



**DESERT COMMUNITY COLLEGE DISTRICT
REGULAR BOARD MEETING - MINUTES
43500 MONTEREY AVENUE, PALM DESERT, CA
CRAVENS MULTIPURPOSE ROOM
FRIDAY, SEPTEMBER 15, 2017
9:30 AM**

- I. CALL TO ORDER** - Chair Wilson called the meeting to order at 9:33 AM, and asked Trustee Stefan to lead the pledge of allegiance.

President, Joel Kinnamon, conducted the roll call:

Student Trustee Delgado
Trustee Sanchez-Fulton
Trustee Jandt
Trustee Stefan
Trustee Broughton
Trustee Wilson
President Kinnamon
Parliamentarian – Carlos Maldonado (Absent)
Recorder – Julia Breyer

- II. BOARD MEETING AGENDA** - Confirmation of Agenda: Approve the agenda of the Regular Meeting of September 15, 2017, with any additions, corrections, or deletions. The agenda was approved as amended.

III. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATOR, Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CODFA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon

2. PERSONNEL

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
Superintendent/President**
- B. DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT:
(Government Code Section 54957)
Public Employment: Superintendent/President**

**C. DISCIPLINE/DISMISSAL/RELEASE/APPOINTMENT:
(Government Code Section 54957)**

**3.CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION -
Section 54956.9 (d)(2/3/4) Specify number of potential cases: 5**

4.CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Property: Parcel Numbers: 669-330-047, 502-190-003, 502-190-004, 502-190-008, 502-190-015, 502-190-020, 502-190-017, 502-190-018, 508-100-024, 611-211-013, 611-211-014, 611-211-019, 664-190-015, 687-510-043, 687-510-044, 687-510-045, 687-510-049, 687-510-050, 687-040-035, 759-060-024

Agency Negotiator or Designee: Dr. Joel L. Kinnamon

IV. OPEN SESSION (10:30 am)

Closed Session report – Chair Wilson stated there was reportable action taken in closed session.

Trustee Broughton reported in closed session a motion was made by Trustee Stefan, seconded by Trustee Sanchez, to extend the employment agreement for the Superintendent/President, Joel L. Kinnamon, through September 15, 2021. The motion carried with 5 members voting in favor and 0 members voting against. Motion carried 5 to 0.

Trustee Broughton stated they made their decision based upon a number of factors which included the college passing a facility bond, a successful foundation, growing district, clean audits, meeting the needs of the local community, positive accreditation reports and long term strategic planning. Trustee Broughton noted that students want to attend College of the Desert and the success and persistence of students has always been positive.

President Kinnamon thanked the leadership of the board. The past five years the college has experienced a lot of growth amongst employees and students. He noted the employees believe in taking care of students, regardless of who's job it is. They are making a positive difference and he is proud to be part of that culture.

V. PUBLIC UPDATES:

Paul McKinley, introduced, Adrian Robles. Adrian is in his third semester at College of the Desert. He's a member of the Student Veteran Organization (SVO). Adrian Robles read the proclamation for National Disabilities Employment Awareness Month.

Jose Simo, Counselor, introduced Elias Hernandez and extended his thanks to President Kinnamon. Elias was elected as President at their retreat this Summer, member of the Mesa club and association as well as a student worker. One of the many talents, high achieving

students at College of the Desert. Elias Hernandez read the proclamation for Deferred Action for childhood Arrivals Recipient Students.

Dr. Kinnamon introduced Bert Bitanga, Associate Professor of Architecture and Accreditation Work Group Faculty Co-Chair. Bert Bitanga provided a brief Accreditation update to the board in preparation for the colleges upcoming visit in October 2017.

Trustee Wilson expressed her sincere thanks to all involved.

Trustee Stefan commented on Bert Bitanga's beautiful presentation and was thankful for the format. The presentation was exciting to look at and read.

Trustee Broughton was impressed with what everyone has accomplished and looks forward to a positive accreditation visit taking place early October.

VI. PUBLIC COMMENTS:

Art Morrow: Served on 4-5 committees for multiple years. He worked as tutor coordinator. After 15 years, Mr. Morrow's contract was not renewed. He was not provided a reason. He emailed the Dean asking why this occurred. The respective Dean worked less than one year in her position. The Dean does not respond to him. Mr. Morrow shared his personal history with the Board and information about his knowledge and skillset. He then replaced the Dean's name with a contact in Human Resources to route his email/letter communications. In his history of working with College of the Desert he has always received a positive evaluation. He does not understand why he was treated this way.

VII. INTRODUCTION OF STAFF: –President Kinnamon introduced new staff:

- Jason Abplanalp - Temporary Full-Time Faculty, Geology
- Hye Chin An-Dunning - Reference Librarian
- Moriya Armstead - Adjunct Faculty, Mathematics
- Michelle Black - Temporary Full-Time Faculty, Mathematics
- Donna Blanton - Full-Time Faculty, Mathematics
- Matthew Calfin - Distance Education and Instructional Design Coordinator
- Torina Craig - CalWORKs Coordinator/ Counselor
- Meredith Dillon - Full-Time Faculty, Kinesiology
- Craig Doussett - Temporary Full-Time Faculty, Health Sciences
- Melanie Fierro - Temporary Full-Time Faculty, Biology
- Michael Gariety - MESA Director/ Temporary Full-Time Faculty, Astronomy
- Brian Harradine - Full-Time Faculty, Nursing
- Amy Hetherington - Full-Time Faculty, Nursing
- Hazem Khalfallah - Temporary Full-Time Faculty, Mathematics
- Fred Motta - Temporary Full-Time Faculty, Physics
- Jasmeet Singh - Full-Time Faculty, Chemistry
- Pamela Stegeman - Full-Time faculty, Business
- Kurt Struwe - Full-Time Faculty, Culinary

- Brian Thompson - Temporary Full-Time Faculty, Work Experience
- Giuseppe Vezzoli - Full-Time Faculty, Biology
- Christopher Williams - Student Success and Support Program Counselor
- Gary Williams - Full-Time Faculty, Computer & Information Sciences
- Mariana Zepeda - ESLN Counselor
- Korina Vargas - Nursing Program Specialist
- Tommy Ferrier - Student Center Assistant
- Visa Graves - Senior Financial Aid Specialist
- Nelva Segura - Admissions & Records Technician
- TeDreanna Spears - Senior Financial Aid Specialist
- Michael Maloney - Purchasing Specialist
- Larry Montez - Information Technology Technician

VIII. APPROVE THE MINUTES OF:

The regular meeting minutes of August 18th will be brought to the October board meeting.

IX. REPORTS

- A. ASCOD (Associated Students of College of the Desert)** – ASCOD President, Isiah Estrada was present and provided a brief report.
- B. CSEA (California School Employees Association)** – Lauro Jimenez was present, and provided a brief report.
- C. CODAA (College of the Desert Adjunct Association)** – Richard Deutsch was present, and provided a brief report.
- D. CODFA (College of the Desert Faculty Association)** – Denise Diamond, President, was present, and provided a brief update.
- E. Academic Senate** – Carl Farmer, President, was present and provided a brief written report to the board.
- F. College of the Desert Foundation** – Peter Sturgeon, Interim Executive Director, was not present and there was no report provided.

G. Governing Board

Trustee Sanchez-Fulton (*Out of Order*)

Trustee Sanchez-Fulton shared she has had a busy September. She welcomed back faculty and wished a warm welcome to all of the new faculty.

Trustee Sanchez-Fulton shared her thoughts on the new year, the new direction and her excitement to be with College of the Desert.

She attended Flex and enjoyed the activities and thanked President Kinnamon for his welcome remarks.

She commented that College of the Desert does a wonderful job with the Flex activities and the positive impacts it has. Trustee Sanchez thanked Michael McJilton.

August 25th, she attended the welcome back dinner for new College of the Desert faculty at Desert Willow. She thanked Peter Sturgeon and the Foundation for the wonderful event.

September 14th she attended the United Way event and shared that the United Way will have a walk in Indian Wells on September 16th.

Trustee Sanchez thanked Coachella Valley Unified and Desert Sands Unified for their participation in Readers are Leaders.

She thanked the Desert Hot Springs, Mizell Senior Center for what they have going on. Senior Center is being funded by the Mizell's. They have wonderful programs for seniors. Trustee Sanchez shared her excitement for the new year and rooted on all the

Roadrunners. She encouraged everyone to come out and support the

She attended the Palm Springs Mixer. She provided an update and shared that College of the Desert was there for them.

She praised the Student Life Director, Joseph Aguirre. She thoroughly enjoyed the Rock Out Hunger Event. Student Life put on an awesome program and Giselle Woo sang at the event. She did a phenomenal job and it was a wonderful event.

Trustee Sanchez attended the September 7th Vocational Nurse Pinning Ceremony. She enjoyed the event and congratulated everyone on their achievements.

Thanked KCOD for all of their hard work. They're doing wonderful things and provide talent to our students.

She spoke about the Macy's Career Fair, where the Westfield Mall hired a lot of the students. She thanked them for providing jobs to College of the Desert students.

She shared that Yesenia Barriola, one of the public safety academy alumni now serves on DHS police squad. Desert Hot Springs Police Corp, Yesenia Barriola received the Vega-Zerebney award from Christopher's Clubhouse.

Attended Labor Day Caesar Chavez March and she spoke at the event.

Aurora Wilson

Trustee Wilson thanked Vice President, Annebelle Nery for facilitating the August Board of Trustees meeting in Dr. Kinnamon's absence.

She shared that College of the Desert will have their accreditation visit next month and expressed her gratitude to all involved and the teamwork to accomplish all of the preparation that goes into the visit.

She shared that a few of the Trustees will be attending ACCT conference in Las Vegas at the end of the month. She shared the College was invited to present the pLEDGE program will be presenting the pLEDGE program at the event and she's excited to share the program with other community colleges at the event.

Trustee Wilson shared she and Trustee Sanchez would both be leaving at closed session and Trustee Broughton would conduct the remainder of the Board meeting.

- X. **CLOSED SESSION:** 12:00 pm to 1:15 pm, and/or following the open session if additional time is needed.

Closed Session report – Vice Chair Broughton stated there was reportable action taken in closed session.

In closed session, a motion was made by Trustee Stefan, seconded by Trustee Jandt, to authorize the approval of a resignation agreement with employee number 0002582. The motion carried with 3 members voting in favor and zero members voting no. The motion carried 3 to 0.

Student Trustee Delgado

Student Trustee Delgado reported he started school with a busy class schedule. He attended their first ASCOD meeting. A lot of students are trying to join ASCOD and he feels it's great for the student body. They are determining a way to get everyone involved that submitted applications. This week he attended the FIND Food Bank event. He attended the Student Ambassador luncheon today. He met new ambassadors and enjoys all of the student involvement.

He attended Yoga on the lawn and will look forward to attending the circuit training event in the future.

Student Trustee Delgado welcomed all the new staff and faculty to College of the Desert.

Trustee Jandt

Trustee Jandt shared he is a Board representative for Citizens' Bond Oversight Committee. There was a report provided on the master plan. Full committee minus a student representative which they are looking to fill.

Attended an event at the Desert Highland Unity Center with President Kinnamon. They were very interested in the pLEDGE program. There was a lot of questions and wonderful comments received. Well worth their time and they were supportive of the pLEDGE program.

Palm Springs Library embarking on strategic plan and what it will look like in the future. He was asked to sit in with the strategic planning committee.

Trustee Stefan

Trustee Stefan reported on the new and exciting times ahead of us and she was happy to meet all of the new faculty and classified members today. There is a lot of growth in the programs. Amistad has a new HVAC system for students. Allows for students to be enrolled at the college while still attending high school.

The president of her high school loves the program. October 4th at 6PM Amistad will be having their open house.

Trustee Stefan attended FLEX days and expressed her thanks to all involved in the planning.

She also shared her experience of viewing the solar eclipse over at the Indio campus.

Trustee Broughton

Trustee Broughton admires the college for reaching to all corners of the district. Opportunities for the Desert Center and working with the Highlands Center. Very large district and very diverse.

She was thrilled to meet all of the new faculty that were introduced earlier in the meeting. It was wonderful to meet everyone involved and she was thankful for all of the attendees.

Mecca Thermal are having classes and using the wet lab. She likes the STEM approach.

Trustee Broughton is pleased with the pLEDGE and EDGE programs.

She is hoping ASCOD will reach out to the east end of the valley so that students from the entire district understand how important and exciting it is to be part of the district.

Community of the desert will come alive again once the temperatures decrease.

She shared information regarding an event being held at the Indio Fair Grounds.

Telescope at the Mecca Thermal campus is going to be very exciting.

She is hoping once the telescope comes online she hopes that the community can have the opportunity to share in the excitement.

She expressed her continued thanks to the college community for all their support.

President Kinnamon

President Kinnamon asked that the board consider under consent item under community pLEDGE to please pull the item or allow for comments.

XI. CONSENT AGENDA: All items on the Consent Agenda will be considered for approval by a single vote without discussion. Any Board member may request that an item be pulled from the Consent Agenda to be discussed and considered separately in the Action Agenda.

A. BOARD OF TRUSTEES

1. Proclamation – National Disabilities Employment Awareness Month
2. Proclamation – Deferred Action for Childhood Arrivals Recipient Students

B. PRESIDENT

1. The Community pLEDGE

C. HUMAN RESOURCES

1. Personnel Items
2. Classified Leave Without Pay

D. ADMINISTRATIVE SERVICES

1. Purchase Orders and Contracts for Supplies, Services and Construction
2. Warrants
3. Approval of Contracts/Agreements and Amendments
4. Payroll #2
5. Out-of-State/Country Travel
6. Change Orders- Measure B Bond

Motion: Motion by Trustee Jandt, seconded by Trustee Stefan to approve the consent agenda as presented.

Discussion: Trustee Stefan pulled Consent Item, B. President, 1. The Community pLEDGE.

Vote:

Yes: Student Trustee Arturo Delgado, Becky Broughton, Bonnie Stefan, Fred Jandt

No: None

Absent: Aurora Wilson and Mary Jane Sanchez

Abstain: None

The motion carried unanimously.

XII. ACTION AGENDA

A. ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION AND CONSIDERATION

B. PRESIDENT

1. The Community pLEDGE

Motion: Motioned by Trustee Jandt, seconded by Trustee Stefan.

Discussion: President Kinnamon reported that an education makes a difference for each student, their families, our community and our economy. Having an educated workforce makes our area more attractive to new businesses and industries, which in turn will create jobs that will keep more of our brightest here in the desert and support a vibrant economy and quality of life. The cost of higher education has risen dramatically over recent decades, becoming less accessible to students from low- and middle-income families, while the need for an educated, skilled workforce continues to increase. At College of the Desert, we serve 100% of the students who want to attend. We do not want the cost of education to be a barrier to any of those students. We have seen the tremendous growth in our EDGE program and the success of that program was recognized last year with the Chancellor's Student Success Award. But, more importantly – we KNOW it works. We know that students have been able to take fewer remedial classes, spend less money on classes that don't earn credit towards their degree, and be better prepared to persist and complete their education. Last year, the College implemented the pLEDGE program – providing all 2017 Coachella Valley high school graduates free tuition and fees for their first year at College of the Desert.

Our first year cohort of EDGE students who were able to take advantage of the Community pLEDGE program are now enrolled full time in classes, far better academically prepared to succeed thanks to their EDGE experience and facing fewer financial challenges thanks to pLEDGE. He thanked to the scholarship and community support we received to help fund the programs, I am pleased to share that all students that entered the program in Fall 2017 will now be eligible for an additional year in the Community pLEDGE program. And proposed to the board to extend the Community pLEDGE to the Class of 2018 for two full years of tuition and fees to all students maintaining eligibility.

The pLEDGE is a powerful commitment to the educational and economic futures of our students, college, and community. We are so grateful to all who contributed or will contribute to our pLEDGE campaign making college possible for every local high school student who wants to pursue the dream of higher education. Should the board approve, the message is clear: If you want to go to college, you can at COD.

Trustee Stefan was thrilled they are offering this to the students. She was recently asked by a parent if this was going to get extended and would it get extended to graduates from 2018.

Student Trustee Delgado commented he is happy and sad that he missed the opportunity by one year. He is happy to see them live the American dream. He feels the college is leading by example and hopes other community colleges are able to do the same.

Trustee Broughton commented the College is fortunate to have such a supportive community. She knows that students are able to go to the website but would like to ensure additional information can be provided to the students as well as parents. She knows the information is not difficult to obtain. Trustee Broughton feels they have brought in a number of students, they showed the students the path and the opportunities are there but the parents may not have known.

Trustee Stefan commented she likes the affiliation between the EDGE and pLEDGE programs. She is thankful the students are required to be heavily involved and active with program attendance which provides them a magnitude of support which enables them to be powerful.

Vote:

Yes: Student Trustee Arturo Delgado, Becky Broughton, Bonnie Stefan, Fred Jandt

No: None

Absent: Aurora Wilson and Mary Jane Sanchez

Abstain: None

The motion carried unanimously.

C. BOARD OF TRUSTEES

1. 2018 Board of Trustees Meeting Dates – 2nd Reading

Motion: Motioned by Student Trustee Delgado, seconded by Trustee Stefan to approve the 2018 Board of Trustees Meeting Dates as a second reading.

Discussion: Trustee Stefan is thankful to have the 2018 dates set in advance for planning purposes for her high school.

Vote:

Yes: Student Trustee Arturo Delgado, Becky Broughton, Bonnie Stefan, Fred Jandt

No: None

Absent: Aurora Wilson and Mary Jane Sanchez

Abstain: None

The motion carried unanimously.

D. ADMINISTRATIVE SERVICES

1. Public Hearing 2017-2018 Final Budget

California Code of Regulations Section 58301 requires the governing board hold a public hearing on the proposed budget prior to adopting the final budget.

Each speaker will be allowed a maximum of (3) minutes per topic. (15) minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one Board meeting. At the discretion of a majority of the Board, these time limits may be extended.

The Board of Trustees opened the public hearing for the proposed budget.

Speaker(s):

Lauro Jimenez reported he was fortunate to attend FLEX presentation and Budget-Sub Committee. He was excited to find the changes from 3% to 6%. Lot of great work. Challenges ahead, the future to look at. There are challenges but they also have opportunities. CSEA goes to an annual conference and they have the opportunity to look at the budget for the entire state. They have over 2000 delegates there. They have an opportunity to take it one step forward at Budget Sub Committee as well as the Board. Times may be tough, everyone as a community, what are the choices that they are making. He's been with College of the Desert for 24 years. They were difficult times. Better to start the process sooner and the mandate was to look at major deductions. Be transparent. He appreciates the opportunity to speak on the budget.

Vice Chair Broughton closed the public hearing.

2. Fiscal Year 2017-2018 Final Budget

Motion: Motion by Trustee Stefan, seconded by Trustee Jandt to approve to the Fiscal Year 2017-2018 Final Budget.

Vice President Howell introduced John Ramont, Director, Fiscal Services.

John Ramont provided the board a brief presentation.

Budget Update – September 2017

Discussion: Trustee Broughton asked if the extension of Indio may receive the new tax market funding.

Vice President Howell responded they have submitted the and are presently trolling for business.

Trustee Jandt asked what could be plus and minuses of pLEDGE.

Vice President Ralston responded that the negatives are staffing, so they need to be mindful. Pluses, lower than we should have high school capture rate. She thinks pLEDGE through its ability to promote through people who can afford it. She noted this may help stabilize the college, also help ensure to land students in Palm Springs and fill out as the college stretches eastward.

Trustee Broughton shared an example about a young high school student who recently graduated and will be using the pLEDGE program.

Vote:

Yes: Student Trustee Arturo Delgado, Becky Broughton, Bonnie Stefan, Fred Jandt

No: None

Absent: Aurora Wilson and Mary Jane Sanchez

Abstain: None

The motion carried unanimously.

3. Public Hearing for the Adoption of an Initial Study/Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Program Pursuant to the California Environmental Quality Act for the Indio Education Campus Expansion Project

Trustee Broughton opened the public hearing for the Adoption of an Initial Study/Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Program pursuant to the California Environmental Quality Act for the Indio

Education Campus Expansion Project. The board provided the opportunity for the public to provide comments on this project with respect to the California Environmental Quality Act for the Indio Education Campus. All comments provided today both verbally and in writing will be included in the record for this project.

Speaker(s):

None

Vice Chair Broughton closed the public hearing.

4. Resolution #091517-1 Desert Community College District Board of Trustees Adopting an Initial Study/Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Program Pursuant to the California Environmental Quality Act for the Indio Education Campus Expansion Project

Motion: Motion by Student Trustee Delgado, seconded by Trustee Jandt to Resolution #091517-1 Desert Community College District Board of Trustees Adopting an Initial Study/Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Program Pursuant to the California Environmental Quality Act for the Indio Education Campus Expansion Project as presented.

Discussion: Vice President Howell introduced Nicole Criste, Terra Nova Planning and Research, Inc.

Nicole Criste provided a brief summary to the board on the study that was completed.

Roll Call Vote: (Completed by President Kinnamon)

Yes: Student Trustee Delgado, Trustee Stefan, Trustee Jandt and Trustee Broughton

Absent: Trustee Wilson and Trustee Sanchez-Fulton

Motion carried unanimously

5. Approve Disposition and Development Agreement between the City of Indio and the Indio Housing Authority and the Desert Community College District

Motion: Motion by Trustee Stefan, seconded by Student Trustee Delgado to approve the Disposition and Development Agreement between the City of Indio and the Indio Housing Authority and the Desert Community College District

Discussion: Vice President Howell provided the board with a brief update and reviewed information prior to entering into escrow in five days.

Vote:

Yes: Student Trustee Arturo Delgado, Becky Broughton, Bonnie Stefan, Fred Jandt

No: None

Absent: Aurora Wilson and Mary Jane Sanchez

Abstain: None

The motion carried unanimously

XIII. STUDY SESSION (*Completed during Public Updates*)

1. Accreditation Update – Bert Bitanga, Associate Professor of Architecture and Accreditation Work Group Faculty CO-chair.

XIV. FUTURE AGENDA ITEMS:

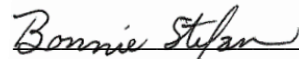
Trustee Jandt: BoardDocs

Trustee Stefan: pLEDGE update which includes completion of various components.

Trustee Broughton: pLEDGE update including demographics by zip code, etc.

XV. ADJOURN

Vice-Chair Broughton stated the meeting adjourned at 3:16 PM.



Bonnie Stefan, Clerk