



**College Planning Council**

<b>MINUTES FOR April 12, 2019</b>		<b>10:00 AM- 12:00 PM</b>	<b>Craven's Multi-Purpose Room</b>
<b>Members Present:</b>	Joel Kinnamon, Carl Farmer, Pablo Romero, Angel Lua, Donna Greene, Andrew Johnson, Linda Emerson, Kimberly Brooks, David Bashore, Robert Holmes, Yazzmine De Leon, Larissa Chavez, John Mosser, Mary Lou Marrujo, Leslie Young, Amanda Phillips, Jessica Enders, Sheri Willis, John Ramont, Mark Zacovic, Daniel Martinez, Carlos Maldonado,		
<b>Members not Present:</b>	Sarah Fry, Michael McJilton, Anthony Tesch, Denise Diamond, Keith Prouty, Liliana Casas, Jeff Baker, Annebelle Nery, Pam Hunter, Kim Dozier, Katie Chartier		
<b>Guest(s):</b>	Jeff Larson, Oceana Collins		
<b>Recorder:</b>	Kayci Lydeen		

**AGENDA**

<b>1. Call to Order: 10:02am</b>			
<b>2. Action Item(s)</b>			
<b>2.1 Approval of Agenda</b>			
DISCUSSION	John Mosser moved to approve, seconded amended agenda item 2.7 Recruitment & Hiring for a 2 <sup>nd</sup> reading		
CONCLUSION	Approved as amended		
<b>FOLLOW-UP ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<b>2.2 Approval of March 22, 2019 Minutes</b>			
DISCUSSION	John Mosser moved to approve, seconded		
CONCLUSION	Approved at presented		
<b>FOLLOW-UP ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<b>2.3 Vision for Success Goals for COD – 2<sup>nd</sup> Reading</b>			
DISCUSSION	Amanda Phillips moved to approve, seconded		
CONCLUSION	Motion carried		
<b>FOLLOW-UP ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<b>2.4 Administrative Procedure 4222: Basic Skills Coursework – 1<sup>st</sup> Reading</b>			
DISCUSSION	Jessica Enders moved to approve, seconded  New procedure required, no BP in place. Fair amount of local language from the senate. ACC accreditation standards are in AP		
CONCLUSION	Motion carried.		
<b>FOLLOW-UP ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<b>2.5 Administrative Procedure 4230: Grading and Academic Records Symbols – 1<sup>st</sup> Reading</b>			

DISCUSSION	<p>John Mosser moved to approved, seconded This allows the students to petition for a W rather than a fail when the student is unable to drop.</p> <p>This is a federal compliance for financial aid. The Administrative Procedure has gone to senate and correlates with Board Policy 4230.</p>		
CONCLUSION	Motion carried		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>2.6 Administrative Procedure 6340: Bids and Contracts – 1<sup>st</sup> Reading</b>			
DISCUSSION	This is an update to the legal language. Correlates with the Board Policy 6340 which has been updated on language, title and legal authority.		
CONCLUSION	Motion carried		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>2.7 Administrative Procedure 7120: Recruitment and Hiring – 2<sup>nd</sup> Reading</b>			
DISCUSSION	<p>John Mosser moved to approve, seconded</p> <p>John Mosser moved to strike the 1<sup>st</sup> reading and amended to 2<sup>nd</sup> reading.</p> <p>Changes reflect clarification on the language, no comments from the 1<sup>st</sup> reading.</p> <p>Motion to strike Chief Executive Officer in section 5B and amend to Superintendent/President.</p> <p>Motion to postpone this agenda items until next meeting for further clarification on language.</p>		
CONCLUSION	Motion carried to postpone until next meeting for further language clarification		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
AP 7120 Language clarification		Dr. Zacovic	Next Meeting
<b>2.8 Outreach and Training Subcommittee Charter – 1<sup>st</sup> Reading</b>			
DISCUSSION	<p>John Mosser moved to approve, seconded</p> <p>Added verbiage to include the involvement from Institutional Advancement office and made some clarifications on leadership in committee.</p>		
CONCLUSION	Motion carried		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>2.9 Educational Policies and Practices Resolution on Dual Enrollment – 1<sup>st</sup> Reading</b>			
DISCUSSION	<p>Jessica Ender moved to approve, seconded</p> <p>Academic Senate passed resolution on second reading. Approved in conjunction with administration.</p>		

	Resolution is specified for the instructor of dual enrollment classes as this instructor is employed and selected by the high school.		
CONCLUSION	Motion carried		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>3. Information/Discussion Item(s)</b>			
<b>3.1 Board Policy 4230: Grading and Academic Records Symbols</b>			
DISCUSSION	The Board Policy reflects the changes from Academic Senate. Senate struck the “plus or minus” language as College of the Desert does not use this type of grading system.		
CONCLUSION			
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>3.2 Board Policy 6340: Bids and Contracts</b>			
DISCUSSION	The Board Policy reflects the changes of the title and legal language to be consistent with the correlating Administrative Procedure.		
CONCLUSION			
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>4. Adjournment: 10:32am</b>			

NEXT MEETING: Friday, May 10, 2019 | Craven’s Multi-Purpose Room