



**DESERT COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING
43500 MONTEREY AVENUE, PALM DESERT, CA
CRAVENS MULTIPURPOSE ROOM
FRIDAY, APRIL 15, 2016
9:30 am**

- I. CALL TO ORDER** - Chair Sanchez-Fulton called the meeting to order at 9:30 am and asked Trustee Broughton to lead the pledge of allegiance.

Dr. Kinnamon conducted the roll call:

Trustee Broughton
Trustee Stefan
Trustee Sanchez-Fulton
Trustee Jandt
Trustee Wilson
Student Trustee Escobar Prado

Parliamentarian – Carlos Maldonado
Recorder – Angela Walton

II. BOARD MEETING AGENDA

Confirmation of Agenda: Approve the agenda of the Regular Meeting of April 15, 2016 with any additions, corrections, or deletions.

There was a revision to Human Resources Consent Item 1, Personnel Items. The trustees were provided an updated consent item, and copies were provided for the public.

There were no more changes to the agenda. The agenda stands approved as amended.

III. CLOSED SESSION

1. **CONFERENCE WITH LABOR NEGOTIATOR**, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon
2. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION:**
Section (d)(2/3/4) Specify number of potential cases: 2
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Property: Parcel Numbers: 669 330 047, 611 211 002, 611 211 008, 611 211 009, 611 211 010, 611 211 015, 717 270 016, 717 270 017, 717 270 020, 717 270 227, 502 190 003, 502 190 004, 502 190 008, 502 190 015, 502 190 017, 502 190 018, 502 190 019, 502 190 020, 611212 007, 611 212 008, 611 212 039, 611 212 019, 611 212 009, 611 212 040, 611 212 012, 611 212 032, 611 212 033, 611 212 034, 641 261 020 0, 687 199 001, 687 199 002, 687 212 009, 687 212 010, 687 212 011, 687 212 022, 687 212 023, 687 212 024, 687 212 027, 611 211 013, 611 211 014, 611 211 019, 663 290 003-5

Agency Negotiator or Designee: Dr. Joel Kinnamon

IV. OPEN SESSION

Closed Session report – In closed session, a motion was made by Trustee Stefan, seconded by Trustee Broughton to authorize President Kinnamon to enter into the following employment appointments and actions:

- Dr. Anabelle Nery, Vice President of Student Success, effective May 1, 2016
- Amanda Philips, Interim Dean of Counseling Services, effective May 1, 2016
- Scott Cooper, Transfer Counselor, effective July 1, 2016
- Jeff Baker, Interim Executive Vice-President, effective May 1 through June 30, 2016
- Recruit and appointment an Internal Interim Appointment, Dean of Enrollment Services

The motion carried with five members voting in favor and no members voting no. Motion carried five to zero.

V. PUBLIC UPDATES

President Kinnamon reported that the Community College League of California is holding its Annual Trustee conference in Palm Desert this weekend, and that COD is the host college. Conference attendees have been extended an opportunity to attend the presentation of “Victor/Victoria” at the McCallum Theatre free of charge.

VI. PUBLIC COMMENTS

1. Felicitas Nunez – Ms. Nunez announced that she is following up on a letter to the COD Board of Trustees that she submitted at the March 2016 Board meeting. Her letter requested COD to develop courses that will lead to environmental science careers in university settings. She reported that she attended a recent Green Council meeting and that she would like to work with the trustees and staff to receive guidance on how to develop this proposal.
2. Brian Daly – American Red Cross of Coachella Valley, Morongo Basin Chapter – Mr. Daly stated that a Red Cross volunteer who is also a COD employee informed him that there is an overstock of COD inventory that could be used for their new office space in Palm Desert that will house an emergency operations center. Mr. Daly reported that the American Red Cross serves 35 communities in this area and provides disaster relief. They are implementing many new programs and services, including a Hero Care network for veterans. The emergency operations center is lacking in furnishings, and they are requesting donations from COD.
3. Dr. Lisa Soccio – Dr. Soccio briefed the trustees on upcoming events at the Marks Arts Center. The Salton Sea Exhibit will be extended another week and close on May 1st. The Marks Art Center will be hosting an exhibition and reception for a Congressional Art Competition that will be hosted by Congressman Raul Ruiz on May 4th. High school students will be exhibiting their art during this competition. On Thursday, May 12, COD Student Scholarship Art Exhibition will be held, and this event will be held in partnership with Palm Springs Unified School District. On May 13th there will be a reception for the Annual Fine Arts Exhibition at the Palm Springs Art Museum. On April 27th, a tour of the college will be given to the Education Committee of the Palm Springs Art Museum, and on May 5th, a tour will take place of the Digital Arts and Technology Academy at Cathedral City High School.
 - **Reading of Proclamations**
 - Mental Health Month – read by Denise Diamond, Professor, English
 - Classified School Employees Week – Kristen Nelson, Senior Specialist International Education Program
 - Asian Pacific Islander Heritage Month – Bert Bitanga, Associate Professor, Architecture
 - Day of the Professor – Dr. Kelly Hall, Academic Senate President
 - National Nurses Week - Heidi Stiemsma, Nursing Student
 - Day of Silence - Joey Hernandez, ASCOD Vice President
 - Earth Day – Jose Rodriguez, Green Council Co-Chair

VII. INTRODUCTION OF STAFF – President Kinnamon introduced Huitzitzilin Montalvo, Senior Equipment Manager in Kinesiology/Athletics, and Trevor Uprichard, Security Officer, Indio Campus.

VIII. APPROVE THE MINUTES OF:

The regular meeting of March 18, 2016. There were no corrections noted, and the minutes stand approved.

IX. REPORTS

- A. **ASCOD (Associated Students of College of the Desert)** – Manases "Joey" Hernandez, ASCOD Vice President, was present and provided a brief report.
- B. **College of the Desert Foundation** – No report.
- C. **Academic Senate** – Dr. Kelly Hall was present and provided a brief report.
- D. **CODFA (College of the Desert Faculty Association)** – Denise Diamond was present and provided a brief report.
- E. **CODAA (College of the Desert Adjunct Association)** – David Bashore was present and provided a brief report.
- F. **CSEA (California School Employees Association)** – Lauro Jimenez was present and provided a brief report.

G. GOVERNING BOARD

Student Trustee Escobar Prado – Student Trustee Escobar Prado reported that she attended a recent ASCOD meeting, but was unable to attend the most recent ASCOD meeting due to attending the funeral of a family friend. She thanked Trustee Stefan for attending the ASCOD meeting on April 4th. She also thanked the Math Faculty and the MESA Program for hosting the 2016 Math Field Day event, and encouraged the audience and Trustees to attend. Student Trustee Escobar also announced that she will need to leave today's Board meeting early to attend lab.

Trustee Jandt – Trustee Jandt had no report.

Trustee Stefan – Trustee Stefan welcomed Trustee Jandt. Since the last meeting, Trustee Stefan reported that she has attended a Stepping Out for COD event. She recently attended an ASCOD meeting to introduce herself to students and to thank them for everything they do. Trustee Stefan attended the Foundation Board meeting, and reported that they usually have students in attendance who give wonderful presentations. The Foundation is always looking for ways to meet the expectations for COD students, and she is grateful that they continue to consider student needs first. Trustee Stefan also attended the Salton Sea Exhibit, and the Artist Reception at the Marks Art Center. On April 11th, she attended the Academic Angels Springtime Luncheon and fundraiser. Trustee Stefan commented that she is looking forward to attending the Public Safety Academy graduation that is coming up soon.

Trustee Broughton – Trustee Broughton welcomed Dr. Jandt. Trustee Broughton commended Student Trustee Escobar Prado on her commitment to the Board and encouraged her in her dedication to her studies. Trustee Broughton reported that a former COD student trustee is working in Sacramento on a fellowship, and is actively engaged in public transportation legislation for this area. Trustee Broughton commented that she is proud that he is influencing this initiative at the State level, reminded everyone that COD is and has been instrumental in the lives of its students and that students carry their successes from COD throughout their lives. Trustee Broughton commented that she has heard from a number of high school students who visit the COD campuses for various reasons, and they are very complimentary of the campus, staff and its programs. She is pleased to see the technology items in the agenda, and that her child is graduating this year and will become a COD student. Trustee Broughton stated that she has heard the COD website works well but does not always work for the students, and requested making the site more user-friendly. Trustee Broughton also complimented the IT department for assisting her when she has had difficulty gaining access to the COD portal.

Trustee Wilson – Trustee Wilson welcomed Dr. Jandt and reported on events she has attended:

- On March 23rd, she attended the Human Nature Motown show at the McCallum, and thanked Hal and Diane Gershowitz and the Foundation staff.
- On March 29th, she attended the Palm Desert Rotary Hall of Fame Luncheon where Dr. Kinnamon was honored along with Dr. Sharon Brown-Welty of CSUSB.
- On March 31st, she attended the opening of the Salton Sea Lost in Paradise exhibit at Marks Art Gallery, and thanked Dr. Soccio for her work.
- On April 1st, she attended the Jazz at the Pollock event.
- On April 11th, she attended the Academic Angels Spring Luncheon.
- She announced that Friends of the COD Library will be holding a fundraising reception tonight for author April Smith, and tomorrow is the Friends of the Library's 46th Annual Luncheon.

Trustee Sanchez-Fulton – Trustee Sanchez-Fulton welcomed Dr. Jandt and spoke of the events she has participated in:

- March 18th, ASCOD Regional 9 Senate meeting. She commented that it was great to see COD student hosting.
- March 23rd, COD Foundation Human Nature Motown event. She thanked the Foundation and the Coachella Valley community.
- March 24rd, Tribal Chair Luncheon of Aqua Caliente, State of the Tribal Nation event.
- March 28th, Financial Literacy Concert at the Pollock Theatre.
- March 29th, attended the Palm Desert Rotary Club Spirit of Rotary Education Hall of Fame Luncheon with Trustee Wilson, where President Kinnamon was honored.
- March 31st, attended Salton Sea Exhibit, and thanked Dr. Soccio for the performance art.

- On April 5th, she attended Desert Best Friends Closet event headed by Connie Gold. The organization provides professional outfits for people who cannot afford clothes for interviews, and they provide interview workshops.
- She recently attended the Desert Hot Springs first State of the City event.
- April 14th, she attended Financial Awareness Day, and on Monday, she attended the Health and Resource Day.
- She attended the RDA Oversight Committee meeting, and is looking forward to attending the Math Day.
- She also attended the Academic Angels event, and thanked Patty Caruso Daly, mother of Carson Daly, a COD alum.

H. SUPERINTENDENT/PRESIDENT

Dr. Kinnamon commented that Dr. Jandt helped him transition to southern California when he worked in northern California prior to coming to COD, and that he is pleased that Dr. Jandt has joined the Board.

Dr. Kinnamon reported that he recently attended the Stepping Out Event at the McCallum Theatre with several of the trustees, and that the Foundation events are exemplary and set the standard for all other organizations to aspire to. Dr. Kinnamon also thanked Carlos Maldonado for his work on recent campus events in the quad with the students.

President Kinnamon reported that COD is in the process of nineteen faculty recruitments, and that staff has gone through the prioritization process for staff positions and equipment. Dr. Kinnamon commented that after review, it was determined that all equipment requests would be funded.

Dr. Kinnamon reported that Interim Dean Karen Tabor and Interim Vice President Jeff Baker have been working with a local community member who has a research-quality telescope he wants to donate and is also considering putting an observatory system at the Mecca/Thermal site. Several staff members were invited to this potential donor's home to see the telescope.

Dr. Kinnamon reported that Roadrunner Radio is on its way and that COD is still working through the process of acquiring KPTR and completing the transfer, which is expected to take place this summer. The station was given through the generosity of Rick and Rozene Supple.

Dr. Kinnamon congratulated the appointments of Dr. Nery, Amanda Phillips, Scott Cooper, as well as the extension of Interim Vice President Baker, who will be assisting during the transition until June 30th. The new VP Student Learning, Dr. Pamela Ralston, is coming on board soon. Dr. Kinnamon reported that Board also authorized an internal recruitment for an interim Dean of Enrollment Services. On June 22nd, COD will have a new Vice President of Human Resources, Dr. Mary Ann Gularte.

Interim Vice President of Human Resources & Labor Relations Diane Wirth – Vice President Wirth reported that David Bashore and Cathy Levitt presented an annual award to a COD member who is not an adjunct for all the work they have done to assist CODAA. This award was given to Jennifer Baker in Human Resources.

Interim Vice President of Student Success Jeff Baker – Vice President Baker reported that the annual High School Counselors’ Conference was held on April 13th forty-nine counselors representing fifteen high schools were in attendance. The counselors received updates on financial aid, admissions counseling and outreach.

Vice President Baker also reported that on April 14th, COD had its Financial Aid Awareness Day, and over 200 students participated. Vice President Baker thanked Deanna Murrell, Financial Aid Director, and her team. Vice President Baker informed the Trustees that he has a copy of the article Dr. Hall mentioned in her verbal report.

X. CLOSED SESSION:

4. PERSONNEL

- a. **DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT**
(Government Code Section 54957)
- b. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**
 - Superintendent/President

XI. OPEN SESSION:

Closed Session Report – Chair Sanchez-Fulton reported no reportable action was taken in closed session. Closed session was extended to 2 pm.

XII. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

A. BOARD OF TRUSTEES

- 1. Proclamations

B. HUMAN RESOURCES

- 1. Personnel Items
- 2. Tentative Agreements Between DCCD & CSEA

3. Tentative Agreements Between DCCD & CTA
4. Approval of Salary Adjustments between DCCD & Confidential/Administrative Employee Groups

C. ADMINISTRATIVE SERVICES

1. Purchase Orders and Contracts for Supplies, Services and Construction
2. Warrants
3. Approval of Contracts/Agreements and Amendments
4. Payroll #9
5. Out-of-State/Country Travel
6. Gift/Donation to the District
7. Budget Transfers
8. Amendment to Contracts - Measure B Bond Project

D. STUDENT SUCCESS & STUDENT LEARNING

1. Courses and Programs Approved by Curriculum Committee

Motion: Motion by Trustee Wilson, seconded by Trustee Broughton to approve the consent agenda as presented.

Discussion: None.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Fred Jandt

No: None

Absent: Student Trustee Escobar Prado

Abstain: None

The motion carried unanimously.

XIII. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

Pulled Items – None.

B. BOARD OF TRUSTEES

1. Board Policy 5700 – Intercollegiate Athletics – 2nd Reading

Motion: Motion by Trustee Broughton, seconded by Trustee Stefan to approve Board Policy 5700 Intercollegiate Athletics – 2nd Reading.

Discussion – None.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson,
Fred Jandt

No: None

Absent: Student Trustee Escobar Prado

Abstain: None

The motion carried unanimously.

2. Board Policy Review – 1st Reading

- BP 2110 Vacancies on the Board
- BP 2510 Participation in Local Decision Making
- BP 2715 Code of Ethics – Standards of Practice – Trustees
- BP 3310 Records Retention
- BP 3410 Non Discrimination
- BP 3430 Prohibition of Harassment
- BP 3440 Service Animals
- BP 3518 Child Abuse Reporting
- BP 3540 Sexual and Other Assaults on Campus
- BP 3715 Intellectual Property
- BP 3900 Speech: Time, Place and Manner

Motion: Motion by Trustee Stefan, seconded by Trustee Broughton to approve the Board Policies for a 1st Reading.

Discussion – None.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson,
Fred Jandt

No: None

Absent: Student Trustee Escobar Prado

Abstain: None

The motion carried unanimously.

3. Approval of Emeritus Status

Motion: Motion by Trustee Broughton, seconded by Trustee Stefan to approve Emeritus status for Michael McCabe.

Discussion – None.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Fred Jandt

No: None

Absent: Student Trustee Escobar Prado

Abstain: None

The motion carried unanimously.

C. ADMINISTRATIVE SERVICES

1. Budget Revisions

Motion: Motion by Trustee Broughton, seconded by Trustee Stefan to approve the budget revisions.

Discussion – John Ramont, Director of Fiscal Services provided a brief update on DSN Health and the Prop 39 Mini Grant.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Fred Jandt

No: None

Absent: Student Trustee Escobar Prado

Abstain: None

The motion carried unanimously.

2. Designation of Off-Site Locations

Motion: Motion by Trustee Jandt, seconded by Trustee Broughton to approve the off-site locations of Rancho Mirage High School located at 31001 Rattler Road, Rancho Mirage, CA 92270, Xavier College Preparatory High School located at 34200 Cook Street, Palm Desert, CA 92211, and KTPR Radio Station located 2100 Tahquitz Canyon Way, West Building, Palm Springs, CA, 92262, as presented.

Discussion – Trustee Stefan asked what would be offered at the radio station. Dr. Kinnamon stated that they wanted to have the flexibility of allowing COD students from the main campus

the opportunity to engage in academic work at the radio stations. Dr. Kinnamon also commented that for any location where students are receiving instruction, it is required that those locations are approved.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Fred Jandt
No: None
Absent: Student Trustee Escobar Prado
Abstain: None

The motion carried unanimously.

3. Certification of Signatures

Motion: Motion by Trustee Broughton, seconded by Trustee Stefan to approve the certification of signatures.

Discussion – None.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Fred Jandt
No: None
Absent: Student Trustee Escobar Prado
Abstain: None

The motion carried unanimously.

4. Resolution #041516-1 Authorization to Encumber Funds for the Following Fiscal Year

Motion: Motion by Trustee Jandt, seconded by Trustee Broughton to approve Resolution #041516-1 Authorization to Encumber Funds for the Following Fiscal Year.

Discussion – Mr. Ramont reported that this item is brought before the Board every year. Approval of this item allows regular business operations to continue without needing to wait until July for approval to conduct routine business such as processing purchase orders.

Roll Call Vote: Dr. Kinnamon conducted the roll call vote:

Student Trustee Escobar Prado - absent
Trustee Sanchez-Fulton - Yes

Trustee Wilson - Yes
Trustee Jandt - Yes
Trustee Broughton - Yes
Trustee Stefan – Yes

The motion carried unanimously.

5. Public Hearing Regarding Energy Conservation Project and Authorization to enter into Energy Services Agreement with Jackson Electric

Motion: Motion by Trustee Broughton, seconded by Trustee Wilson to approve the public hearing regarding Energy Conservation Project and Authorization to enter into Energy Services Agreement with Jackson Electric.

Discussion – None.

Vote:

Yes: Becky Broughton, Bonnie Stefan, Mary Jane Sanchez-Fulton, Aurora Wilson, Fred Jandt

No: None

Absent: Student Trustee Escobar Prado

Abstain: None

The motion carried unanimously.

Trustee Sanchez-Fulton opened the public comment period for the public hearing. There being no comments from the public, the public hearing was closed.

6. Resolution #041516-2 Findings Regarding Energy Conservation Project and Authorization to enter into Energy Services Agreement with Jackson Electric (Government Code §§4217.10 et seq.)

Motion: Motion by Trustee Stefan, seconded by Trustee Broughton to approve Resolution #041516-2 Findings Regarding Energy Conservation Project and Authorization to enter into Energy Services Agreement with Jackson Electric (Government Code §§4217.10 et seq.) as presented.

Discussion – Dr. Kinnamon reported that they are installing more energy-efficient lighting in buildings on the Palm Desert campus, and packets showing where the lighting will be installed/replaced were provided. Mac McGinnis of the Bond Office explained in detail the trustees where the lighting will be installed.

Roll Call Vote: Dr. Kinnamon conducted the roll call vote:

Student Trustee Escobar Prado – absent
Trustee Sanchez-Fulton - Yes
Trustee Wilson - Yes
Trustee Jandt - Yes
Trustee Broughton - Yes
Trustee Stefan – Yes

The motion carried unanimously.

XIV. INFORMATION ITEMS

1. Administrative Procedures: provided as information
 - AP 6200 – Budget Preparation
 - AP 6400 – Financial Audits
 - AP 2110 – Vacancies on the Board
 - AP 2510 – Participation in Local Decision Making
2. Technology Master Plan: provided as information

XV. STUDY SESSION

1. Concussion Protocols – Dean Leslie Young, and Todd Conger, Athletic Trainer
 - a. Mr. Conger and Dean Young discussed the COD Sports Medicine Concussion Identification and Management rules
 - b. COD Students receive education information at the beginning of their season and are required to sign a disclosure form stating they have reviewed and understand the risks of concussions
 - c. Discussed methods for identifying concussions, signs and symptoms
 - d. Concussion Management – including home care guidelines following a concussion
 - e. Progression and rules of returning to classrooms and returning to play
2. Solutions Kiosk Student Presentation – Miguel Flores and Rochelle Aguilar, COD Students

Dr. Kelly Hall introduced Mr. Flores and Ms. Aguilar, who provided an overview of this program which has been instrumental for students majoring in business or become entrepreneurs. Currently, there are 20 students participating, and they sell beverages, snacks and school supplies. All 20 students take turns running the business and the business is overseen by professor. Mr. Flores and Ms. Aguilar reported that his program has been beneficial to the students and that it has been fun working with other students and learning skills to utilize in their future careers. Skills the students learn through this program are marketing, accounting, financials, inventory, running business meetings and sales meetings, and working with their merchandising team. They reported they have made over \$23,000 this semester, and presented a \$5,000 check to the Foundation for the Solutions Kiosk

Scholarship. Each semester is considered a business cycle so they plan to sell out the current inventory, and refresh the inventory at the beginning of next semester. Dr. Kelly Hall is faculty advisor to the program.

XVI. FUTURE AGENDA ITEMS

- Trustee Stefan – end-of-year event schedule.
- Trustee Sanchez-Fulton – legislative AB bills update, The College Promise, and an update on the annual college signing day on April 26. Carlos Maldonado provided a brief overview of the upcoming event.
- Trustee Wilson – Chancellor’s Task Force – new accreditor for state. Trustee Wilson reported that ACCJC has a year to come into compliance, and she requested an accreditation status presentation. She also requested information on the impacts of Prop 30, potential loss, and how it has helped the college. In addition, she requested an overview of security and safety policies on all campuses, readiness for disasters, mental health, support services, college-wide alerts, and links with emergency responders.

Chair Sanchez-Fulton closed the Board meeting in honor of Dr. Gerald “Jerry” Benston, M.D. She read the following statement:

Gerald "Jerry" Benston M.D. (1927 - 2016)

Jerry was born in the Francis Willard Hospital in Chicago, August 24, 1927. He was the son of Gertrude Pomsovy Bernstein and Jacob Bernstein. His mother was an emigre from Ukraine as a teenager, just months before the start of WWI. Her transition from Ukraine to Montreal and then to Chicago was facilitated by an older brother.

In Chicago she was active in millenary work with which she had a natural talent.

Following her marriage to Jacob Bernstein and the birth of her first child, Gerald, she survived only a few days after his birth.

Gerald was raised by a wonderful family of the Bernsteins, two grandparents and several caring and devoted young aunts who gave him all the love a large family could give. He had the traditional bar'mitzva, at age 12; the customary age for a son without a mother.

He was an excellent student; a leader, beloved by all. He graduated from the University of Illinois; then in those immediate post-war years served in the Army Airforce as a surgical tech.

Always adventurous, he chose to go abroad for medical school to the University of Geneva, Switzerland where he thrived on the languages and the culture.

Returning to the United States, he completed his Internship at Queen of the Angels Hospital in Los Angeles; following that with a Residency in Ophthalmology at Los Angeles County Hospital. He practiced in Beverly Hills but tiring of an office practice he then took an Anesthesiology residency at the new UCLA Hospital.

He was an outstanding Anesthesiologist, every surgeon's favorite, as he practiced in several hospitals in the Beverly Hills/West Hollywood area.

It was at UCLA where he met another young resident in the Division of Head and Neck Surgery, Charles Monell, M.D. This continued for the next 56 years during which they share a long and rewarding life together; sharing homes, life style, rewards, families, love and sorrows—ending just now, much too soon. They were legally married on their 54th "anniversary," February 3, 2014.

Jerry was a very active participant in a multitude of civic and educational activities. Briefly to mention: Boards of Friends of Palm Springs Philharmonic, Virginia Waring International Piano Competition, Rancho Mirage Public Library, College of the Desert Foundation, Senior French Translator for the 1984 Los Angeles Olympics, and most importantly fund raiser and major donor for the Steinway Concert Grand of the Rancho Mirage Library Community Room.

Jerry was laid to rest in a graveside service, April 4, 2016, attended by his loving family.

Dr. Kinnamon has been in communication with Dr. Monell, Dr. Benston's longtime partner and husband, both supporters of the college.

XVIII. ADJOURN

There were no objections to adjourning this meeting in memory of Dr. Gerald "Jerry" Benston, M.D. The meeting was adjourned at 2:55 p.m.


Becky Broughton, Clerk

REVISED CONSENT ITEM

DESERT COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

Meeting Date: 4/15/2016

ITEM #: 1

AREA: Human Resources

TITLE: PERSONNEL ITEMS

- | |
|---|
| <input checked="" type="checkbox"/> CONSENT |
| <input type="checkbox"/> ACTION |
| <input type="checkbox"/> INFORMATION |

A recommendation is made that the Board of Trustees approves the following list of Personnel Items:

Name	Position	Department	Effective
Appointments: Classified			
Trevor Uprichard	FT Security Officer	Security	4/18/2016
Appointments: Faculty			
Maria R. Avalos	ECE Instructor	ECE	8/22/2016
Appointments: Adjunct Faculty			
Judith Brenner	Student Health Services	Student Services	4/18/2016
Classified: Continuation/Extension of Assignment			
Margarita Marin	CalWORKS Prog Specialist	CalWORKS	4/1/2016-6/30/2017
Rebeca Martinez	CalWORKS Prog Specialist	CalWORKS	4/1/2016-6/30/2017
Classified: Temporary/Substitute			
Judy Howard	Admin Asst	Kinesiology	Ends 7/13/2016
Celeste Islas	ASC Asst.	TASC	4/1/2016-4/22/2016
Sandra Maciel	Library Specialist	Library	4/4/2016-8/15/2016
Lawrence Montez	IT Specialist	IT	4/1/2016 - 6/30/2016
Stephany Tellez	Info Serv. Specialist	IEESP	2/22/2016-5/31/2016
Classified: Working out of Class			
Mike Hadley	Systems Specialist/Webmaster	IT	3/1/2016
Michael Harlow	Systems Specialist/Webmaster	IT	3/1/2016
Leadership: Working Out of Class			
Brandon Toepfer	Director, M & O	M & O	4/2/2016-UPF
Resignations/Retirements/Separations/Terminations			
Jason Arebalos (Res)	Director, M & O	Administrative Serv.	End 4/1/2016
Jennifer Banford (Res)	Adj Coach	Athletics	End 3/16/2016
Lois Benda (T)	ISA Math	Math	End 2/16/16
Sharon Jones	Interim Dean, Comm & Hum.	Communications/Humanities	End 4/29/2016
Kristin Onofrio (S)	Admin Asst	Athletics	End 3/28/2016
Temporary Employment Agreements w/ Faculty/Staff:			
Mari Abril	Academic Advising-High School	ASBU	3/10/2016/5/7/2016

Roy Eads	Zero Net Energy Tech/Degree Program	ASBU	3/22/2016-5/27/2016
Donna Greene	Faculty Co-Chair Child Success Work Group	AEBG	2/15/16-4/30/16
Walt Holloway	Academic Advising-HS	ASBU	3/1/2016-6/30/2016
Sylvia Layne	Wardrobe Mistress for Spring Musical	Arts	4/23/2016-5/1/2016
Jessica Manuel	Facilitation of @One Course	IT	4/4/2016-4/30/2016
Donald O'Loughlin	Faculty Co-Chair Adults with Disabilities Work Group	AEBG	2/15/16-4/30/16
Jorge Perez	Research Pathways BSI	Math	4/4/2016-5/13/2016
Keith Prouty	Academic Advising – H.S.	Auto	6/14/2016-6/30/2016
Michelle Richards	Coordination of Career/Job Center	ASBU	5/30/2016-6/30/2016
Reid Sagara	Faculty CoChair-AEBG	Institutional Advancement	2/15/2016-4/30/2016
Racquel Schoenfeld	Accreditation Standards Chair	IEESP	8/1/2015-6/30/2016
Lynda Shaeps	Wig/Hair Designer for Spring Musical	Arts	4/23/2016-5/1/2016
Corbyn Voyu	Faculty Co-Chair Student Services Work Group	AEBG	2/15/16-4/30-16

Temporary Employment Agreements: Contract Workers

Matthew Carillo	Dance Capt. Victor/Victoria	Arts	3/28/2016-5/1/2016
Chelsey Clime	Alumna Artist V/V	Arts	3/28/2016-5/1/2016
Gail Cruz	Violin for V/V	Arts	4/27/2016-5/1/2016
Teresa DiPietro	Cello for V/V	Arts	4/27/2016-5/1/2016
Laurie Hanna	Teaching for IEA	IEA	4/4/16-5/27/16
Dave Hitchings	Drums for V/V	Arts	4/27/2016-5/1/2016
Veronica Izurieta	Manage Workforce Training	PaCE	4/1/2016-8/31/2016
Fisher Kaake	Featured Dancer V/V	Arts	3/28/2016-5/1/2016
Barbara Laronga	Trumpet/Flugelhorn V/V	Arts	4/27/2016-5/1/2016
Jason Livesay	Violin for V/V	Arts	4/27/2016-5/1/2016
Nolan Livesay	Concertmaster for V/V	Arts	4/27/2016-5/1/2016
Kara Masek	Alumna Artist for V/V	Arts	3/28/2016-5/1/2016
Mari Mizutani	Viola for V/V	Arts	4/27/2016-5/1/2016
Nancy Newman	Reed 5 for V/V	Arts	4/27/2016-5/1/2016
Robert O'Donnell	Trumpet/Flugelhorn for V/V	Arts	4/27/2016-5/1/2016
Jack Ramoran	Sound Board Operator	Arts	4/1/2016-5/1/2016
Scott Reese	Reed 3 for V/V	Arts	4/27/2016-5/1/2016
Don Shelton	Reed 1 for V/V	Arts	4/27/2016-5/1/2016
Keith Smith	Lighting Designer for V/V	Arts	3/29/2016-4/29-2016
Jeff Stover	Bass for V/V	Arts	4/27/2016-5/1/2016
Lori Stuntz	Trombone for V/V	Arts	4/27/2016-5/1/2016

Jeff Stupin	Trombone for V/V	Arts	4/27/2016-5/1/2016
Stegar Thompson	Production Stage Mgr V/V	Arts	3/28/2016-5/1/2016
Brad Vaughn	Percussion for V/V	Arts	4/27/2016-5/1/2016
Lynne Velling	Facilitation of Communication Workshop	PaCE	5/7/2016-6/30/2016
Mamta Verma (S)	Library Specialist	Library	3/1/2016-4/30/2016
Colin Wenhardt	Reed 2 for V/V	Arts	4/27/2016-5/1/2016
Lee Wolfe	Viola for V/V	Arts	4/27/2016-5/1/2016
Scott Wright	Trumpet/Flugelhorn	Arts	4/27/2016-5/1/2016
Alan Yankee	Reed 4 for V/V	Arts	4/27/2016-5/1/2016
Volunteers			
Venessa Becerra	Art-007A	Art	3/28/2016
Richard Fotchman	Womens Varsity Softball	Athletics	3/21/2016
Virginia Plavec	ECE 10	CDC	3/28/2016
Mariana Macias Zepeda	Counseling	Counseling	3/14/2016

Administrator Initiating Item: Diane Wirth	Cabinet Review & Approval: 4/4/2016 Chair & Vice Chair Review: 4/5/2016
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Board of Trustees Meeting
15 April 2016
ASCOD Student Senate BoT Report

Good Morning Madame Chair, Board Members, Senior Administration, and Distinguished guests. The following is the ASCOD report for the month of April.

College of the Desert hosted the Region IX meeting on March 18, 2016, at the ASCOD Conference room at the Office of Student Life. We are glad to have had our fellow California community college leaders on our campus. The meeting was a success and the attendees were pleased with our campus.

The ASCOD Student Senate has been collaborating with the Office of Institutional Research and Dr. Daniel Martinez to distribute the Student Engagement Survey. We will continue to assist with the survey through the month of April.

The ASCOD Student Senate is also working on developing a Smoking Policy Survey. We will gather information from the students regarding the current Smoking Policy on campus, and work alongside the Green Council to better inform our campus.

On March 31st through April 2nd, five College of the Desert students attended the National Conference on Student Leadership in Denver, Colorado. The students went through a series of workshops regarding leadership on our college campuses. They also worked on a Call to Action project for three days, regarding different topics and issues which community colleges could face on their campuses. The groups had to come up with a challenge statement and goals to bring awareness and help, depending on their individual topics. Three of our students were in the top ranked groups for the project, and one was a finalist, the issue of Mental Health was the topic. The students had fun and really networked with professionals and other college leaders. This was a great opportunity, and we hope to continue with our future attendance.

Our next ASCOD meeting will be on Monday, April 18, 2016, from 2:00pm-4:00pm in the ASCOD Conference room at the Office of Student Life.

This concludes the ASCOD report for the month of April.

Thank you,

ASCOD Student Senate

**Report to the Board of Trustees
Desert Community College District
Submitted by: Dr. Kelly Hall, Associate Professor, Business
President, Academic Senate
April 2016**

Noteworthy

Alas Con Futuro is a COD student club committed to promoting the educational growth and goals of each of its members. This club advocates for first generation college students by promoting awareness of issue such as AB 540, and California Dream Act, Deferred Action, and immigration changes. The club is doing a fundraiser. You can purchase a car wash voucher good for a GOLD Service car wash at the Palm Springs Airport Car Wash (a \$22 value) for only \$10. Please contact the club's faculty advisor, Jose Simo, jsimo@collegeofthedesert.edu for your Car Wash voucher and thank you for supporting Alas Con Futuro!

A Tenure, Emeriti, and Retirement Ceremony is planned for Friday, May 6, 2016 at 5 p.m. in the Pollock Theatre, with a reception to follow in the Hilb. The Transfer Center is holding the **Eleventh Annual Transfer Recognition Ceremony** on Thursday, May 19th at 3 p.m. We are excited to welcome over 150 transferring students and their families to the ceremony in the beautiful McCallum Theater. For more information about the Transfer Recognition Ceremony, contact Veronica Daut, SSSP Counselor, vdaut@collegeofthedesert.edu.

Full-time Faculty Prioritization

This semester, a taskforce has been working on creating a set of recommendations for improving our full-time faculty prioritization process.

Members of this taskforce are:

- Co-Chair, Dr. Annebelle Nery, Executive Dean, Institutional Effectiveness, Educational Services, and Planning
- Co-Chair, Professor Bert Bitanga, Architecture, Chair: Outcomes and Assessments, Co-Chair: Assessment of Planning and Outcomes
- Dr. Kelly Hall, Associate Professor, Business, President: Academic Senate
- Leslie Young, JD, Dean, School of Health Sciences, ECE, PE/Athletics
- Fred Sangiorgio, Counselor, General Counseling
- Amanda Phillips, Director of Counseling
- Dr. Cathy Levitt, Adjunct Faculty, Business & Economics, Adjunct Faculty Association Leadership
- Scott Ventura, Full-Time Faculty Fire Technology
- Dr. Wendy Sanders, Professor, Early Childhood Education

The taskforce has used several input sources to inform our discussions including:

- Results of Campus wide Survey on the prioritization process
- Results of a survey of voting members of previous prioritizations
- Feedback from 3/31/2016 All Faculty Senate Study Session on prioritization
- Input received from individual constituents

The group has made good progress and I plan to release a draft of our work on Friday, April 15. Our goal is to bring the recommendations to the College Planning Council and All Faculty Senate this semester for implementation in the fall.

Adult Education Block Grant

The recommendations from the AEBG Steering Committee were brought before the Academic Senate on April 14 for a first reading. I am appreciative of the hard work and enthusiasm invested in this effort by many faculty and administrators. I also recognize the excellent leadership of Professor Christen Smith on this front. Her tireless efforts and energy around this work have been inspirational.

Educational Policies and Practices

This Committee, Chaired by Professor Vida Rossi Dean, has been working for well over a year on a revision to AP7120, Hiring Procedures. I am happy to report that the finish line is in sight. Professor Rossi Dean and VP Diane Wirth have worked together to draft a revision that represents a truly collaborative partnership. AP7120 was brought to the All Faculty Senate on April 14 and is currently being reviewed by campus faculty. The matter will be brought back for a vote on April 28.

Ed Policies is also working on a local policy for Administrators' Retreat Rights. VP Baker has been attending these meetings to provide input from the Administration on the matter.

CTE Date Unlocked

On May 5, Dean Zerryl Becker, Professor Felix Marhuenda-Donate, and I will attend CTE Data Unlocked. This is part of the Chancellor's Office actions on the Strong Workforce Task Force recommendations, will help colleges find, understand, and use CTE data. By providing tools, training, technical assistance, and funding, CTE Data Unlocked will support the development of regional workforce plans, prepare for \$200 million in new CTE funding that will be available in 2017, and strengthen local processes like program review, accreditation, and integrated planning. This training will help us access better information on student outcomes and labor market conditions to inform our CTE programs. Our participation will also make COD eligible to receive \$50,000 in funding and 10 hours of technical assistance to support CTE data usage in fall 2016.

Spring Plenary

The Spring Plenary is April 21-23. This year, the Academic Senate will collaborate with other constituents in hosting the Spring Plenary Session, partnering with the Chief Instructional Officers (CCCCIOs), the California Community College Association of Occupational Educators (CCCAOE), Chief Student Services Officers (CSSOs), the Chancellor's Office, and other organizations to host the first Community College collaborative event Aligning Partnerships for Student Success. College of the Desert is sending a great team to this event:

- Dr. Kelly Hall, Academic Senate President
- Christen Smith, Chair Educational Technologies and Distance Education
- Vida Rossi Dean, Chair Educational Policies and Practices
- Donna Greene, Professor ECE
- Dr. Lisa Soccio, Professor Arts & Media
- Dr. Annebelle Nery, Executive Dean, Institutional Effectiveness, Educational Services and Planning

Respectfully Submitted,
Kelly Hall, MBA, PhD, CPA
President, Academic Senate

Desert Community College District
Board of Trustees' Meeting
April 15, 2016
CODAA Report

As mentioned in our report last month, we still have outstanding issues that we would like to resolve before the end of the academic year, which is rapidly approaching. These include:

- Research into the number and variations of part-time CSEA unit members working also as adjuncts and adjuncts working also as CSEA unit members.
- We still need to resolve some non-economic, policy issues related to adjunct stipend opportunities: definitions, qualifications, application procedures, and consistency among others.
- We need clarification on the impact of overlay courses and low caps on enrollment particularly in Art classes.
- Overlay issues still exist where an adjunct is required to meet two sets of minimum qualifications and set up two separate, unrelated course syllabi in two different departments, for example combining courses in kinesiology and DSPS movement.

With only five instructional weeks left in the semester, would urge swift action on all these items.

Report to the Board of Trustees for April 15, 2016

Submitted by Denise Diamond, President, College of the Desert Faculty Association

The Faculty Association is pleased to report that the Association and the District have reached a Tentative Agreement on negotiations. The tentative agreement is for the 2015 academic year and the upcoming 2016-2017 academic year- making this a 2 year agreement.

The process started last September and included meeting twice during intersession. During the April 1st bargaining session, both sides were able to sign a Tentative Agreement on all the articles that were open for negotiations. The Faculty Association then held a well-attended membership meeting, and also provided all the faculty with a summary of the changes in salary, health and welfare and article language. The feedback has been positive and we have every reason to expect that the faculty will ratify this Tentative Agreement.

We should be ready to vote by the end of this month.

We have been successful in our COLA + campaign and the faculty will receive COLA and 3% on the salary schedule for 2015 and 2016 in addition to a 1% onetime payment. The agreement also has important changes in language.

Money on the salary schedule allows for faculty to keep up with the cost of living as well as the increases in health benefits. The district was able to provide an increase in health benefits and we know this is an ongoing conversation. We all appreciate the importance of a competitive salary and benefits package in attracting and retaining long term employees to the District. We still have work to do in the area of Longevity. It is to the college's credit that we have so many faculty with over 15 years of service.

We will have an automatic reopener on Article 12: Hours of Service as specifically related to Non Credit.

The state Chancellor's office has made significant changes in noncredit and the college has a substantial ABEG - Adult Basic Education Grant which includes offering noncredit curriculum. The District, the Association and the Senate will need to collaborate on these changes.

We are coming to the end of the academic year with Good News at the end of a long process.

This week end several members of the Executive Board of the Faculty Association will be attending the California Community Colleges Association CCA/CTA Spring Conference and we will be honoring our own Bargaining Team member and former Treasurer Fred Sangiorgio- who will receive our local We Honor Our own WHO award.

The Faculty Association is holding elections for 2 positions- Treasurer and Member-at-Large. We look forward to welcoming new members to the Executive Board.

The faculty association has met with Diane Wirth regarding the District's plan to change the Golf Center. We have not yet met with the President to understand the specifics of these changes regarding the Director of Golf position of tenured faculty Tony Manzoni and to the Golf Management Program, which continues to grow and attract international students, local and state recognition.

Introduction – Good morning Board of Trustees, administration, faculty, staff, students and esteemed guests. Since the Board meets briefly to accept the agenda and then goes to Closed Session, it is typically quiet here at 9:30 am. Today, members of the classified bargaining unit were present at 9:30 am to welcome our newly appointed Trustee—Fred Jandt and to express support for the Board’s vote to approve the Tentative Agreements between CSEA and the District in today’s agenda. Thank you in advance for your support leading to what we hope will be today’s approval of the TA’s. Negotiations may seem to conclude when the teams reach agreement and sign the TA’s; however, our work continues. For the District, negotiations is not complete until Board approval. CSEA is governed by various state association policies. CSEA Policy 610 provides clear protections for the membership by defining the process by which TA’s and MOU’s are reviewed by the Field Director—in our case Denise Jensen—to be sure that the agreements are in the best interest of members and that are not contradictory to law. We also must provide written notice to our members 5 days prior to a ratification meeting. We will present them to Chapter 407 for discussion and ratification on Friday April 22nd.

Health and Welfare – Health and Welfare continues to be a concern for the classified bargaining unit. With the approval today of our Tentative agreements we will receive an additional \$100 a month towards premiums. Looking at a baseline average payroll deductions for benefits selected compared to the average salary of classified staff eligible for health benefits, current payroll deductions average about 4% of salary—this before any increases coming in October of this year. This is at double of the percentage of salary of other eligible groups. Another way of looking this is the most expensive plan when the allocation began as \$1,250 a month is now \$250 more and the plan has higher deductibles, office and prescription copays. What is a good fiduciary to do? As a committee, we have requested new quotes from SISC, California’s Value Trust, and others. We will be meeting on April 25 at noon to discuss and analyze our options to maintain good plans at a reasonable value.

Classified School Employees’ Week – Thank you to Dr. Kinnamon and to the Board for including in today’s agenda a proclamation of Classified School Employees’ Week. Kristen Nelson classified staff in the International Education Program graciously agreed to read the proclamation on our behalf. The theme this year is: **Classified School Employees: Everyday Heroes**

California’s Legislature recognizes the important contributions of classified school employees and named the third full week of May “Classified School Employee Week” (CSEW) to honor these contributions.

Classified school employees are the everyday heroes who play a crucial roles in our schools and community colleges. From transporting and feeding students to teaching them vital skills and ensuring that schools are operating smoothly, classified employees are integral to public education.

"Classified employees make schools work and they care for the students," says State Superintendent of Public Instruction Tom Torlakson. "They have their official duties and they also have smiles for the students. Our classified people are part of the overall school team. There is a mutual respect and support between the administrators and the workers on the front line who do the day-to-day work."

To celebrate the week, our chapter will host our traditional May Luncheon. We hope that Dr. Kinnamon and our Trustees will join our CSEA chapter members as we celebrate with great food and conversation. Lunch will be served from noon to 1 pm on Tuesday May 24th here in the CSSC Multipurpose Room. Please be sure to RSVP to Pam Chapman by phone or email as listed on your invitation.

Respectfully submitted,



Attached is a summary of Articles to be presented to our membership for ratification.

**CSEA CHAPTER 407
& COLLEGE OF THE DESERT
2015 SUCCESSOR AGREEMENT
SUMMARY of ARTICLES FOR RATIFICATION**

Article I – Recognition: The district will notify the CSEA Chapter President and LRR of any changes to hours, wages, terms & conditions of employment before implementation of such changes. Notification will be in writing my email and by US Postal service.

Article III – Association Rights: CSEA may use email and/or district network for member notices; CSEA may conduct new employee orientations; all elected CSEA representatives to annual conference will be granted 40 hours each to attend the conference; CSEA Chapter President will be granted 300 hours of paid release time per school year for Association business to be used and designated per his/her direction; CSEA Chapter President will be released to attend Board of Trustee meetings; members utilizing release time will use a newly revised request form (Appendix E see back).

Article VII – Compensation: eliminates Step A of the classified salary schedule; increases all cells on the current salary schedule by 3% retroactively to July 1 2015; gives a 1% off-schedule one-time payment of each unit member’s annual 2015 base salary; increases all cells on the salary schedule by funded COLA plus 3% effective July 1 2016.

Article VIII – Compensation in Addition to Salary: allows phone or email “call back” minimum 2 hours pay; call back time to be logged on member timesheets; compensates a member working out of regular class at the rate of pay of the higher class at the unit member’s current step allowing for a minimum of 5% increase.

Article IX – Health and Welfare Benefits: changes maximum District monthly contribution to \$1400 effective July 1, 2016.

Article XI – Hours: position start and end times shall be indicated on job announcements; year round 4/40 MOU is incorporated into the contract; defines custodial shift as generally 6pm to 2:30am Monday through Thursday and 10:30am to 7:00pm on Friday.

Article XVI – Professional Growth: clarifies purpose of Staff Development; allows roll-over of staff development funds for one year; allows 45 days prior to the start of a term for staff to submit requests for dependent waivers to CSEA for approval, and 30 days prior to the term for CSEA to forward the list to VP of Student Success.

Article XVIII – Layoff: includes higher or equal classes in determining seniority.

Article XXV – Term: The agreement shall be effective July 1, 2015 and remains in full force and effect up to and including June 30, 2018 with no reopeners for the 2016-2017 fiscal year but does allow for reopeners in the 2017-2018 fiscal year.

COD Sports Medicine Staff

- Todd Conger, MS, ATC- Head Athletic Trainer
- Patty Curtiss, MS, ATC-Part time Athletic Trainer, ImPact Trained Athletic Trainer (ITAT), established concussion program at Eisenhower Center for Family Medicine under the direction of Dr. Stephen Steele And Dr. Andre DeLeon.
- Andre DeLeon, MD, Sports Medicine Fellow- Team physician, Credentialed ImPact Consultant (CIC), Director of Eisenhower concussion program



Concussions in Intercollegiate Athletics

CCCAA Concussion Identification/Management Rules

CCCAA Concussion Rule - Adopted 3/28/13

- Bylaw 9.6.1 Institutions shall have a documented concussion management plan that reflects current standards and practices regarding concussion management.
- Bylaw 9.6.2 Any student-athlete who exhibits signs, symptoms, or behaviors consistent with a concussion shall be removed from practice or competition and evaluated by the institution's designated Athletic Medical Coverage Personnel as defined in Bylaw 9.2.2, trained in the evaluation and management of concussions.

CCCAA Concussion Identification/Management Rules

- Bylaw 9.6.3 Student-athletes determined to have a concussion shall not return to activity for at least the remainder of that day. Medical clearance shall be determined by a physician trained in the evaluation and management of concussions, or his or her designee, according to the institution's concussion management
- A policy that precludes a student-athlete diagnosed with a **concussion** from returning to athletics activity (e.g., competition, practice, conditioning sessions) for at least the remainder of that calendar day; and
- A policy that requires medical clearance for a student-athlete diagnosed with a **concussion** to return to the athletics activity (e.g., competition, practice, conditioning sessions) as determined by a physician (e.g., team physician) or the physician's designee.

Concussion Education

- Student-athletes receive educational information at the beginning of their season (NCAA Concussion Fact Sheet) and sign a disclosure form stating they have reviewed and understood the risks of concussions.
- Educational information distributed and discussed at department coaches' meetings
- NCAA Concussion Fact Sheet—Appendix 1
- Concussion disclosure/ Consent to Treat/ Assumption of risk forms—Appendix 2
- Educational information distributed to coaches—Appendix 3

Concussion Identification/Management

Institutional Methods for Identifying Possible Concussions

- Preseason baseline testing
 - Review of PPE medical history to determine history of concussions
 - Impact (neurocognitive computer based testing)
 - Sway (smartphone or tablet based objective balance measurement)
- Post concussive event
 - Cranial nerve check
 - Sideline Impact test
 - Sway
 - Visual oculomotor screening (VOMS)

Concussion; Signs & Symptoms

Table 2: Selected acute & delayed signs & symptoms suggestive of concussion

Cognitive	Somatic	Affective	Sleep Disturbances
Confusion Anterograde amnesia Retrograde amnesia Loss of consciousness Disorientation Feeling "in a fog", "zoned out" Vacant stare Inability to focus Delayed verbal & motor responses Slurred/incoherent speech Excessive drowsiness	Headache Dizziness Balance disruption Nausea/vomiting Visual disturbances (photophobia, blurry/double vision) Phonophobia	Emotional lability Irritability Fatigue Anxiety Sadness	Trouble falling asleep Sleeping more than usual Sleeping less than usual
Team Physician Consensus Conference, Herring et al, 2011			

Concussion Management

Home Care Guidelines Following a Concussion

- Information on signs and symptoms of concussions emailed to parents or roommates—[Appendix 4](#)

Concussion Management

Return to Learn

- Athletes must demonstrate and be able to return to the classroom before returning to sport participation
- Letter sent to the student's instructors, athletic counselor and athletic director informing them the student has suffered a concussion and what to watch for—

Appendix 5

Concussion Management

Progression of Return to Play

- A sample of a return to play progression

Table 1 Graduated return to play protocol

Rehabilitation stage	Functional exercise at each stage of rehabilitation	Objective of each stage
1. No activity	Complete physical and cognitive rest	Recovery
2. Light aerobic exercise	Walking, swimming or stationary cycling keeping intensity <70% maximum predicted heart rate No resistance training	Increase heart rate
3. Sport-specific exercise	Skating drills in ice hockey, running drills in soccer. No head impact activities	Add movement
4. Non contact training drills	Progression to more complex training drills, eg passing drills in football and ice hockey May start progressive resistance training	Exercise, coordination, and cognitive load
5. Full contact practice	Following medical clearance participate in normal training activities	Restore confidence and assess functional skills by coaching staff
6. Return to play	Normal game play	

Additional Resource

Position Statement: Management of Sport Related
Concussion

<http://natajournals.org/doi/pdf/10.4085/1062-6050-49.1.07>

CONCUSSION

A FACT SHEET FOR STUDENT-ATHLETES

WHAT IS A CONCUSSION?

A concussion is a brain injury that:

- Is caused by a blow to the head or body.
 - From contact with another player, hitting a hard surface such as the ground, ice or floor, or being hit by a piece of equipment such as a bat, lacrosse stick or field hockey ball.
- Can change the way your brain normally works.
- Can range from mild to severe.
- Presents itself differently for each athlete.
- Can occur during practice or competition in ANY sport.
- **Can happen even if you do not lose consciousness.**

HOW CAN I PREVENT A CONCUSSION?

Basic steps you can take to protect yourself from concussion:

- Do not initiate contact with your head or helmet. You can still get a concussion if you are wearing a helmet.
- Avoid striking an opponent in the head. Undercutting, flying elbows, stepping on a head, checking an unprotected opponent, and sticks to the head all cause concussions.
- Follow your athletics department's rules for safety and the rules of the sport.
- Practice good sportsmanship at all times.
- Practice and perfect the skills of the sport.

WHAT ARE THE SYMPTOMS OF A CONCUSSION?

You can't see a concussion, but you might notice some of the symptoms right away. Other symptoms can show up hours or days after the injury.

Concussion symptoms include:

- Amnesia.
- Confusion.
- Headache.
- Loss of consciousness.
- Balance problems or dizziness.
- Double or fuzzy vision.
- Sensitivity to light or noise.
- Nausea (feeling that you might vomit).
- Feeling sluggish, foggy or groggy.
- Feeling unusually irritable.
- Concentration or memory problems (forgetting game plays, facts, meeting times).
- Slowed reaction time.

Exercise or activities that involve a lot of concentration, such as studying, working on the computer, or playing video games may cause concussion symptoms (such as headache or tiredness) to reappear or get worse.

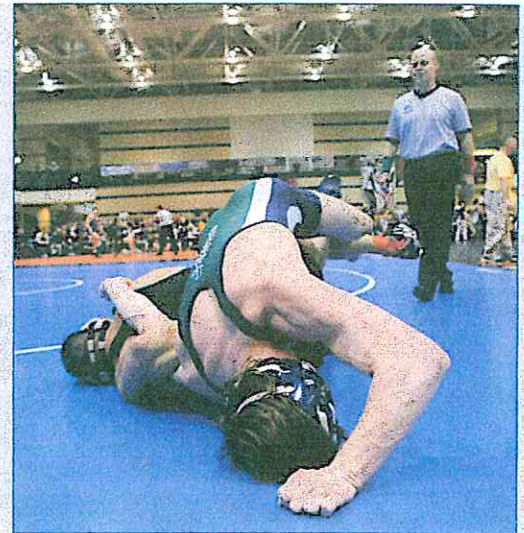
WHAT SHOULD I DO IF I THINK I HAVE A CONCUSSION?

Don't hide it. Tell your athletic trainer and coach. Never ignore a blow to the head. Also, tell your athletic trainer and coach if one of your teammates might have a concussion. Sports have injury timeouts and player substitutions so that you can get checked out.

Report it. Do not return to participation in a game, practice or other activity with symptoms. The sooner you get checked out, the sooner you may be able to return to play.

Get checked out. Your team physician, athletic trainer, or health care professional can tell you if you have had a concussion and when you are cleared to return to play. A concussion can affect your ability to perform everyday activities, your reaction time, balance, sleep and classroom performance.

Take time to recover. If you have had a concussion, your brain needs time to heal. While your brain is still healing, you are much more likely to have a repeat concussion. In rare cases, repeat concussions can cause permanent brain damage, and even death. Severe brain injury can change your whole life.

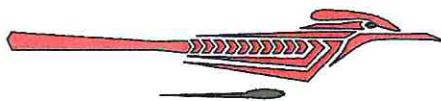


**IT'S BETTER TO MISS ONE GAME THAN THE WHOLE SEASON.
WHEN IN DOUBT, GET CHECKED OUT.**

For more information and resources, visit www.NCAA.org/health-safety and www.CDC.gov/Concussion.



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COLLEGE OF THE DESERT
SPORTS MEDICINE DEPARTMENT OF INTERCOLLEGIATE ATHLETICS

Concussion Disclosure Acknowledgement Waiver

The College of the Desert Sports Medicine Department has a responsibility to educate its student-athletes of the signs and symptoms of mild traumatic brain injuries; otherwise known as concussions. The Sports Medicine staff is trained to recognize those that may present with concussive-type symptoms. However, many concussions can go unreported. It is imperative that those student-athletes who suspect they may be suffering from a concussion, report it to their Certified Athletic Trainer or team physician. Below you find the definition of a concussion and common signs and symptoms:

Definition:

A Concussion is the most common type of brain injury. It is the result of a direct blow to the head or body causing the head and brain to move quickly back and forth. This injury typically results in impairment of neurological function. The brain ceases to function normally and may result in the signs and symptoms listed below. It is important to understand that the signs and symptoms listed below are common for a concussion, but may exist independently of one another;

- Headache
- Neck Pain
- Nausea
- Vomiting
- Loss of appetite
- Balance Problems/Dizziness
- Drowsiness/Fatigue
- Difficulty Sleeping
- Nervousness/Anxiety
- Sensitivity to light/noise
- Continued Double Vision
- Altered Emotions
- Ringing in the ears
- Feeling slowed down
- Feeling in a "fog"
- Difficulty concentrating or remember
- Confusion/Disorientation
- Blurred Vision

By signing below, I acknowledge that I have read and understood the information regarding concussions that apply to my particular sport. I acknowledge that I have received the NCAA Concussion Fact Sheet. I know and understand that I should notify the proper athletics healthcare provider(s) when I suspect I may have sustained a concussion. I take full responsibility for notifying sports medical staff if I think I may have a concussion, and I also take full responsibility for any injuries or other problems that might occur to me or others as a result of a concussion.

Signature of Student-Athlete

Date of Signature

Printed Student-Athlete Name

Date of Signature

Signature of Parent/Legal Guardian
(If student athlete is under 18 years of age)

Date of Signature

College of the Desert
Student-Athlete Release of Medical Information and Consent to Treatment

I/We the undersigned student-athlete and his/her parent(s) or guardian(s) do hereby authorize the disclosure of pertinent medical information between the college athletic training staff, appropriate coaching staff, athletic administration and any involved medical care providers. Medical information not relevant to the injury/illness will remain confidential.

I/We the undersigned student athlete and his/her parent(s) or guardian(s) do hereby authorize the college athletic training staff, as agents for the undersigned, to consent to any medical treatment and hospital care which is deemed advisable by, and is to be rendered under the supervision of any physician licensed under the Medical Practice Act, whether such treatment is rendered at the office of said physician, at a hospital or if necessary, at an athletic site.

It is understood that this authorization is given in advance of any specific care being rendered but is given to provide authority and power on the part of our aforesaid agent(s) to give specific consent any and all such care which the aforementioned physician in the exercise of their best judgment may deem advisable.

I/We have read and agree to abide by the College of the Desert Student Athlete Release of Medical Information and Consent to Treatment.

Student Athlete: _____
Signature Printed Name Date

Parent/Guardian: _____
Signature Printed Name Date

WARNING - Assumption of Risk

There are many special benefits from the activities being afforded to student athletes by the intercollegiate athletic program at College of the Desert. Within the activities it must be understood that there are dangers which may lead to injury to the student athletes. Therefore the purpose of this section is to make all student athletes aware that dangers do exist and that participation is voluntary with the understanding that risks are involved. It is to be further understood that student athletes must share in the responsibility for their own safety and the safety of others as each participates in the intercollegiate athletic programs

The student athlete participating in the intercollegiate athletic program could injure the anatomy of either or several of the following: skeletal system, muscular system, respiratory system, nervous system, circulatory system, digestive system, urinary system, reproductive system, endocrine system, and integumentary system. Catastrophic injuries such as death, permanent paralysis and loss of organs may occur during sports participation.

Acknowledgement of Warning – Risk

By signing below, you acknowledge that you have read the “Warning – Assumption of Risk” statement and that you are aware there is a possibility you may incur an injury of varying temporary or permanent disability to any of the body systems. Also, you acknowledge the risk of death, permanent paralysis, loss of organs, and life-long disability that may occur as a result of participation in intercollegiate athletics.

Student Athlete _____
Signature Printed Name Date

Parent/Guardian _____
Signature Printed Name Date

CONCUSSION EDUCATION

A Fact Sheet for Coaches

- A concussion is a brain injury.
- Concussions can occur without loss of consciousness or other obvious signs.
- Concussions can occur from blows to the body as well as to the head.
- Concussions can occur in any sport.
- Recognition and proper response to concussions when they first occur can help prevent further injury or even death.
- Athletes may not report their symptoms for fear of losing playing time.
- Athletes can still get a concussion even if they are wearing a helmet.

WHAT IS A CONCUSSION?

A concussion is a brain injury that may be caused by a blow to the head, face, neck, or elsewhere on the body with an “impulsive” force transmitted to the head. Concussions can also result from hitting a hard surface such as the ground, ice, or floor; from players colliding with each other or being hit by a piece of equipment such as a bat, lacrosse stick, or field hockey ball.

RECOGNIZING A POSSIBLE CONCUSSION

To help recognize a concussion, watch for the following two (2) events among your student-athletes during both games and practices:

1. A forceful blow to the head or body that results in rapid movement of the head;

AND

2. **ANY** change in the student-athlete’s behavior, thinking, or physical functioning (see signs and symptoms).

As a coach, you play a key role in preventing concussions and responding to them properly when they occur. Here are some steps you can take to ensure the best outcome for your student-athletes:

- **EDUCATE STUDENT-ATHLETES AND COACHING STAFF ABOUT CONCUSSION.** Explain your concerns about concussion and your expectations of safe play to student-athletes, athletics staff, and assistant coaches. Create an environment that supports reporting, access to proper evaluation, and conservative return-to-play.
 - ◆ Review and practice your emergency action plan for your facility.
 - ◆ Know when you will have sideline medical care and when you will not, both at home and away.
 - ◆ Emphasize that protective equipment should fit properly, be well maintained, and be worn consistently and correctly.

- ◆ Review the Concussion Fact Sheet for Student-Athletes with your team to help them recognize the signs of a concussion.
- **INSIST THAT SAFETY COMES FIRST.**
 - ◆ Teach student-athletes safe-play techniques and encourage them to follow the rules of play.
 - ◆ Encourage student-athletes to practice good sportsmanship at all times.
 - ◆ Encourage student-athletes to immediately report symptoms of concussion.
- **PREVENT LONG-TERM PROBLEMS.** A repeat concussion that occurs before the brain recovers from the previous one (hours, days, or weeks) can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage, and even death.

For more information visit www.cdc.gov/Concussion.

IF YOU THINK YOUR STUDENT-ATHLETE HAS SUSTAINED A CONCUSSION:

Take him/her out of play immediately and allow adequate time for evaluation by a health care professional experienced in evaluating for concussion. An athlete who exhibits signs, symptoms, or behaviors consistent with a concussion, either at rest or during exertion, should be removed immediately from practice or competition and should not return to play until cleared by an appropriate health care professional. Sports have injury timeouts and player substitutions so that student-athletes can get checked out.

IF A CONCUSSION IS SUSPECTED

1. Remove the student-athlete from play. Look for the signs and symptoms of concussion if your student-athlete has experienced a blow to the head. Do not allow the student-athlete to just “shake it off.” Each individual athlete will respond to concussions differently.
2. Ensure that the student-athlete is evaluated right away by an appropriate health care professional. Do not try to judge the severity of the injury yourself. Immediately refer the student-athlete to the appropriate athletics medical staff, such as a certified athletic trainer, team physician, or health care professional experienced in concussion evaluation and management.
3. Allow the student-athlete to return to play only with permission from a health care professional with experience in evaluating for concussion. Allow athletics medical staff to rely on their clinical skills and protocols in evaluating the athlete to establish the appropriate time to return to play. A return-to-play progression should occur in an individualized, step-wise fashion with gradual increments in physical exertion and risk of contact.
4. Develop a game plan. Student-athletes should not return to play until all symptoms have resolved, both at rest and during exertion. Many times, that means they will be out for the remainder of that day. In fact, as concussion management continues to evolve with new science, the care is becoming more conservative and return-to-play time frames are getting longer.

Coaches should have a game plan that accounts for this change.

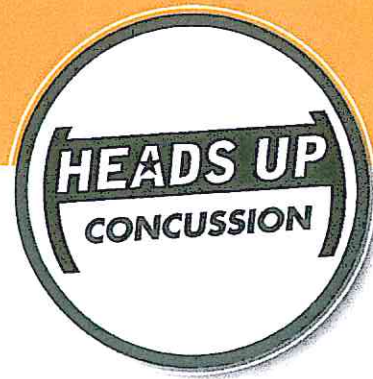
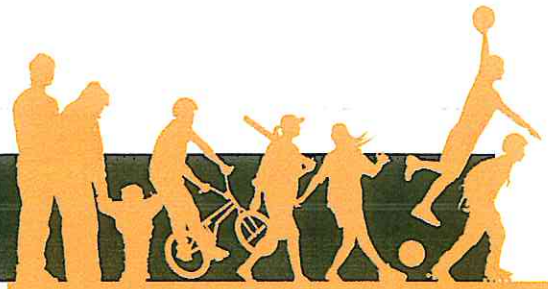
❖ **SIGNS OBSERVED BY COACHING STAFF**

- ◆ Appears dazed or stunned.
- ◆ Is confused about assignment or position.
- ◆ Forgets plays.
- ◆ Is unsure of game, score, or opponent.
- ◆ Moves clumsily.
- ◆ Answers questions slowly.
- ◆ Loses consciousness (even briefly).
- ◆ Shows behavior or personality changes.
- ◆ Can't recall events before hit or fall.
- ◆ Can't recall events after hit or fall.

❖ **SYMPTOMS REPORTED BY STUDENT-ATHLETE**

- ◆ Headache or "pressure" in head.
- ◆ Nausea or vomiting.
- ◆ Balance problems or dizziness.
- ◆ Double or blurry vision.
- ◆ Sensitivity to light.
- ◆ Sensitivity to noise.
- ◆ Feeling sluggish, hazy, foggy or groggy.
- ◆ Concentration or memory problems.
- ◆ Confusion.
- ◆ Does not "feel right."

CONCUSSION FACT SHEET FOR PARENTS



WHAT IS A CONCUSSION?

A concussion is a type of traumatic brain injury. Concussions are caused by a bump or blow to the head. Even a "ding," "getting your bell rung," or what seems to be a mild bump or blow to the head can be serious.

You can't see a concussion. Signs and symptoms of concussion can show up right after the injury or may not appear or be noticed until days or weeks after the injury. If your child reports any symptoms of concussion, or if you notice the symptoms yourself, seek medical attention right away.

WHAT ARE THE SIGNS AND SYMPTOMS OF CONCUSSION?

If your child has experienced a bump or blow to the head during a game or practice, look for any of the following signs of a concussion:

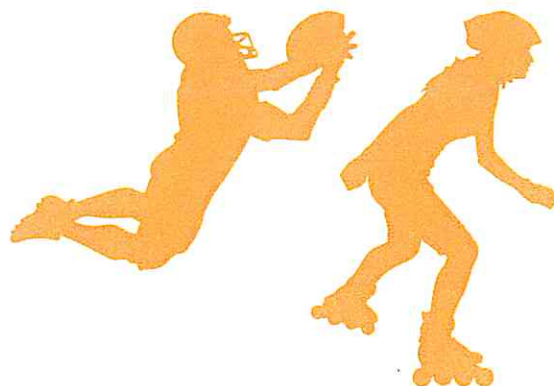
SYMPTOMS REPORTED BY ATHLETE:

- Headache or "pressure" in head
- Nausea or vomiting
- Balance problems or dizziness
- Double or blurry vision
- Sensitivity to light
- Sensitivity to noise
- Feeling sluggish, hazy, foggy, or groggy
- Concentration or memory problems
- Confusion
- Just not "feeling right" or is "feeling down"

SIGNS OBSERVED BY PARENTS/ GUARDIANS:

- Appears dazed or stunned
- Is confused about assignment or position
- Forgets an instruction
- Is unsure of game, score, or opponent
- Moves clumsily
- Answers questions slowly
- Loses consciousness (even briefly)
- Shows mood, behavior, or personality changes

[INSERT YOUR LOGO]



Dear Faculty & Staff,

I would like to start by introducing myself. My name is Todd Conger and I am the Head Athletic Trainer for the college. I am nationally certified by the Board of Certification (BOC) and possess a Master of Science in Athletic Training. Athletic Trainers (ATs) are health care professionals who collaborate with physicians. The services provided by ATs comprise prevention, emergency care, clinical diagnosis, therapeutic intervention and rehabilitation of injuries and medical conditions. I am responsible for the health and well-being of our student-athletes. In order to ensure a higher level of communication regarding our students' well-being, I would like to bring to your attention the topic of concussions.

The student mentioned in the subject line has sustained a concussion and is under the care and supervision of the Sports Medicine Staff of the college.

A **concussion** is a type of brain injury that changes the way the brain normally works. Children and adolescents are among those at greatest risk for concussion. Proper *recognition* and *response* to concussion can prevent further injury and help with recovery.

Be alert for any of the following signs or symptoms. Also, watch for changes in how the student is acting or feeling, if symptoms are getting worse, or if the student just "doesn't feel right."

Symptoms may include one or more of the following:

- | | |
|--|--|
| <ul style="list-style-type: none">• Headaches• "Pressure in head"• Nausea or vomiting• Neck pain• Balance problems or dizziness• Blurred, double, or fuzzy vision• Sensitivity to light or noise• Feeling sluggish or slowed down• Feeling foggy or groggy• Drowsiness• Change in sleep patterns | <ul style="list-style-type: none">• Amnesia• "Don't feel right"• Fatigue or low energy• Sadness• Nervousness or anxiety• Irritability• More emotional• Confusion• Concentration or memory problems (forgetting game plays)• Repeating the same question/comment |
|--|--|

Signs observed by friends, parents and teachers include:

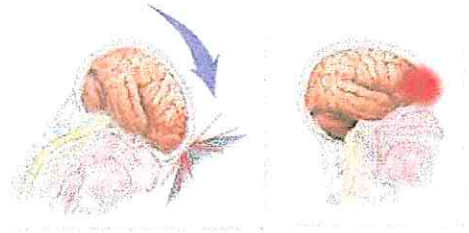
- Appears dazed
- Vacant facial expression
- Moves clumsily or displays incoordination*
- Slurred speech*
- Shows behavior or personality changes
- Seizures or convulsions*
- Nausea or vomiting*
- Any change in typical behavior or personality
- Altered levels of consciousness*

* Call 911 and activate EMS if the student exhibits signs of altered neurological function. The student's parents should be notified.

Instructors may be the first to notice changes in their students. The signs and symptoms can take time to appear and can become evident during concentration and learning activities in the classroom.

- Increased problems paying attention or concentrating; remembering or learning new information
- Longer time needed to complete tasks or assignments
- Difficulty organizing tasks
- Inappropriate or impulsive behavior during class
- Greater irritability
- Less ability to cope with stress or more emotional

A concussion is a violent jarring or shaking that results in a disturbance of brain function



It is normal for students to feel frustrated, sad, and even angry because they cannot return to recreation or sports right away, or cannot keep up with their schoolwork. A student may also feel isolated from peers and social networks. Talk with the student about these issues and offer support and encouragement.

Supporting a student recovering from a concussion requires a collaborative approach among school professionals, health care providers, and parents, as the student may need accommodations during recovery. Unfortunately, there may be some student-athletes with prolonged symptoms who will need to miss an extended period of school during the recovery. If a student-athlete has a prolonged recovery from a concussion they may receive temporary DSPS accommodations.

This letter is only to inform you that one of your students is suffering from a concussion. How you chose to work with the student is entirely at your discretion.

If you believe one of your students has a concussion, **do not hesitate** to get that student-athlete help. Contact the Health Office immediately or follow-up with the Athletic Trainer within a timely manner. In the event of a serious emergency, **call 911** and activate EMS. Early *recognition* and *response* will help ensure our student-athletes recover quickly and completely.

Please feel free to contact me if you have any questions, comments, or concerns.

Thank you,

Todd Conger, MS, ATC
Head Athletic Trainer
Adjunct Faculty

Phone: 760-773-2586

Email: tconger@collegeofthedesert.edu



COLLEGE
of the DESERT

Capital Projects Report

to the

Board of Trustees

April 15, 2016

MAAS

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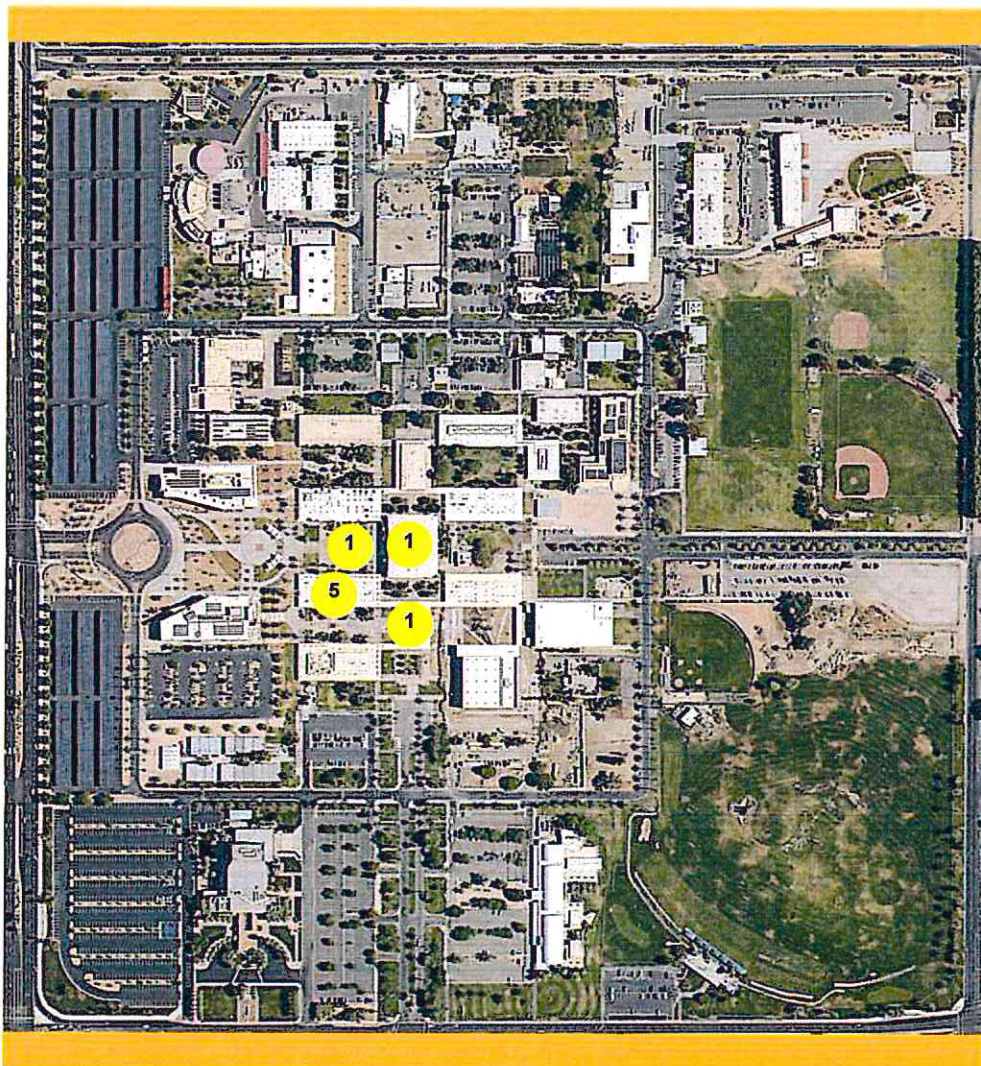
Campus Activities

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Projects in Programming & Design

- 1 Central Campus Redevelopment
- 2 Mecca-Thermal Campus Expansion (Not Shown)
- 3 WVC-Palm Springs (Not Shown)
- 4 Indio Retail/Classroom Tenant Improvement (Not Shown)
- 5 Administration Building Renovation



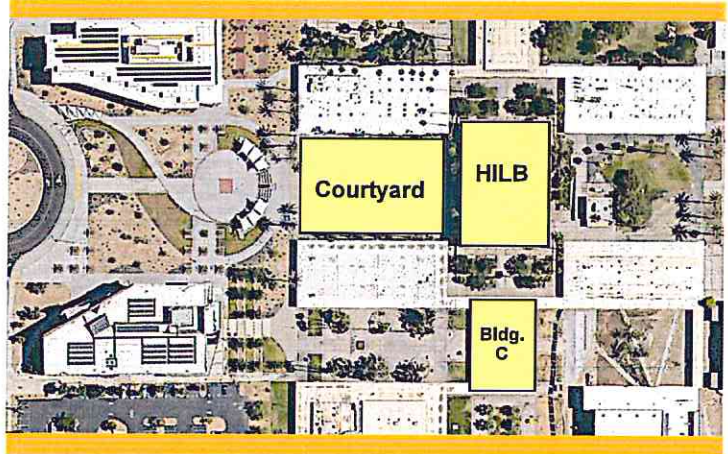
PROJECTS IN DESIGN . . .

- Project Status Reports

CENTRAL CAMPUS REDEVELOPMENT

PROJECT STATUS REPORT DESIGN

- **Address** 43-500 Monterey Ave.
Palm Desert, CA 92260
- **Project Manager** MAAS
Ellen Garrett
- **Architect** LPA Architects
Irvine, CA
- **Construction Manager** Gilbane
San Diego, CA



Fast Facts

Complete renovation of the HILB and 'C' Buildings. The renovations will prepare spaces to consolidate all Library & Learning Resource Center operations to the center of campus. The project also includes the re-design of the Hilb Courtyard & Fountain of Knowledge.

- Total Project Budget \$36,122,168
- Project Square Footage (GSF)
 - Hilb 38,926 SF
 - Bldg. C 6,326 SF
- Funding Source Measure B
- Construction Start Summer 2017

Sustainable Features

- Will be designed to LEED standards

Project Update

- Currently in Design Development

MECCA-THERMAL CAMPUS EXPANSION

PROJECT STATUS REPORT

DESIGN

- Address 61120 Buchanan St.
Thermal, CA 92274
- Project Manager MAAS
Ryan Lamb
- Architect HMC Architects
Ontario, CA
- Construction Manager N/A



Fast Facts

The Mecca/Thermal Expansion includes 1 Interdisciplinary Lab with a Lab Prep Room, 1 Computer Lab and 1 general use classroom. A new maintenance vehicle enclosure and re-design of the existing detention basin are also included with the expansion

- Total Project Budget \$5,000,000
- Project Square Footage (GSF) 4,500 SF
- Funding Source Measure B
- Construction Start Summer 2016
- Targeted Completion..... Winter 2016-2017

Project Update

- DSA Review in progress
- DSA approval anticipated end of May

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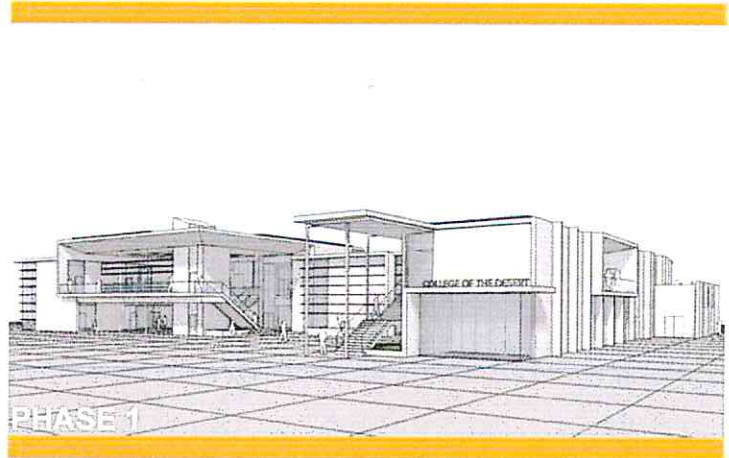
 COLLEGE
of the
DESERT

WEST VALLEY CAMPUS - PALM SPRINGS

PROJECT STATUS REPORT

DESIGN

- Address 2365 E. Tahquitz Canyon Way
Palm Springs, CA 92262
- Project Manager MAAS
Ellen Garrett
- Architect HMC Architects
Ontario, CA
- Construction Manager TBD



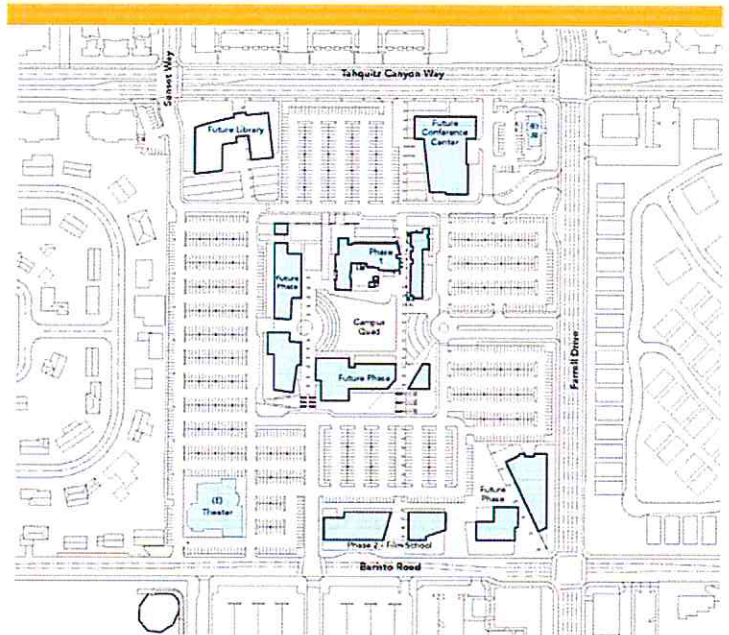
Fast Facts

Establish West Valley Campus in Palm Springs. Phase 1 includes Culinary Arts Center learning environment.

- Total Project Budget \$37,642,545
- Project Square Footage (GSF) . . 50,000 SF
- Funding Source Measure B & RDA
- Construction Start TBD
- Targeted Completion TBD

Project Update

- Two responses were received from the public regarding the EIR. Both were positive and responded to.
- The EIR and Master Plan will be submitted to the May Board.



MASTER PLAN



INDIO RETAIL /CLASSROOM TENANT IMPROVEMENT

PROJECT STATUS REPORT DESIGN

- **Address** 45-500 Oasis St.
Indio, CA 92201
- **Project Manager** MAAS
Ryan Lamb
- **Architect** o2 Architecture
Palm Springs, CA
- **Construction Manager** N/A



Fast Facts

The retail space at the Indio Campus is being built out for a multi-purpose classroom, book store and 2 retail opportunities.

- **Total Project Budget** \$1,663,800
- **Project Square Footage (GSF)** 7,208 SF
- **Funding Source** RDA
- **Construction Start** Spring 2016
- **Targeted Completion** Summer 2016

Project Update

- Project was approved by DSA on 3/9/16
- Bids for General Construction due 4/12/16
- Construction scheduled to commence at end of May
- Anticipate completion at beginning of August

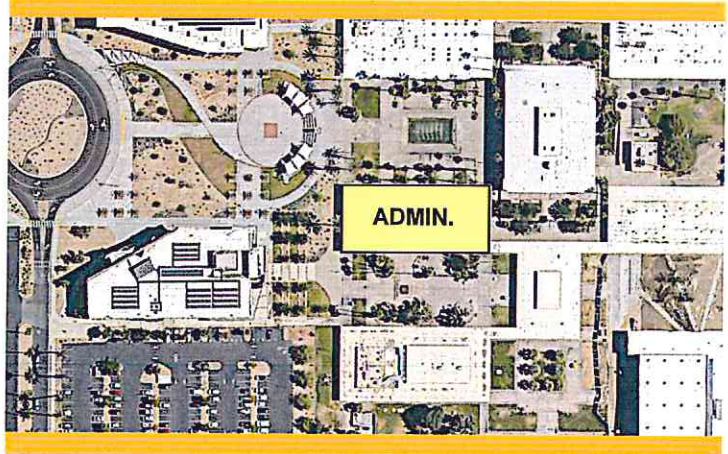
MAAS



ADMINISTRATION BUILDING RENOVATION

PROJECT STATUS REPORT DESIGN

- Address 43-500 Monterey Ave.
Palm Desert, CA 92260
- Project Manager MAAS
Ellen Garrett
- Architect HMC Architects
Ontario, CA
- Construction Manager TBD



Fast Facts

The Administration Building shall be renovated to include new offices for the One Stop Job Center. In the future, the scope will include new Vice President and Administrative areas. Required accessible restrooms, employee break room, storage and potential relocation of the centralized IT function will also be addressed.

- Total Project Budget TBD
- Project Square Footage (GSF) 11,500 SF
- Funding Source Measure B
- Construction Start TBD
- Targeted Completion..... TBD

Project Update

- Construction for the One Stop Job Center scheduled for 4/14 - 5/19
- Other scopes currently in design

FINANCIAL REVIEW . . .

- Project Allocation Budget

COMPLETED PROJECTS

PROJECT ALLOCATION BUDGET

<u>COMPLETED PROJECTS</u>	<u>Budget</u> <u>Bond + Other</u>	<u>Expense</u> <u>Bond + Other</u>	<u>Balance</u>
Ag Science Project	\$105,804	\$105,804	\$0.00
Alumni Centre	\$2,714,816	\$2,714,816	\$0.00
Aquatics Swimming Pool Demolition	\$310,103	\$310,103	\$0.00
Barker Nursing Complex	\$10,973,913	\$10,973,913	\$0.00
Burn Tower	\$2,875,267	\$2,875,267	\$0.00
Business Building Renovation	\$4,598,036	\$4,598,036	\$0.00
Campus IT Infrastructure	\$2,498,904	\$2,498,904	\$0.00
Campus Standards & Design	\$615,343	\$615,343	\$0.00
Carol Meier Lecture Hall Roof Repair	\$317,728	\$317,728	\$0.00
Central Annex Village	\$2,308,330	\$2,308,330	\$0.00
Central Campus Redevelopment Planning - Original Phase I	\$1,427,832	\$1,427,832	\$0.00
Central Plant	\$13,127,485	\$13,127,485	\$0.00
Central Plant MBCx	\$3,335,803	\$3,335,803	\$0.00
Contractor Lay Down Area	\$724,890	\$724,890	\$0.00
CSSC Second Floor Renovation	\$148,060	\$148,060	\$0.00
Culinary Kitchen	\$410,529	\$410,529	\$0.00
Date Palm Removal	\$311,447	\$311,447	\$0.00
Demo Central Annex / Cooling Tower	\$336,262	\$336,262	\$0.00
Desert Hot Springs	\$1,140	\$1,140	\$0.00
Diesel Mechanics Flooring	\$14,154	\$14,154	\$0.00
Dining Facility Renovation	\$5,399,910	\$5,399,910	\$0.00
Facilities Yard Improvement	\$416,825	\$416,825	\$0.00
Imaging	\$399,540	\$399,540	\$0.00
Indio Campus	\$24,123,997	\$24,123,997	\$0.00
Mecca-Thermal Interim Modulars	\$9,913,929	\$9,913,929	\$0.00
Mecca-Thermal Septic Sewer System	\$288,401	\$288,401	\$0.00
Monterey Entrance	\$5,417,239	\$5,417,239	\$0.00

COMPLETED PROJECTS

PROJECT ALLOCATION BUDGET

<u>COMPLETED PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
Monterey Wall & Landscaping	\$1,544,946	\$1,544,946	\$0.00
Nursing Building Renovation	\$3,538,287	\$3,538,287	\$0.00
Pavement Removal North Alumni Road	\$28,721	\$28,721	\$0.00
Ph I - Infrastructure Upgrade	\$14,512,593	\$14,512,593	\$0.00
Ph II - Infrastructure Upgrade	\$11,727,628	\$11,727,628	\$0.00
PSA Parking & Mag. Falls Entrance	\$949,794	\$949,794	\$0.00
Public Safety Academy	\$14,917,722	\$14,917,722	\$0.00
Safety/Security Improvements CDC & AR	\$256,377	\$256,377	\$0.00
Scene Shop	\$75,654	\$75,654	\$0.00
Science Labs	\$223,624	\$223,624	\$0.00
Security Cameras & Emergency Phones	\$132,450	\$132,450	\$0.00
Sidewalk Repairs	\$38,846	\$38,846	\$0.00
South Annex Ph I	\$273,569	\$273,569	\$0.00
South Annex Ph II	\$1,027,825	\$1,027,825	\$0.00
South Annex Ph III - DSPS Modulares	\$646,294	\$646,294	\$0.00
South Parking Lot	\$1,004,767	\$1,004,767	\$0.00
So./No. Annex Ph I Classroom Modulares	\$1,920,155	\$1,920,155	\$0.00
Stagecraft Shop	\$2,042,836	\$2,042,836	\$0.00
Storm Drain Outlet Structure	\$1,563,111	\$1,563,111	\$0.00
Telephone Systems/VOIP Upgrade Ph I	\$964,487	\$964,487	\$0.00
Temporary Access Road	\$87,252	\$87,252	\$0.00
Temporary Dining Facility	\$752,840	\$752,840	\$0.00
Velma Dawson House Lot	\$27,500	\$27,500	\$0.00
Visual Arts Kiln Building	\$179,079	\$179,079	\$0.00
Wayfinding Phase 1	\$473,684	\$473,684	\$0.00
West Valley Palm Springs - Original Campus	\$5,403,355	\$5,403,355	\$0.00
Western Parking Lot	\$2,564,965	\$2,564,965	\$0.00
Western Parking Lot Landscaping	\$266,422	\$266,422	\$0.00
Wireless Access Project	\$322,555	\$322,555	\$0.00
EXPENDED TOTAL	\$160,583,022	\$160,583,022	\$0.00

Note: All Balances Moved To Contingency

CURRENT PROJECTS

PROJECT ALLOCATION BUDGET

<u>CURRENT PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
Applied Sciences	\$12,157,261	\$12,125,682	\$31,579
Athletic Facilities	\$24,765,238	\$24,616,486	\$148,752
Berger Faculty Innovation Center	\$349,000	\$349,000	\$0
Campus Electronic Sign	\$300,000	\$20,891	\$279,109
Campus Energy Monitoring	\$295,801	\$289,570	\$6,230
Central Campus Redevelopment	\$36,122,168	\$1,102,106	\$35,020,062
Child Development Center	\$6,067,263	\$6,066,890	\$373
Communication Building	\$20,259,662	\$20,258,662	\$1,000
Cravens Student Services Center	\$22,961,048	\$22,954,847	\$6,201
Indio Campus - Retail Space	\$1,663,800	\$203,751	\$1,460,049
Infrastructure Upgrade - Ph III	\$11,732,136	\$11,729,639	\$2,498
Math Science Technology Center	\$24,347,061	\$24,302,860	\$44,201
Mecca/Thermal Campus Expansion	\$29,700,000	\$249,277	\$29,450,723
RDA Small Maintenance Projects	\$1,645,893	\$1,578,763	\$67,130
Relocations Project	\$766,879	\$568,049	\$198,830
Road Repair & Weatherproofing	\$1,285,539	\$1,170,699	\$114,840
Site Remediation	\$387,000	\$318,301	\$68,699
South Annex 3 and 8 Remodel	\$150,000	\$0	\$150,000
Soils Contingency	\$101,500	\$0	\$101,500
Visual Arts Building	\$8,465,353	\$8,430,449	\$34,904
Visual Arts Canopy	\$160,000	\$17,265	\$142,735
West Valley Palm Springs	\$38,039,570	\$397,025	\$37,642,545
SUB TOTAL	\$241,722,171	\$136,750,211	\$104,971,960

PROJECT ALLOCATION BUDGET

<u>FUTURE PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
West Valley Desert Hot Springs Ph II	\$2,500,000	\$0	\$2,500,000
SUB TOTAL	\$2,500,000	\$0	\$2,500,000

<u>SUMMARY OF PROJECTS</u>	<u>Budget</u> Bond + Other	<u>Expense</u> Bond + Other	<u>Balance</u>
Completed Projects	\$160,583,022	\$160,583,022	\$0
Current Projects	\$241,722,171	\$136,750,211	\$104,971,960
Future Projects	\$2,500,000	\$0	\$2,500,000
Bond Management and Other Fees	\$29,612,005	\$28,200,200	\$1,411,805
Contingency	\$2,505,685	\$0	\$2,505,685
TOTAL	\$436,922,883	\$325,533,432	\$111,389,450

Total Bond Funds Issued	\$346,500,000
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<u>DEFERRED PROJECTS</u>	<u>Proposed Budget</u>
Art Building Re-Purpose	\$500,000
Construct Parking Lot Velma Dawson House	\$600,000
Demo East Annex / Construct Parking Lot	\$2,000,000
Diesel Mechanics / Install Parking Lot	\$2,500,000
Engineering Building Renovation	\$4,000,000
Landscaping at Fred Waring Entrance	\$1,000,000
Multi-Use Arts Facility	\$20,386,059
Parking Lot at Lay Down Area	\$1,200,000
Pollock Theater Carol Meier Renovation	\$3,940,381
Public Safety Academy Phase II	\$10,887,000
TOTAL DEFERRED PROJECTS	\$47,013,440





UPCOMING EVENTS . . .

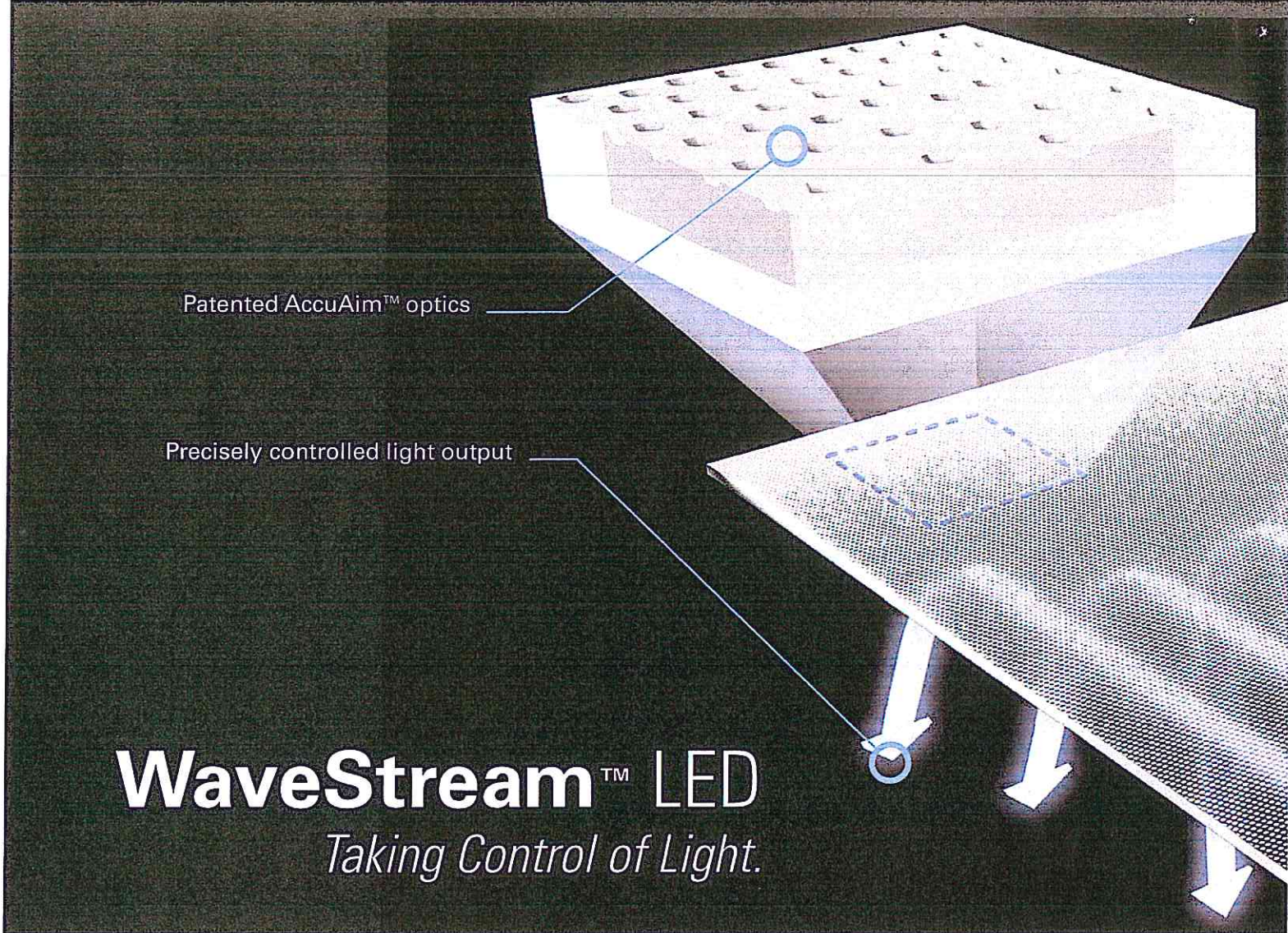
- No Events Currently Scheduled

TopTier™
LED Parking Garage and Canopy Luminaire

McGraw-Edison



Cooper Lighting
by **E.T.N**



WaveStream™ LED

Taking Control of Light.

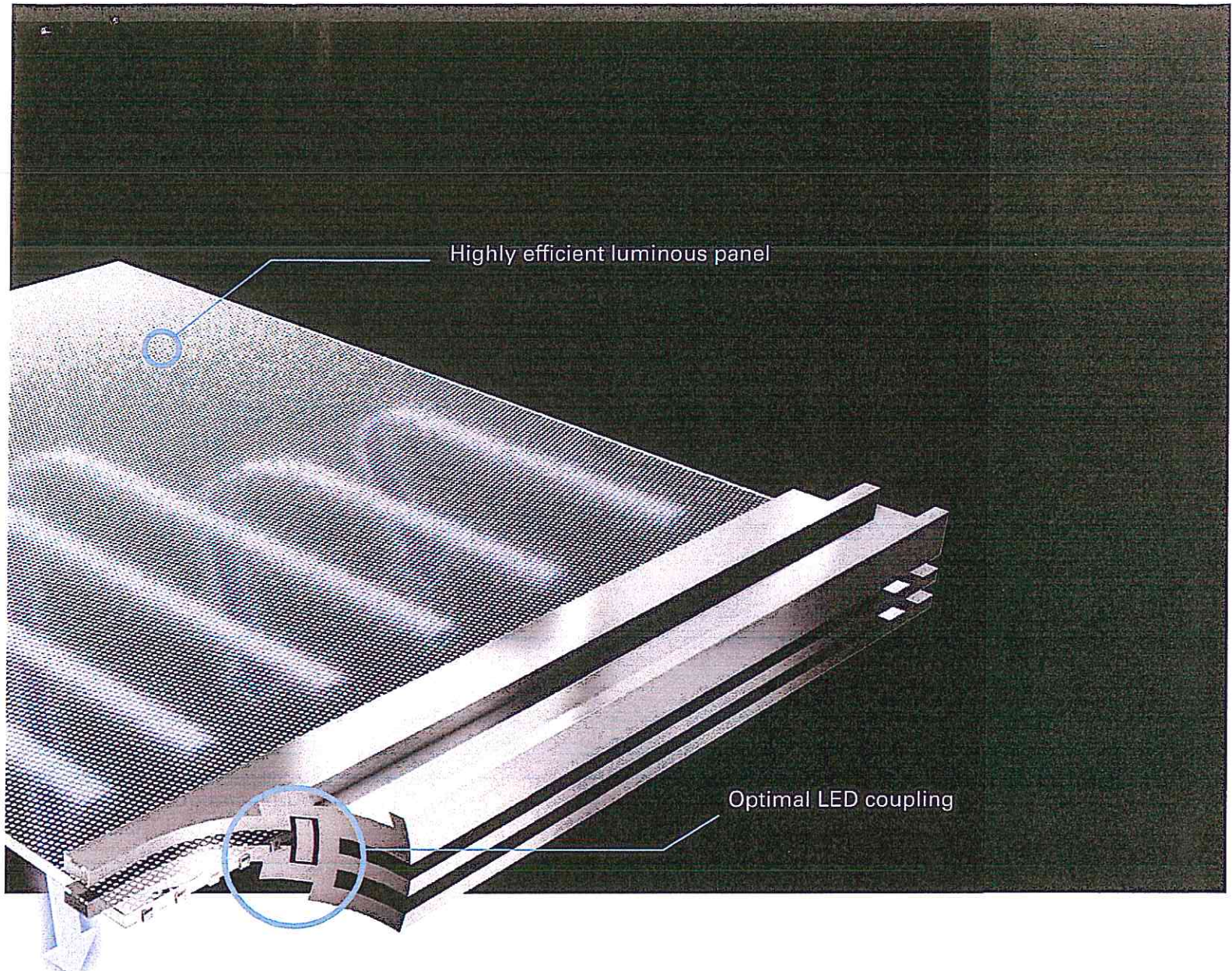
Design Freedom
Optical Control
Energy Efficiency
Brightness Control
Mainstream Value

The Breakthrough You've Been Waiting For

WaveStream™ LED technology presents a new paradigm that will take LEDs mainstream in a way that hasn't been possible before — transforming the LED point source into a highly efficient and elegant luminous plane. It's a groundbreaking technology that delivers unparalleled design freedom, maximum energy efficiency and unrivaled optical and brightness control.

The Science Behind the Beauty

A patented optical coupling process maximizes the amount of light injected into the WaveStream panel, dramatically improving luminaire efficiency. Laser-precise, patented AccuAim™ optics arranged in exacting patterns provide unparalleled brightness control while delivering optimal distributions tailored to each fixture and application.



WaveStream is the first lighting technology designed and optimized exclusively for LEDs — with form and function that allows mainstream adoption like never before. Once you factor in all the ways you can build and customize WaveStream lighting solutions, over 500,000 configurations are available to address nearly every major lighting application.

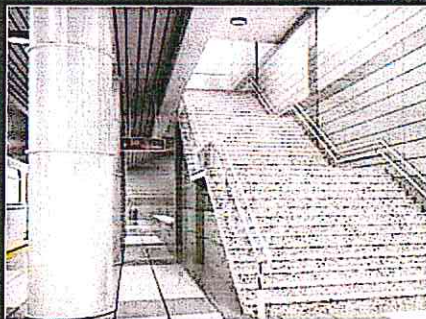
A New Benchmark in Visual Comfort

Unparalleled Performance and Comfort

TopTier™ LED Parking Garage and Canopy Luminaire is an innovative solution that delivers an unparalleled combination of performance and visual comfort. Patented WaveStream™ optical technology disrupts the line of sight of the LED light sources from the observer, while extracting the maximum amount of light on task. This approach results in a high level of uniformity and vertical footcandles which enhances the level of safety in the application.

Long Life and Low Maintenance Cost

In addition to delivering superior performance, the TopTier LED Parking Garage and Canopy Luminaire is designed for low maintenance, long life and low cost of ownership. These are key benefits which provide compelling justification to retrofit traditional HID solutions, or allow end users to capitalize on these advantages in new construction applications. The TopTier luminaire can be tailored to meet your most important needs without compromising on specification features. The fixture housing is IP66 rated, which provides years of reliable operation with minimal service requirements.



Universal functionality, energy-efficient optical control, easy installation and a low-profile design prove that the TopTier LED Parking Garage and Canopy Luminaire is the best choice for parking garage, stairwell, low-bay and canopy illumination.

Design Performance Features

Construction

- Low profile, die-cast aluminum housing
- Spun aluminum top sloped to minimize bird nesting
- Universal, galvanized steel quick-mount plate with click-and-lock tab releases
- Mounts to standard one-gang, two-gang and 4" round wet location junction boxes
- IP66 rated
- 3G vibration rated
- UL and cUL wet location listed

Electrical

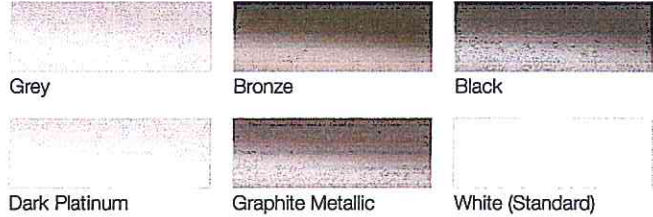
- Operates in -40°C to 40°C ambient conditions. Optional high ambient 50°C configuration
- 120-277V 50/60Hz, 347V 60Hz, or 480V 60Hz operation
- Standard proprietary circuit module designed to withstand 10kV of transient line surge
- Optional occupancy sensor provides additional energy savings
- Scalable in six lumen packages ranging from 3,000 to 11,000 nominal delivered lumens

Optical

- Available in concentrated (CQ), medium (MQ) and wide (WQ) distributions
- Standard in 4000K CCT, optional 3000K and 6000K CCT
- Minimum 70 CRI
- Optional clear or Solite® glass lens

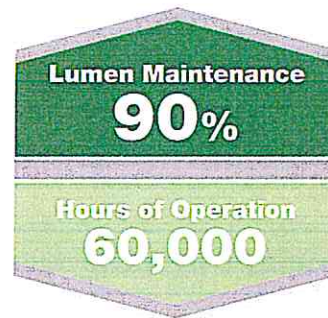
Finish

- Five-stage super durable TGIC paint resists extreme weather conditions while providing optimal color and gloss retention. Available in white or optional grey, bronze, black, dark platinum and graphite metallic finishes.

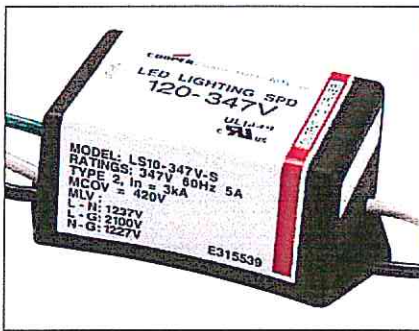


Warranty

- Five-year warranty

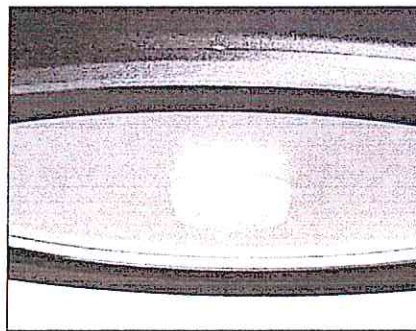


NOTE: Compliant with ESNA TM-21.



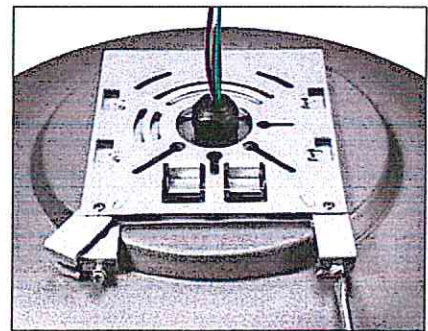
Surge Protection

Standard UL 1449 Listed 10kV/10kA surge protective device protects against common (line-to-ground) and differential (line-to-line) mode surges.



Dimming Occupancy Sensor

Optional integral occupancy sensing reduces power consumption and enhances payback. Factory programmed to 50% in low mode and field adjustable with the FSIR-100 remote programmer.

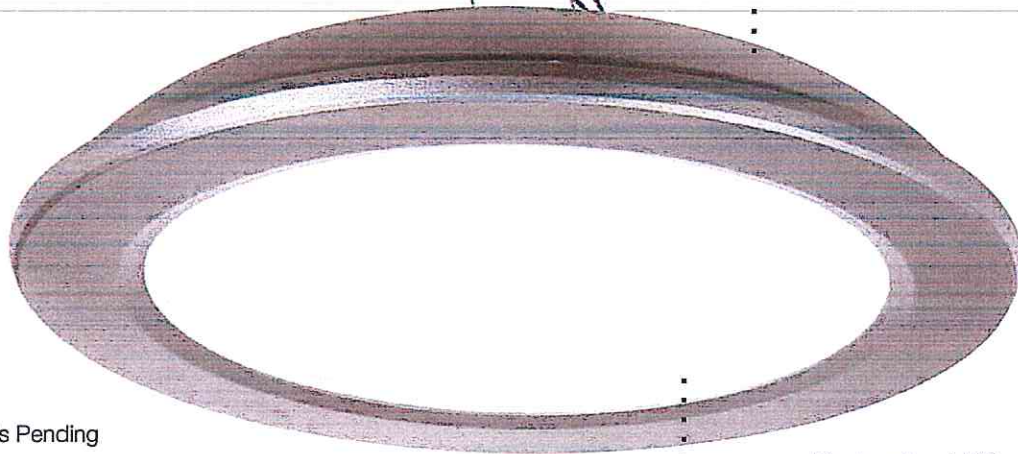


Quick-Mount System

Rugged, quick-mount system with secure click-and-lock tab releases ensures safe and easy installation.

Quick-Mount System

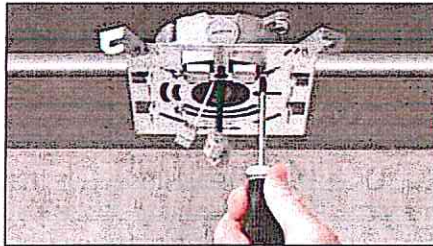
. IP66 Rated



Patents Pending

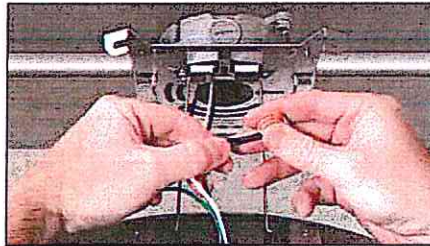
Patented WaveStream™
. LED Technology

Three-Step Installation



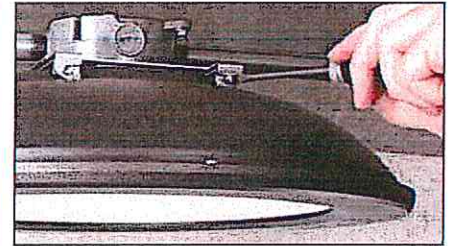
Step 1

Install quick-mount plate to wet location junction box.



Step 2

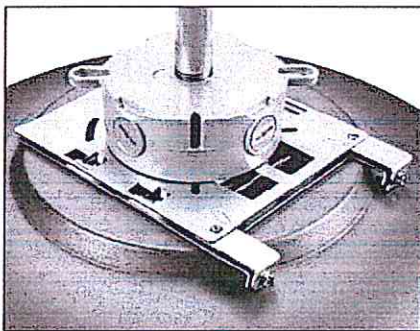
Secure fixture on wire hanger and make electrical connections.



Step 3

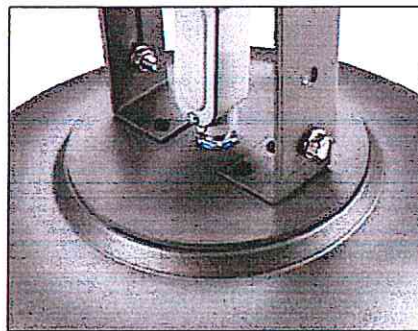
Lift and slide fixture until it clicks. Lock release tabs with captive hardware.

Mounting Options



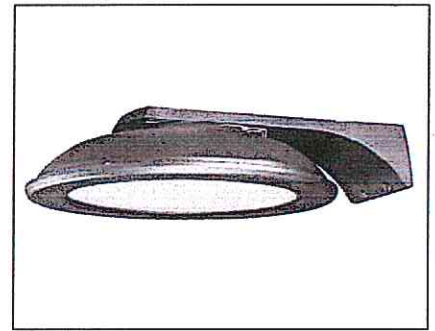
Surface and J-box Mount (Standard)

Quick-mount plate adapts to all wet location junction boxes allowing for surface, free-swing or rigid pendant installation (J-box supplied by others).



Trunnion Mount

Trunnion mount bracket allows direct attachment to ceiling using anchors, and provides a 1/2" threaded connection box for wiring connections outside the fixture.



Wall Mount

Wall mount arm allows you to match path or perimeter lighting within or outside the parking garage.

Parking Garage Applications

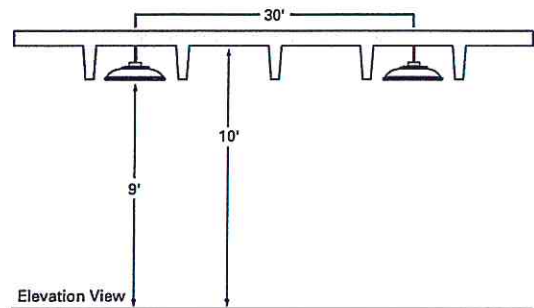
Design Practices

Lighting design for parking structures normally follows specific published guidelines and design practices as defined by the Illuminating Engineering Society of North America (IESNA). IESNA publishes recommended guidelines to help facilitate garage lighting design. The following minimum guidelines are established for safety and security of pedestrians and property within the space.

IESNA RP-20-98 Recommended Maintained Illuminance Values for Parking Garage Facilities

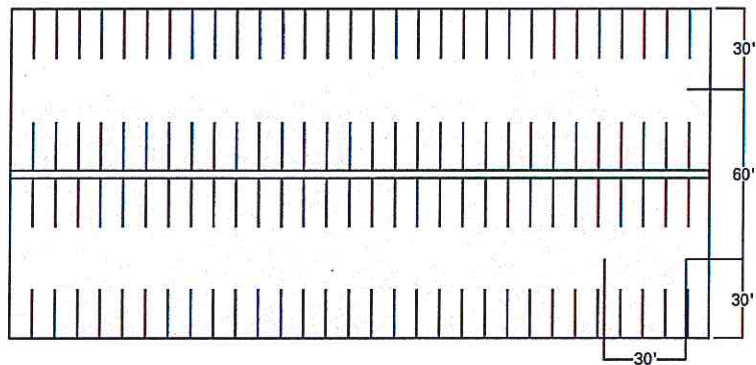
Area of Illumination	Minimum Footcandle Level (On Floor)	Maximum / Minimum Footcandle Level (On Floor)	Vertical Reading Area Of Illumination (On Floor)	Minimum Footcandle Level (60" Above Floor) *
Basic	1.0	10:1	Basic	0.5
Ramps (Day)	2.0	10:1	Ramps (Day)	1.0
Ramps (Night)	1.0	10:1	Ramps (Night)	0.5
Entrance Areas (Day)	50	10:1	Entrance Areas (Day)	25
Entrance Areas (Night)	1.0	10:1	Entrance Areas (Night)	0.5
Stairways	2.0	N/A	Stairways	1.0

NOTE: 1 Vertical reading is taken at lowest point of horizontal illumination level.



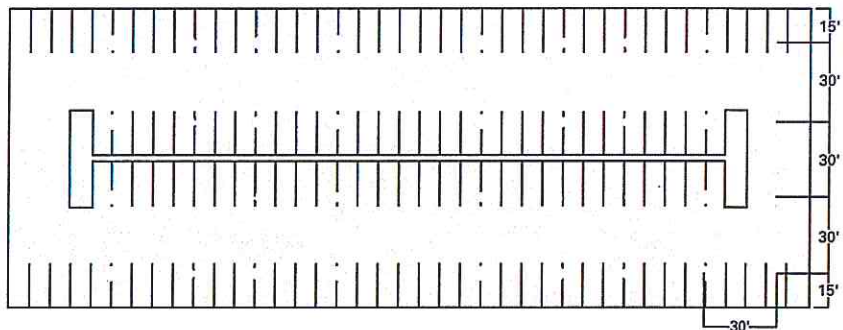
Center of Drive Fixture Location

Fixture spacing = 30' centered down drive lane; 60' on center between driving lanes (one per bay). Fixtures mounted 9' to bottom of fixture, even with the bottom of t-joists.



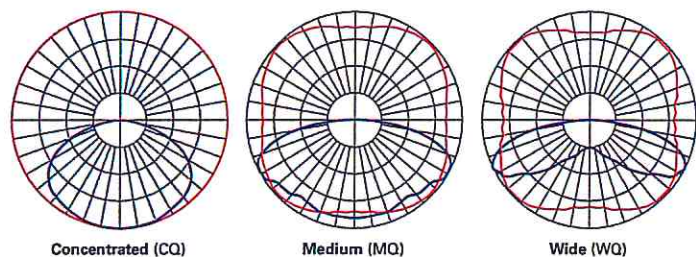
Sides of Drive Fixture Location

Fixture spacing = 30' x 30' on center spacing (two per bay). Fixtures mounted 9' to bottom of fixture, even with the bottom of t-joists.



Optical Distributions

The TopTier Luminaire is designed with three different optical distributions, each optimized for different applications. The concentrated (CQ) distribution is designed for the entrance of a parking garage or building canopies, where IES recommended light levels are higher and where fixture spacings are approximately one to two times the mounting height. The medium (MQ) distribution is ideal for mounting heights above 12', or for applications that have higher than typical light levels. The wide (WQ) distribution is for typical parking garages and is designed for optimal fixture spacing and reduced fixture counts.



Concentrated (CQ)

Medium (MQ)

Wide (WQ)

Occupancy Sensing

Accelerate Payback on your Investment

To further enhance energy savings, the TopTier Luminaire offers an optional occupancy sensor that is integral to each individual luminaire. When the area surrounding the luminaire is unoccupied, the sensor has the ability to reduce light levels and power consumption. In addition to financial benefits, the control options for the TopTier are designed to be simple and cost-effective ASHRAE and Title 24 compliant solutions.

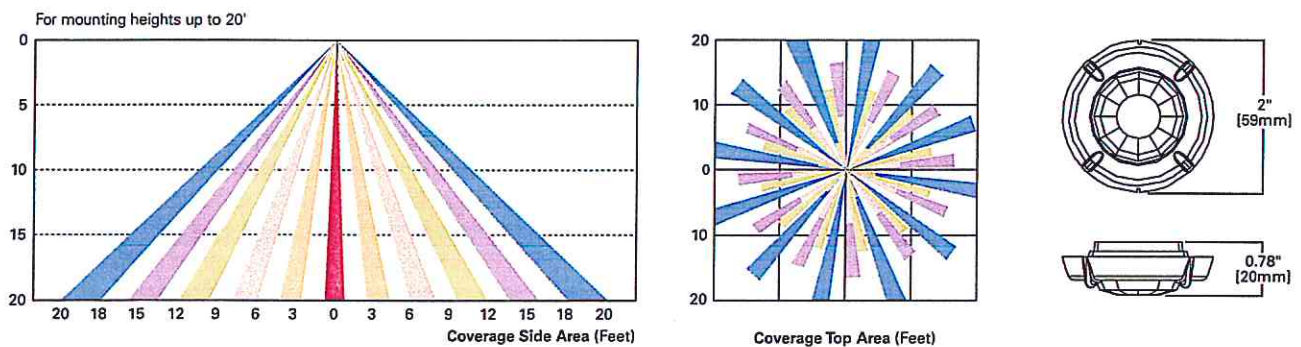
Dimming Occupancy Sensor (DOS)

When the DOS option is selected, the occupancy sensor is connected to a dimming driver and the entire luminaire dims when there is no activity detected. When activity is detected, the luminaire returns to full light output. The sensor is factory preset to dim down to approximately 50% lumen output with a time delay of five minutes. To change these settings, the FSIR-100 accessory can be purchased. The FSIR-100 is a wireless configuration tool that allows the dimming level, time delay, sensitivity and other parameters to be changed. Consult a representative from Eaton's Cooper Lighting business for additional details.

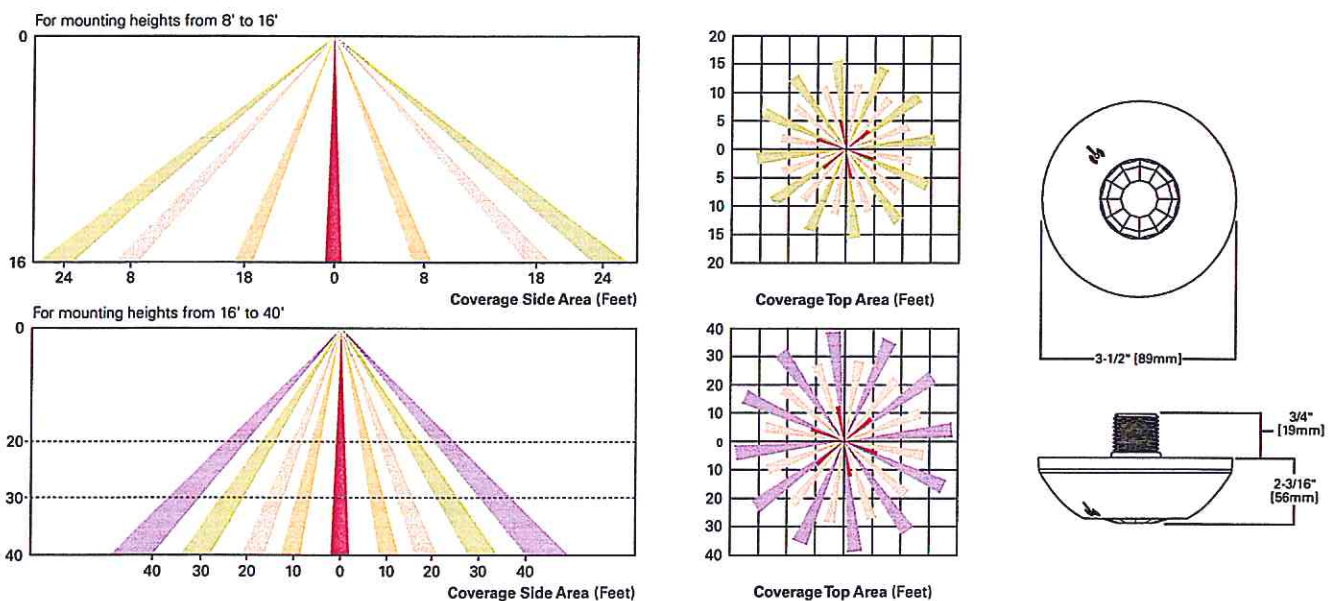
LumaWatt Wireless Control and Monitoring System (DIMRF-LW and DIMRF-LN)

The LumaWatt system is best described as a peer to peer wireless network of luminaire-integral sensors that operate in accordance with programmable profiles. The end user can create and manage sensor profiles with browser based management software and broadcast to sensors as necessary via wireless gateways. Each sensor is capable of motion and photo sensing, metering power consumption and wireless communication. For additional details, refer to www.cooperlighting.com.

Dimming Occupancy Sensor (DOS)



LumaWatt (DIMRF-LW and DIMRF-LN)



Energy Savings

Reduced Energy Consumption

Operating and maintenance costs of a lighting system are dramatically impacted by the specified lamp source, system power consumption and the duration time of operation. Total system input watts and fixture operating life should be the driving considerations when addressing energy consumption and total cost of ownership. Energy savings increase when energy consumption is reduced and maintenance intervals are extended.

Annualized Energy and Maintenance Savings/Cost Comparison

Product	Hours/Year	Life (Hours) ¹	Wattage	Energy Cost/Year at .10 kWh ²	Relamp/Fixture ³	Total Energy Cost/Fixture and Maintenance	Savings Per Fixture	% Savings
LED TopTier	24 / 8,760	60,000	50W	\$43.80	\$0.00	\$43.80	\$203.84	82%
Metal Halide 175W		7,500	208W	\$182.21	\$65.43	\$247.64		
LED TopTier	24 / 8,760	60,000	50W	\$43.80	\$0.00	\$43.80	\$83.56	66%
4 x 32W (Fluorescent)		24,000	114W	\$99.86	\$27.50	\$127.36		
LED TopTier	24 / 8,760	60,000	50W	\$43.80	\$0.00	\$43.80	\$84.75	66%
2 x 54W (Fluorescent)		36,000	121W	\$106.00	\$22.55	\$128.55		

NOTE: 1. Lamp life for non-LED sources is defined as 50% failures. 2. Cost = (Watts x 24 hours per day x 365 days per year) / 1000 = Daily Kilo-watt hour (kWh). kWh x 0.10 cents/kWh = Cost/Year at .10 kWh. 3. Relamping cost is calculate based on an average relamping period associated with each fixture; MH: .85 yr, T8: 2.74 years, T5: four years.

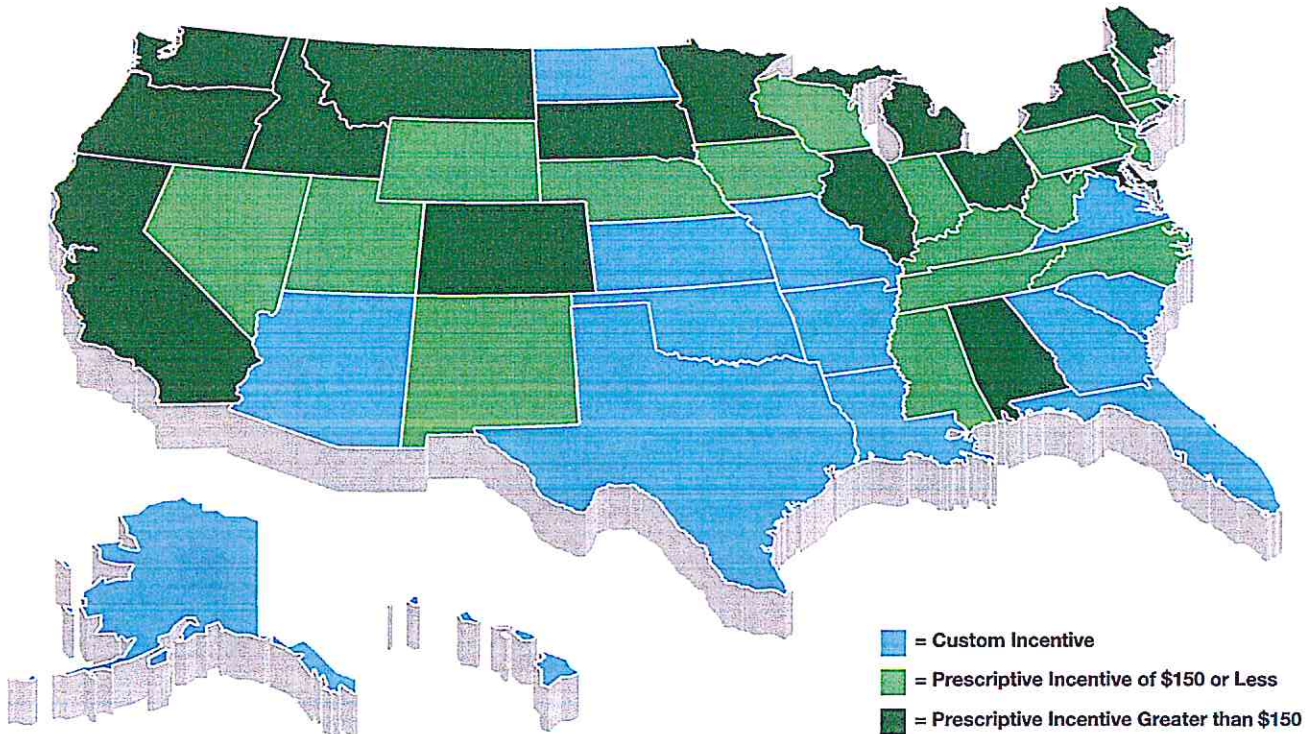
Energy Savings/Equivalency/Cross Reference Guide

Product	HID Equivalency	Fluorescent Equivalency	Lamp System	Wattage	Rated Avg. Life (Hours)	TopTier Wattage	TopTier Life (Hours) ¹	Energy Savings %
LED TopTier	175W	4 x 32W 2 x 54W	175W Metal Halide (HID)	208W	7,500	50W	60,000	76%
			4 x 32W T8 (Fluorescent)	114W	24,000			56%
			2 x 54W T5 (Fluorescent)	121W	36,000			59%

NOTE: Nominal lumens prior to optical and configuration losses based on 4000 CCT, 4000K package at 25°C ambient. TopTier = 5,280 lumens. 1. Hours of life based on 85% lumen maintenance.

Utility Incentive Programs*

Utility companies are leading the way in responding to climate change and the power sector's role in reducing greenhouse gases while meeting the country's growing energy needs. Monetary incentives toward the purchase of high-efficient parking garage luminaires support clean energy resources and technologies, which are critical to our transition to a sustainable, low carbon society.



* As of November 1, 2013.

Ordering Information

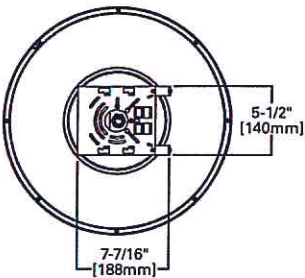
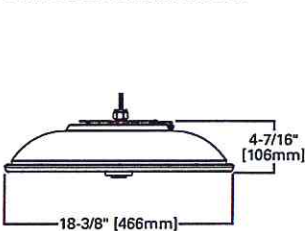
Sample Number: TT-B2-LED-E1-WQ-AP

Product Family	Lumen Package	Lamp Type	Voltage	Distribution	Mounting	Color
TT=TopTier	B1=Nominal 3,000 Lumens B2=Nominal 4,000 Lumens B3=Nominal 5,000 Lumens B4=Nominal 7,000 Lumens ¹ B5=Nominal 9,000 Lumens ^{1,2,3} B6=Nominal 11,000 Lumens ^{1,2,3}	LED=Solid State Light Emitting Diodes	E1=Electrical (120-277V) ⁴ 347=347V 480=480V ⁵	CO=Concentrated MQ=Medium WQ=Wide	[BLANK]=Surface or Pendant Mount TMB=Trunnion Mount with Connection Box WM=Wall Mount	[BLANK]=White AP=Grey BZ=Bronze BK=Black DP=Dark Platinum GM=Graphite Metallic
Options (Add as Suffix)				Accessories (Order Separately)		
7060=70 CRI / 6000K ⁶ 8030=80 CRI / 3000K ⁶ 30L=Extra Long 30" Wires ⁷ HA=50°C High Ambient ^{1,8} CG=Clear Glass ⁹ SG=Solite [®] Glass ¹⁰ TR=Tamper Resistant Hardware X=Driver Surge Protection Only 5LTD=Fifth Light DALI Driver(s) ^{4,6,7,11,12} IBP=Integral Battery Pack (Specify 120V or 277V. Must Specify Voltage) ^{2,9} ICP=Integral Cold Weather Battery Pack (Specify 120V or 277V. Must Specify Voltage) ^{3,8} MSP/DIM-L12=Mini Dimming Occupancy Sensor (8' - 12' Mounting) ¹³ MSP/DIM-L30=Mini Dimming Occupancy Sensor (12' - 30' Mounting) ¹³ DOS=Dimming Occupancy Sensor (8' - 20' Mounting) ¹⁴ DIMRF-LW=LumaWatt Wireless Sensor, Wide Lens (8' - 16' Mounting) ¹⁵ DIMRF-LN=LumaWatt Wireless Sensor, Narrow Lens (16' - 40' Mounting) ¹⁵				FSIR-100=Wireless Configuration Tool for Occupancy Sensor ¹⁴ MA1252=10kV Circuit Module Replacement		

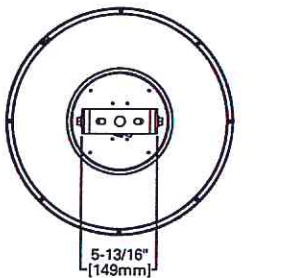
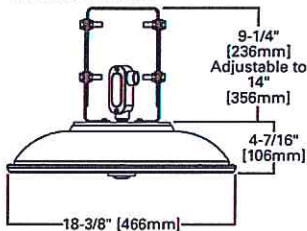
NOTES: 1 The B5 and B6 lumen packages are not available with the HA high ambient option. 2 The IBP option is only available in 120V or 277V, must specify voltage. 0°C minimum, 25°C maximum ambient temperature. Not available with B6 lumen package. 3 The ICP option is only available in 120V or 277V, must specify voltage. -20°C minimum, 25°C maximum ambient temperature. Not available with B6 lumen package. 4 Replace E1 with specific voltage when selecting the 5LTD option (120, 208, 240 or 277V). 5 Not to be used with un-grounded systems. 6 Extended lead times apply. 7 Not available with WM or TMB mounting options. 8 The 5LTD, IBP and ICP options are not available with dimming (DIM, DOS, DIMRF-LN or DIMRF-LW) or the HA high ambient option. 9 CG clear glass option only available with MQ and WQ distributions. 10 SG (Solite[®] glass) – included as standard with the CO distribution. Only available with WQ distribution. 11 Not available in combination with the IBP and ICP options. 12 Multiply published IES files by .95 when 5LTD is used with the B5 or B6 lumen package. 13 Available to order in April 2015. 14 The FSIR-100 configuration tool is required to adjust parameters including high and low modes, sensitivity, time delay, cutoff and more. Consult your Eaton's Cooper Lighting business representative for more information. 15 DIMRF-LN and DIMRF-LW are not available in 347 or 480V.

Dimensions

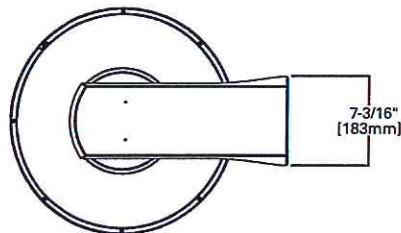
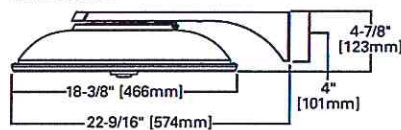
SURFACE OR PENDANT MOUNT



TRUNNION MOUNT



WALL MOUNT



Additional Information

Compliances	Technical Data (Electronic LED Driver)	Shipping Data (Approximate Net Weight)
UL and cUL Wet Location Listed 3G Vibration Rated LM79/LM80 Compliant IP66 Rated	>0.9 Power Factor <20% Total Harmonic Distortion 120-277V, 50/60Hz, 347V/60Hz, 480V/60Hz -40°C Minimum Ambient Temperature Rating 40°C Maximum Ambient Temperature Rating 50°C Maximum Ambient Temperature Rating (HA Option)	16 lbs. (7.2 kgs.)

NOTE: Specifications and dimensions subject to change without notice.



IP66
Rated

Eaton's Cooper Lighting Business

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Our Lighting Product Brands

Halo
Halo Commercial
Portfolio
IRiS
RSA
Metalux
Corelite
Neo-Ray
Fail-Safe
MWS
Ametrix
Shaper
io
Lumark
McGraw-Edison
Invue
Lumière
Streetworks
AtLite
Sure-Lites

Our Controls Product Brands

Greengate
iLumin
Zero 88
Fifth Light Technology
iLight (International Only)



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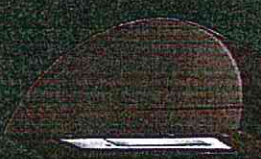
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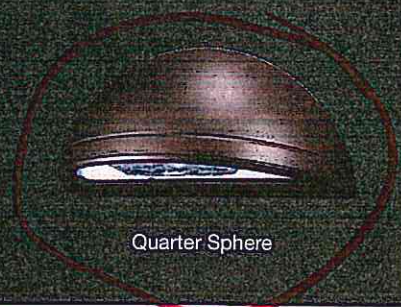
Trapezoid



Cylinder



Wedge



Quarter Sphere

Sustainable Design

Impact Elite Wall Series

Architectural Wall Mount Luminaires

IMPACT ELITE WALL SERIES

FACADE | WALKWAY | EMERGENCY



ARCHITECTURAL WALL MOUNT LUMINAIRES

TABLE OF CONTENTS

LED Leadership	3
Performance + Versatility	5
Specifications + Energy Savings	7
Ordering Information (HID)	9
Ordering Information (LED)	11

ENVIRONMENTAL STEWARDSHIP

If energy reduction and resource conservation are a top priority, the Impact Elite Wall Series offers innovative sources and options to meet the specified need. Incorporating Cooper Lighting's patent pending LightBak™ technology, Impact Elite is tunable to existing project requirements without precise optical calculations. Adding independently replaceable LightBaks and 100% component recyclability makes Impact Elite the most environmentally friendly wall product available.

PERFORMANCE + STYLE

The Impact Elite Wall Series of full cutoff wall luminaires provides a scaled family of energy efficient lighting solutions with classic architectural forms that marry performance and style. Offering traditional and LED sources, high performance optics and emergency egress options, the versatility of the Impact Elite Wall Series is unparalleled.

FLEXIBLE + RELEVANT FORMS

Offered in six (6) distinct optical distributions, five (5) unique sources and four (4) geometric shapes, Impact Elite provides a multitude of energy efficient lighting solutions for any architectural landscape. Small and medium forms are scaled proportionally to unify mounting requirements with design criteria.

LED LEADERSHIP



INNOVATION IN ACTION

The Cooper name has stood for innovation, service and expertise for almost 75 years. Today, Cooper Lighting's LED Innovation Center is focused on design, validation and manufacturing of proprietary LED technologies. Through changing times and technologies, Cooper answers the call to provide relevant, industry-leading solutions to evolving market needs.



BEST-IN-CLASS DESIGN + RELIABILITY

Precision design practices and rigorous reliability testing result in dependable luminaires that thrive in outdoor environments. The Impact Elite LED family is rated for operation in -30°C to 40°C ambient temperatures, comes equipped with 10kV transient protection, and is backed by a five-year warranty from a world class manufacturer.

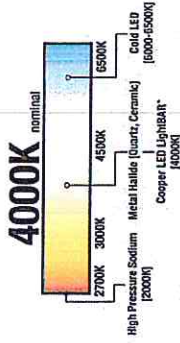


LONG LIFE
With a 50,000+ hour rated life at 70% lumen maintenance, Impact Elite LED operates six (6) times longer than traditional Metal Halide solutions.

PATENT'S PENDING

RELIABLE PRODUCTS THAT PERFORM TO EXPECTATION

From the exterior housing to the internal electrical components, Cooper Lighting selectively manufactures and qualifies premium grade components. Precision engineering practices and stringent testing standards generate superior performing luminaires with architectural design details and reliable quality that withstand the rigors of the outdoor environment.



ENERGY SAVINGS + ENVIRONMENTAL STEWARDSHIP

The simplest and most effective way to reduce a lighting fixture's impact on the environment is to minimize its energy consumption. By incorporating Cooper Lighting's patent pending LED LightBAR™ technology, Impact Elite LED provides energy savings between 30-75% over standard HID sources.

SCALABLE ILLUMINATION

Each patented LED LightBAR™ optic renders the entirety of the pattern. As the number of LightBARs™ increases so too the application illuminance, allowing lumen and energy output to be scaled and optimized per application. Obtrusive spill light and glare is replaced by uniform, application specific illumination.

SUPERIOR EFFICIENCY + CONTROL

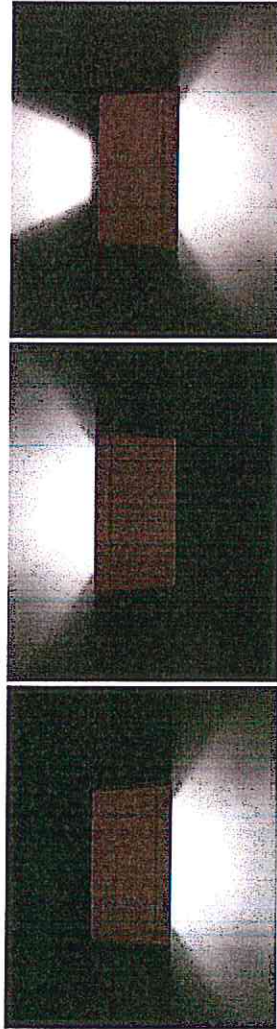
With efficiencies as high as 95%, patented AccuLED Optics™ are as much as 30% more efficient than traditional HID optical systems. Available in six (6) beam distributions, AccuLED Optics™ provide the flexibility and performance required for any outdoor application.

WARM WHITE COLOR

Lighting Designers, Architects and Specifying Engineers have long preferred light sources which provide a balanced spectral power distribution and warm white light. Typical LED solutions standardize on a cold blue 6000-6500K correlated color temperature (CCT) to maximize lumen output. Impact Elite LED provides warm white light at a standard 4000K CCT with no sacrifice in lumen output.

AccuLEDoptics

PERFORMANCE + VERSATILITY



DOWNLIGHTING APPLICATIONS
Architecturally designed wall mount luminaires illuminate pedestrian areas near the building without the visual interruption of poles or bulky fixture heads. Full cutoff, glare free optical performance ensures a safe and comfortable visual experience.

INVERTIBLE UPLIGHTING APPLICATIONS
The Impact Elite Wall Series is ideal for highlighting columns, door frames, overhangs. High performance optical features deliver the visible feel of indirect illumination to damp location covered environments (Not available in LED configurations).

DOWNLIGHTING + UPLIGHT APPLICATIONS
One ceiling luminaire performs as the work plane while allowing partial highlighting above with available 10% 30% or 50% uplight options.



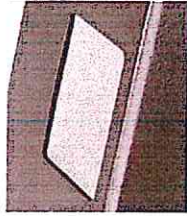
DARK SKY FRIENDLY ILLUMINATION
The Impact Elite Wall Series adds to the growing public concern over light trespass and sky glow (techniques referred to as light pollution). The Illuminating Engineering Society of North America (IESNA) classifies full cutoff illuminance as zero light at or above the 90° plane. Full cutoff luminaires are recommended by the International Dark Sky Association (IDA) for their effectiveness in minimizing the effects of light pollution. A full cutoff rating for all forms, sizes and lamp combinations is achieved when the Impact Elite Wall Series is installed in downlighting applications.



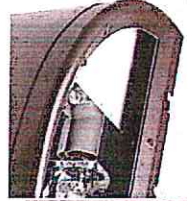
CURFEW COMPLIANCE
The Impact Elite Wall Series offers a broad selection of energy saving source solutions including triple tube compact fluorescent and LED technology. With heightened awareness on energy consumption, regulatory agencies are emphasizing the reduction of site lighting power consumption via power density limitations and curfew compliance mandates. Impact Elite rises to the challenge, when wired to independent utility building circuits, compact fluorescent models that incorporate the Circuit Switching (CSW) option or the Ballast Dimming (DIM-X) option, and LED luminaires equipped with the 8h-Level Switching [2L] option allow for maximum illumination at critical times and the flexibility to uniformly reduce levels during off-peak hours.

DIVERSE SOLUTIONS TO MEET DEMANDING MARKET NEEDS

Lighting legislation is on the rise with an increased focus on light pollution, safety and egress ordinances. Impact Elite Wall Series rises to the challenge offering more than fifteen [15] unique emergency egress solutions and a variety of dimming and shielding options to comply with rigid regulatory requirements.



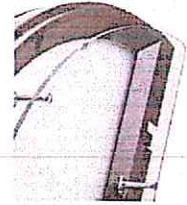
UPLIGHT
[UPL10, UPL30, UPL50, ULG]
For uplight applications, a gasketed frosted lens provides up to 50% illumination to highlight building facades.



HOUSE-SIDE SHIELD [HIS]
Silk screened housing side tempered glass shield minimizes hot spots on wall surface.



WIRE GUARD [WGC/MT, WGC/ME]
Galvanized coated steel wire guard option prevents lens damage due to projected elements.



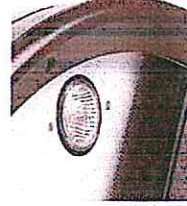
VANDAL SHIELD [VSI/MT, VSI/ME]
Door mounted 3/16" thick stainless steel shield prevents lens damage. Lens is treated with a special UV inhibitor coating. UV degradation is minimized when exposed to UV emitting light sources.



SURFACE CONDUIT ENTRY [SC]
Two [2] 3/4" NPT threaded surface mount conduit side entry openings are a great solution where recessed wall box accessibility is not feasible. Three-branch rated.



QUARTZ RESTRIKE
[Q, QMR, 2QMR, EM, EM/SC]
Quartz restrike [120V, Single T4 or dual MR16 Halogen lamps allow adequate time for the HID lamp to re-ignite to full brilliance. EM option also lights at cold start. The emergency separate circuit [EM/SC] option allows for the quartz lamps to be wired to an independent emergency back-up power source.



MR16 RESTRIKE AND EMERGENCY OPTIONS
Impact Elite offers single or dual MR16 lamps with emergency options and restore emergency separate circuit voltage emergency separate circuit [EM/SC/12V, 2EM/SC/12V] options utilize 12V DC lamps to provide illumination in emergency mode. For restrike configurations [2QMR/SC], one [1] MR16 illuminates upon the reactivation of the HID lamp while the secondary MR16 provides separate circuit emergency illumination upon loss of power.



COMPACT FLUORESCENT EMERGENCY BATTERY PACK
[CFEM, 2EMHO, 2CFEM, 2EMHO]
Compact fluorescent lighting [CFEM] is UL924 emergency lighting. MR16 lamps provide illumination for one single lamp compact fluorescent light source. The CFEM battery pack is designed for 0°C / 32°F illumination for up to 57W. The EMHO provides up to 57W of cold temperature -18°C / 0°F emergency back-up illumination. For dual 18W lamp operation use 2CFEM or 2EMHO.

EGRESS OPTIONS
[Factory installed and shipped complete with luminaire]
F=Quartz Restrike T4 Lamp
EM=Emergency Quartz Restrike T4 Lamp w/ Time Delay Relay
EM/SC=Emergency Separate Circuit T4 Lamp
Q=Quartz Restrike MR16 Lamp
2QMR=Emergency Quartz Restrike MR16 Lamps
2QMR/SC=Emergency Quartz Restrike MR16 Lamps w/ Time Delay Relay
EMMR=Emergency Quartz Restrike MR16 Lamp w/ Time Delay Relay
2EMMR=Emergency Quartz Restrike w/ Time Delay Relay [1] MR16 and [1] MR16 Emergency Separate Circuit Lamp
EM/SC/AMB=Emergency Separate Circuit with [2] MR16 Lamps
2EM/SC/MR=Emergency Separate Circuit with [2] MR16 Lamps
EM/SC/12V=Emergency Separate Circuit [12V]
2EM/SC/12V=[2] Emergency Separate Circuit MR16 Lamps [12V]
EMHO-XXX=CF Cold Weather Emergency Battery Pack (Must Specify 120 or 277V)
EMHO-XXX=CF Cold Weather Emergency Battery Pack (Must Specify 120 or 277V)
CFEM-XXX=Emergency Compact Fluorescent Lighting [CFEM]
2CFEM-XXX=Emergency Compact Fluorescent Lighting [2] CF Lamps
SC=Surface Conduit Entry Taps [2] 3/4" NPT

NOTES: 1. Not all options are available on all models. Consult the specification sheet for details.

SPECIFICATIONS + ENERGY SAVINGS



CONSTRUCTION
Two-piece die-cast aluminum housing and removable hinged door frame nest securely with precise tolerance control and repeatability. Hinged door frame inset for clean mating with housing surface and secured via two [2] captive stainless steel fasteners. Optional tamper resistant Torx™ head fasteners (TR) offer vandal resistant access to the electrical compartment.

HID + CF: Traditional source luminaires equipped with 100-watt, heat and impact resistant ceramic sockets to seal the integrated optical assembly while ensuring peak optical performance.

LED: LED luminaires feature IP66 rated LightARKs, superior heat transfer and reliable operation in -30°C to 40°C ambient conditions.

OPTICAL
All Impact Elite Wall Series luminaires classify as IESNA full cutoff in downlight applications or are available with 10%, 30% or 50% uplight options for architectural highlighting of building details.

HID + CF: Traditional source luminaires offer custom engineered highly reflective anodized aluminum reflectors providing high efficiency Type II, Type III and Type IV distributions. Optional silk screened house side flat glass shield provides decreased wall brightness.

LED: LED luminaires incorporate AccuLED Optics, providing shaped distribution and scalability to meet exacting application requirements. Impact Elite LED is offered in 1-2 LightBAR configurations with a choice of six (6) high efficiency optical systems, including a family of back light control optics to decrease wall brightness.

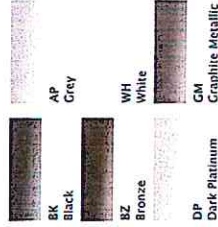
ELECTRICAL
Internal hard mount electrical components are secured and grounded within the die-cast aluminum housing for optimal heat sinking and extended component life. All wiring is extended through a silicone grommet at the back of the housing to prevent entry of debris, moisture, dust and insects. Small fixtures available 50-175W HID, 26-84W CF and 1-2 LightBAR LED. Medium fixtures available 150-100W HID and 60-126W CF.

LED: Impact Elite LED is shipped with a replaceable circuit module (M-1263) incorporating internal fusing and MOV's rated to withstand 10KV of transient line surge.

MOUNTING
Gasketed and zinc plated rigid steel mounting attachment fits directly to 4" j-box or wall with the Impact Elite "Hook-N-Lock" system for fast installation and mounting in both traditional downlighting (wet location) or inverted uplighting (dry location only) mounting positions. Secured via two [2] captive corrosion resistant allen head set screws concealed from view, but accessible from bottom of fixture.

FINISH
Housing and door are protected with 2-stage Super TFC powder coat finishes with hard wearing properties and changes while providing optimal color and gloss retention over the fixture's installed life. Standard colors include black, bronze, grey, white, dark platinum and graphite metallic. RAL and custom color matches available. Consult McGraw-Hillson Architectural Colors Brochure for complete selection.

WARRANTY
Impact Elite LED feature a five-year limited warranty.



POWER AND LUMENS BY NUMBER OF LIGHTBARS

Number of LightBARS	Power (Watts)	DISTRIBUTION			
		BL2	BL3	BL4	BL7
C01	27	1,701	1,612	1,686	1,468
C02	54	3,408	3,230	3,372	3,099
801	27	1,770	1,625	1,720	1,725
802	54	3,540	3,249	3,440	3,450

IMPACT ELITE SMALL—LED

ORDERING INFORMATION

SAMPLE NUMBER: IST-B02-LED-E1-BL3-GM

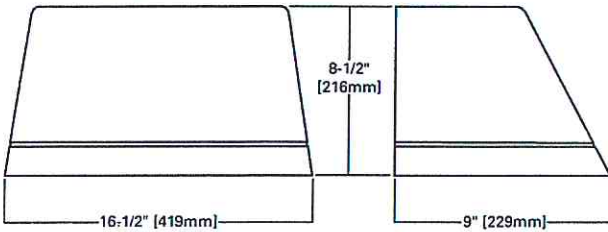
PRODUCT FAMILY	NUMBER OF LIGHTBARS ^{1,2}	LAMP TYPE	VOLTAGE	DISTRIBUTION	FINISH [add as suffix]	OPTIONS + ACCESSORIES [see below]
ISC=Impact Elite Small Cylinder	B01=[1] 21 LED LighBAR	LED=Solid	E1=Electronic [120-277V]	BL2=Type II w/Back Light Control	AP=Grey	
ISS=Impact Elite Small Quarter Sphere	B02=[2] 21 LED LighBARs	State Light Emitting Diodes	347=347V	BL3=Type III w/Back Light Control	BZ=Bronze	
ISW=Impact Elite Small Wedge	C01=[1] 7 LED LighBAR		480=480V	BL4=Type IV w/Back Light Control	BK=Black	
IST=Impact Elite Small Trapezoid	C02=[2] 7 LED LighBARs			GZW=Wall Grazer Wide	DP=Dark Platinum	
				SLL=90° Spill Light Eliminator Left	GM=Graphite Metallic	
				SLR=90° Spill Light Eliminator Right	WH=White	

OPTIONS + ACCESSORIES [Must be listed in the order shown and separated by a dash]

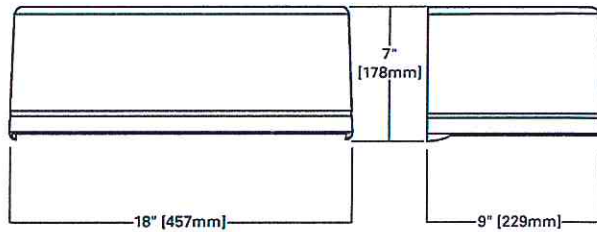
OPTIONS ³	ACCESSORIES ¹³
P=Button Type Photocontrol [120, 208, 240 or 277V] ⁴	MA1253=10kV Circuit Module Replacement
TR=Tamper Resistant Fasteners	MA1254-XX=Thruway Back Box—Impact Elite Trapezoid ¹⁴
ULG=Uplight Glow ⁵	MA1255-XX=Thruway Back Box—Impact Elite Cylinder ¹⁴
2L=Bi-Level Switching Capable ⁶	MA1256-XX=Thruway Back Box—Impact Elite Quarter Sphere ¹⁴
7060=70 CRI / 6000K CCT ⁷	MA1257-XX=Thruway Back Box—Impact Elite Wedge ¹⁴
8030=80 CRI / 3000K CCT ⁷	
LCF=LightBAR Cover Plate Matches Housing Finish	
OSB=Occupancy Sensor Standard with Back Box Matching Housing Finish ⁸	
BBB-XXX=Emergency LED Power Pack (UL924 listed) 0°C/32°F Standard with Back Box Matching Housing Finish ^{9,10,11}	
CWB-XXX=Emergency LED cold temperature power pack (UL924 listed) -20°C/-4°F Standard with Back Box Matching Housing Finish ^{9,12}	

DIMENSIONS

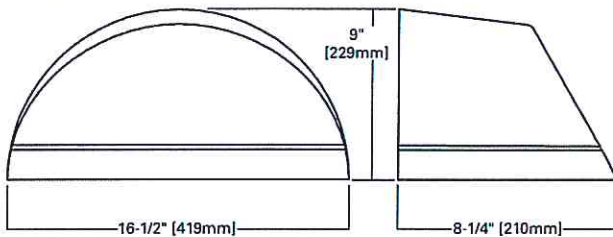
Trapezoid [IST]



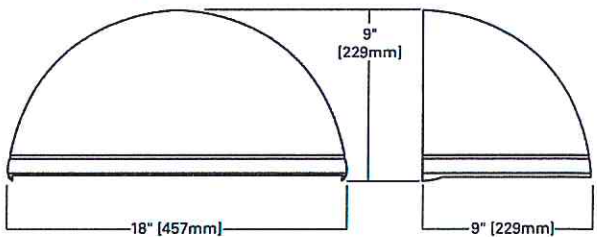
Cylinder [ISC]



Wedge [ISW]



Quarter Sphere [ISS]



CERTIFICATIONS

UL and cUL Listed	Electronic LED Driver
ISO 9001	>0.9 Power Factor
IP66 LightBARs	<20% Total Harmonic Distortion
ARRA Compliant	120-277V/50 & 60Hz, 347V/60Hz, 480V/60Hz
	40°C Ambient Temperature Rating
	-30°C Minimum Temperature

ENERGY DATA

Electronic LED Driver	
>0.9 Power Factor	
<20% Total Harmonic Distortion	
120-277V/50 & 60Hz, 347V/60Hz, 480V/60Hz	
40°C Ambient Temperature Rating	
-30°C Minimum Temperature	

AMBIENT DATA

Ambient Temperature	Lumen Multiplier
10°C	1.04
15°C	1.03
25°C	1.00
40°C	0.96

SHIPPING DATA

Approximate Net Weight	
1-2 Bars	16 [8 kgs.]

NOTE: 1 Standard 4000K CCT and nominal 70 CRI, 2 21 LED LightBAR powered at 350mA, 7 LED LightBAR powered at 1 A. 3 Add as suffix. 4 Must specify voltage. 5 Provides 10% uplight in 2 bar (B02 or C02) configurations and 20% uplight in 1 bar (B01) configurations (ISC and IST only). 6 Only available in 2 bar (B02 or C02) configurations. 7 Consult factory for lead times and lumen multiplier. 8 Only available in 2 BAR (B02 or C02) configuration; streetside LightBAR will be wired to sensor. Time delay factory setting is 15 minutes. 9 Not available with OSB. 10 Specify 120 or 277V, 0°C minimum temperature. 11 Consult factory for availability. 12 Specify 120 or 277V, -20°C minimum temperature. 13 Order separately. 14 Specify finish (color) in place of "XX". 15 Specifications and dimensions subject to change without notice.



25% PCRf

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