



College Planning Council

Minutes for Friday, April 24th, 2020

10:00 am – 12:00 pm

[https://cccconfer.zoom.us/j/92469621408?pwd=Y29NR3RmM1puYWNNQmtI](https://cccconfer.zoom.us/j/92469621408?pwd=Y29NR3RmM1puYWNNQmtIL1BXclFzUT09)

[L1BXclFzUT09](#) Dial-in: 669-900-6833; Meeting ID: 924 6962 1408

Password: 175059

Meeting Participants

Committee Members Present

Joel Kinnamon, Kim Dozier, Pablo Romero, Elena Cruz Santoyo, Angel Meraz, Donna Greene, Andrew Johnson, Michael McJilton, Carl Farmer, Linda Emerson, Juan Moreno Ibarra, Geoff Hagopian, David Bashore, Arianne Schulz, Michael Gayle, Yazzmine De Leon, John White, Mary Lou Marrujo, Amanda Phillips, Jessica Enders, Sheri Willis, John Ramont, Mark Zacovic, Jeff Baker, Annebelle Nery, Pam Hunter, Daniel Martinez, Carlos Maldonado, Katie Chartier

Committee Members Not Present

Darlene Romano, Keith Prouty, Keanna Garcia, Douglas Benoit, Ed Reed

Guest(s)

Jeff Larson, Sara Butler, Brandon Toepfer, Pamela Stegman, Scott Adkins, Cheryl Contopulus, Prudence Chase

Recorder

Kayci Lydeen

Meeting Minutes

1. Call to Order/Roll Call

10:01am

2. Action Items

2.1 Approval of Agenda

- Approved as presented

2.2 Approval of March 13, 2020 Minutes

- Approved as presented

2.2 Conclusion

- March 13, 2020 Minutes approved as presented.

2.3 Revised Technology Master Plan – 1st Reading

- Kim Dozier moved to approve, Sheri Willis seconded.
- The current technology master plan was written in 2015 and expires this year 2020. The technology master plan is up for review and will reflect until 2025. The completed technology master plan also includes some new and critical components. These include a letter from our president referencing the importance of technology during extraordinary circumstances. We also have a technology mission that aligns with the cod mission. We have a process that incorporates technology replacement into the annual budget process. We've included relevant policies and procedures. And we have created a draft of technology initiatives that align with the technology goals and objectives.
- Passed 1st reading at Academic Senate on Thursday, April 23, 2020.

2.3 Conclusion

- Motion carried.

2.4 Facilities Advisory Committee Charter – 2nd reading

- Michael McJilton moved to approve, Juan Moreno Ibarra seconded.
- Charter updates reflect the change in membership to "or designee".

2.4 Conclusion

- Motion carried.

2.5 Administrative Procedure 6500 Property Management – 1st reading

- Jessica Enders moved to approve, Dr. Nery seconded.

- Updating APs and BPs updated to meet accreditation. Changes reflect the role of the Executive Director of Bond Program and Facilities Planning to take responsibility for property management rather than the Director of Facilities.

2.5 Conclusion

- Motion carried.

2.6 Administrative Procedure 6520 Security for District Property – 1st reading

- Dr. Nery moved to approve, Jessica Enders seconded.
- Updated AP to reflect that when we use cameras on campuses they are used according to policy. Also within accordance with all the bargaining unions.

2.6 conclusion

- Motion carried.

2.7 Professional Development Plan – 1st reading

- Jessica Enders moved to approve, Dr. Nery seconded.
- This recommendation is coming from the professional development task force that spent a considerable time working on the development of this plan for the college. The plan comprised of representatives from all constituency groups and it also meets the accreditation standards for having such a plan. It respects the faculty's role with professional development. Institutionalizes professional development for all employees for College of the Desert.
- Academic senate approved for 1st reading on Thursday, April 24, 2020.

2.7 Conclusion

Motion carried.

3. Information/Discussion Items

3.1 Enrollment Management Plan Discussion

- Enrollment management plan was due for update in the last year and half, work group reconvened brought to our last enrollment management meeting.
- Dr. Nery reviewed the changes to the Enrollment Management Plan.
- Potential impact for enrollment in summer, we decided to address the unknown for demand classes, theorizing we will have more students than usual during the summer and more University students are home and needing to take classes. Haven't decided for fall yet.

3.2 Board Policy 6500 Property Management Discussion

- Updated references for accreditation standards.

3.3 Board Policy 6520 Security for District Property

- No changes other than references to accreditation and will take both Board Policies to May Board Meeting for 1st reading.

4. Good of the Order

- As far as construction on campus, what is going on logistically? We are in very good shape, most projects are completed and hasn't allowed any interruptions. Projects in planning such as indio expansion and Indio child care is moving forward and is moving forward remotely. Roadrunner motors in cathedral city meetings are working/meeting remotely.
- We should have the fountain up and running once we return back to campus. We are repaving the Fred Waring entrance, using recycled plastics for repaving. Pilot project but it's supposed to be more resilient and last longer/better.
- Scheduling guidelines for the enrollment management plan and the student success vision from the Chancellor's office.

- Please submit your flex proposals, May 4th is the deadline. Online flex this august and hopeful we can move to face to face.
- College logo background available for zoom meetings
- Everyone stay healthy physically, emotionally, mentally, spiritually and take care of everyone around and appreciate all of you.

5. Adjournment

- 10:29am

Next Meeting

Friday, May 8th, 2020

10:00 AM – 12:00 PM