



Agenda

Desert Community College District Board of Trustees
43-500 Monterey Ave., Palm Desert, CA 92260

SPECIAL MEETING OF THE BOARD OF TRUSTEES

DATE: WEDNESDAY, FEBRUARY 10, 2016
TIME: 3:00 P.M.
LOCATION: 43500 MONTEREY AVENUE, PALM DESERT, CA
CRAVENS MULTIPURPOSE ROOM

Persons with disabilities may make a written request for a disability-related modification or accommodation, including for auxiliary aids or services, in order to participate in the Board meeting. Requests should be directed to the Office of the President as soon in advance of the Board meeting as possible.

For the convenience of the public, regular meetings of the Board of Trustees are transmitted live via "video stream" from the District's website, www.collegeofthedesert.edu. This is a non-interactive format allowing viewers to hear the discussion and view the Board of Trustees during the meeting. Archived video of some prior meetings is also available. The minutes of the meetings of the Board of Trustees are the official record of the actions of the Board.

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE - ROLL CALL

II. AGENDA:

A. BOARD MEETING AGENDA: Pursuant to Government Code Section 54954.2(b)(2), the Board may take action on items of business not appearing on the posted agenda, upon a determination by a 2/3 vote of the Board, or (if less than 2/3 of the members are present, a unanimous vote of those present), that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified.

B. CONFIRMATION OF AGENDA: Approve the agenda of the Special Meeting of February 10, 2016 with any additions, corrections, or deletions.

III. CLOSED SESSION: 3:05 pm to 3:30 pm, and/or following the open session if additional time is needed.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time the board shall reserve time after the public meeting to continue discussion.

- 1. CONFERENCE WITH LABOR NEGOTIATOR,** Pursuant to Section 54957.6; unrepresented groups & labor unions on campus include CTA, CODAA, and CSEA; Agency Designated Representative: Dr. Joel L. Kinnamon

2. PERSONNEL

a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

- Superintendent/President

IV. OPEN SESSION (3:30 p.m.)

Closed session report (if any)

V. PUBLIC COMMENTS: PERSONS WHO WISH TO SPEAK TO THE BOARD ON ANY ITEM SHOULD COMPLETE THE “REQUEST TO ADDRESS THE BOARD” FORM AND PRESENT IT TO THE SECRETARY. PERSONS WHO WISH TO SPEAK TO THE BOARD ON ANY ITEM MAY DO SO AT THIS TIME. THERE IS A TIME LIMIT OF THREE (3) MINUTES PER PERSON AND FIFTEEN (15) MINUTES PER TOPIC, UNLESS FURTHER TIME IS GRANTED BY THE BOARD.

VI. ACTION AGENDA

A. BOARD OF TRUSTEES

1. Appointment Process – Approved at January 2016 Board of Trustees Meeting
 - a. Appointment Process to Fill the Vacant Seat in Trustee Area 3
2. Approval of New Trustee
 - a. Swearing in of New Trustee

VII. CLOSED SESSION (if necessary)

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - Superintendent/President

VIII. ADJOURN

**DESERT COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

Meeting Date: 2/10/2016

AREA: Board of Trustees

ITEM #: 1

<input type="checkbox"/> CONSENT
<input checked="" type="checkbox"/> ACTION
<input type="checkbox"/> INFORMATION

**TITLE: APPROVAL OF BOARD OF TRUSTEES VACANCY
APPOINTMENT PROCESS**

BACKGROUND:

To approve the process used to appoint a candidate to the vacant board position in Area 3.

READING OF APPOINTMENT PROCESS – The appointment process was approved by the Board of Trustees at the January 2016 Board meeting.

1. The Board Chair will ask the Interim Vice President of Human Resources & Labor Relations to draw names of the candidates randomly and announce them in order.
2. The Board Chair asks the candidates for the position to be seated at the tables in front of the Board in the order announced from left to right.
3. The Board Chair reads the process listed below to the candidates:

PROCESS:

- Each candidate will make an opening statement of no more than four (4) minutes in length. The opening statements will be timed and the candidates will be asked to stop speaking when the timer sounds. The order of candidates will begin with the candidate on the Board's left and follow in order to the right.
- Once the opening statements are concluded, the first question will be read to the candidates by the Board Chair and each candidate will have two minutes to respond to the question. The order of candidates will begin with the candidate on the Board's left and follow in order to the right.
- Once the first question is completed, the second question will be read to the candidates by a board member, and each candidate will have two (2) minutes to respond to the question. The order of candidates will begin with the second candidate on the Board's left and follow in order.
- Subsequent questions will proceed Round-Robin style until all questions have been asked.
- The Board Chair will describe the nominating and voting process to the members of the Board and the candidates.

NOMINATIONS:

- After the first round of questions to the candidates, the trustees will each nominate 2 candidates. Any candidate with less than 2 nominations will be eliminated. When a

candidate is eliminated, they will be asked to leave the table but are welcome to stay for the remainder of the meeting.

- The nomination process will continue with each Board member nominating 2 candidates until only 2 candidates are remaining.
- If there are more than 2 candidates remaining, a second round of questions will commence with each trustee asking one question.
- The Student Trustee will not participate in the nominations but will be asked for an advisory vote once the members vote. The nomination process will continue until there are 2 candidates remaining.

VOTING:

- Once down to 2 candidates, a question will be asked by the trustees and a vote will be taken. A final candidate is chosen when he/she receives a majority of votes, not nominations.
- In the event of a tie, a final question will be asked by the trustees. Another vote will be taken after the question is answered by both candidates.
- In the event of another tie, another final question will be asked.
- A final vote will be conducted.
- Once a candidate is selected they will be sworn in.
- In the event that the Board is unable to reach a decision after numerous votes, it may be necessary for the county to hold an election.

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the process as presented.

Administrator Initiating Item: Joel L. Kinnamon	Cabinet Review & Approval: 2/1/2016 Chair & Vice Chair Review: 2/4/2016
--	--