:30 to 3:00 in the Pollock Theatre followed by a question and answer session.

Thursday we **Focus on Indio**; if you haven’t been to this campus or if you will be teaching there this spring be sure you head over there for some great presentations and a tour of the surrounding community.

School meetings are on Wednesday evening followed by Department Breakout sessions. We encourage all of you to take advantage of this opportunity to meet with your adjunct faculty and bring them into FOCUS with your teaching objectives, outcomes, and assessments.

There are a host of other wonderful activities on both Wednesday and Thursday; and check the last page of your Flex program for Future Events; there will be many additional opportunities for Flex credit during Fall semester.

Be sure you complete the new **Professional Development Contract** at the end of Flex and submit it to your School Admin Assistant.

Please also submit the Spring 2016 Professional Development contract if you complete other activities during Flex days or during the semester, this form can be found on the Faculty Development Committee portal page. Although full time faculty are only required to complete 12 hours of Flex activities and adjunct are only compensated for up to 12 hours; COD benefits from ALL the hours you submit so keep turning them in!

Many thanks to Lynda Scott, Cheryl Contopulos, all the presenters, and the Faculty Development Committee for making Fall Flex 2015 happen.

Zerryl Becker, Chair, Faculty Development Committee

“What counts is not necessarily the size of the dog in the fight, it’s the size of the fight in the dog.” Dwight D. Eisenhower

Tuesday, January 26, 2016

7:30
10:00
12:00
2:00
4:00

Wonders of the Salton Sea
8:30 - 11:00
Kurt Leuschner

Wonders of the Salton Sea
Kurt Leuschner

7:30 AM - 4:00 PM

If you have ever wanted to see some of the amazing aspects of the Salton Sea, this is your chance.

We will caravan to the south end of the Salton Sea, stopping and learning along the way.

We plan to visit the fish traps, the State Recreation Area, the mudpots, siab city, and the National Wildlife Refuge.

At this time of year thousands of birds will be visible including sandhill cranes, snow geese, ducks of all kinds, shorebirds, burrowing owls and other surprises.

We will meet at parking lot 17 next to the Applied Sciences Building at 7:30am.

We will be gone most of the day, returning around 4pm.

Bring a lunch with you.

4 hours Flex credit

Email Kurt Leuschner for directions and to RSVP: KLeuschner@collegeofthedesert.edu

Wednesday, January 27, 2016

8:00	Academic Calendar Roz Weissman B4	Welcome Back Adjunct Coffee COMM 111	Ebola Robert Rosteck MSTC 250	PowerPoint Harlow MSTC 106	FIC Training Gayle FIC LA 11
8:30					
9:00		President's State of the College Address and Awards			
9:30		9:00 - 11:00 AM Pollock Theatre			
10:00		Dr. Kinnamon			
10:30					
11:00	Job Hub Michelle Richards B7	Mexican Folklorico Dance 11:00 - 12:00 Pollock Theatre	Reaching Our Veterans Tony Clerc COMM 101	Online Course Evaluation Kim Dozier COMM 106	
11:30					
12:00	All Staff Lunch				
12:30	12:00 - 1:30 - Gym				
1:00					
1:30	Friends of the Earth COMM 101 Jay Lewenstein Denise Diamond	What Faculty Should Know about DSPS N8 Leslie Young	Free Online Math & Science Assessment System Thang Le B6	Goodbye Blackboard, Hello Canvas Pollock Christen Smith Kim Dozier Pat James	
2:00					
2:30					
3:00					
3:30	Classroom Discipline and ACT Carlos Maldonado and Ana Stockwell N6	Writing Self Evaluations COMM 111 David Bashore	Teaching CART COMM 206 Matt Cofer	Canvas Conversations Pollock	Classroom Media Hadley COMM 102
4:00					
4:30					
5:00	School Meetings				
5:30	5:00 - 6:30				
6:00	Arts & Sciences - CSSC MPR; Communications & Humanities - Comm 111-112; Health Sci & Edu - BNC 32; Applied Sci & Business - PSA 19				
6:30	Department Breakouts				
7:00	6:30- 7:30				

Students/Teaching Faculty	Admin Student Services	No Flex Credit Adjunct	Technology Personal Development
------------------------------	---------------------------	---------------------------	------------------------------------

Spring 2016 Flex

Wednesday, January 27, 2016	
8:00 AM - 9:00 AM	<p style="text-align: center;">Academic Calendar B4</p> <p>Wonder why we start classes on Friday or end finals on a Monday? Wonder why Spring Break isn't in the middle of the semester? Come to this presentation to learn about the state rules for academic calendars and see some of the possible options for 2017/2018 and beyond.</p>
Roz Weissman	
8:00 AM - 9:00 AM	<p style="text-align: center;">Welcome Back Adjunct Coffee</p> <p style="text-align: center;">COMM 111</p> <p>Coffee and Donuts to meet your COD Adjunct Association Board</p>
Cathy Levitt, Robert Holmes Robert Pellenberg, Julius Yarga	
8:00 AM - 9:00 AM	<p style="text-align: center;">Ebola: The Once and Future Virus</p> <p style="text-align: center;">MSTC 250</p> <p>To kick off the Math/Science Lecture Series for the Spring 2016 semester, we wanted to make a presentation to inform faculty and staff what the series would be about as well as announce the remainder of the semester's presentations. Ebola - made headlines recently with its emergence, but this wasn't the first time and won't be the last time for its occurrence.</p>
Robert Rosteck	
8:00 AM - 9:00 AM	<p style="text-align: center;">Berger Foundation Innovation Center Training</p> <p style="text-align: center;">Faculty Innovation Center LA</p> <p>Additional sessions available Wednesday and Thursday whenever other sessions are not scheduled in the FIC</p> <ul style="list-style-type: none"> • Learn what equipment is available in the Innovation Center • Demonstration on how to connect to the various equipment • Hands-on to connect a device to a monitor • Sign-up for key fob access
Michael Gayle	
8:00 AM - 9:00 AM	<p style="text-align: center;">PowerPoint in the Classroom</p> <p style="text-align: center;">MSTC 106</p> <ul style="list-style-type: none"> • Learn how to create and organize their powerpoints for use in the classroom setting. • Learn how to add transitions, animations, objects, videos and create slide shows. • Learn how to edit the master slides and best practices for powerpoint creation.
Michael Harlow	
9:00 AM - 11:00 AM	<p style="text-align: center;">State of the College and Awards</p> <p style="text-align: center;">Pollock</p> <p>Don't miss the President's Opening Address and Recognition Awards!</p>
Dr. Joel Kinnamon	

Spring 2016 Flex

Wednesday, January 27, 2016

<p>11:00 AM - 12:00 PM</p>	<p>Job Hub Hands On Training B7</p>	<p>Michelle Richards</p> <p>The new COD Job Hub is an online job board that also includes 350 job search videos and an O*Net Assessment where students are linked to a national database where they can research the job outlook for any field they are interested in. Learn how to use, navigate, and share COD Job Hub with students and employers in this hands-on training.</p>
<p>11:00 AM - 12:00 PM</p>	<p>Mexican Folklorico Dance/History Performance Pollock</p>	<p>Marisol Reyes and Folklorico Dancers</p> <p>COD Folklorico club welcomes the Spring semester as well as new and returning faculty members; "The Melting Pot" The United States has always been known as "the melting pot" because of the many different cultures it is made of. But oddly enough, when it comes to Mexicans, it is little known that they are mostly mestizos, or of indigenous and European bloodlines. And Mexico has long been influenced by the many different cultures that still exist today: African, French, Spanish, German, Irish, Italian and more. Just as in the U.S., where scenery and culture changes because of the different races settling there, so does Mexico.</p>
<p>11:00 AM - 12:00 PM</p>	<p>Reaching and Teaching the Student Veteran COMM 101</p>	<p>Tony Clerc, Heather Benes</p> <p>This hour long flex activity will highlight the importance of understanding the specific needs of student veterans. Faculty members will learn about this important population on our campus, and learn critical but simple ways they can contribute to their retention and success.</p>
<p>11:00 AM - 12:00 PM</p>	<p>Online Course Evaluation COMM 106</p>	<p>Kim Dozier</p> <p>All online courses must be reviewed by the Distance Education Subcommittee in the next year. While this work is under way, there are steps that need to be taken before a faculty submits a course for review. Come find out what the DE Committee is looking for, how a course should be self-evaluated before being reviewed, and learn more about the process. Online faculty who have not submitted a course are strongly encouraged to attend.</p>
<p>1:30 PM - 3:30 PM</p>	<p>COD Friends of the Earth: Active Minds Prepare for Community Mental Health Fair COMM 101</p>	<p>Jay Lewenstein, Denise Diamond</p> <p>We are all in for COD Friends of the Earth. This year our focus will be on mental health. We are developing a series of events and activities to open safe and meaningful discussion of mental health issues on our campus. Our goal is to reduce the stigma associated with mental illness.</p> <p>In this FLEX workshop, we are teaming with the COD chapter of Active Minds to devise effective ways to collaborate with campus groups who share the same goals. On hand will be representatives from professional support groups and organizations. We will be talking about anxiety, depression, suicide. Students will be presenting their research papers. Join in the discussion. You will be with COD Friends of the Earth.</p>

Spring 2016 Flex

Wednesday, January 27, 2016

What Faculty Should Know About Disabled Students Programs and Services

N 8

Leslie Young

1:30 PM - 3:30 PM

The session will review the mandates and regulations regarding disabled student services, the intake process, and function of the DSPS Office. Please bring your questions and concerns

Free Online Assessment System

B6

Thang Le

1:30 PM - 3:30 PM

myopenmath.com is an open sourced online LMS and assessment system developed for math and science courses. It is being used by math and science instructors throughout the country. Besides having features like gradebook, email, messaging, forum, course creation, etc., instructors can create their own online assessments by choosing already created questions that are algorithmically generated or created their own questions. Best of all, the system is free for all students to use. In this presentation, I will go over the features available on the system and how to create basic questions that are algorithmically generated.

Goodbye Blackboard, Hello Canvas!

Pollock

Christen Smith, Kim Dozier, Pat James

1:30 PM - 3:30 PM

Canvas Learning Management System is coming to COD! Hear directly from Pat James, Executive Director of the Online Education Initiative CCC about Canvas and the Online Education Initiative. Find out why Canvas was selected by the O.E.I. and how the O.E.I. benefits students. See what Canvas is all about and learn about Canvas training opportunities (both here at COD and online through @One) happening throughout spring. Whether you teach online or face-to-face, don't miss this important session introducing our new Canvas Learning Management system! Spring semester will say goodbye to Blackboard; will you be ready for Canvas by summer 2016?

Canvas Conversations

Pollock

Christen Smith, Kim Dozier

3:30 PM - 4:30 PM

Continue the Canvas Conversation during this informal Q&A following the Goodbye Blackboard, Hello Canvas presentation.

Assessment and Care Team

N6

Ana Stockwell, Carlos Maldonado

3:30 PM - 5:00 PM

Members of the ACT will review the processes of reporting students of concern to the ACT and provide updated on campus and community resources that faculty can use to help students.

Writing Self Evaluations

COMM 111

David Bashore, Catherine Levitt

3:30 PM - 5:00 PM

Self-evaluations are a required part of the adjunct performance evaluation process. This session will cover the essential steps in writing an evaluation that will capture your strengths and accomplishments. Writing examples and exercises will be included. New adjunct faculty are strongly encouraged to attend, as well as any others with evaluations due in the next year.

Spring 2016 Flex

Wednesday, January 27, 2016

4:00 PM - 5:00 PM	Teaching CART COMM 206	<p>Matt Cofer</p> <p>CART stands for "Computer-Assisted Real-Time" classes, not hybrid or on-line classes, but face-to-face classes held in rooms equipped with computers for student use. As technology gets smaller, cheaper, and faster, classrooms of the future may all be equipped with computers for student use. For instructors who are, will be, or are considering teaching in this kind of classroom, it is important to be aware of potential benefits, drawbacks, challenges, and effective strategies for best results. This flex session will not be specifically about how to use Learning Management Systems or computers. Although some basic coverage of both will be included, the presentation is more pedagogical than technological. It will cover strategies for designing, implementing, gathering, and evaluating assignments and ways to minimize problems that tend to occur in a CART setting.</p>
-------------------	---------------------------	--

4:00 PM - 5:00 PM	Palm Desert Classroom Technology COMM 102	<p>Mike Hadley</p> <p>Hop onboard as we take you on a tour of our Technology Enhanced Classroom. The session will make sure you are prepared and ready to use classroom technology on the first day of class. Learn how to effectively use technology in classrooms, including use of classroom projection, instructor workstation, document camera, video display, and connecting your laptop and iPad to projection. We will also feature an app that will allow you to have smart board capabilities, classroom system control, and remote desktop control using an iPad. This presentation will include a review of the media cart setups used at off-campus locations.</p>
-------------------	--	---

3:30 PM - 5:00 PM	Berger Foundation Faculty Innovation Center Training Faculty Innovation Center LA	<p>Michael Gayle</p> <ul style="list-style-type: none"> • Learn what equipment is available in the Innovation Center • Demonstration on how to connect to the various equipment • Hands-on to connect a device to a monitor • Sign-up for key fob access
-------------------	--	--

5:00 - 6:30	School Meetings	<p>Deans CSSC MPR COMM 111-112 BNC 32 PSA 19</p>
School of Arts and Sciences		
School of Communications and Humanities		
School of Health Sciences and Education		
School of Applied Sciences and Business		

6:30 - 7:30	Department Break-Outs	<p>Department Chairs</p> <p>Locations to be announced in School meetings</p>
-------------	-----------------------	--

Thursday, January 28, 2016

Focus on Indio!

8:00	Classroom Media Technology Mike Hadley NDIO 101-1-2	Facilitating International Student Success Cody McCabe COMM 101	Multiple Measures - Placement Daniel Martinez B3	Blackboard Intermediate Kim Dozier COMM 106
8:30	Teaching at Indio Jessica Enders NDIO 101-102	Academic Senate Kelly Hall B4	CCSSE - Survey of Student Engagement Daniel Martinez B3	iPhone and iPads in the Classroom Michael Gladych B6
9:00	Emergency Preparedness Tim Nakamura, Jessica Enders NDIO 104 (Parking Lot)	Flipping the Classroom Donna Greene FIC	Budget Update Lisa Howell B4	Data Security 101 Glenn King TLC MSTC 106
9:30	Community Tour and Lunch Jessica Enders, Imelda Tafoya NDIO Lobby Lunch on your own	Lunch on Your Own		
10:00	A Serious Look at Personal Security Denise Diamond N6			
10:30	Act Hands On Workshop Carlos Maldonado Ana Stockwell N8	Listening to Our Students Ed Reed COMM 101	Adjunct Shared Governance Cathy Levitt COMM 111	IT Potpourri TLC MSTC 106 IT Staff
11:00		College Geometry B6 Geoff Hagopian	Adjunct Essentials COMM 111 Cathy Levitt	Making and Captioning Videos TLC MSTC 106 Kim Dozier
11:30		Possible Event - Watch additional information in January		
12:00				
12:30				
1:00				
1:30				
2:00				
2:30				
3:00				
3:30				
4:00				
4:30				
5:00				
5:30				

Teaching	Admin	No Flex Credit	Technology
Faculty	Student Services	Adjunct	Personal Development

Spring 2016 Flex

Thursday, January 28, 2016

FOCUS ON INDIO!

Indio Classroom Media Technology
Indio 101-102
Mike Hadley

8:00 AM - 9:00 AM
Hop on board as we take you on a tour of this Technology Enhanced Classroom. The session will make sure you are prepared and ready to use classroom technology on the first day of class. Learn how to effectively use technology in classrooms, including use of classroom projection, instructor workstation, document camera, video display, and connecting your laptop and iPad to projection. We will also feature an app that will allow you to have smartboard capabilities, classroom system control, and remote desktop control using iPad.

Teaching at Indio
Indio 101-102
Jessica Enders, Imelda Tafoya

9:00 AM - 10:00 AM
This presentation is an overview of services and programs available at the Education Centers and more specifically, Indio. Faculty will be given a tour of the facility, meet our support staff, and will have hands on training of the Audio Visual Equipment in the Faculty Work Room. Our West Valley and Mecca instructors are also encouraged to attend this session. They will be receive important information about those locations including contacts, room access and equipment updates.

Self Defense, First Responder, and Campus Safety
Indio 104 (Parking Lot)
Tim Nakamura, Nellie Garcia, Jessica Enders, Wendy Ansley

10:00 AM - 11:30 AM
In this session, participants will have hands on demonstrations of first responder techniques (including fire safety) and self-defense maneuvers and strategies. Be prepared to actively participate in this session. Learn how to not only prevent harmful situations, but how to respond in the event of an emergency.

Community Tour and Lunch On Your Own
Indio (meet in Indio lobby)
Jessica Enders, Imelda Tafoya

11:30 AM - 1:30 PM
There's more to the Indio Campus than just our building! Join us for a walking tour of our surrounding community and partner facilities. Get a sneak preview of our most recent classroom addition at the Indio Performing Arts Center, stop by the City Offices to say hello to our community leaders and enjoy the scenic murals along the way. The tour will be outside, please wear comfortable shoes.

Spring 2016 Flex

Thursday, January 28, 2016

Facilitating International Student Success

COMM 101

Cody McCabe, Khanh Hoang, Sara Butler

8:00 AM - 9:30 AM Presenters will introduce research related to the topic, and a panel of COD faculty members will share their experiences and strategies for teaching and advising international students.

Multiple Measures and Student Placement

B3

Daniel Martinez

8:00 AM - 10:00 AM This presentation will discuss the work of the Multiple Measures Assessment Project (MMAP), an effort of the Common Assessment Initiative. Guest speakers from CalPASS Plus will be on hand to discuss placement issues using measures other than traditional test scores.

Blackboard Intermediate

COMM 106

Km Dozier

8:00 AM - 9:30 AM If you have used Blackboard for basics but now want to try some of its more advanced features, this is the session for you. Come learn more about what Blackboard can do for you in any class.

Hot Topics and Emerging Issues from the Academic Senate

B4

Kelly Hall

9:30 AM - 11:00 AM In recent months, a seemingly never-ending stream of mandates and opportunities has arrived from Washington D.C. and Sacramento. SSI, AD-T, C-ID, OEI, CAI, SSSP, AB886, DWM...What's in this alphabet soup and what does it mean for College of the Desert and you? Join Academic Senate Leadership for an informal discussion of these emerging issues & hot topics that should be on your radar.

IPhones and iPads in the Classroom

B6

9:30 AM - 11:00 AM Join colleagues for a roundtable discussion on how we can utilize mobile technology in the classroom, particularly iPhones, iPads and Apple TV. Learn about apps that take attendance, for example, or track grades. Find out how to throw a PowerPoint from your iPad onto the overhead projector. We're inviting an Apple education rep for a Q&A (either in person or remotely via FaceTime). Even if you don't have an iPhone or iPad, join us anyway and bring your Android device, since some apps also have Android versions. Non-users are welcome!

CCSSE: How to Use If for College Goals, Accreditation, and Institutional Outcomes

B3

Daniel Martinez

10:00 AM - 11:00 AM In preparation for the Spring 2016 CCSSE deployment, this presentation will show how the CCSSE can be used to program improvement, college goals, accreditation, and institutional outcomes.

Spring 2016 Flex

Thursday, January 28, 2016	
8:00 AM - 9:00 AM Flipping the Classroom Faculty Inquiry	Donna Greene, Sarah Fry, Brianna FIC
11:00 AM - 12:00 PM An overview of the Governor's 2016-2017 Preliminary Budget and its potential impact to community colleges together with economic conditions and outlook.	Lisa Howell Budget Update B4
11:00 AM - 12:00 PM <ul style="list-style-type: none"> Learn how to backup your computer and/or files Acquire techniques which will allow you to identify and appropriately handle spam email or a potential virus Do's and don'ts of using thumb (USB) drives Review of best practices regarding securing data and preventing identity theft 	Glenn King Data Security 101 MSTC 106
1:30 - 3:00 Panel members will share safety practices from around the community, region and country as related to community college environment.	Denise Diamond, Panel A Serious Look At Personal Security N6
1:30 - 3:00 well, gender differences in listening, what we do instead of effective listening, and some practical exercises to help us do better at this essential skill.	Ed Reed Listening to Our Students COMM 101
1:30 - 3:00 participate in the life of the college. Adjunct Senate Reps and CODAA reps along with guest speakers (from Administration and Full Time Faculty) will discuss the great	Cathy Levitt Adjunct Shared Governance COMM 111
1:30 - 3:00 <ul style="list-style-type: none"> Learn how to use Informer to automatically email your class rosters, student demographics and more Learn about new and improved features and screens accessed via WebAdvisor Learn how to use self-help links such as changing your password, available program discounts, YouTube channels, employee Wi-Fi information 	Florante Roa IT Potpourri MSTC 106

Spring 2016 Flex

Thursday, January 28, 2016

3:00 PM - 5:00 PM
Classroom Management: Addressing Disruptive and Dangerous Behavior
N8
Carlos Maldonado, Ana Stockwell
will be utilized to discuss strategies on how to best handle classroom behavior problems and how to identify risk factors associated with more extreme campus violence.

3:00 PM - 5:00 PM
College Geometry - In Intermediate Algebra Alternative
B6
Geoff Hagopian
involved and how to use the materials developed for (and how to develop new materials for) the MyOpenMath open-source testing site.

3:00 PM - 5:00 PM
Adjunct Essentials
COMM 111
Catherine Levitt
This session will provide adjuncts with essential information that should help to promote success in the classroom, at the college, and in their careers. Content will include but not be limited to: dealing with difficult students, DSPS issues, cheating and plagiarism, office hours, mentoring students, getting classes, benefits, sick time, cancelling classes, and continuing education.

3:00 PM - 5:00 PM
Making and Captioning Videos
TLC MSTC 106
Kim Dozier
workshop will show online faculty how to make, caption, and publish short videos using YouTube and free software called Screencast-O-Matic.

Friday, January 29, 2016

8:00	<p>On Course Keynote Cravens Multi Purpose Room</p>	
8:30		
9:00		
9:30		
10:00		
10:30	<p>On Course Training Pre-Register - Limited to 50 Cravens Multi Purpose Room</p>	<p>On Course Training Pre-Register - limited to 50 Comm 111 - 112</p>
11:00		
11:30		
12:00		
12:30	<p>Lunch Provided to On Course Participants</p>	
1:00	<p>On Course Training Pre-Register - Limited to 50 Cravens Multi Purpose Room</p>	<p>On Course Training Pre-register - limited to 50 Comm 111-112</p>
1:30		
2:00		
2:30		
3:00		
3:30		
4:00		
4:30		

Spring 2016 Semester Professional Development Events

Technology Events	
	1.0 - 1.5 Hours of Faculty Development Credit for each Technology Session
Your IT Department will be sending you a survey in early September, asking for your interest in Technology training. Based on the results of this survey, the staff of the IT Department will offer a series of Technology Trainings throughout the semester.	

Canvas Training BFIC		Kim Dozier, Donna Greene, Jessica Manual, @One
Every Tuesday, 12:30 - 2:30		
Every Wednesday: 3:00 - 5:00		
Every Thursday: 3:00 - 7:00		
1st and 3rd Monday: 10:00 AM - 2:00 PM		
3rd and 4th Friday: 12:00 PM - 3:00 PM		
5th Monday: 3:00PM - 7:00 PM	Indio By Request Only	
1st week of every month:	Getting Started: Archiving Blackboard and uploading to Canvas and General Canvas info	
2nd week of every month:	Course Design: Content Presentation, Learner Engagement, Learning Modules and Assessment	
3rd week of every month:	Interaction and Collaboration: Student-Student and Student-Faculty	
4th week of every month:	Learner Support: Course & Institution Support and Accessibility	
All events will qualify for one hour of Flex credit for each hour of Training		

Introduction to Online Teaching and Learning		Kim Dozier
January 4 - January 29, April 4 - April 29		
Also offered summer and next fall	Required course for teaching online at COD	6 hours Flex credit
Are you thinking about teaching online? This course will introduce you to effective practices in online instruction. Building on a solid understanding of California Community College distance education policies and procedures, you will actively create an effectively designed online learning unit. As you plan your own online course you will learn how to		
	<ul style="list-style-type: none"> • Maximize student success by designing effective student-centered learning activities to address different learning styles • Develop customized online policies for your class • Identify the critical functions of a course management system • Evaluate online assessment options • Maximize accessibility using content delivery systems 	

Spring 2016 Semester Professional Development Events

<p>February 22 - March 18, April 4 - April 29 Also offered summer and next fall</p> <p>Are you interested in reaching as many of your potential students as possible? Then make your course(s) accessible to all students by following a few simple practices. Not only is accessibility legally mandated for public education in California, it's simply the right thing to do. It's not hard and your students will benefit. As you plan your own online course you will learn how to</p> <ul style="list-style-type: none"> Follow the pertinent California Community College system and federal requirements Locate accessibility resources on your campus Draft an accessibility plan Create accessible documents Maximize accessibility using content delivery systems 	<p>Creating Accessible Online Courses Recommended for teaching online at COD</p>	<p>Kim Dozier 6 hours Flex credit</p>
<p>10 Hours</p> <p>In this self-paced course you will explore policies specific to College of the Desert, in addition to reviewing pertinent federal and state guidelines that regulate distance education programs. Faculty will be asked to complete a series of assignments that cover policies, best practices, student engagement, and accessibility. This course uses the CANVAS learning management system. All Faculty wishing to continue eaching online must take this course.</p>	<p>Orientation to Online Teaching at COD</p>	<p>Kim Dozier 4 hours Flex credit</p>
<p>4/21 - 4/23</p>	<p>Academic Senate Spring Plenary Sacramento</p>	<p>4 hours Flex credit</p>
<p>1/14 - 1/15</p>	<p>CTE Curriculum Academy Napa Valley</p>	<p>8 hours Flex credit</p>
<p>1/21- 1/23</p>	<p>Instructional Design Riverside Convention Center</p>	<p>8 hours Flex credit</p>
<p>2/19 - 2/20</p>	<p>Accreditation Institute San Diego</p>	<p>6 hours Flex credit</p>
<p>2-Apr</p>	<p>Academic Senate Area D Meeting</p>	<p>6 hours Flex credit</p>
<p>3/17- 3/19</p>	<p>Academic Senate Academic Academy Sacramento</p>	<p>6 hours Flex credit</p>

Spring 2016 Semester Professional Development Events

5/6 - 5/7	Career Technical Institute Anaheim	TBD
-----------	---------------------------------------	-----

6/9 - 6/11	Faculty Leadership Conference Riverside	12 hours Flex Credit
------------	--	----------------------

7/7 - 7/9	Curriculum Institute Anaheim	12 hours Flex Credit
-----------	---------------------------------	----------------------

TBD	Math/Science Lecture Series	1.5 hours Flex Credit
-----	-----------------------------	-----------------------



LPA
INTEGRATED DESIGN

2015 AUGUST 05

CENTRAL CAMPUS REDEVELOPMENT PROJECT

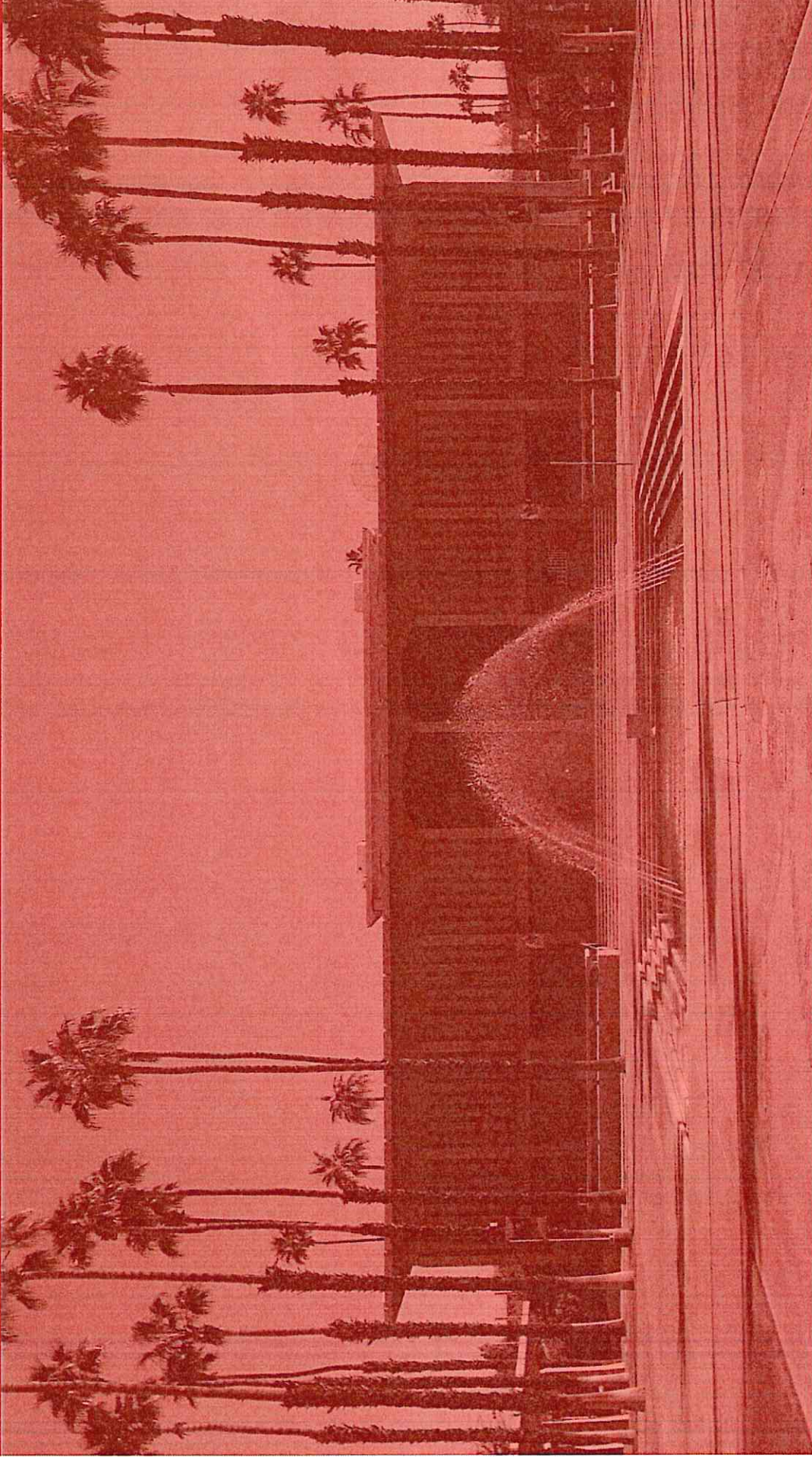
AGENDA

- DSA Meeting Review
- Exterior Elevations



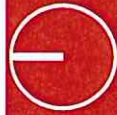
Hilb and "C" Building : Renovation Projects

2015 JULY 27 - DSA San Diego

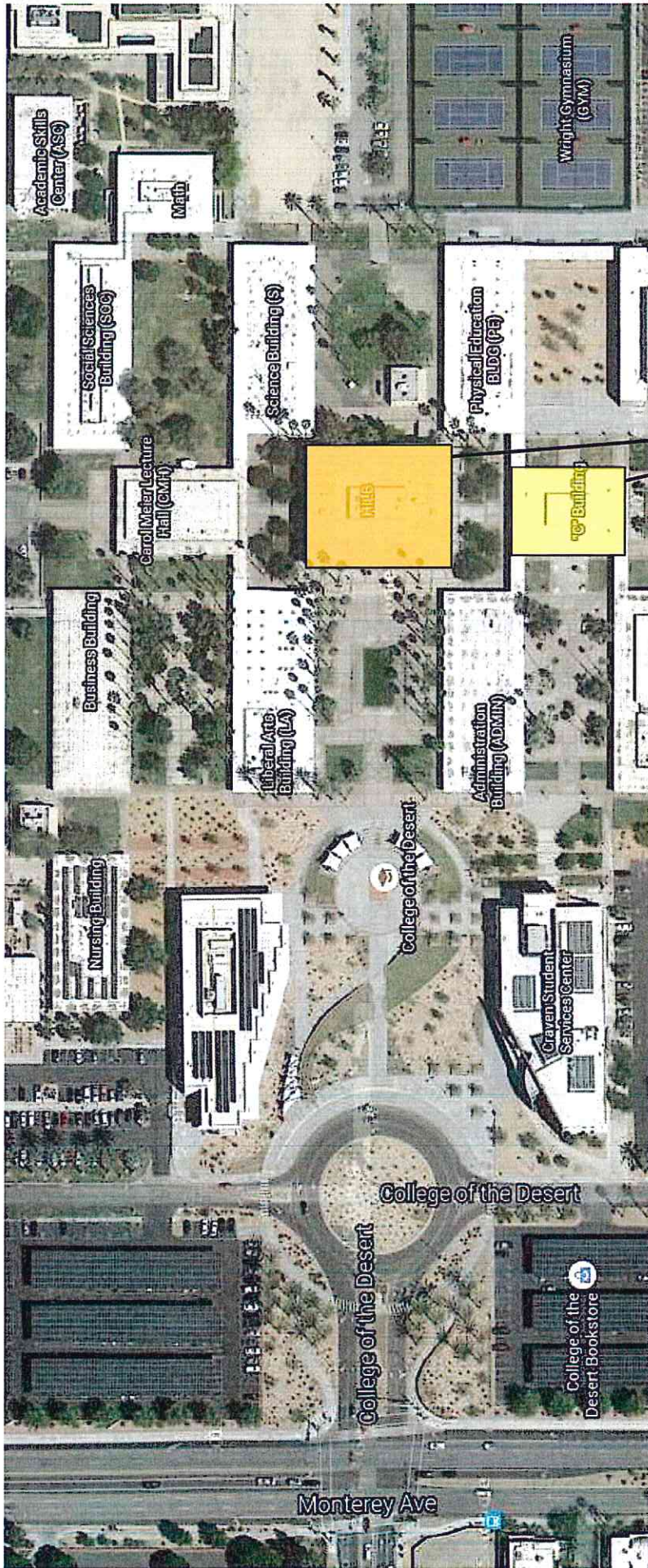


LPA
INTEGRATED DESIGN

COLLEGE
of the
DESERT

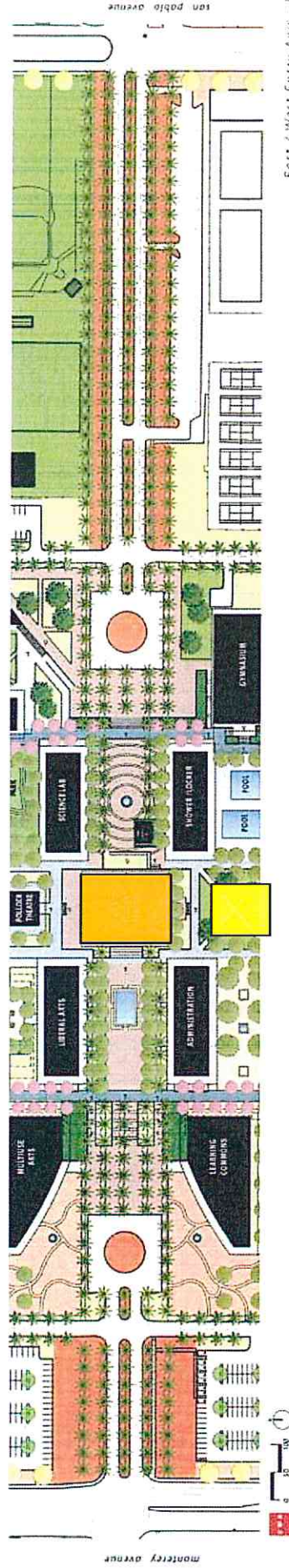


Partial Campus Aerial



HILB (mid-1960's)
BUILDING "C" (early
1960's)

Partial Campus Master Plan

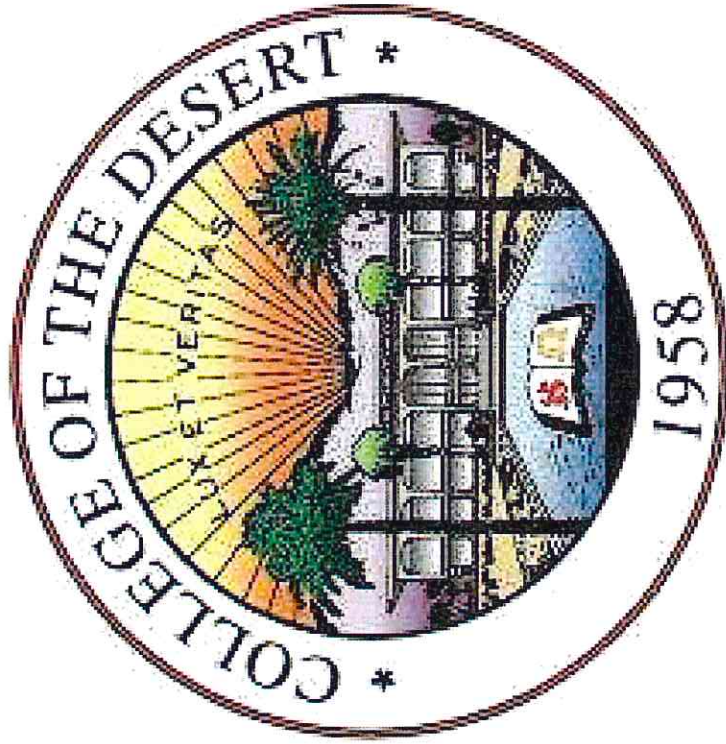


East / West Entry Axis - Plan



East / West Entry Axis - Section

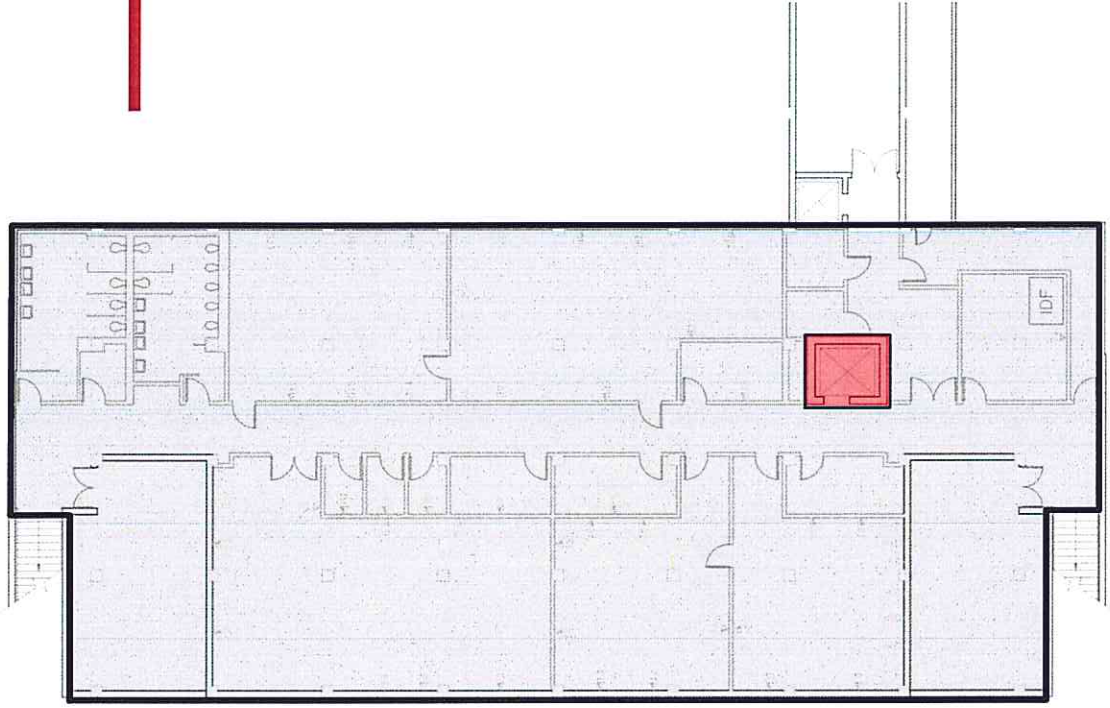
College of the Desert Seal



Hilb : West Elevation



Hilb : Lower Level Plan : Existing

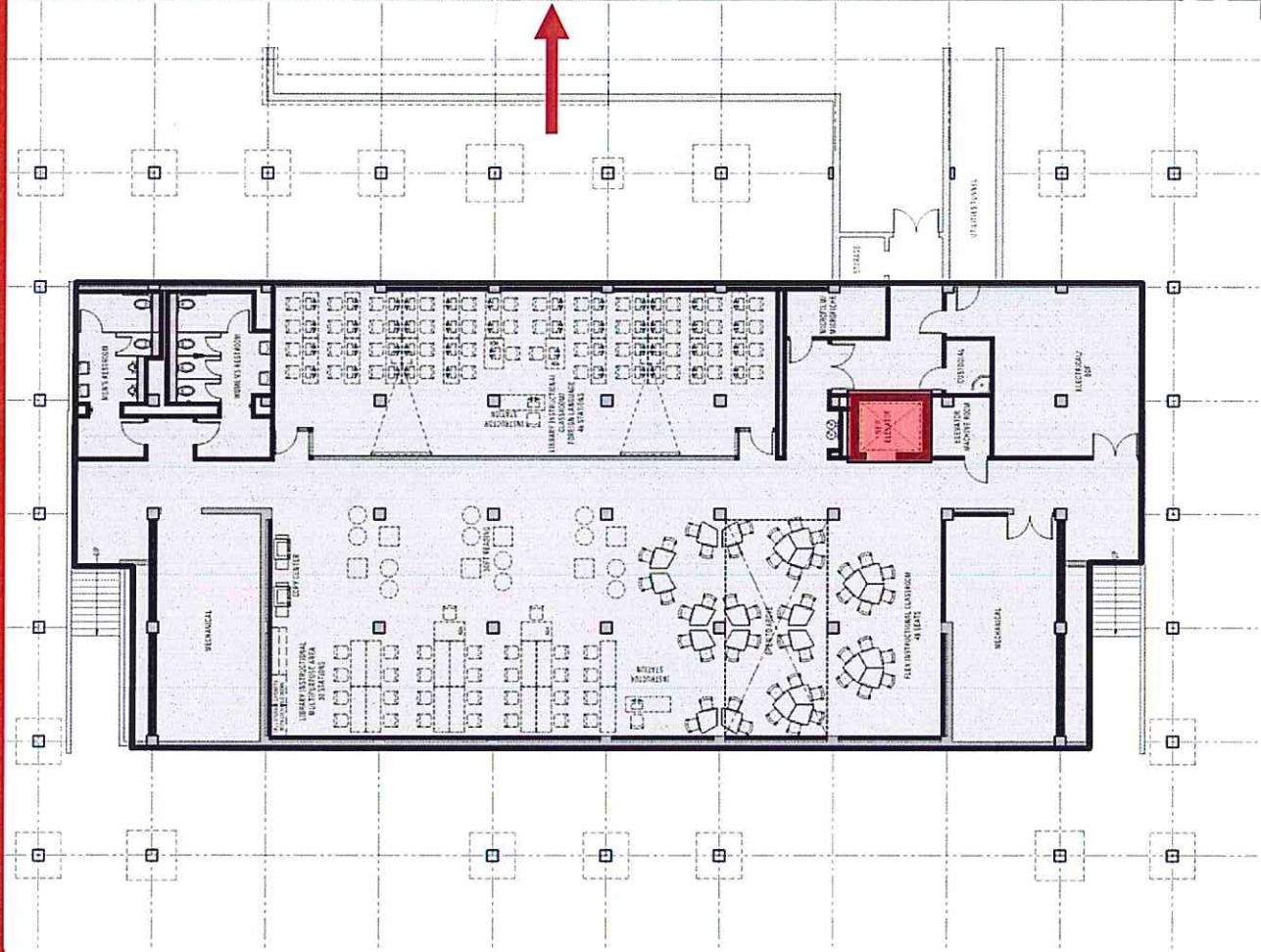


Gross Building - Existing	
Lower Level	8,627 SF
Main Level	15,235 SF
<u>Second Level</u>	<u>10,467</u>
<u>Total</u>	<u>34,329</u>
	SF

Gross Building - Proposed	
Lower Level	8,627 SF
Main Level	14,987 SF
<u>Second Level</u>	<u>15,312</u>
<u>Total</u>	<u>38,926</u>
	SF

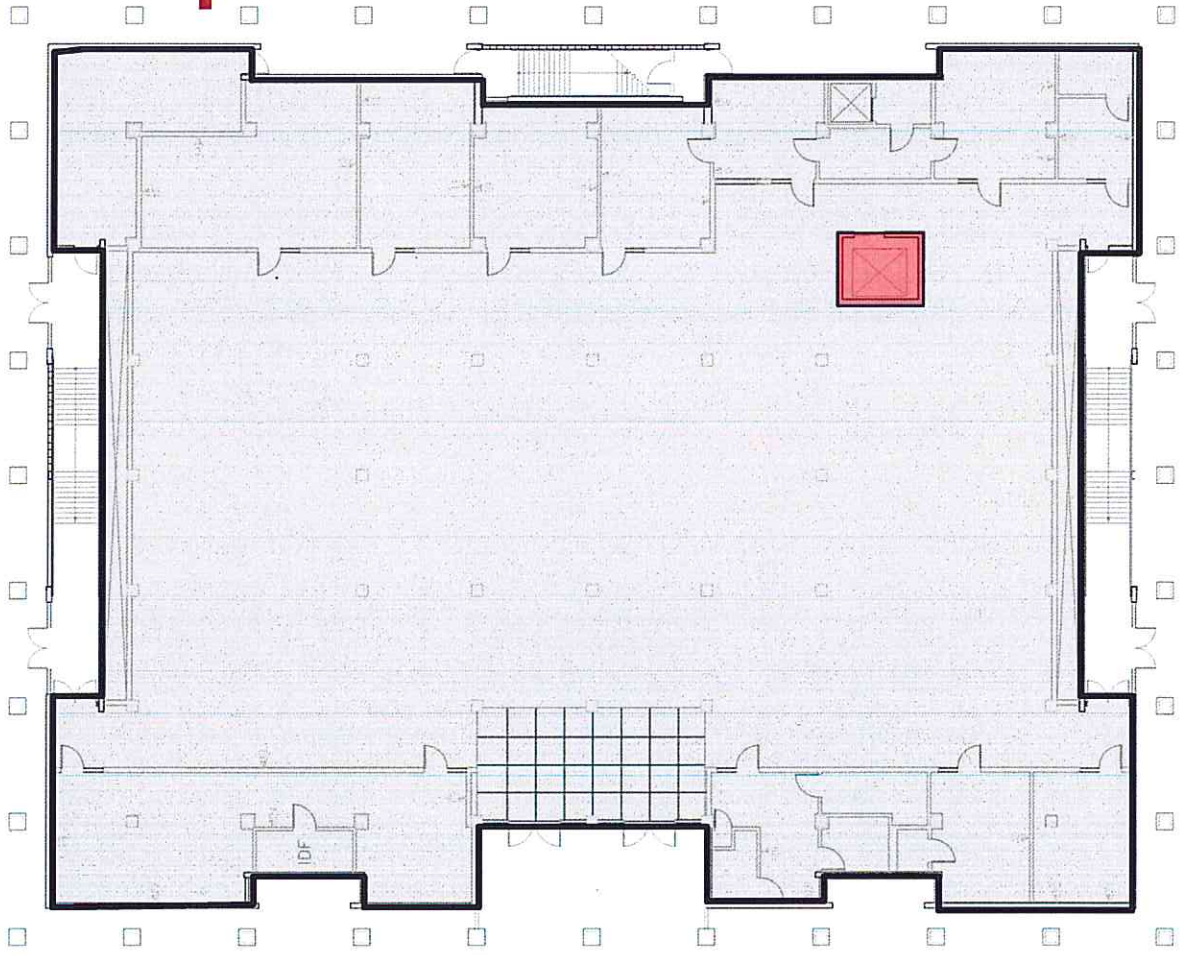


Hilb : Lower Level Plan : Proposed



Gross Building - Existing		
Lower Level	8,627 SF	
Main Level	15,235 SF	
Second Level	10,467 SF	
Total	34,329 SF	
Gross Building - Proposed		
Lower Level	8,627 SF	
Main Level	14,987 SF	
Second Level	15,312 SF	
Total	38,926 SF	

Hilb : Main Level Plan : Existing



**Gross Building –
Existing**

Lower Level

8,627 SF

Main Level

15,235 SF

Second Level

10,467

Total

34,329

SF

**Gross Building -
Proposed**

Lower Level

8,627

SF

Main Level

14,987

SF

Second Level

15,312

SF

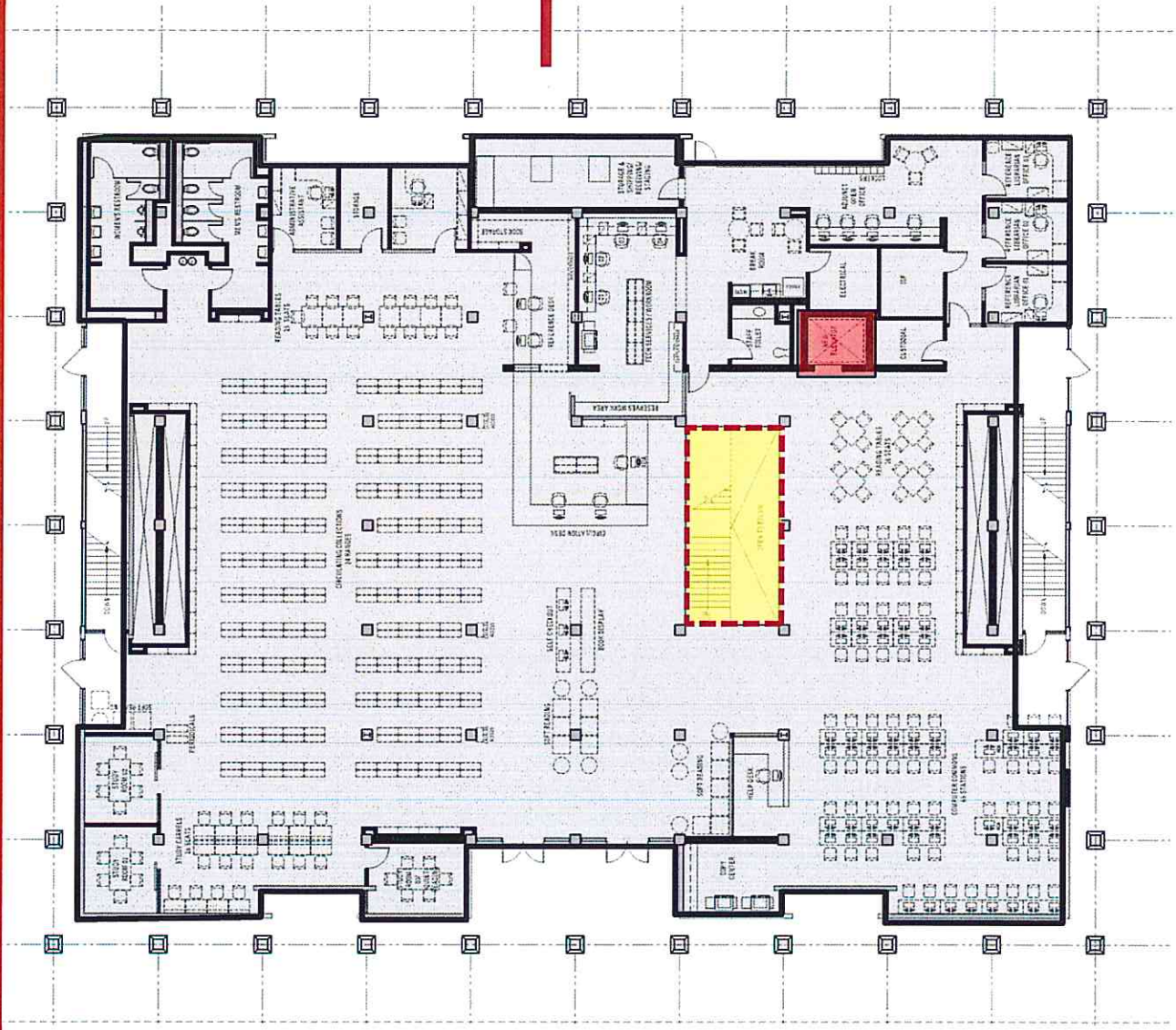
Total

38,926

SF



Hilb : Main Level Plan : Proposed



Gross Building - Existing

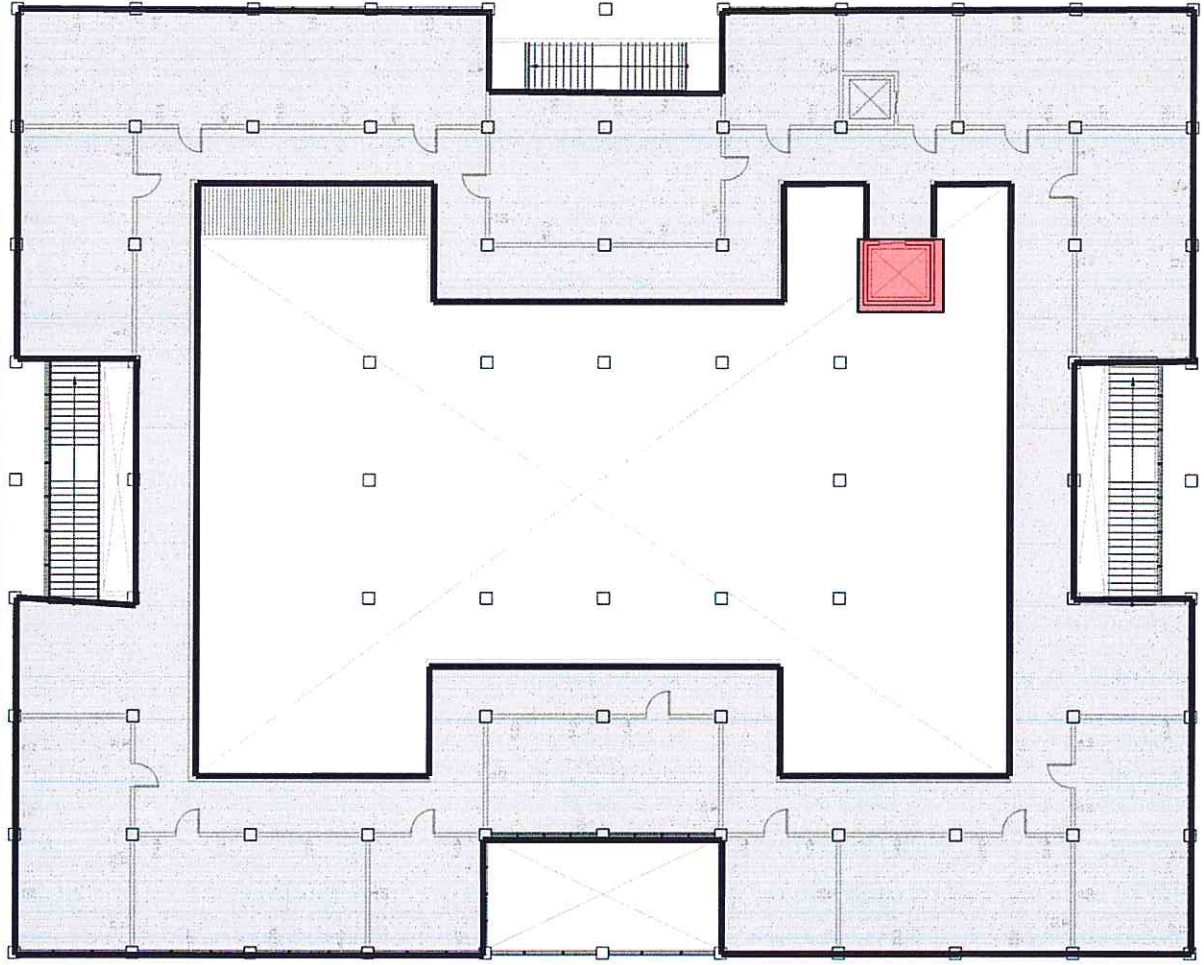
Lower Level	8,627 SF
Main Level	15,235 SF
Second Level	10,467 SF
Total	34,329 SF

Gross Building - Proposed

Lower Level	8,627 SF
Main Level	14,987 SF
Second Level	15,312 SF
Total	38,926 SF

1

Hilb : Second Level Plan : Existing



Gross Building - Existing

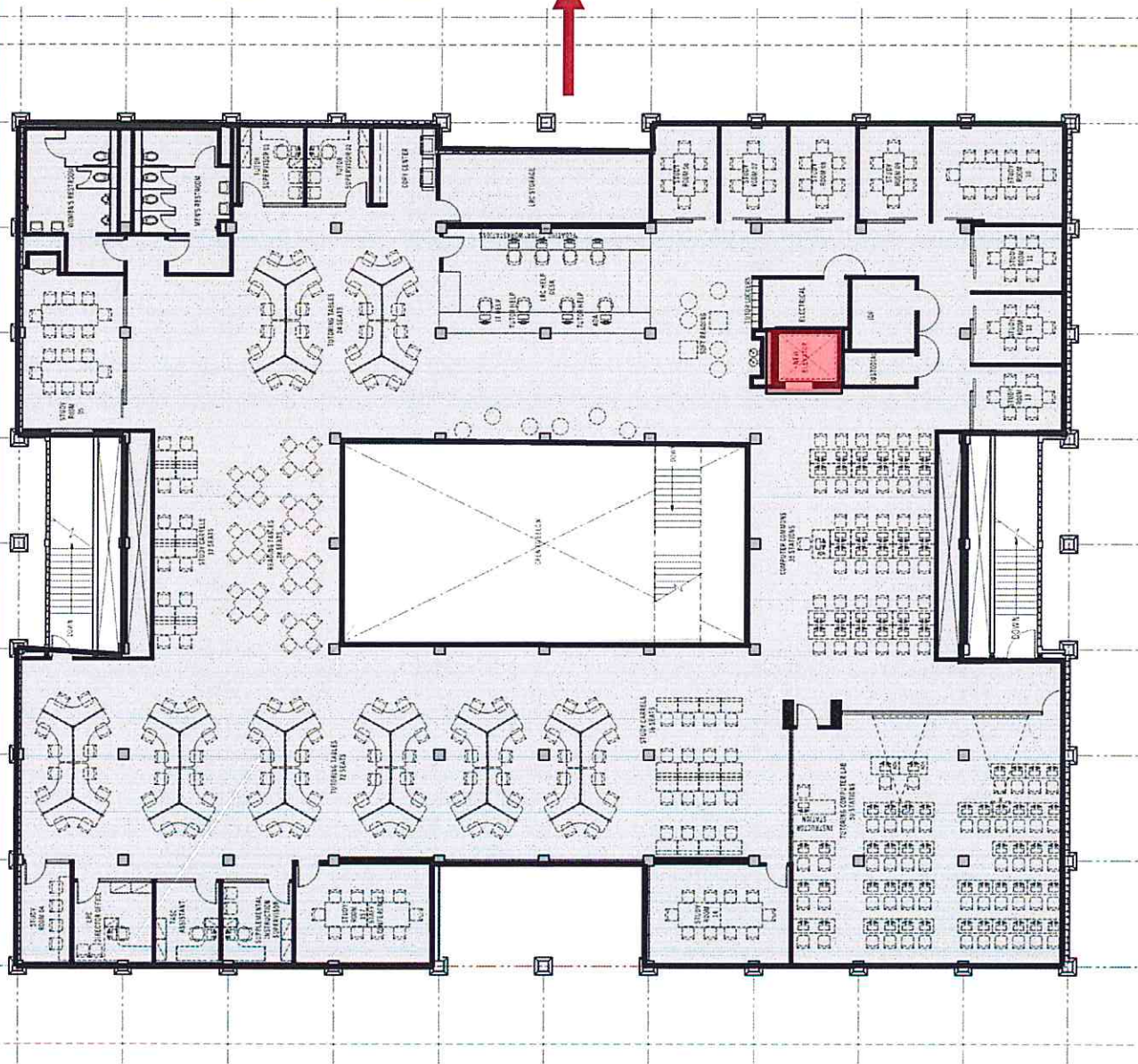
Lower Level	8,627 SF
Main Level	15,235 SF
<u>Second Level</u>	<u>10,467 SF</u>
Total	34,329 SF

Gross Building - Proposed

Lower Level	8,627 SF
Main Level	14,987 SF
<u>Second Level</u>	<u>15,312 SF</u>
Total	38,926 SF



Hilb : Second Level Plan : Proposed



Gross Building - Existing

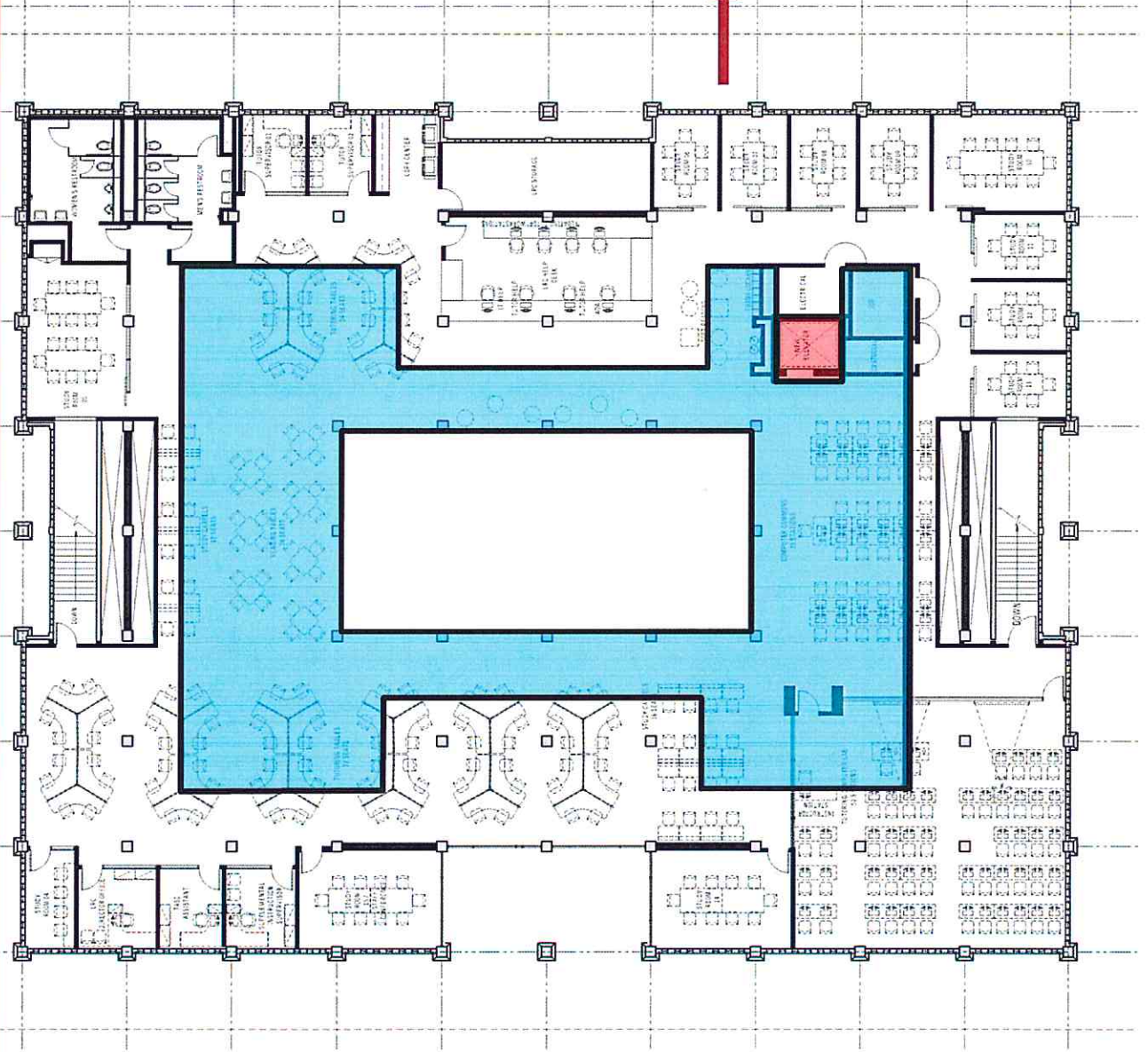
Lower Level	8,627 SF
Main Level	15,235 SF
Second Level	10,467 SF
Total	34,329 SF

Gross Building - Proposed

Lower Level	8,627 SF
Main Level	14,987 SF
Second Level	15,312 SF
Total	38,926 SF



Hilb : Second Level Plan : Added Floor Area



**Gross Building –
Existing**

Lower Level	8,627 SF
Main Level	15,235 SF
<u>Second Level</u>	<u>10,467 SF</u>
Total	34,329 SF

**Gross Building -
Proposed**

Lower Level	8,627 SF
Main Level	14,987 SF
<u>Second Level</u>	<u>15,312 SF</u>
Total	38,926 SF

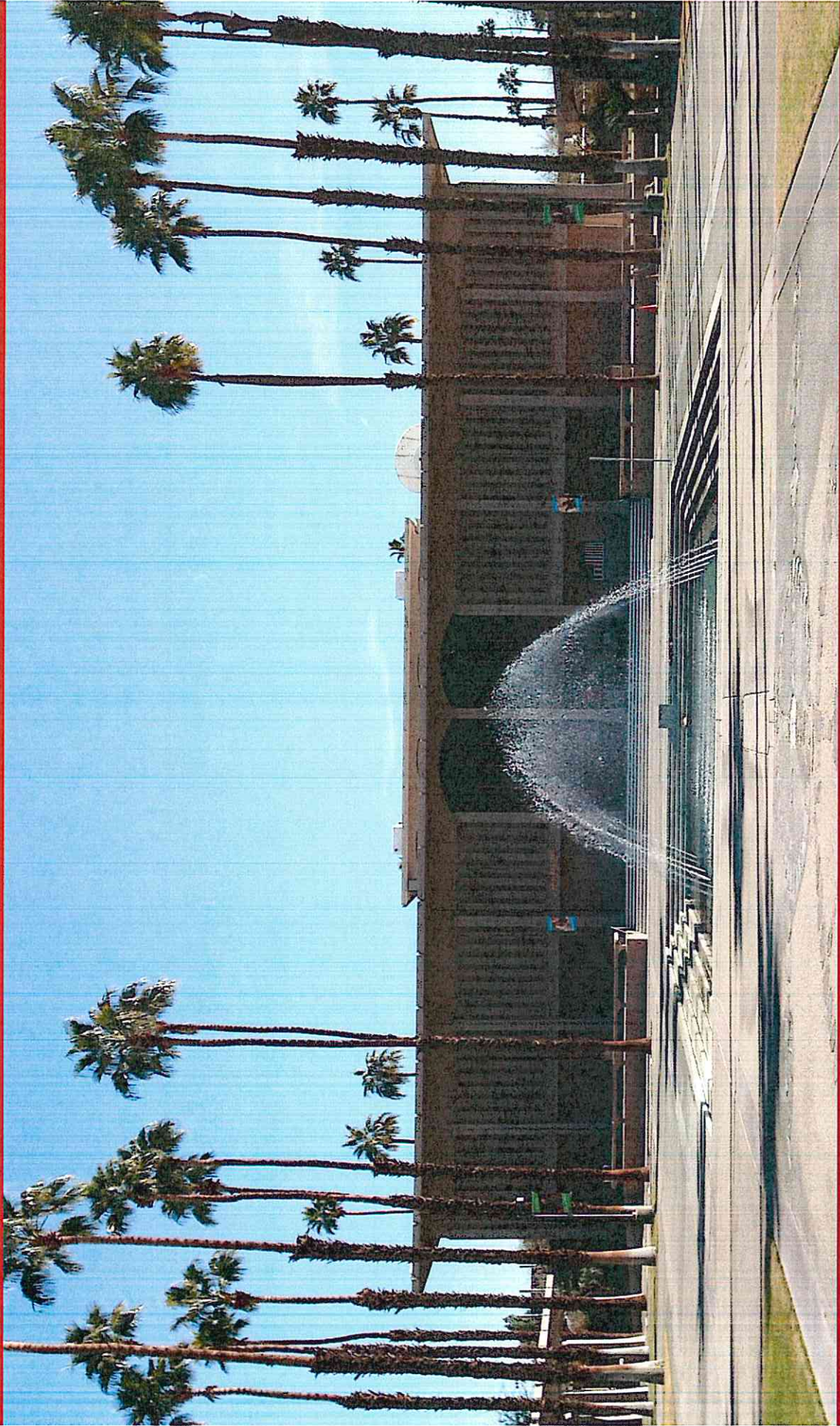
**Added SF to Second Level:
Level:
4,845 SF**



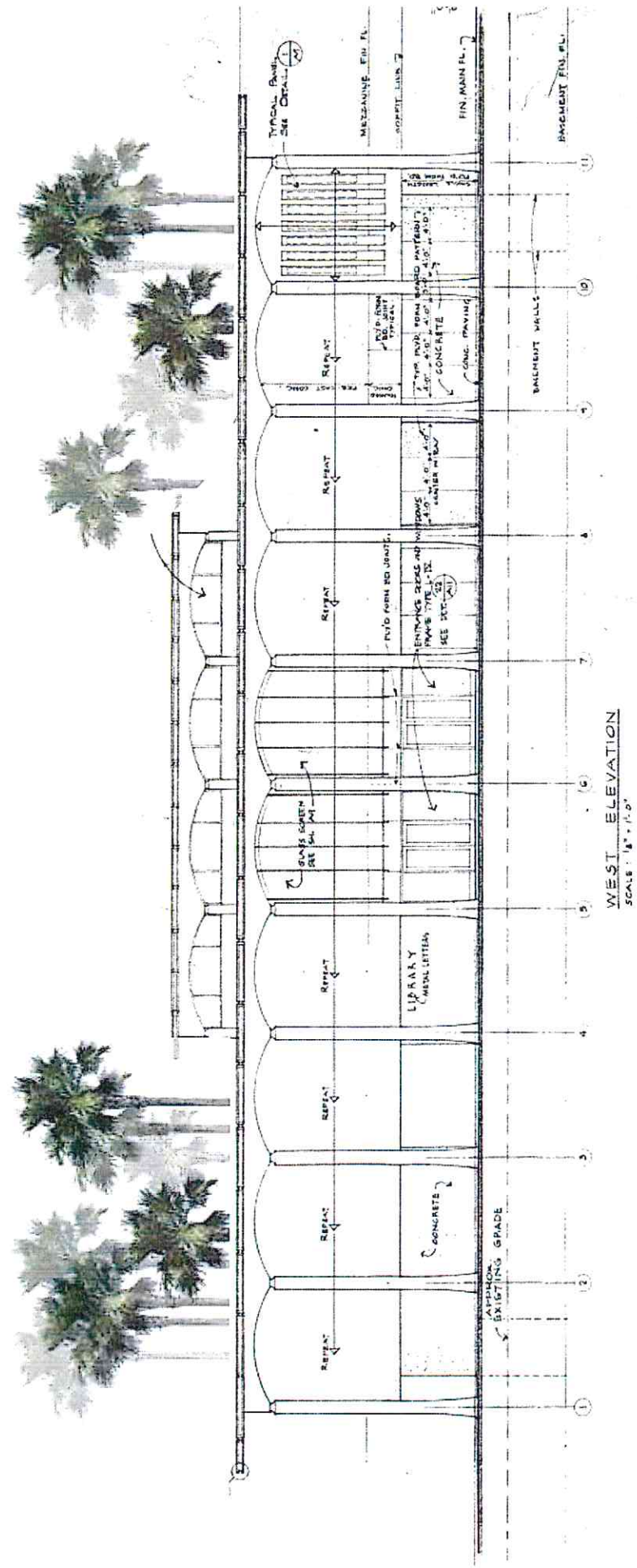
Hilb : Existing Conditions



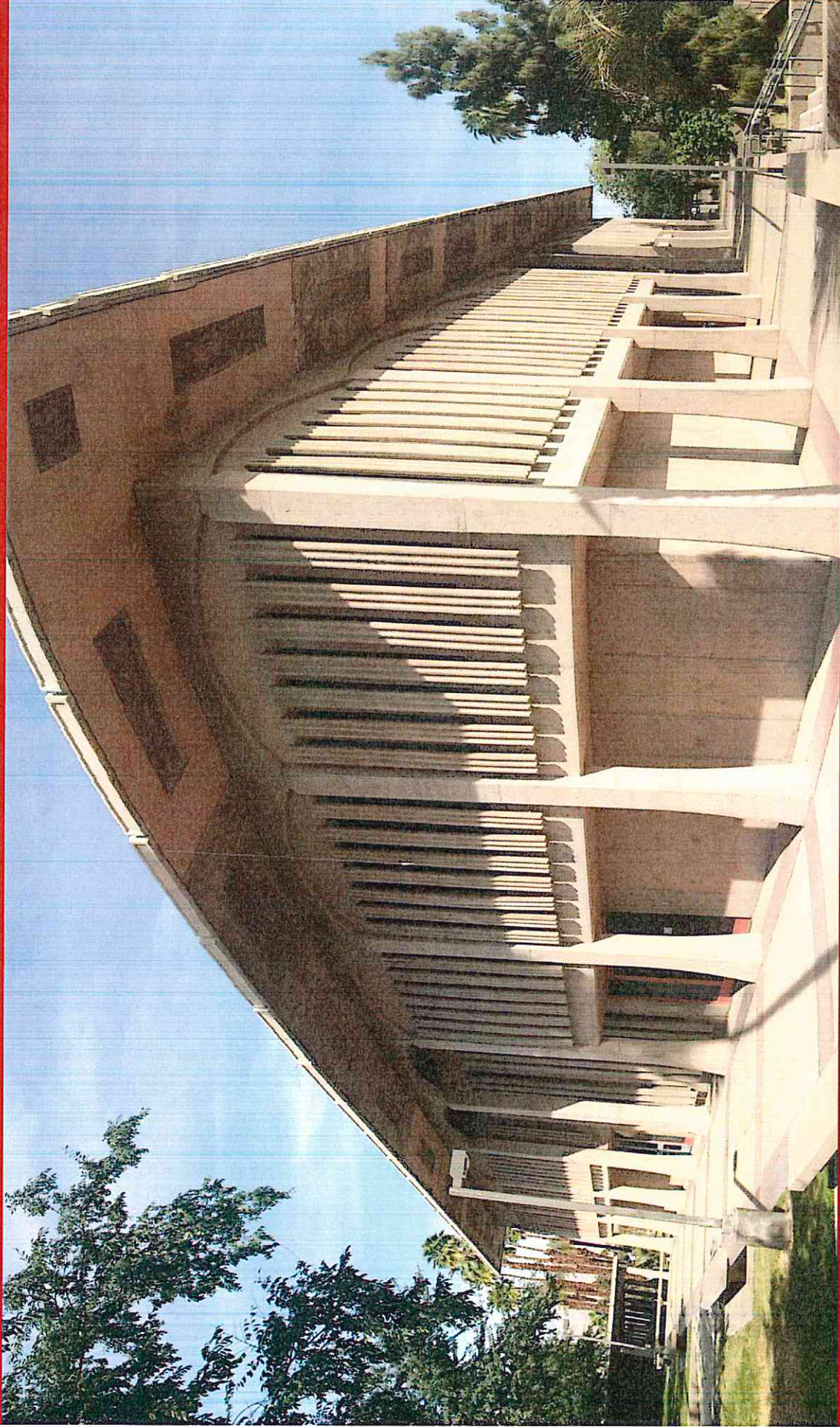
Hilb : West Elevation



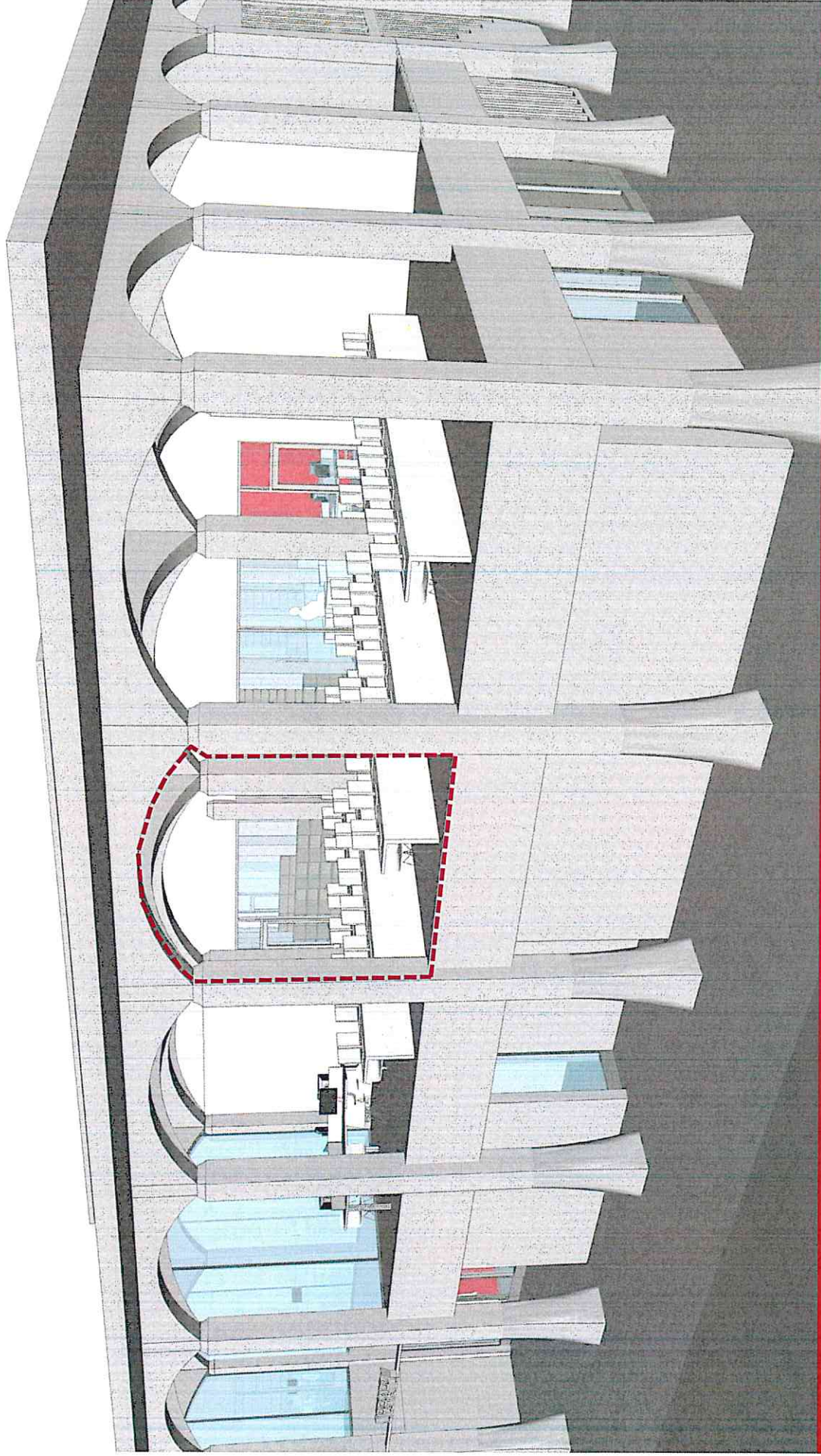
Hilb : As-Built West Elevation



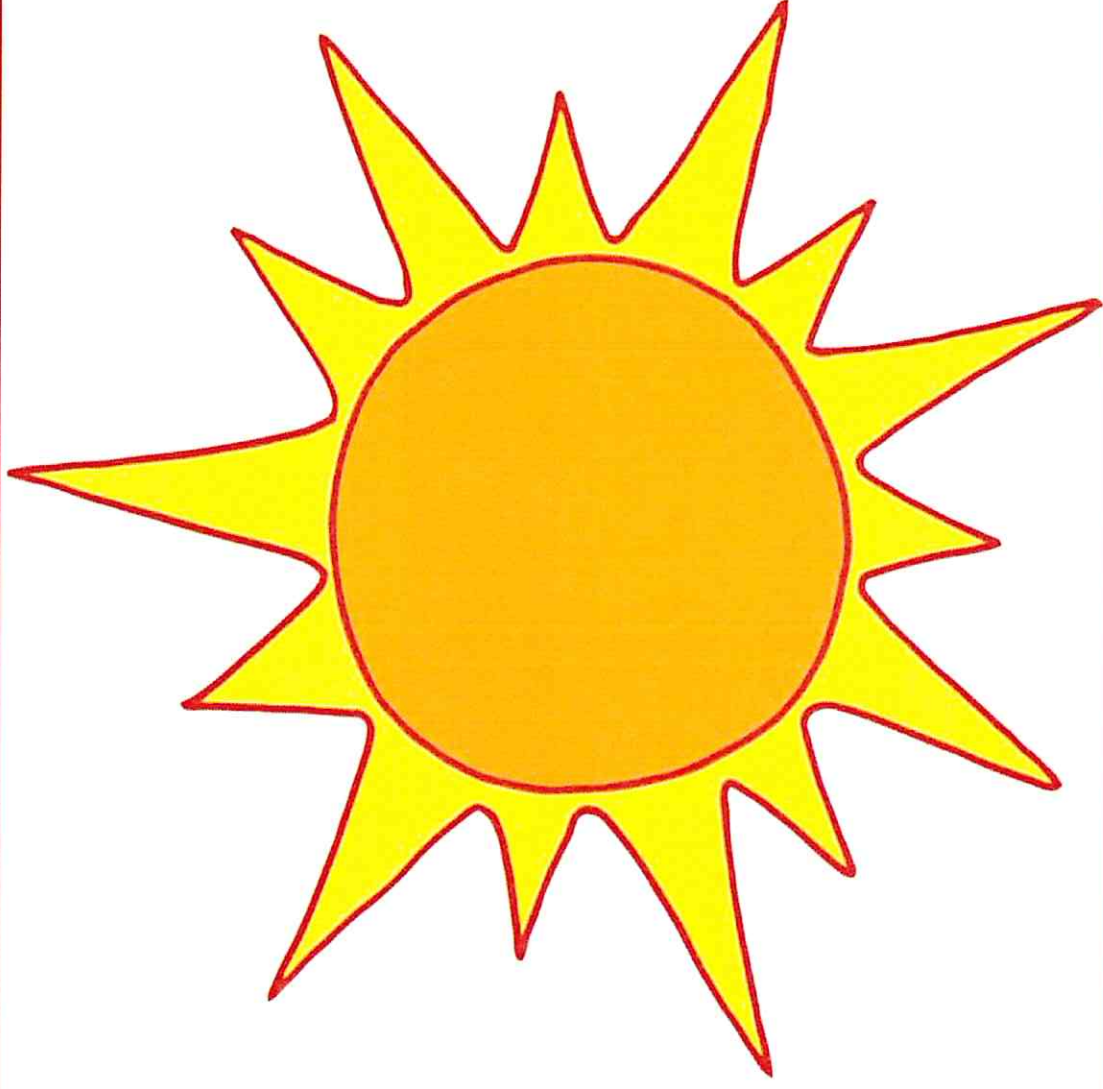
Hilb : South and East Elevations



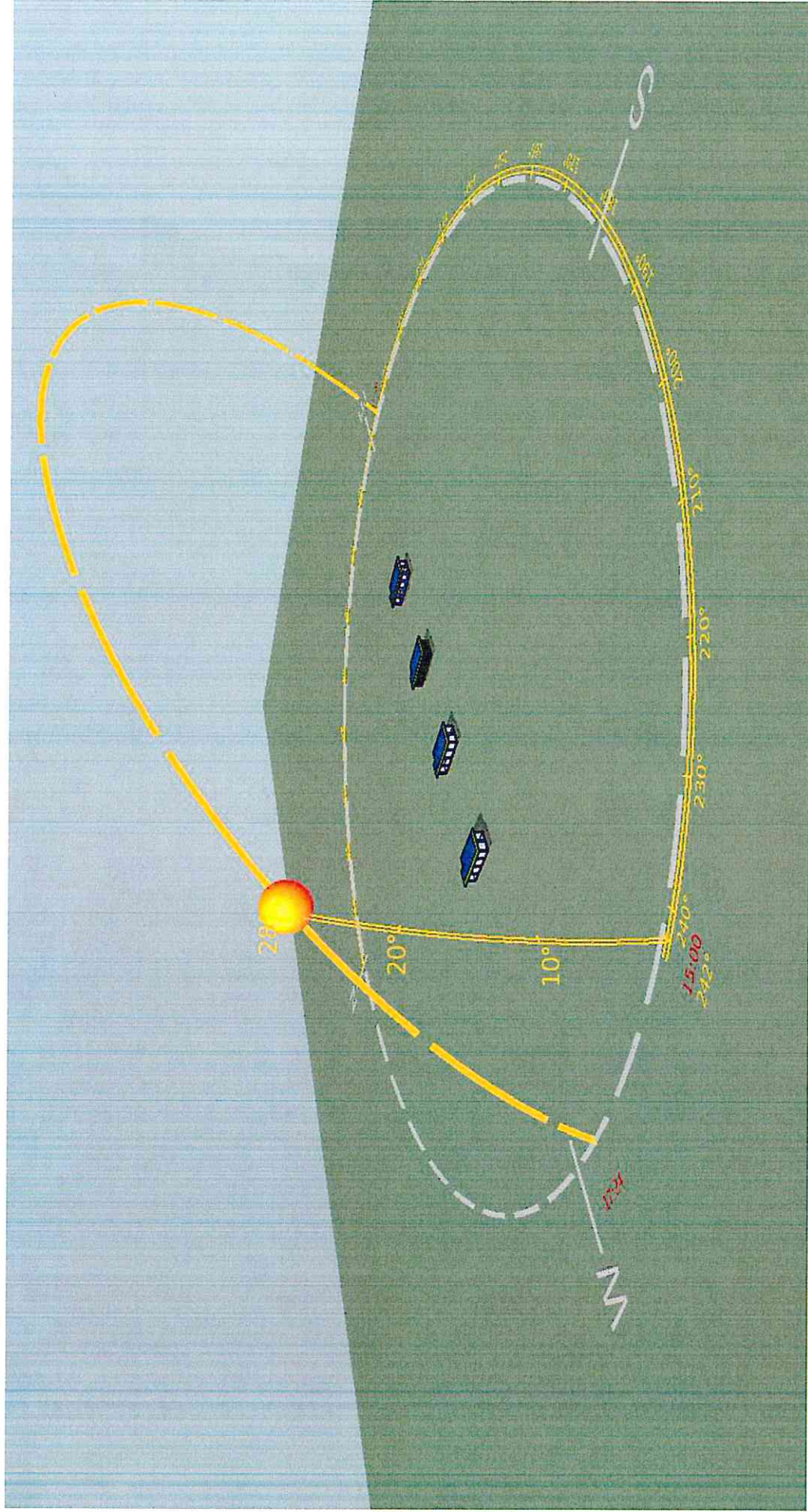
Hilb : Removal of Concrete Fins and Precast Panels



Hilb : Solar Gain and Shading Analysis



Hilb : Solar Gain and Shading Analysis

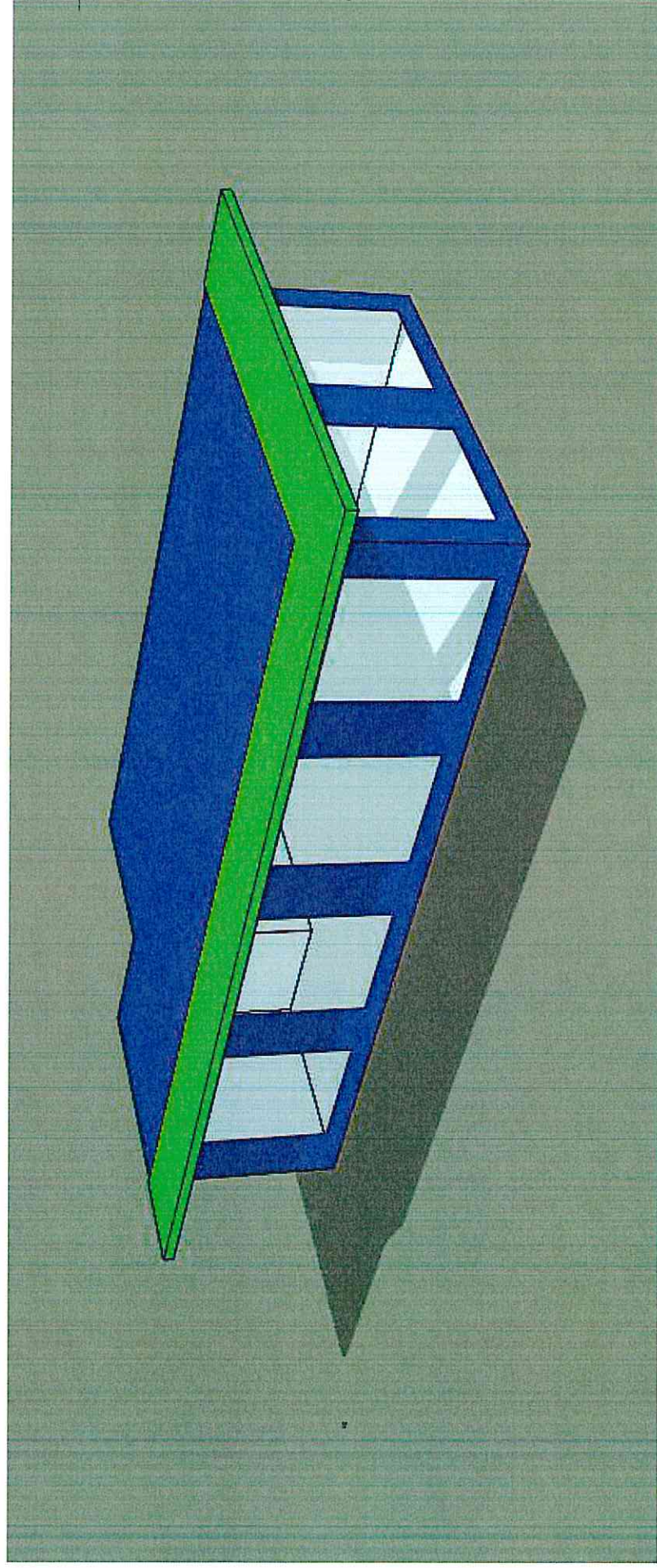


Hilb : Solar Gain and Shading Analysis



2nd Level Southwest Corner of Building

Highest Sun Glare Through South Windows in Mid December at 1:00pm

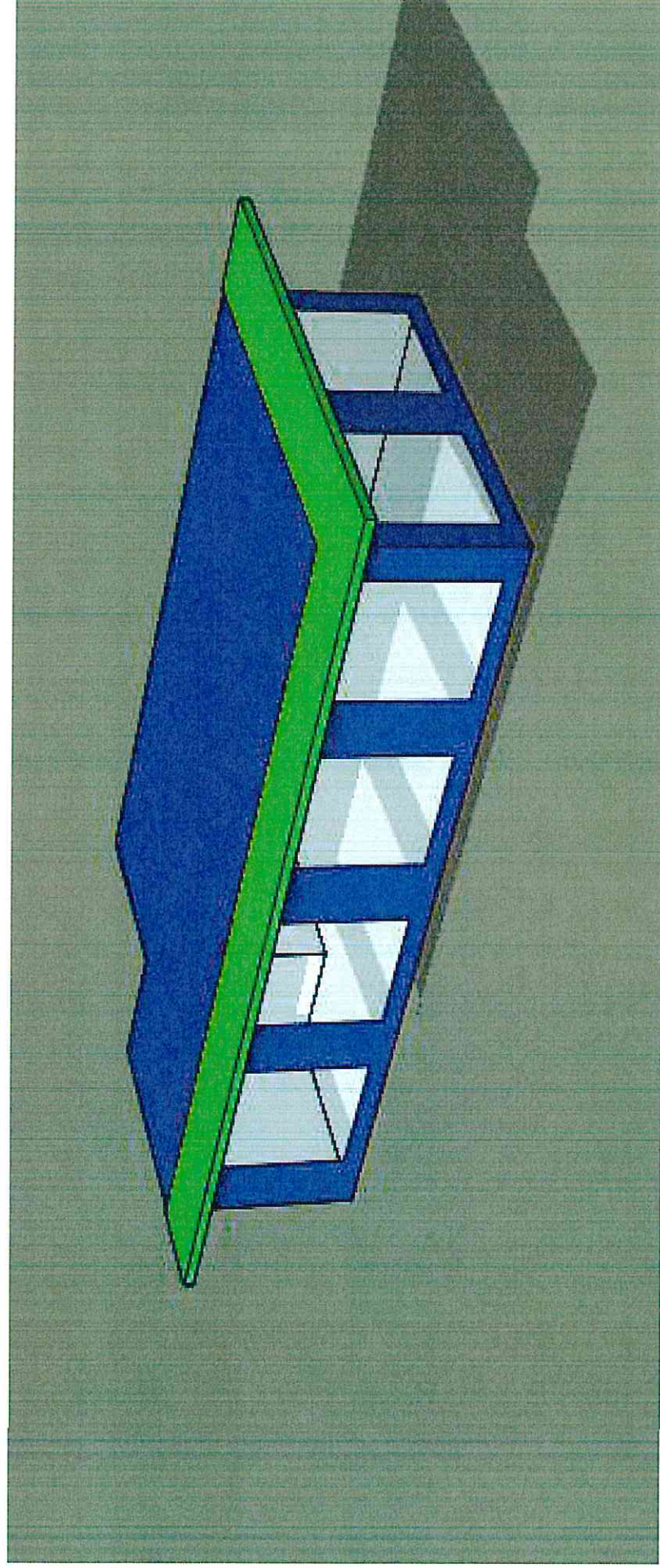


Hilb : Solar Gain and Shading Analysis



2nd Level Southwest Corner of Building

Highest Sun Glare Through West Windows in Late August at 4:00pm

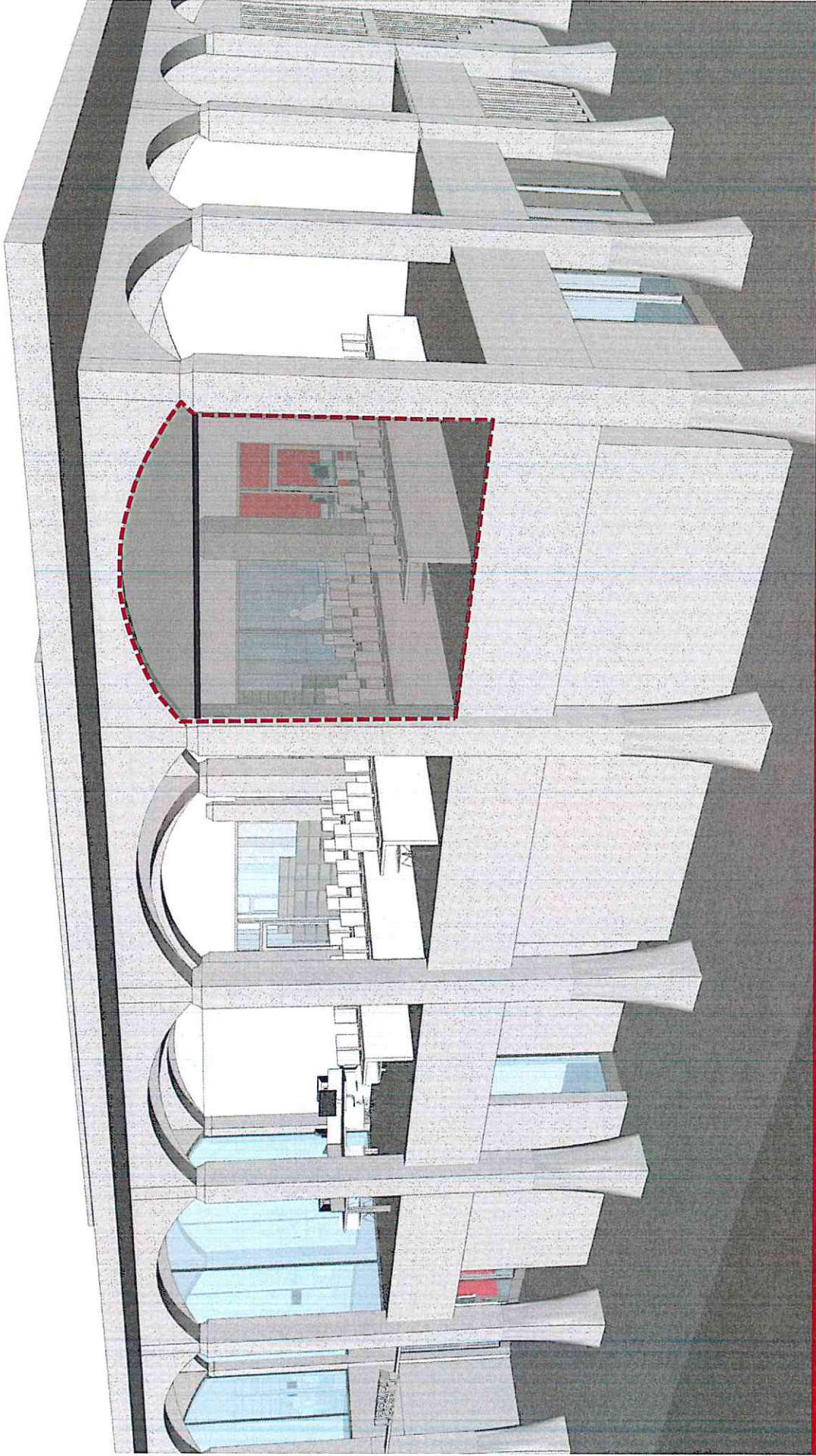




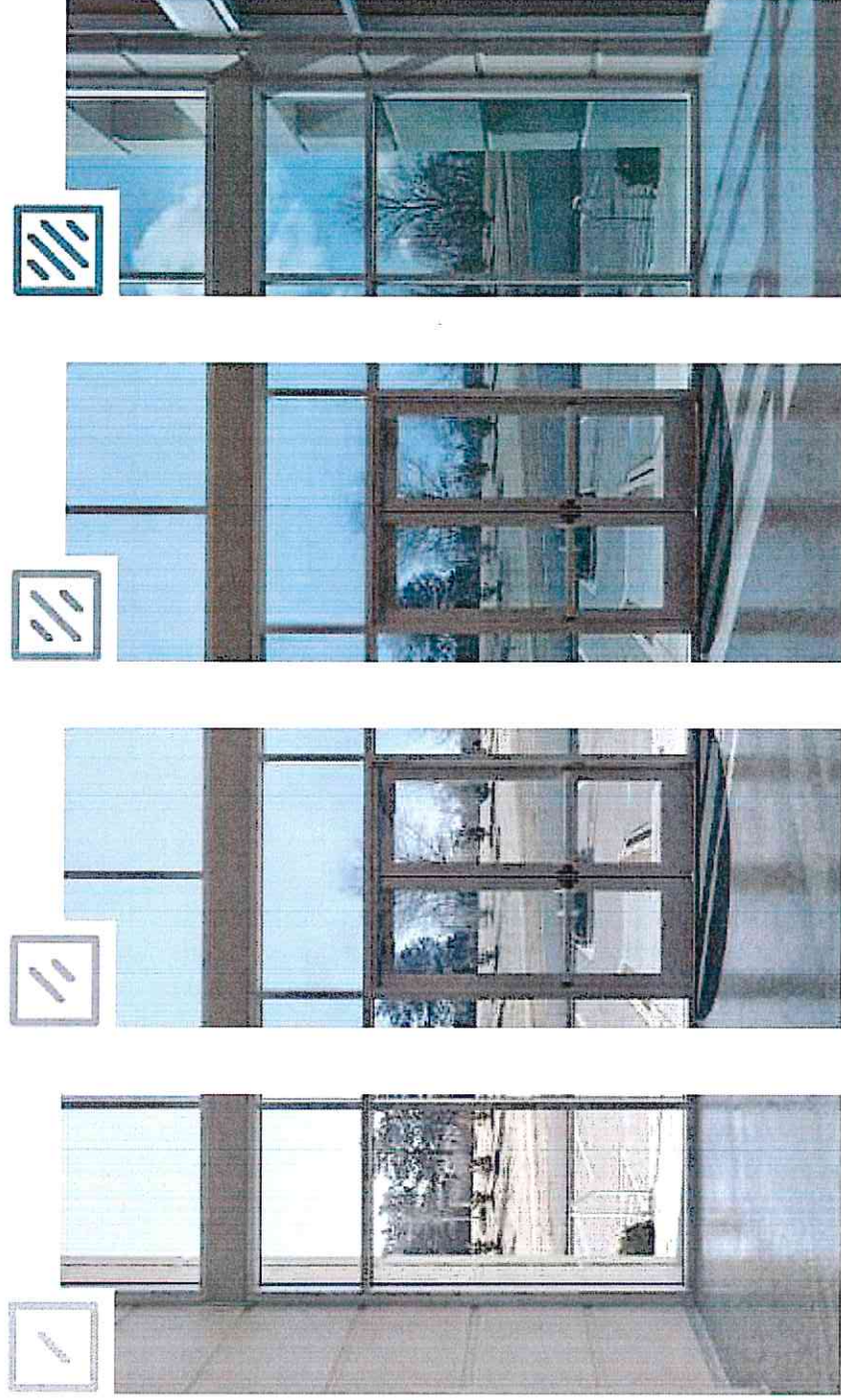
performance studies

- 1 Dynamic Fenestration (Full Panel)
- 2 PPG Solarban R100 Double Pane (Full Panel)
- 3 PPG Solarban R100 Double Pane (Full Panel)
+Perforated Screen (40% Open)
- 4 PPG Solarban R100 Double Pane (8' x 8' Panel)
+Stud Framed Wall

Hilb : Dynamic Fenestration (Full Panel)



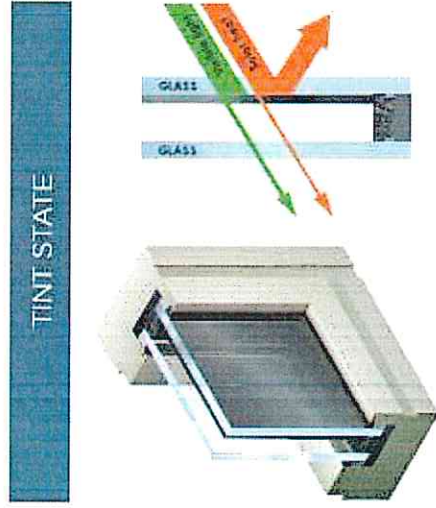
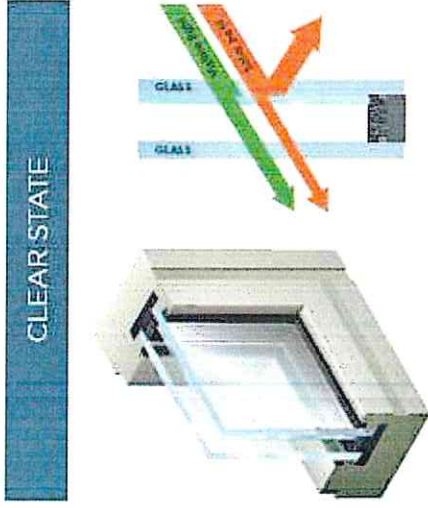
Hilb : Dynamic Fenestration (Full Panel)



Clear when you want it. Tints when you need it.

view | Dynamic Glass

Hilb : Dynamic Fenestration (Full Panel)



Benefits

- View Dynamic Glass uses electrochromic technology to switch between clear and tinted states on demand.
- Glare reduction
 - Unobstructed views and natural daylighting
 - Energy savings
 - Contributes to LEED and other green building rating systems

Features

- 4 preset states from 1% to ~60% visual transmission
- Customizable intermediate states
- Solar heat gain coefficient range of 0.09 to 0.40
- Fully automated control or manual control with a range of user interface options



Before



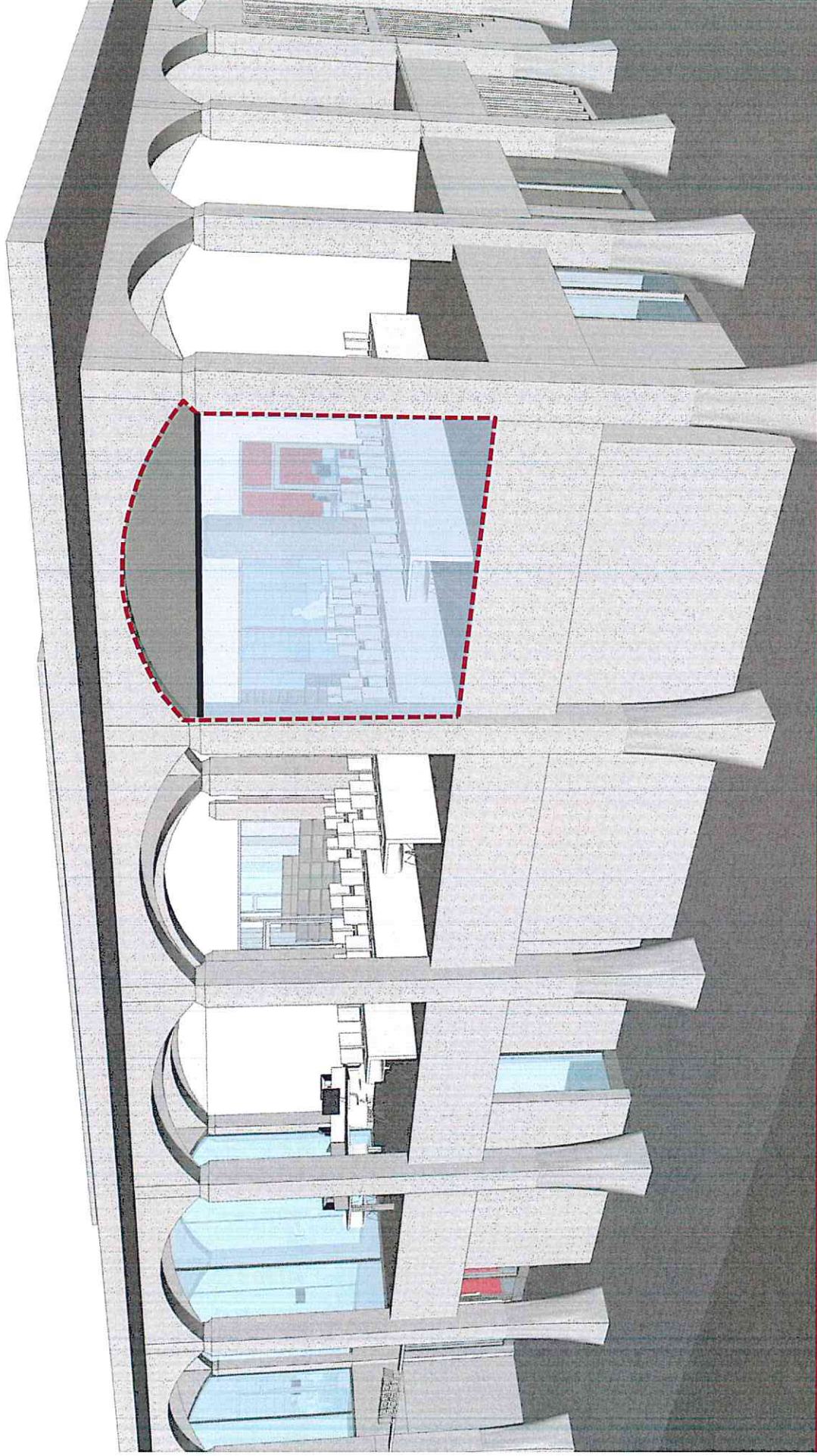
After



performance studies

- 1 Dynamic Fenestration (Full Panel)
- 2 PPG Solarban R100 Double Pane (Full Panel)
- 3 PPG Solarban R100 Double Pane (Full Panel)
+Perforated Screen (40% Open)
- 4 PPG Solarban R100 Double Pane (8' x 8' Panel)
+Stud Framed Wall

Hilb : PPG Solarban R100 Double Pane (Full Panel)



Hilb : PPG Solarban R100 Double Pane (Full Panel)



Solarban® R100 Glass Performance — Commercial Insulating Glass Unit Comparisons Using 1/4" (6mm) Glass

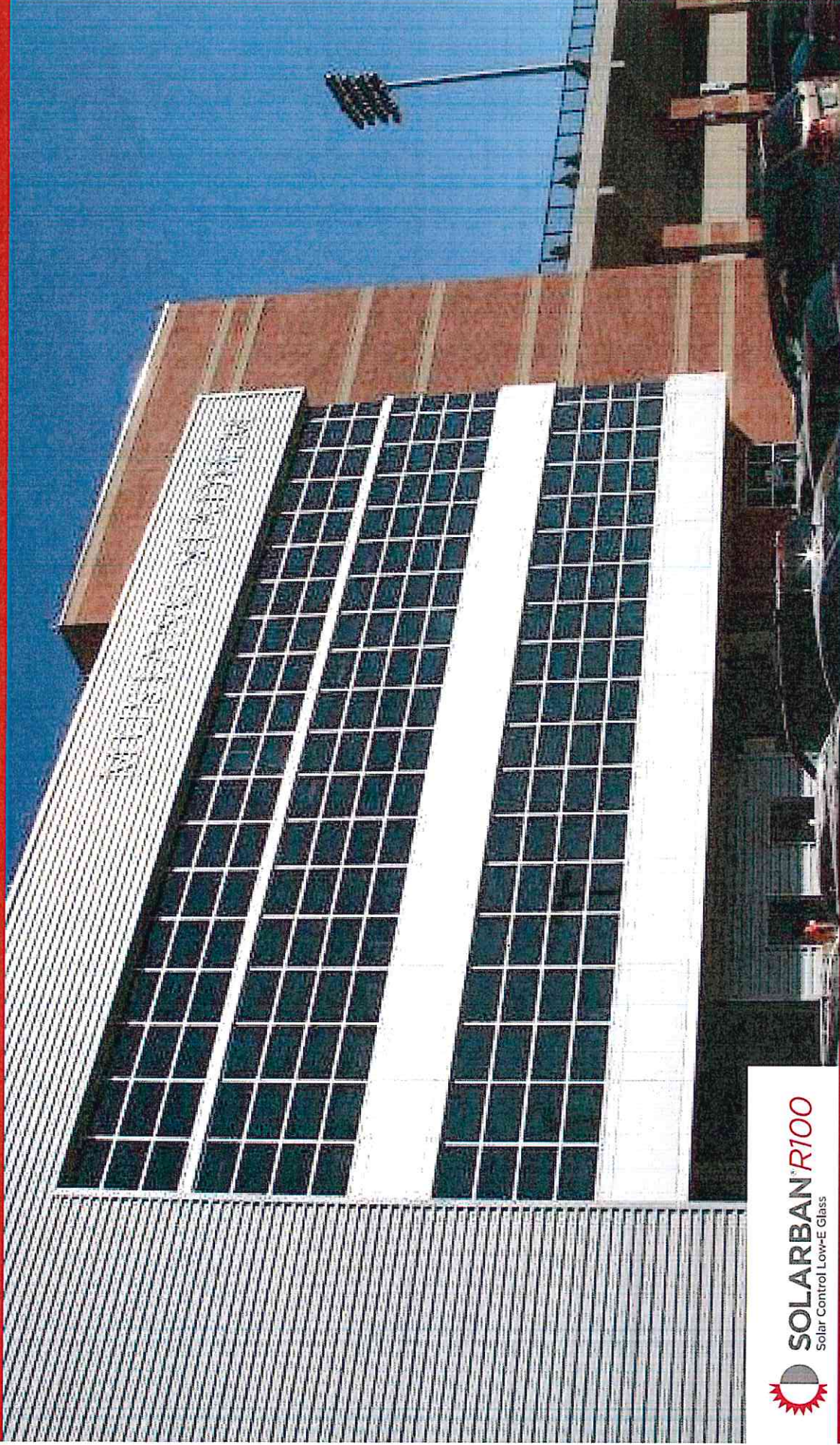
Glass Type	Transmittance			Reflectance		(BTU/hr•ft²•F) NFRC U-Value		U-Value EN 673 (W/m²•K)	Shading Coefficient	Solar Heat Gain Coefficient	Light to Solar Gain (LSG)
	Ultra-violet %	Visible %	Total Solar Energy %	Visible Light %	Total Solar Energy %	Winter Night-time	Summer Day-time				
SOLARBAN® R100 Solar Control Low-E Glass											
SOLARBAN R100 (2) STARPHIRE*	16	44	21	33	57	0.29	0.27	1.6	0.27	0.23	1.87
SOLARBAN R100 (2) + Clear	12	42	19	32	41	0.29	0.27	1.6	0.27	0.23	1.83
SOLARBAN R100 (2) ATLANTICA + Clear	3	32	12	20	11	0.29	0.27	1.6	0.22	0.19	1.68
SOLARBAN R100 (2) AZURIA + Clear	8	32	12	21	11	0.29	0.27	1.6	0.22	0.19	1.68
SOLARBAN R100 (2) OPTIBLUE + Clear	8	30	14	19	31	0.29	0.27	1.6	0.23	0.20	1.50
SOLARBAN R100 (2) OPTIGRAY + Clear	6	29	13	18	20	0.29	0.27	1.5	0.22	0.20	1.45
SOLARBAN R100 (2) PACIFICA + Clear	3	20	9	11	9	0.29	0.27	1.6	0.19	0.16	1.25
SOLARBAN R100 (2) SOLARBLUE + Clear	6	26	12	15	17	0.29	0.27	1.6	0.22	0.19	1.37
SOLARBAN R100 (2) SOLARBronze + Clear	5	25	11	15	20	0.29	0.27	1.6	0.21	0.18	1.39
SOLARBAN R100 (2) SOLARGRAY + Clear	5	21	10	12	16	0.29	0.27	1.6	0.19	0.17	1.24
SOLARBAN R100 (2) SOLEXIA + Clear	6	36	15	25	17	0.29	0.27	1.6	0.24	0.21	1.71

* Data based on using STARPHIRE glass for both interior and exterior lites.





Hilb : PPG Solarban R100 Double Pane (Full Panel)



Hilb : PPG Solarban R100 Double Pane (Full Panel)

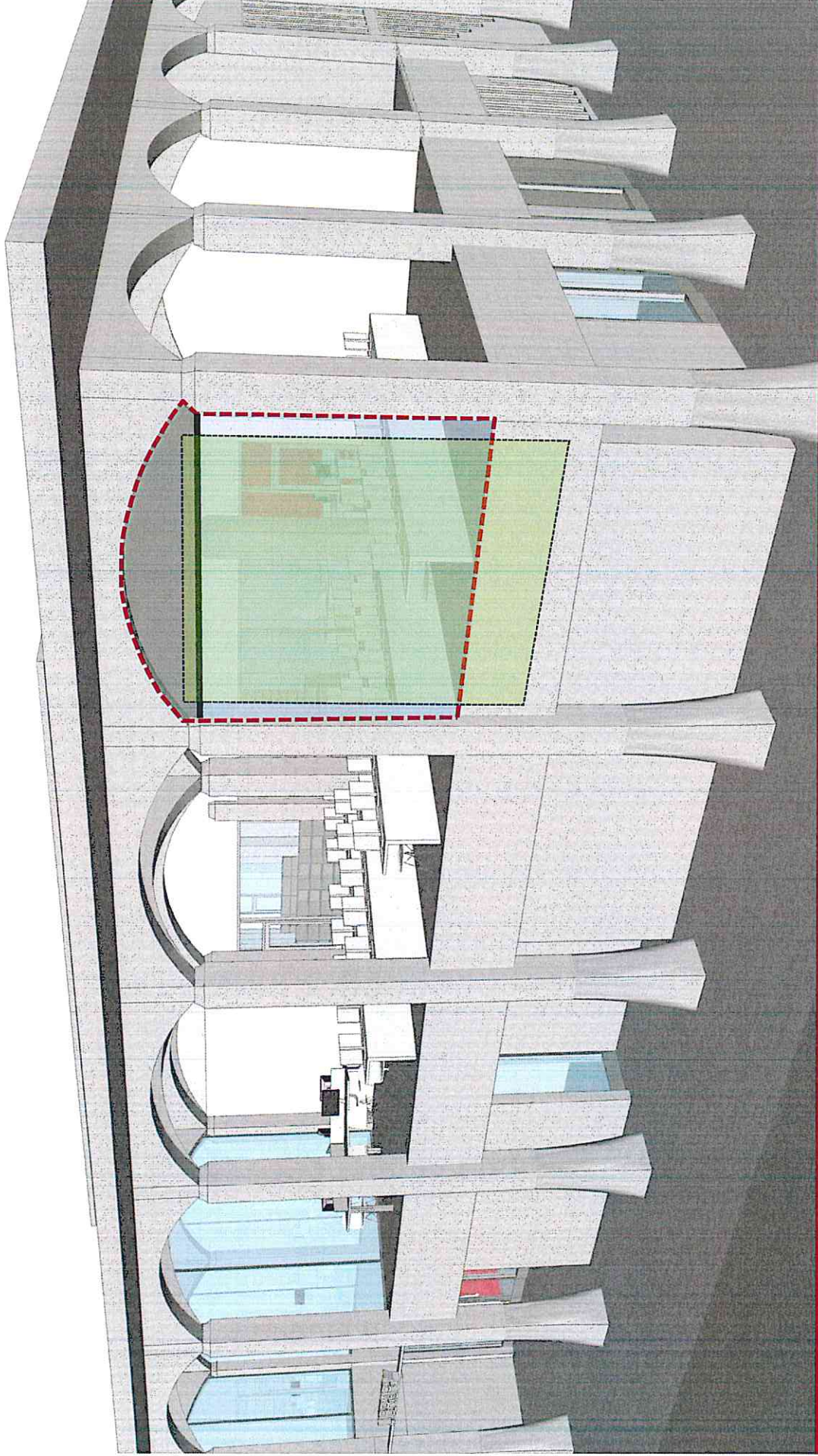




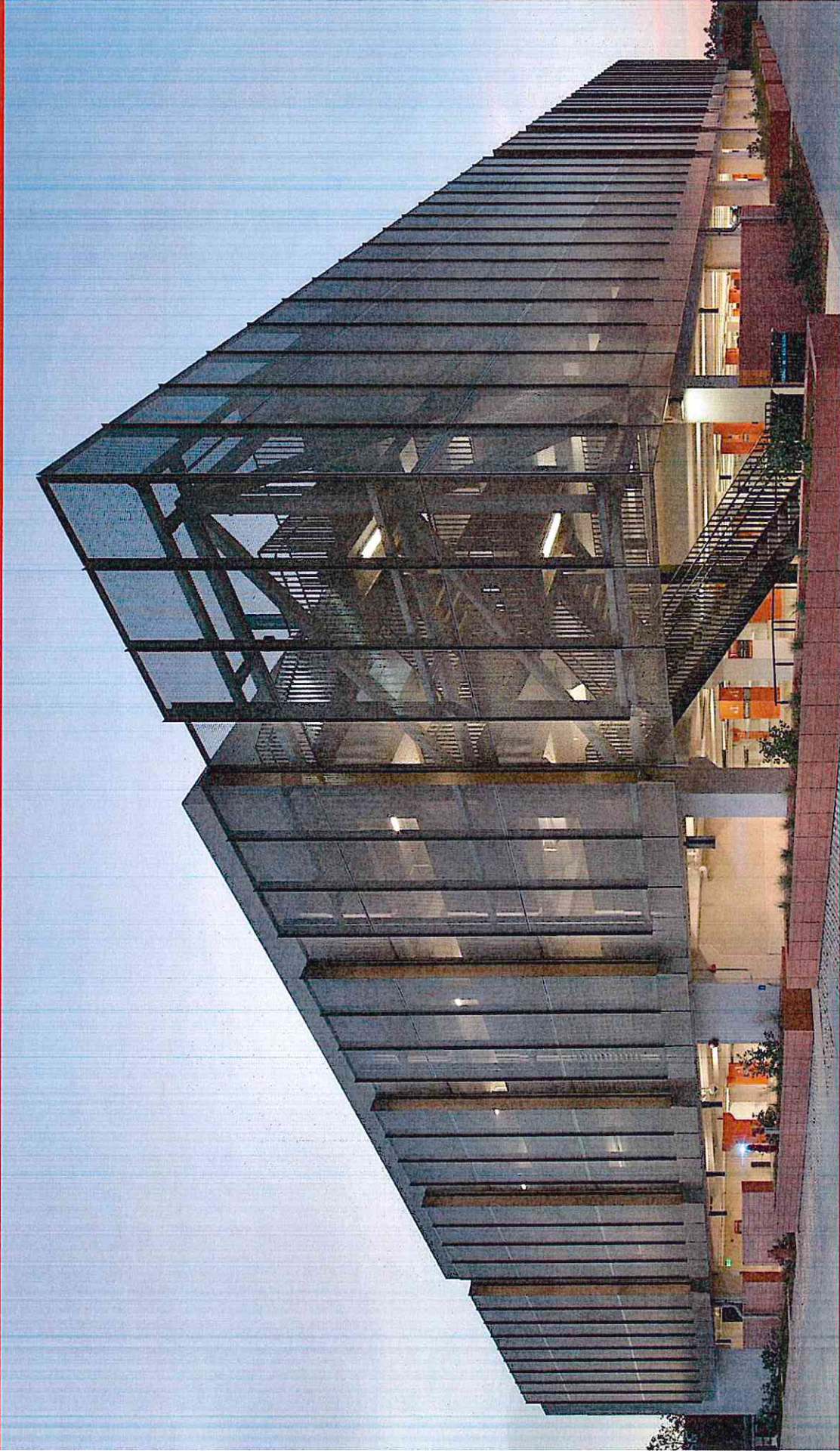
performance studies

- 1 Dynamic Fenestration (Full Panel)
- 2 PPG Solarban R100 Double Pane (Full Panel)
- 3 PPG Solarban R100 Double Pane (Full Panel)
+ Perforated Screen (40% Open)
- 4 PPG Solarban R100 Double Pane (8' x 8' Panel)
+ Stud Framed Wall

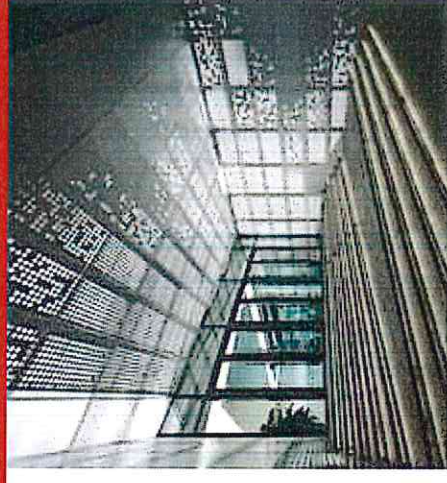
**Hilb : PPG Solarban R100 Double Pane (Full Panel)
+Perforated Screen (40% Open)**



**Hilb : PPG Solarban R100 Double Pane (Full Panel)
+Perforated Screen (40% Open)**



**Hilb : PPG Solarban R100 Double Pane (Full Panel)
+Perforated Screen (40% Open)**

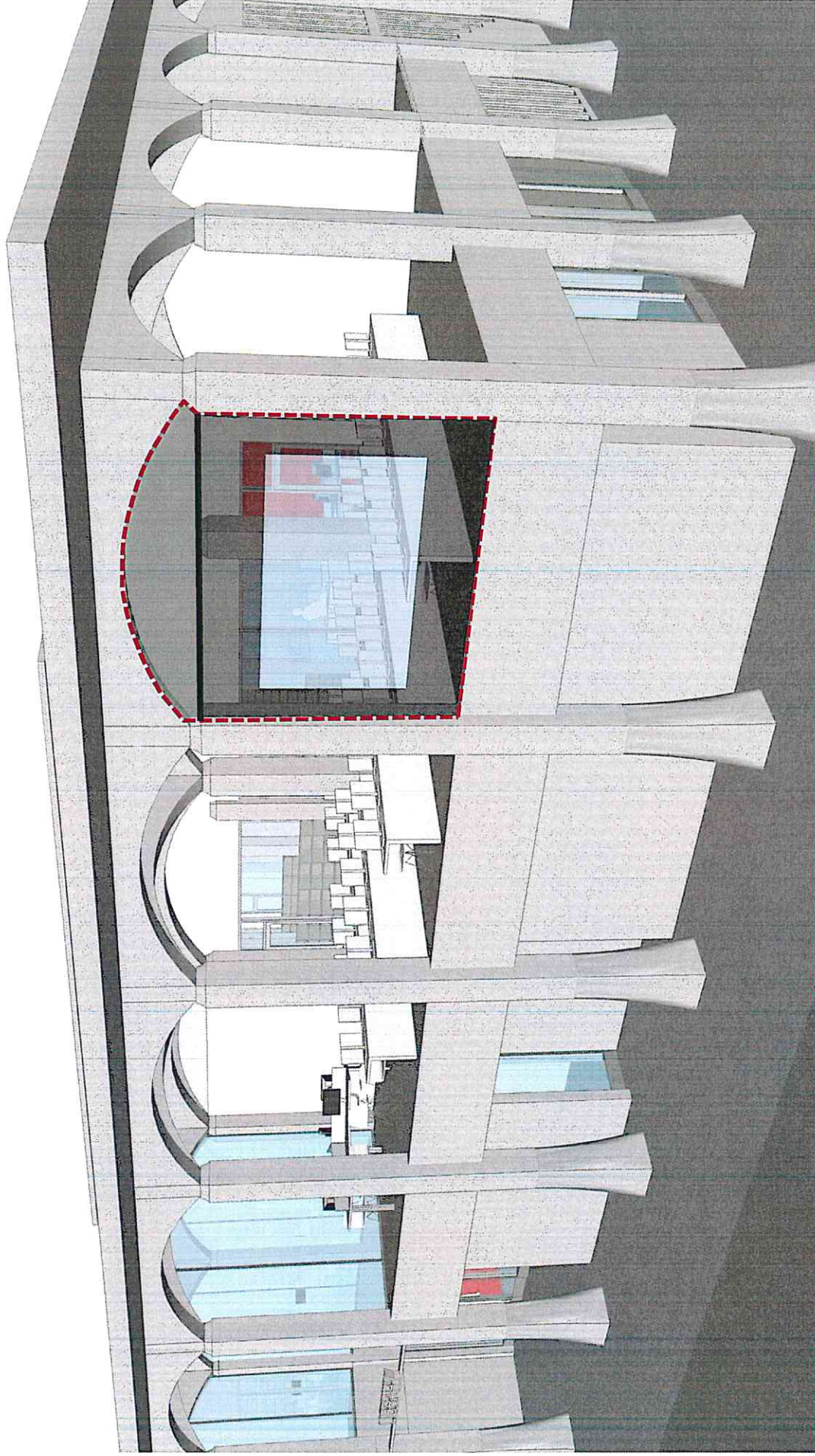




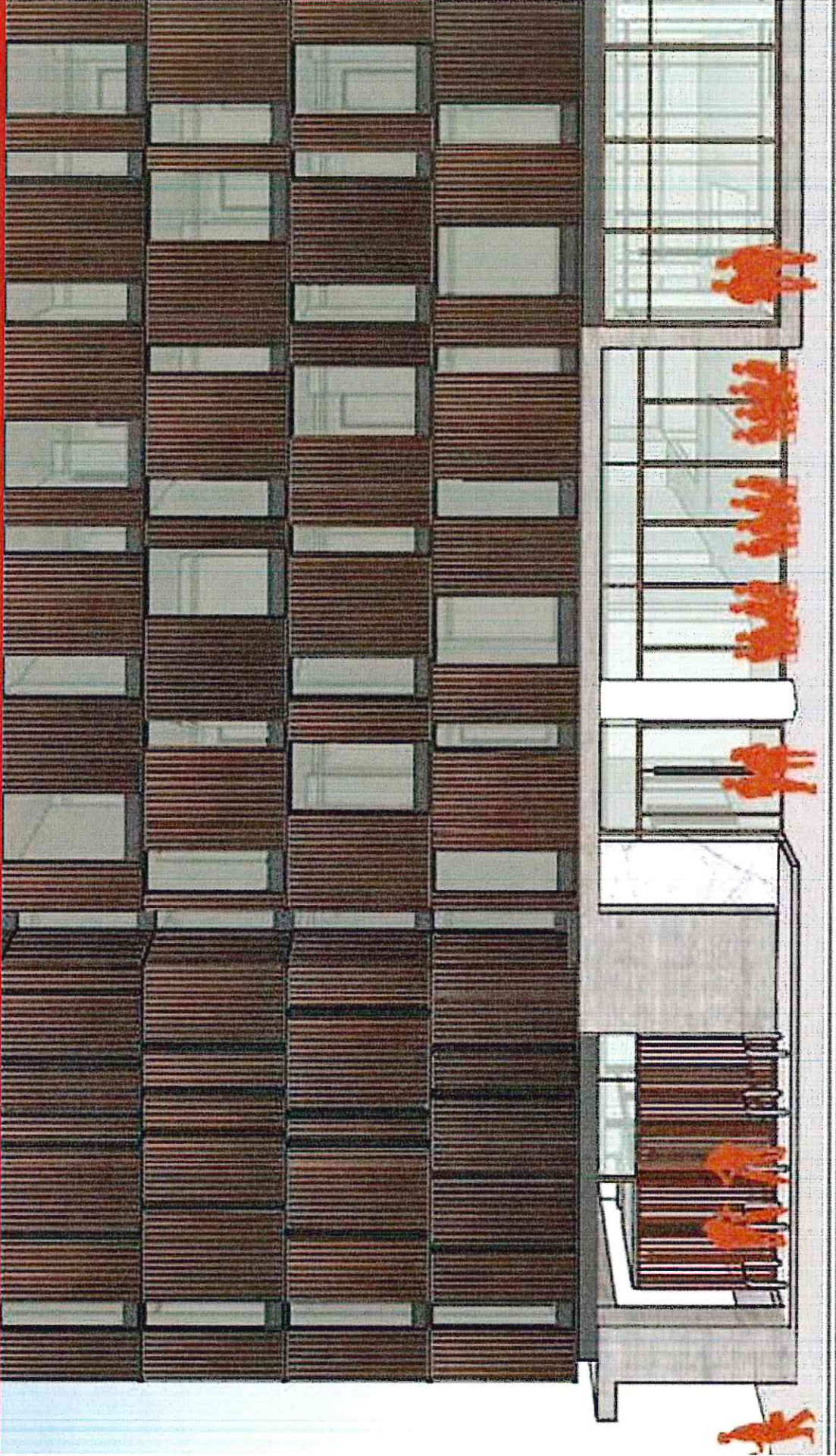
performance studies

- 1 Dynamic Fenestration (Full Panel)
- 2 PPG Solarban R100 Double Pane (Full Panel)
- 3 PPG Solarban R100 Double Pane (Full Panel)
+Perforated Screen (40% Open)
- 4 PPG Solarban R100 Double Pane (8' x 8' Panel)
+Stud Framed Wall

**Hilb : PPG Solarban R100 Double Pane (8' x 8' Panel)
+Stud Framed Wall**



Hilb : PPG Solarban R100 Double Pane (8' x 8' Panel)
+Stud Framed Wall



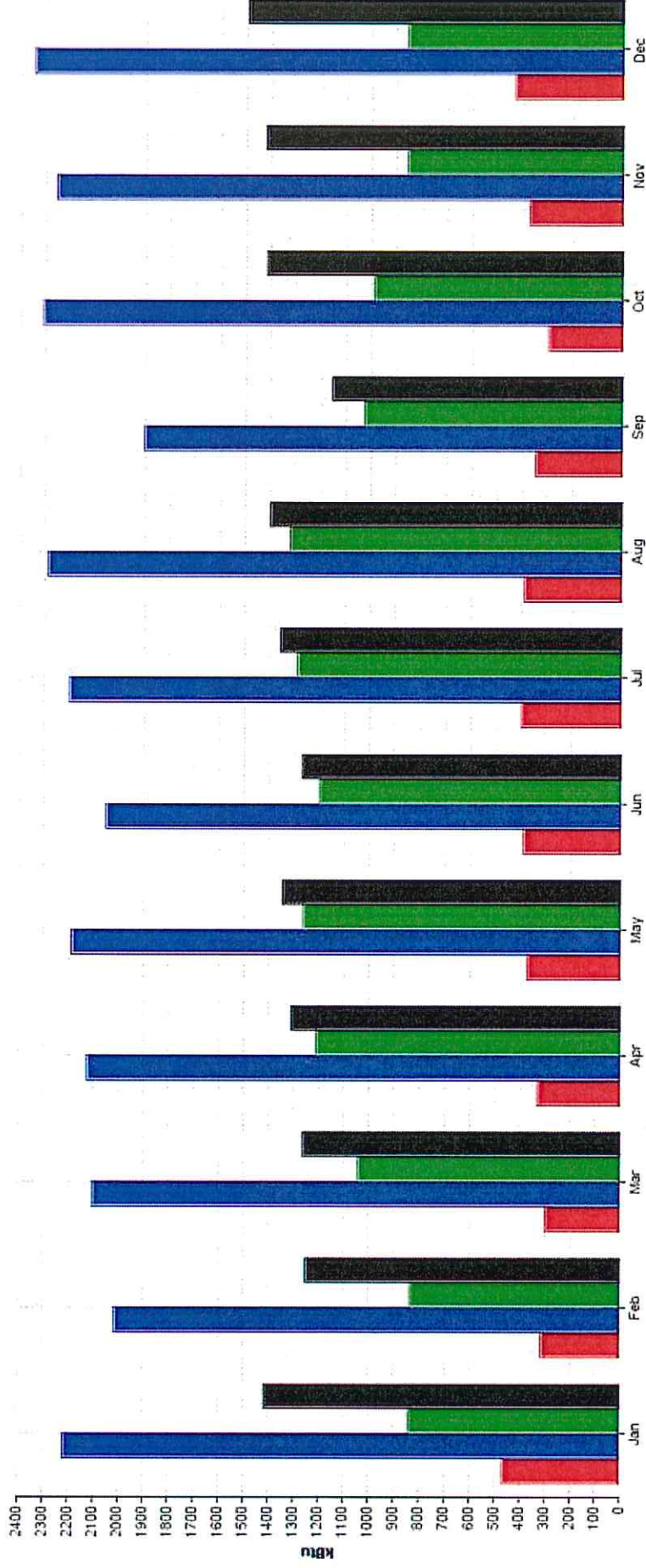


performance studies

- 1 Dynamic Fenestration (Full Panel)
- 2 PPG Solarban R100 Double Pane (Full Panel)
- 3 PPG Solarban R100 Double Pane (Full Panel)
+Perforated Screen (40% Open)
- 4 PPG Solarban R100 Double Pane (8' x 8' Panel)
+Stud Framed Wall

Hilb : Solar Gain and Shading Analysis

2nd Level Southwest Corner of Building
Monthly Solar Gain : Range Jan 1st to Dec 31st



Base Case (Black)
+ 100% Open (Green)
+ 40% Open (Red)

Hilb : Solar Gain and Shading Analysis



Virtual Environment 2015

Copyright © 2015 Integrated Environmental Solutions Limited.

Project File: College of the Desert.mit

Sim File: College of the Desert.aps 04/Aug/2015

Weather File: SanDiegoTMY2.fwt

	Solar gain (kBtu)	Solar gain (kBtu)	Solar gain (kBtu)	Solar gain (kBtu)
	Dynamic Fenestration	PPG Solarban R100 Double Pane	PPG Solarban R100 Double Pane w/screen	Stud Wall with 8'x8' Window PPG Solarban R100 Double Pane
Date	College of the Desert.aps	College of the Desert.aps	College of the Desert.aps	College of the Desert.aps
Jan 01-31	467	2223	845	1415
Feb 01-28	314	2016	836	1251
Mar 01-31	302	2103	1040	1261
Apr 01-30	333	2125	1209	1310
May 01-31	374	2190	1264	1347
Jun 01-30	388	2054	1199	1270
Jul 01-31	401	2199	1288	1360
Aug 01-31	390	2287	1319	1402
Sep 01-30	345	1905	1029	1151
Oct 01-31	296	2309	992	1413
Nov 01-30	372	2256	859	1420
Dec 01-31	432	2346	858	1493
Summed total	4414	26013	12738	16093



estimated costs

1	Dynamic Fenestration	\$160.00sf
2	PPG Solarban R100 Double Pane	\$ 90.00sf
3	PPG Solarban R100 Double Pane +Perforated Screen (40% Open)	\$130.00sf
4	PPG Solarban R100 Double Pane +Stud Framed Wall	\$ 80.00sf

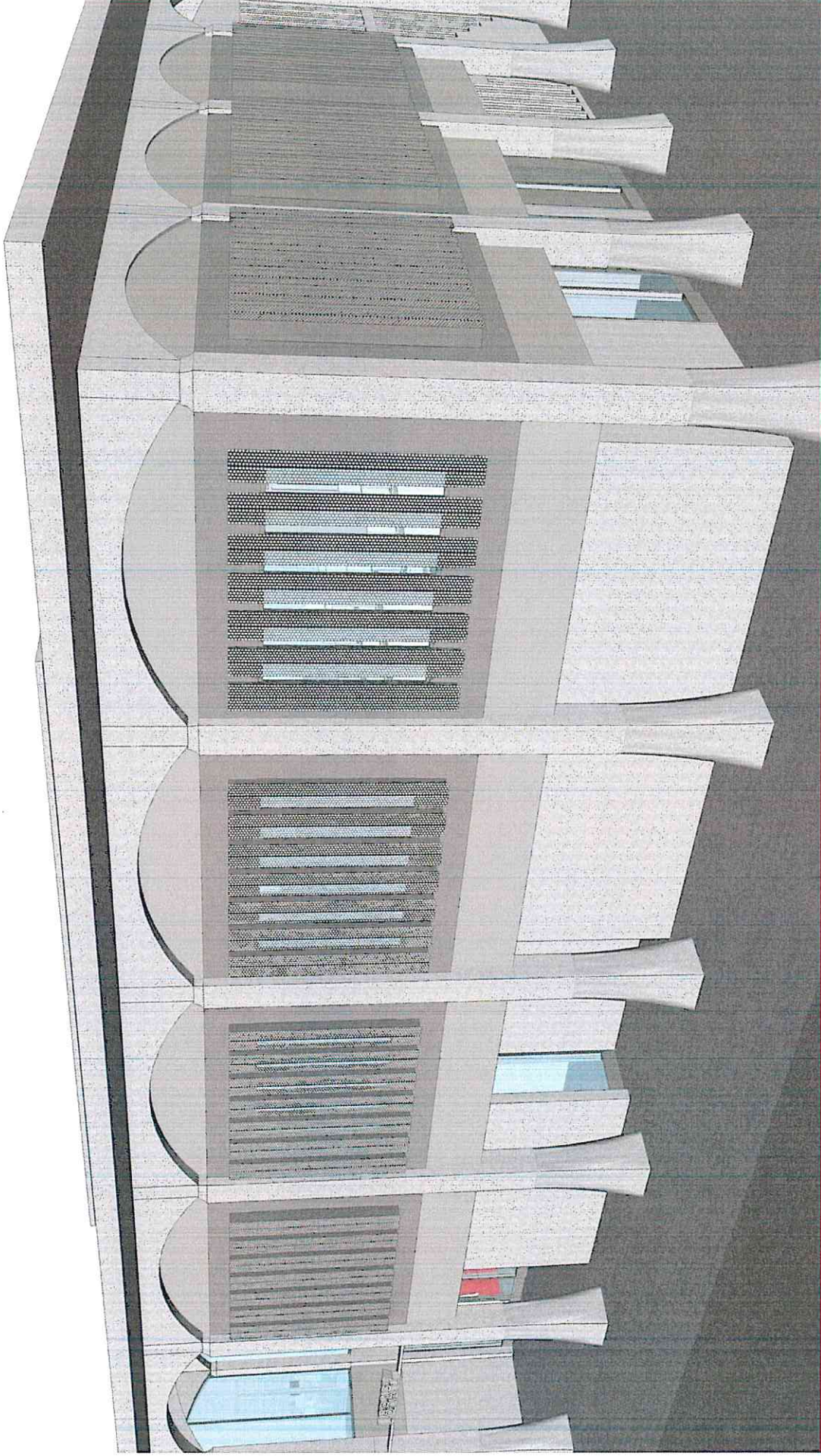
*All costs are approximate based on recent estimate / manufacture information. Each system will need verification by a cost estimator.



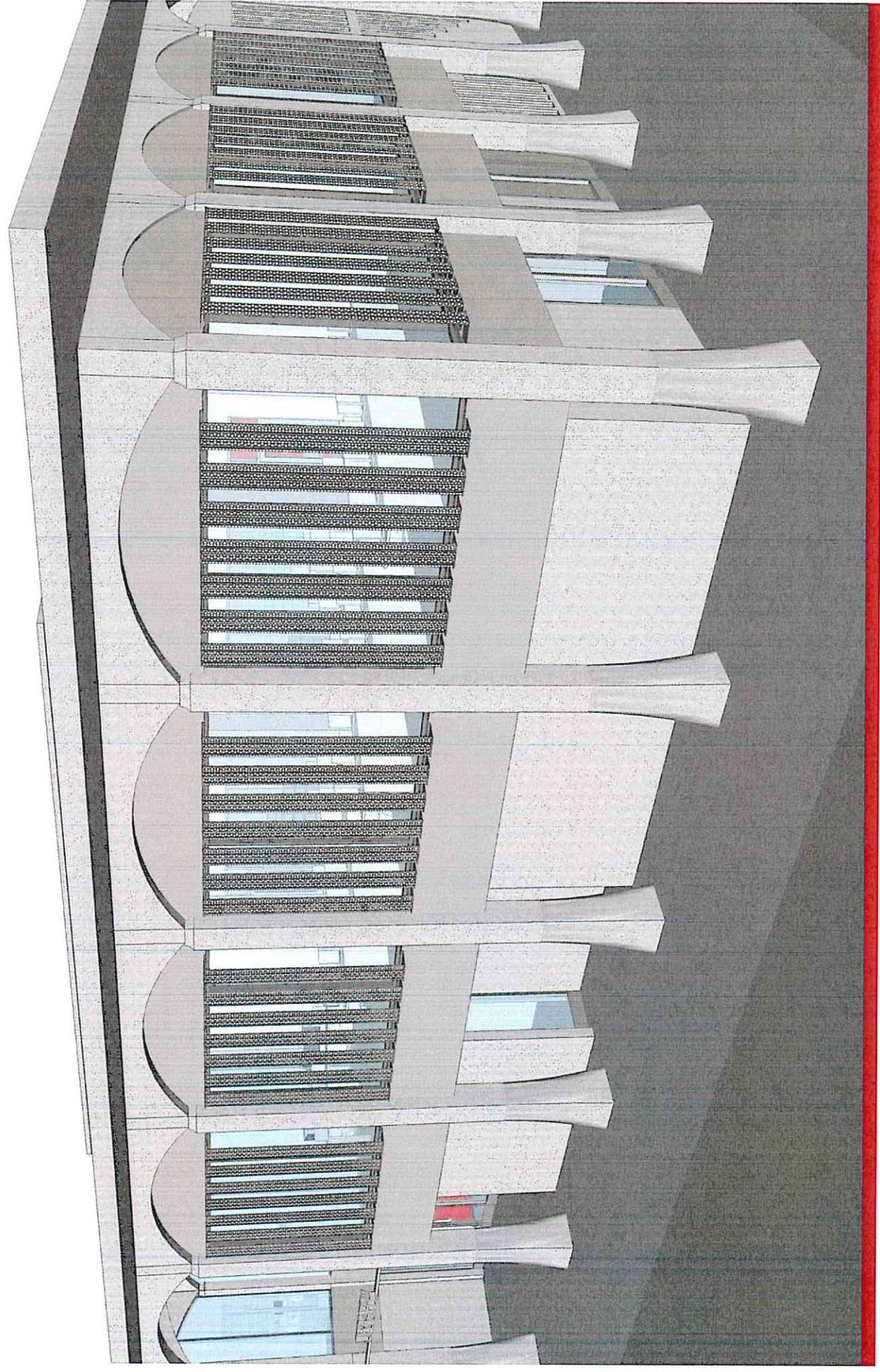
elevation studies

- 1 Full Glazing Panel
- 2 Full Glazing Panel
+Perforated Screen (40% Open)
- 3 Reduced Glazing Panel
+Stud Framed Wall

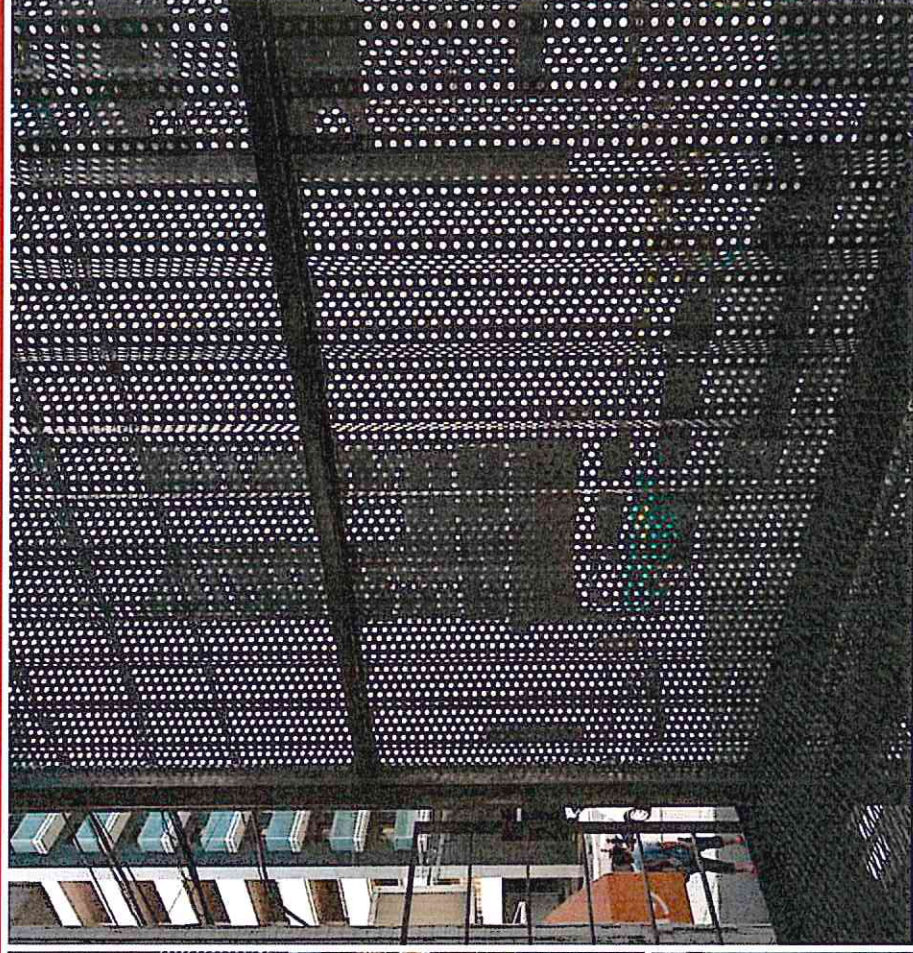
Hilb : Removal of Concrete Fins and Precast Panels



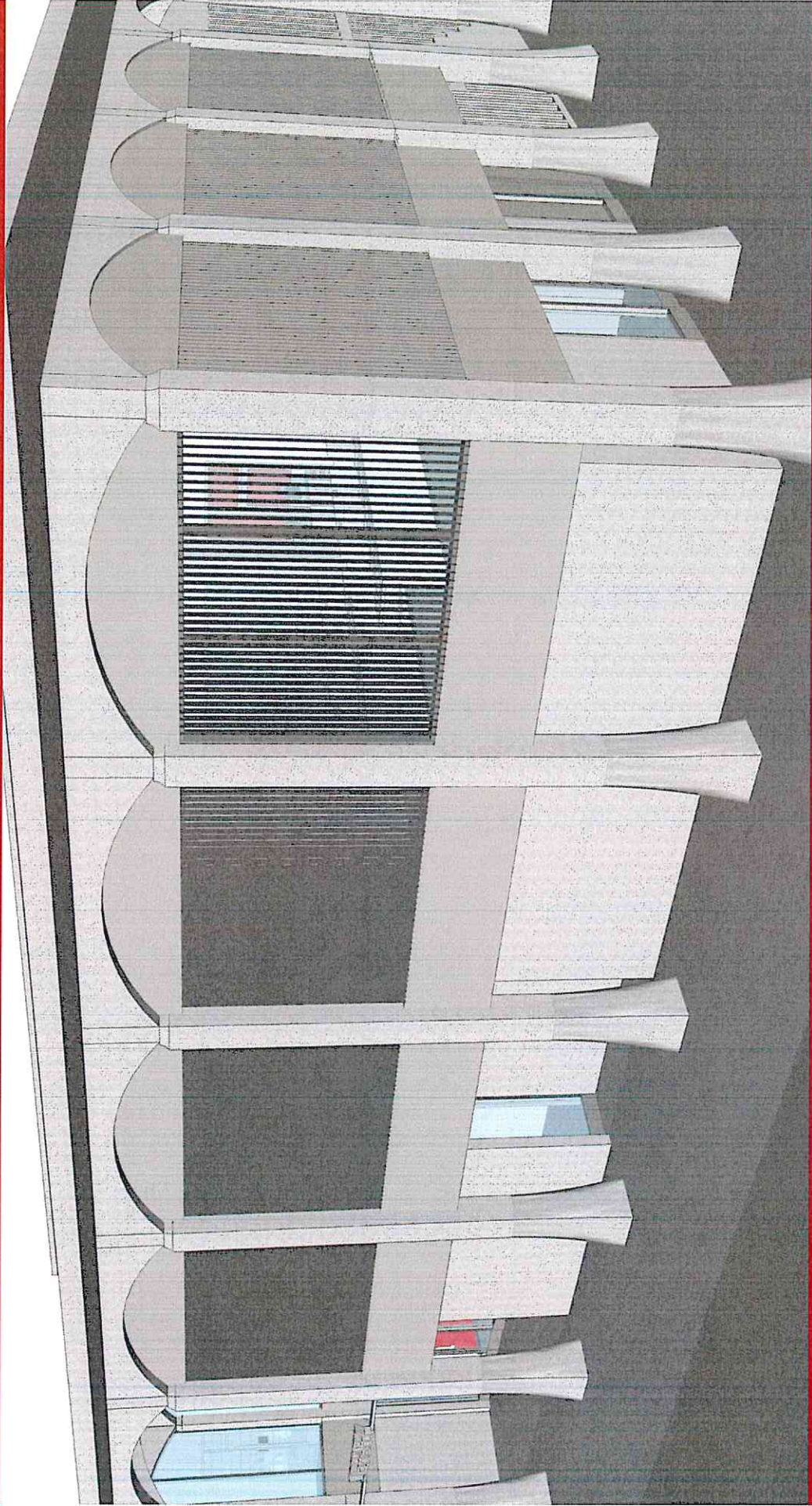
Hilb : window infill options



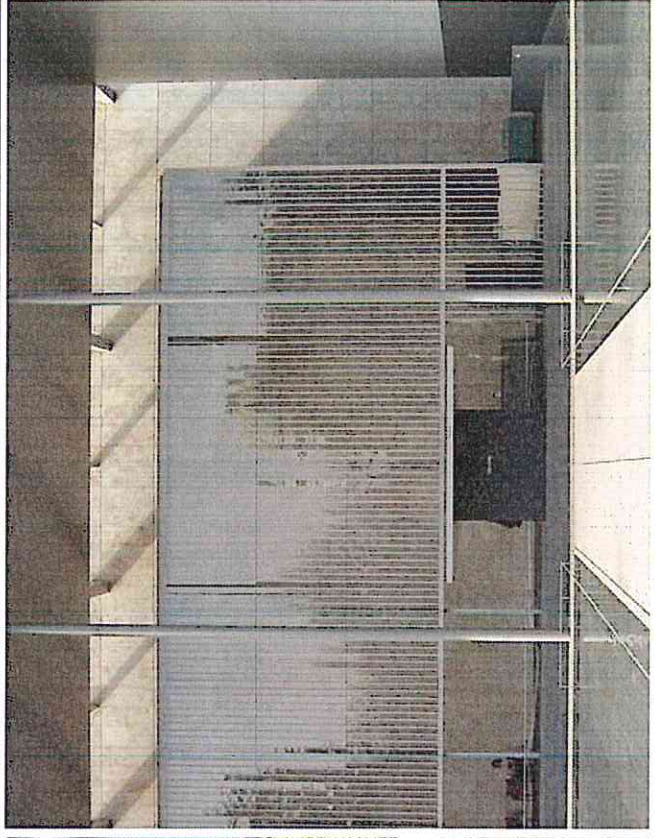
Hilb : window infill options – perforated skin



Hilb : Removal of Concrete Fins and Precast Panels

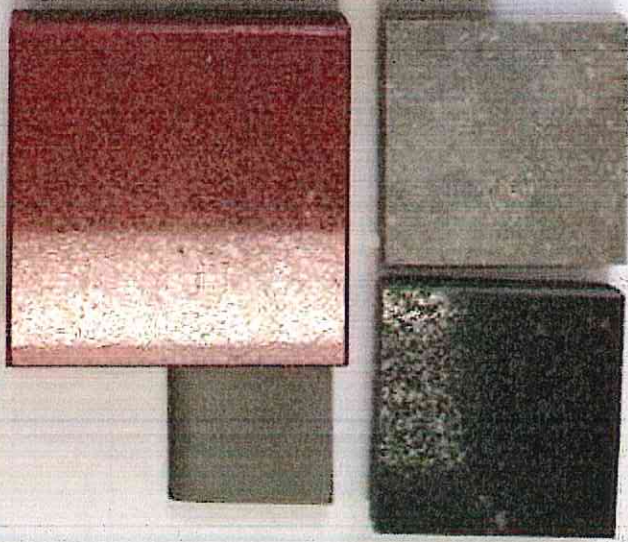
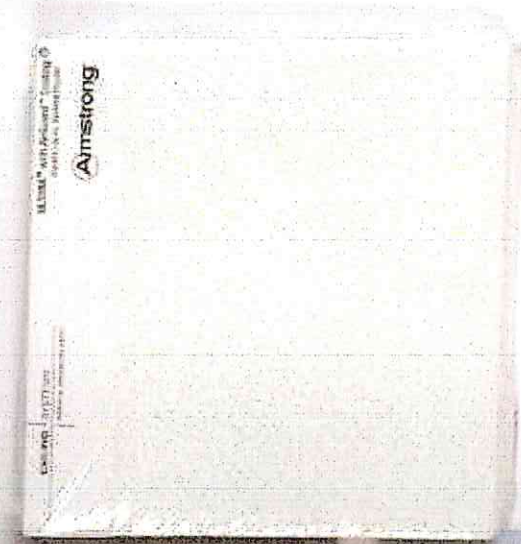
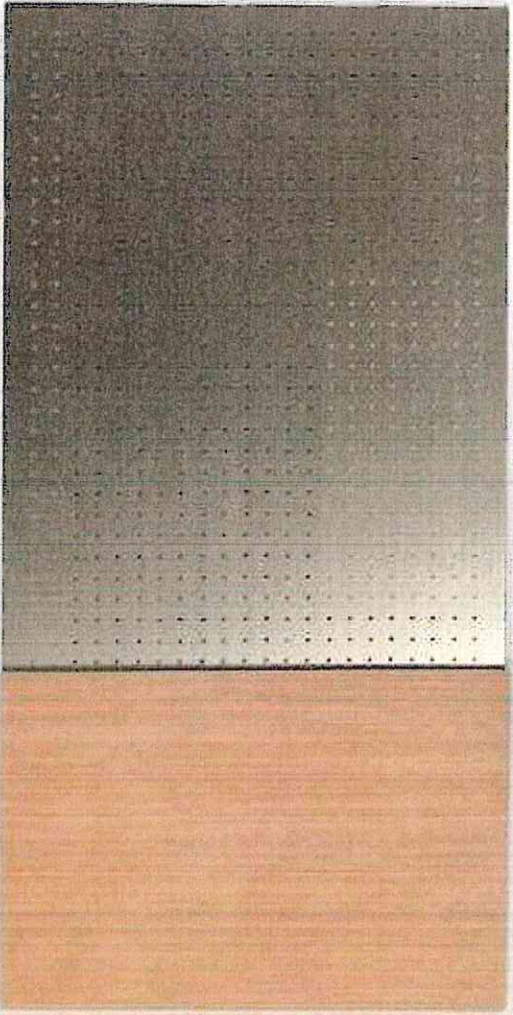


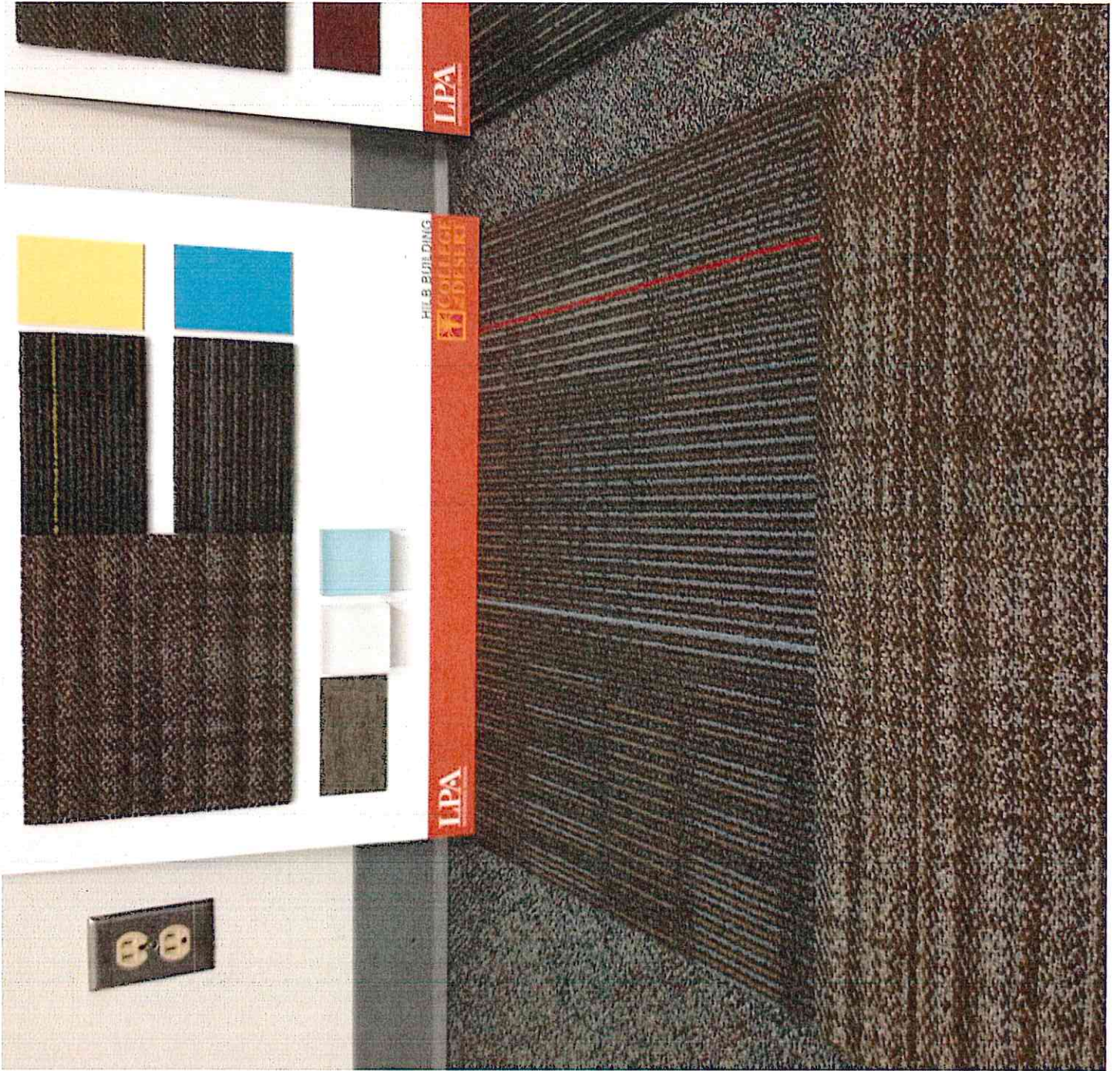
Hilb : window infill options – aluminum grill



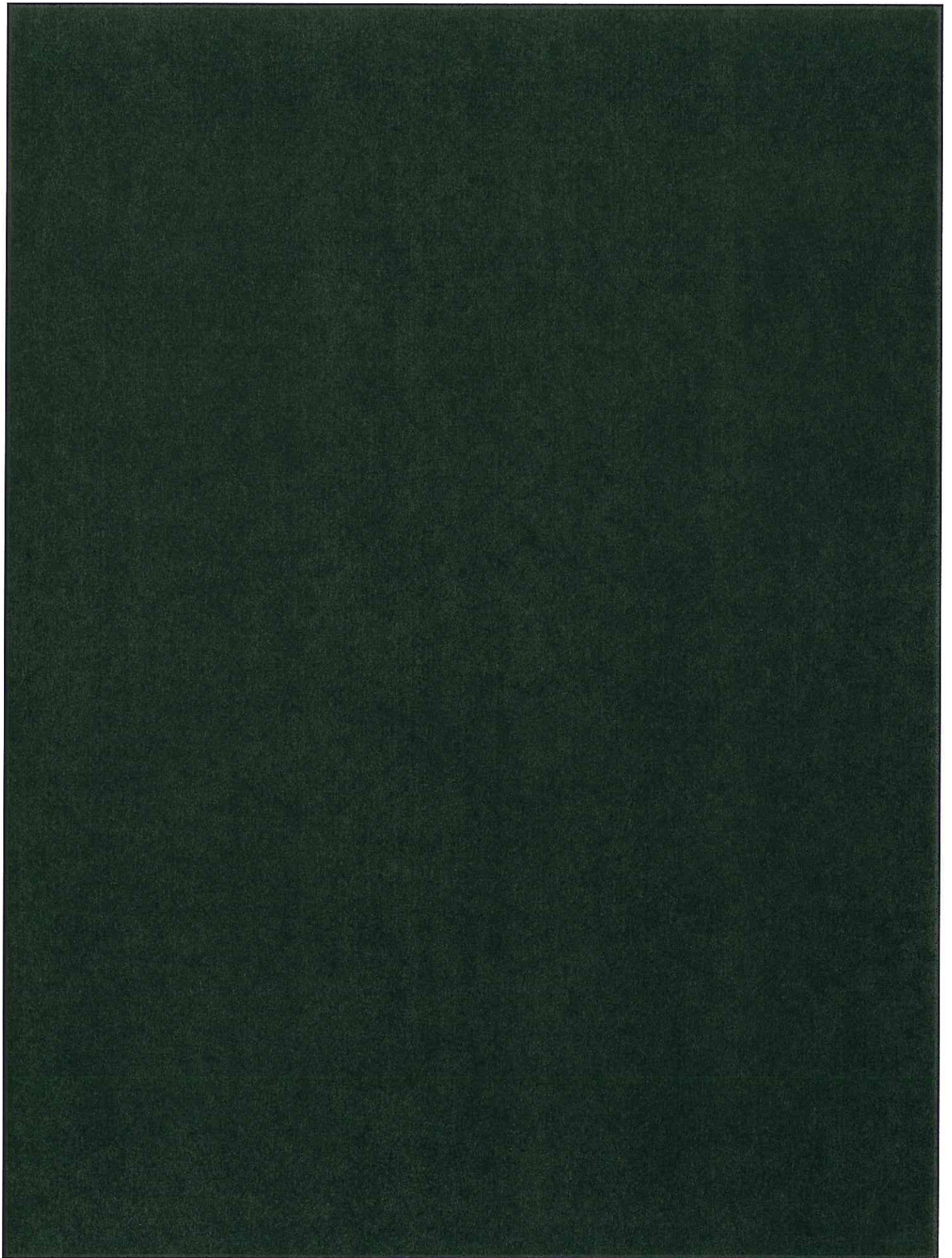
Hilb : Potential West Elevation







Thank you!



Central Campus : West Elevation



Building A

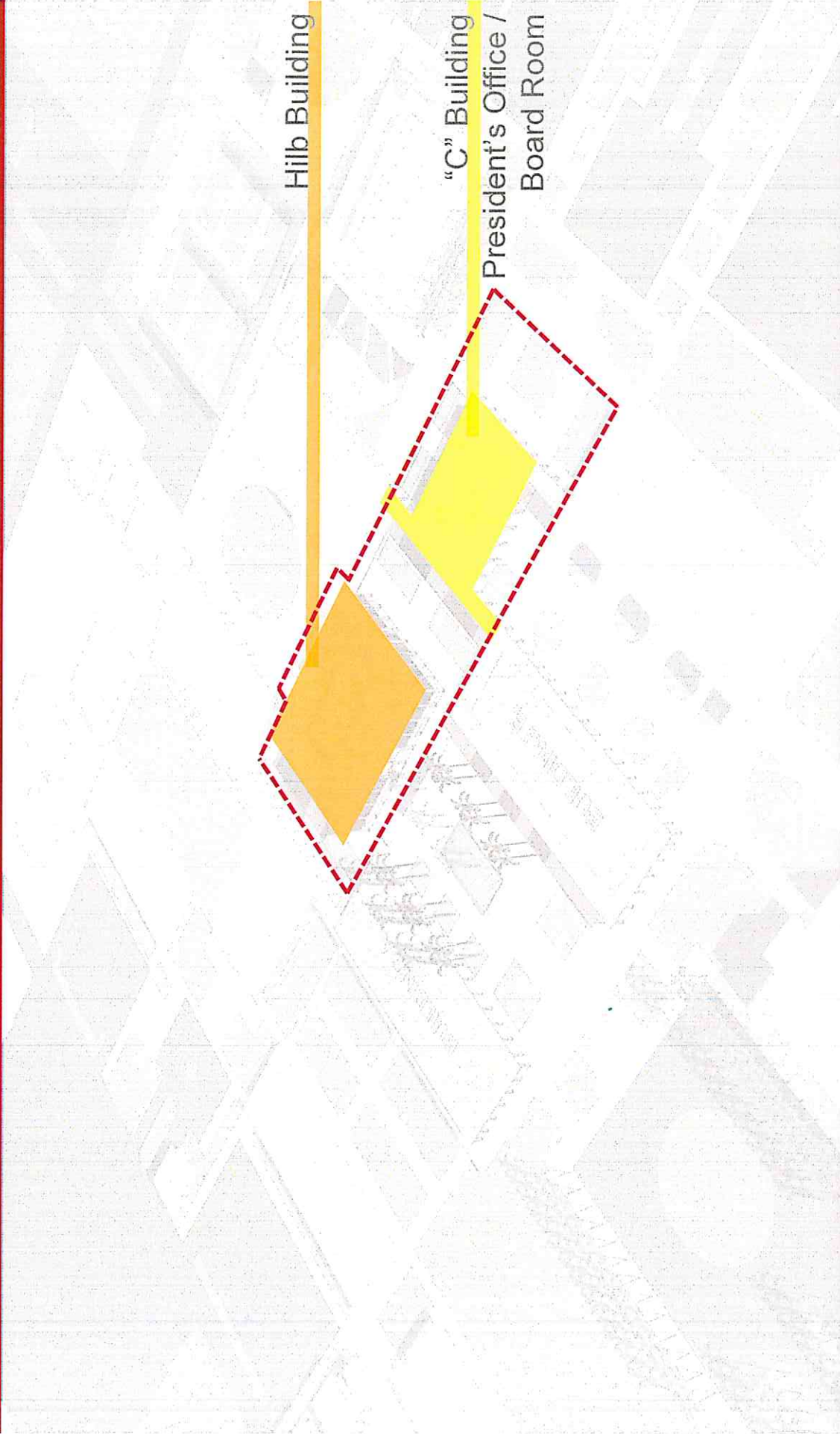
Building D

Building B

Building C



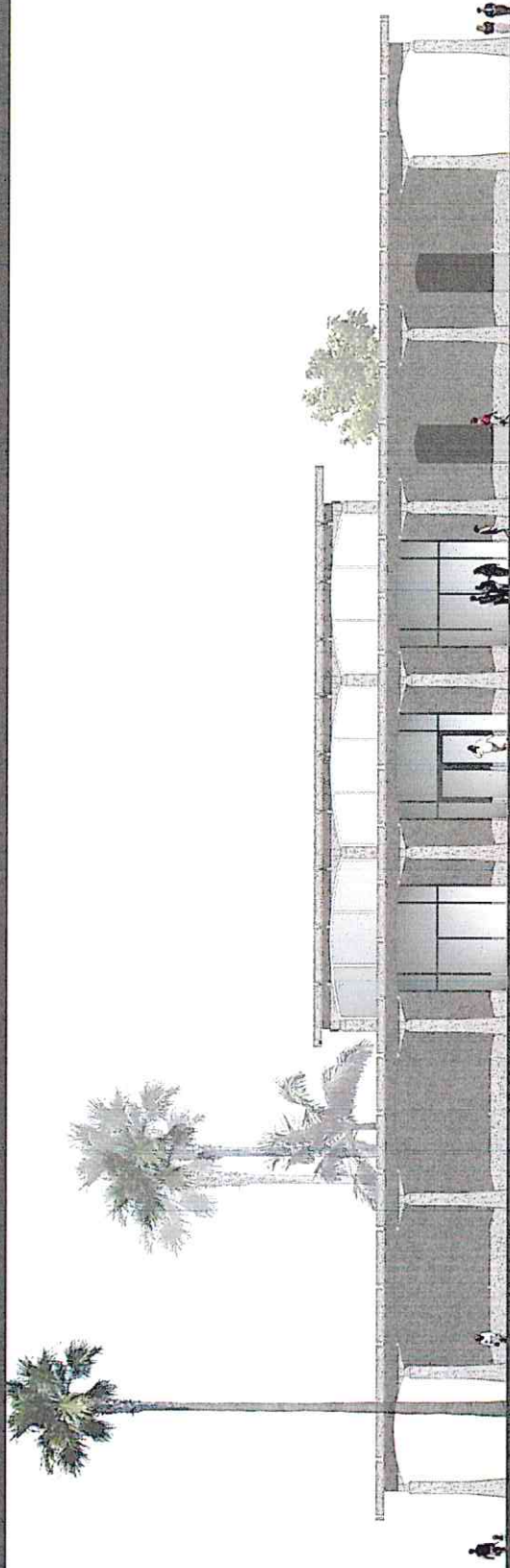
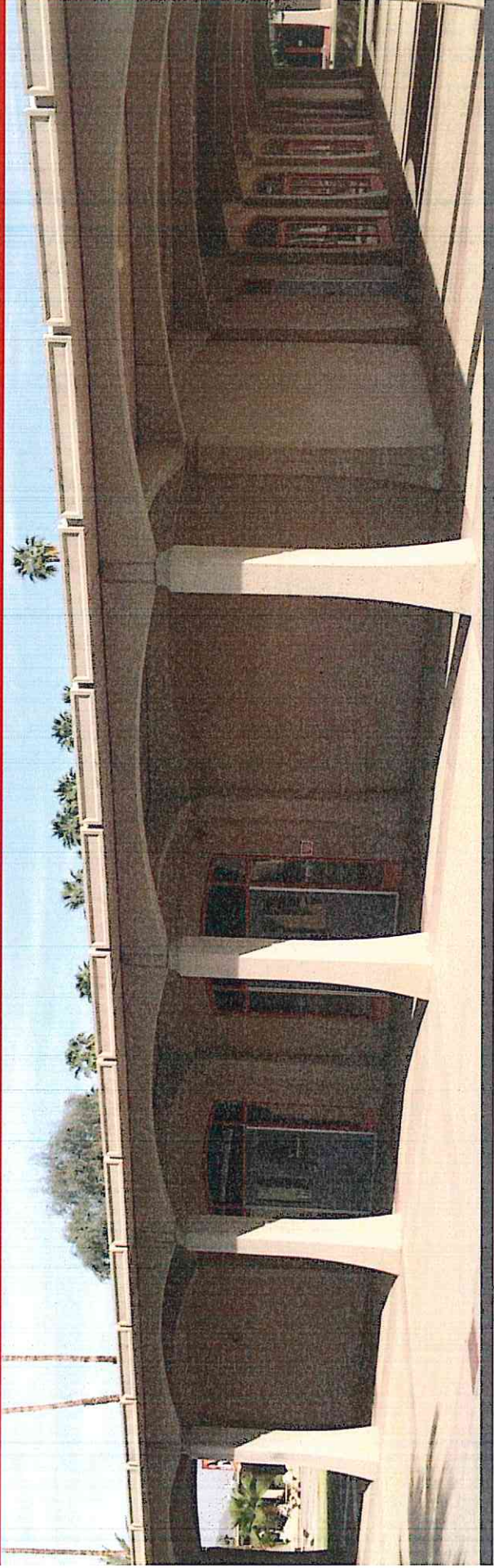
Site Plan : "C" Building



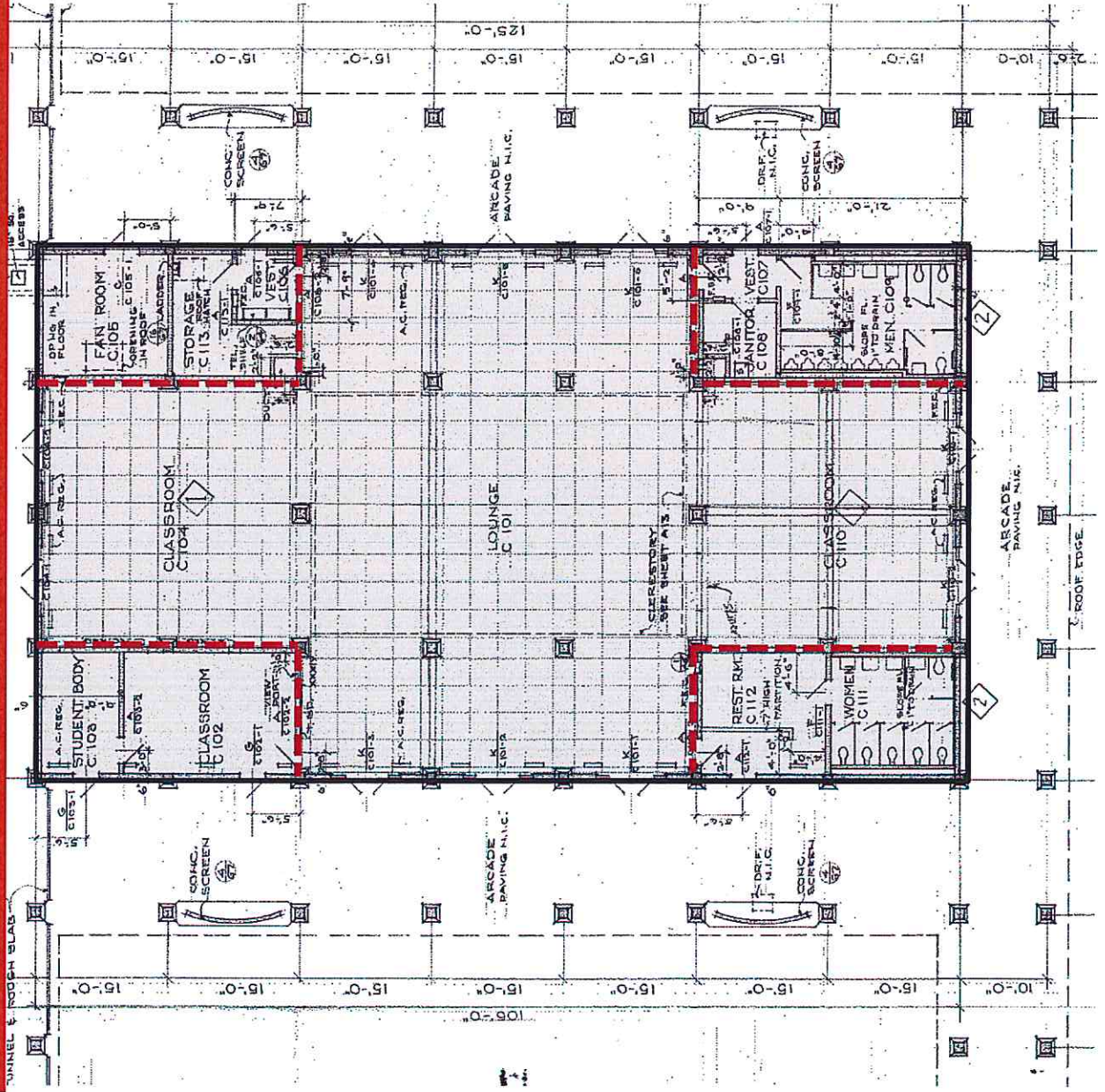
Hilb Building

"C" Building
President's Office /
Board Room

“C” Building : Elevations



“C” Building : Floor Plan : Existing



Gross Building –
Existing

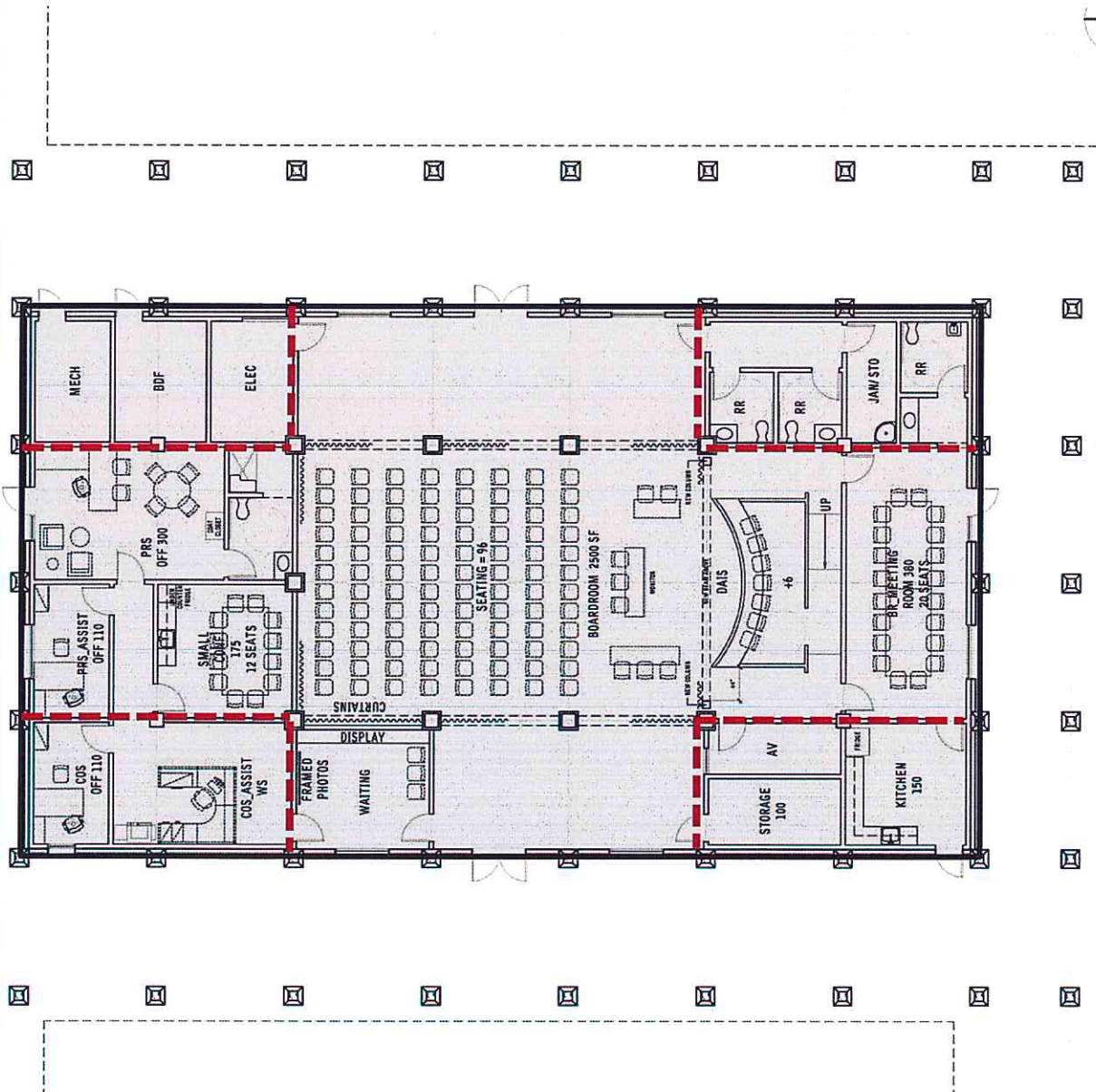
Main Level
5,974
SF

Gross Building –
Proposed

Main Level
5,974
SF



“C” Building : Floor Plan : Proposed



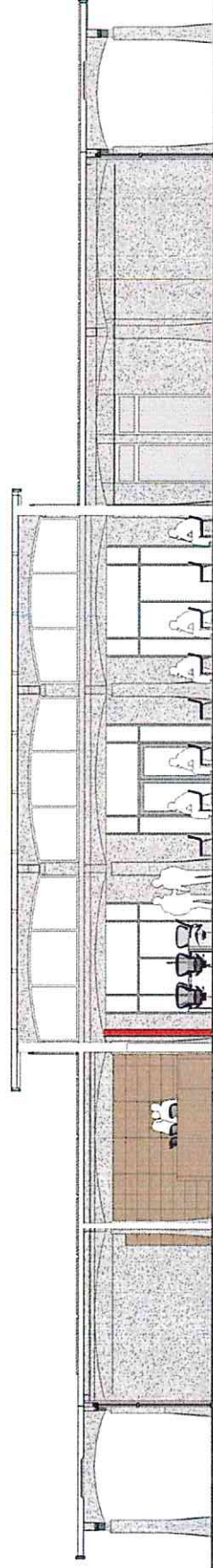
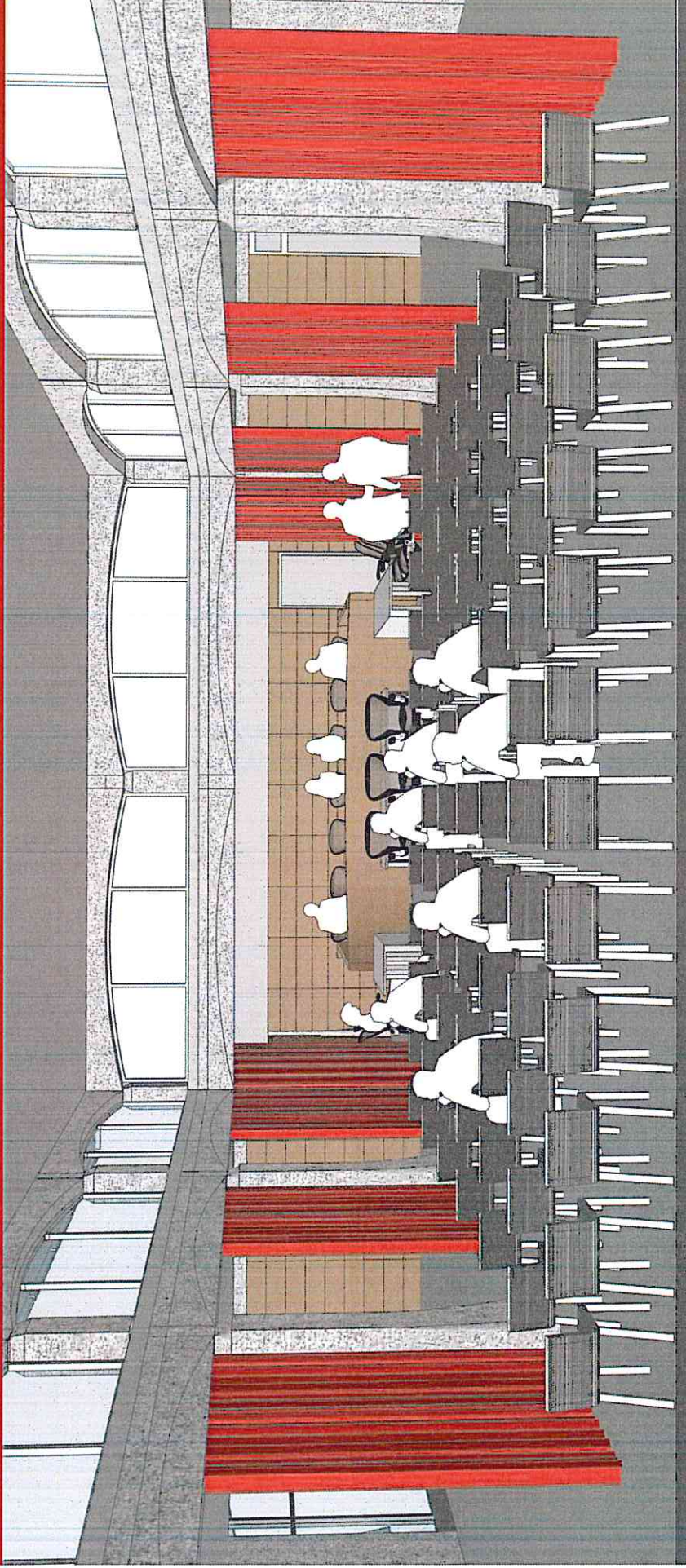
Gross Building – Existing	5,974 SF
Gross Building – Proposed	5,974 SF



“C” Building : Existing Conditions



“C” Building : Proposed Sections



“C” Building : Conceptual Rendering



Central Campus : Conceptual Rendering



Hilb : Conceptual Rendering

