



**DESERT COMMUNITY COLLEGE DISTRICT  
REGULAR BOARD MEETING MINUTES  
FRIDAY, MAY 18, 2018 - 9:30 AM**

- I. CALL TO ORDER** – Chair Broughton called the meeting to order at 9:31 AM, and asked Student Trustee Delgado to lead the pledge of allegiance.

President, Joel Kinnamon, conducted the roll call. The following were present:

Student Trustee Delgado  
Trustee Wilson (Absent)  
Trustee Sanchez-Fulton (Left at 1:30 PM)  
Trustee Jandt  
Trustee Stefan  
Trustee Broughton  
President Kinnamon  
Carlos Maldonado, Parliamentarian  
Julia Breyer, Recorder

- II. COMMENTS FROM THE PUBLIC** None.

- III. BOARD MEETING AGENDA** - The agenda of May 18<sup>th</sup>, 2018 was approved as amended.

- IV. CLOSED SESSION**

**1. CONFERENCE WITH LABOR NEGOTIATOR: Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CODFA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon**

**2. PERSONNEL**

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**

Superintendent/President

**B. DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT:**

(Government Code Section 54957)

**3. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION:**

(Per Government Code § 54956.9 (d)(2/3/4) Specify number of potential cases: 2

**4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Property: Parcel Numbers: 669-330-047, 502-190-003, 502-190-004, 502-190-008, 502-190-015,**



502-190-020, 502-190-019, 502-190-017, 502-190-018, 508-100-024, 611-211-013, 611-211-014, 611-211-016, 611-211-018, 611-211-019, 664-190-015, 687-510-043, 687-510-044, 687-510-045, 687-510-050, 687-040-035, 687-510-019, 687-510-049, 759-060-023, 759-060-024, 611-221-001, 611-164-011, 611-164-013, 611-164-014, 611-164-015.  
Agency Negotiator or Designee: Dr. Joel L. Kinnamon

**V. OPEN SESSION (10:30 am)**

**Closed Session report** – Chair Broughton stated there was no reportable action taken in closed session.

**VI. PUBLIC UPDATES**

President Kinnamon spoke about the recent fire that took place on the campus in the Child Development Center and he thanked everyone for their tireless efforts to bring the center back online so quickly and was happy to report no one was injured.

Study Session (Presented out of order)

President Kinnamon shared his Celebration of Success with the Board.

**VII. PUBLIC COMMENTS None.**

**VIII. INTRODUCTION OF STAFF**

Roger Ivan Uribe, Maintenance Assistant, West Valley Campus  
Beth Allan-Bentley, Director, CTE Projects  
Isidro Hernandez, Applied Science Laboratory Technician

**IX. APPROVAL OF MINUTES**

Regular meeting of April 20<sup>th</sup> will be brought to the June Board meeting.

**X. REPORTS**

**A. ASCOD (Associated Students of College of the Desert)** – Diego Valdez was present and provided a brief report.

**B. CSEA (California School Employees Association)** – Michael Gayle was present and provided a brief report.

**C. CODAA (College of the Desert Adjunct Association)** – David Bashore was present and provided a brief report.

**D. CODFA (College of the Desert Faculty Association)** – Denise Diamond, President, was present and provided a brief report.



**E. Academic Senate** – Academic President, Carl Farmer was present and provided a brief report.

**F. College of the Desert Foundation** –Executive Director, John Mosser, was present and provided a brief report.

**G. Governing Board**

**Student Trustee Arturo Delgado** –Student Trustee Delgado shared it was his last meeting serving in his role as Student Trustee. He looks forward to turning the meeting over to the new Student Trustee, Jonathan Ramont. He reflected on the past year and shared his experiences. Student Trustee Delgado was able to build he reassurance. He felt it was a great opportunity and he strives to do more and be more. He shared he saw something in himself he never saw before and he will work harder.

Student Trustee Delgado shared his happiness for the new changes the College has been offering such as pLEDGE.

He thanked Julia Breyer and Sai Vang in the Office of the President.

He thanked Carlos Maldonado for his continuous efforts to help him grow and as his mentor.

He thanked everyone for teaching him and guiding him through his role as the Student Trustee.

**Trustee Mary Jane Sanchez-Fulton** – Trustee Sanchez-Fulton attended the Community College League of California 2018 Annual Trustees Conference. She shared her experiences from the conference and that is was a wonderful leaning tool.

Trustee Sanchez-Fulton shared that there are 2.5 million stranded California workers that range between the ages of 25-34 years old.

She attended the following events:

Young Women’s Leadership forum.

13th Annual COD Transfer Ceremony

CSEA BBQ Luncheon

Indio Women’s Luncheon. They provided approximately 10 scholarships to students.

Annual Student’s Art Show. She thanked all the students for their wonderful pieces of art.

Trustee Sanchez-Fulton shared that Giselle Woo won a large award and there was a wonderful article in the Desert Sun.

She congratulated the class of 2018 and looks forward to attending commencement.

**Trustee Fred Jandt** – Trustee Jandt reported his unpleasant experience being involved in two active shooter events on campuses. He is pleased to see the item on the agenda as a study session today. He spoke about the shooting that occurred in Texas and stated it’s such a tragedy.

Trustee Jandt attended the CSEA BBQ Luncheon and thanked CSEA for the wonderful event.

He expressed his thanks to everyone involved in the preparation for Commencement. He shared it’s an event that the students will remember and it’s a great deal of work.



Trustee Jandt reported he completed interviews for what's happening in Palm Springs. During his interview, the interviewer asked him what pLEDGE is. He shared they can talk about the accomplishments but they may need to talk about them more.

Desert Sun online edition published an article No lecture halls here inside College of the Desert's Workforce Initiatives.

**Trustee Bonnie Stefan** – Trustee Stefan spoke about the recent fire at the Child Development Center. She shared her experience with a previous fire and her main concern was the children along with how it impacted to the parents. She complimented the wonderful updates she received from Dr. Kinnamon and the hard work of faculty and staff. She thanked everyone for putting her mind to rest and for helping the young children.

She attended the following events:

College of the Desert Transfer Ceremony

CV All High School Honor Band Performance

COD Jazz Ensemble

Choral Group

Community College League of California

One of the trainings she was excited about was the Effective Trustee Program Certified. She shared there is a way the Board can become certified. She hopes to have the Board to be in the top 10.

Another session she attendee focused on getting students over the threshold and that they have a high tendency to drop out.

She attended the Veteran's Caucus and was unsure if College of the Desert was a member but if they are not she asked that they become a member. She shared the history of the program.

**Trustee Becky Broughton** took the opportunity to thank Student Trustee Delgado and shared the duties of the Student Trustees role. The Board presented Student Trustee Delgado with a gavel plaque and took a photo.

**XI. CLOSED SESSION: 12:00 PM to 1:15 PM**

**Closed Session report** – Chair Broughton stated there was reportable action taken in closed session.

In closed session a motion was made by Trustee Stefan, seconded by Trustee Wilson, to authorize President Kinnamon to extend an offer of employment for the Interim Vice President of Student Learning.

The motion carried with 5 members voting in favor and 0 members voting no. Motion carried 5 to 0.



In closed session a motion was made by Trustee Jandt, seconded by Trustee Stefan, to authorize President Kinnamon to extend an offer of employment for the Interim Vice President of Human Resources and Labor Relations.

The motion carried with 5 members voting in favor and 0 members voting no. Motion carried 5 to 0.

In closed session a motion was made by Trustee Wilson, seconded by Trustee Jandt, to authorize President Kinnamon to enter into a contractual agreement with Professional Personnel Leading for professional services in the Human Resources and Fiscal Services offices.

The motion carried with 5 members voting in favor and 0 members voting no. Motion carried 5 to 0.

In closed session a motion was made by Trustee Stefan, seconded by Trustee Wilson, to authorize President Kinnamon to extend an offer for working out of class as Interim Human Resources Manager through September 30, 2018.

The motion carried with 5 members voting in favor and 0 member voting no. Motion carried 5 to 0.

**Trustee Becky Broughton - (Continued Report)**

She shared about the happy and sad times as they encounter the month of May. She was happy to see students graduate but also sad to see them go but wishes them the best on the next steps. She thanked everyone for their prompt response to the fire that occurred at the Child Development Center. She was worried about the students and parents.

Veteran time capsule. Donni Prince informed her she took items to place into the capsule. The outreach and support of veterans is recognized.

Trustee Broughton was thrilled to see the new courses and certificate programs on the agenda. She spoke about the constant transportation issues students encounter and looks forward to hearing about new programs in the future.

The pLEDGE program still is something the College needs to consistently talk about and get the word out to everyone.

Trustee Broughton shared the College will be moving over to BoardDocs in the coming months. This will allow the Board to capture votes in real time along with bringing new technology to their current processes.

Trustee Broughton shared that Trustee Stefan will work on the framework for the Effective Trustee Program certification. She asked the fellow Board members for their support to allow Trustee Stefan to manage the ETP process.

**Superintendent/President Joel Kinnamon** - He thanked the Student Trustee for his year of service.



- XII. CONSENT AGENDA:** All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

**Motion:** Motion by Trustee Jandt, seconded by Student Trustee Delgado to approve the consent agenda as presented.

**Discussion:** None.

**Vote:**

**Yes:** Student Trustee Delgado, Fred Jandt, Bonnie Stefan and Becky Broughton

**No:** None

**Absent:** Mary Jane Sanchez-Fulton and Aurora Wilson

**Abstain:** None

The motion carried unanimously.

**XIII. ACTION AGENDA**

**B. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION**

**C. Administrative Services (*Out of Order*)**

- 2. Resolution #051818-1 of the Board of Trustees of the Desert Community College District Authorizing the Issuance and Sale of not to exceed \$55,000,000 Aggregate Principal Amount of Bonds of Desert community College District, by a Negotiated Sale Pursuant to a Bond Purchase Agreement, Prescribing the Terms of Sale, Approving the Form of and Authorizing the Execution and Delivery of a Bond Purchase Agreement and a Continuing Disclosure Certificate, Approving the Form of and Authorizing the Distribution of an Official Statement for the Bonds, and Authorizing the Execution of Necessary Documents and Certificates and Related Actions.**

**Motion:** Motioned by Trustee Jandt, seconded by Trustee Stefan.

**Discussion:** Adam Bauer and Frank Vega from Fieldman, Rolapp & Associates presented a report to the Board.

**Roll Call Vote:** President Kinnamon conducted the roll call vote:

Student Trustee Delgado – Yes



Trustee Jandt - Yes  
Trustee Stefan –Yes  
Trustee Broughton - Yes  
Trustee Wilson - Absent  
Trustee Sanchez-Fulton - Absent

The motion carried unanimously.

#### **A. Board of Trustees**

##### **2. Board Policy Review – 2<sup>nd</sup> Reading**

- **BP 5220 Shower Facilities for Homeless Students**

**Motion:** Motioned by Trustee Stefan, seconded by Trustee Jandt.

**Discussion:** None

**Vote:**

**Yes:** Student Trustee Delgado, Fred Jandt, Bonnie Stefan and Becky Broughton

**No:** None

**Absent:** Mary Jane Sanchez-Fulton and Aurora Wilson

**Abstain:** None

The motion carried unanimously.

- **BP 5550 Academic Integrity**

**Motion:** Motioned by Trustee Stefan, seconded by Trustee Jandt.

**Discussion:** Trustee Broughton reported she is happy to see the policy on the agenda.

**Vote:**

**Yes:** Student Trustee Delgado, Fred Jandt, Bonnie Stefan and Becky Broughton

**No:** None

**Absent:** Mary Jane Sanchez-Fulton and Aurora Wilson

**Abstain:** None

The motion carried unanimously.

- **BP 5800 Prevention of Identity Theft in Student Financial Transactions**



**Motion:** Motioned by Student Trustee Delgado, seconded by Trustee Stefan.

**Discussion:** None

**Vote:**

**Yes:** Student Trustee Delgado, Fred Jandt, Bonnie Stefan and Becky Broughton

**No:** None

**Absent:** Mary Jane Sanchez-Fulton and Aurora Wilson

**Abstain:** None

The motion carried unanimously.

**2. Resolution 051818–2 Consolidated Governing Board Member Biennial Election**

**Motion:** Motioned by Trustee Stefan, seconded by Trustee Jandt.

**Roll Call Vote:** President Kinnamon conducted the roll call vote:

Student Trustee Delgado – Yes

Trustee Jandt - Yes

Trustee Stefan –Yes

Trustee Broughton - Yes

Trustee Wilson - Absent

Trustee Sanchez-Fulton - Absent

The motion carried unanimously.

**C. Administrative Services**

**1. Budget Revisions**

**Motion:** Motioned by Trustee Jandt, seconded by Student Trustee Delgado.

**Discussion:** None.

**Vote:**

**Yes:** Student Trustee Delgado, Fred Jandt, Bonnie Stefan and Becky Broughton

**No:** None

**Absent:** Mary Jane Sanchez-Fulton and Aurora Wilson

**Abstain:** None





The motion carried unanimously.

**2. (Completed out of Order)**

**3. Notice of Intent to Award Contracts for the Central Campus Redevelopment Project**

**Motion:** Motioned by Trustee Jandt, seconded by Trustee Stefan.

**Discussion:** None.

**Vote:**

**Yes:** Student Trustee Delgado, Fred Jandt, Bonnie Stefan and Becky Broughton

**No:** None

**Absent:** Mary Jane Sanchez-Fulton and Aurora Wilson

**Abstain:** None

The motion carried unanimously.

**4. Notice of Bid Cancellation for the Central Campus Redevelopment Project – Casework, Acoustical Ceiling and Flooring Service**

**Motion:** Motioned by Trustee Jandt, seconded by Student Trustee Delgado.

**Discussion:** None.

**Vote:**

**Yes:** Student Trustee Delgado, Fred Jandt, Bonnie Stefan and Becky Broughton

**No:** None

**Absent:** Mary Jane Sanchez-Fulton and Aurora Wilson

**Abstain:** None

The motion carried unanimously.

**XIV. INFORMATION AGENDA**

**A. PRESIDENT**

1. Administrative Procedure Review

- AP 5020 Nonresident Tuition
- AP 5040 Student Records, Directory Information and Privacy



- AP 5055 Enrollment Priorities
  - AP 5530 Student Rights and Grievances
2. Administrative Procedure Deletion
    - AP 4070 Course Auditing and Auditing Fees

**XV. STUDY SESSION**

1. **ALICE** – Tim Nakamura, Director Public Safety Department and Emergency Preparedness
2. **Celebration of Success – Superintendent/President**  
*(Completed during Public Updates)*

**XVI. CLOSED SESSION None.**

**XVII. ADJOURN**

Chair Broughton adjourned the meeting at 2:35 PM.