



**College Planning Council**

<b>Minutes For Friday, May 25, 2018</b>		<b>10 AM - 12 PM</b>	<b>Cravens Multipurpose Room</b>
<b>Members Present:</b>	Joel Kinnamon, Carl Farmer, Darlene Romano, Pablo Romero, Ken Larmon, Veronica Daut, Andrew Johnson, Sally Kalpakoff, David Bashore, Robert Holmes, Keith Prouty, Lily Casas, Jonathan Ramont, Arturo Delgado, Mary Lou Marrujo, Karen Tabor, Amanda Phillips, Scott Akins, Sheri Willis, John Ramont, Andrea Staehle, Pamela Ralston, Daniel Martinez, Carlos Maldonado, Katie Chartier		
<b>Members not Present:</b>	Sarah Fry, Courtney Doussett, Anthony Tesch, Linda Emerson, Maria Herrera, Denise Diamond, Annebelle Nery, Pam Hunter,		
<b>Guest(s):</b>			
<b>Parliamentarian:</b>	Carlos Maldonado		
<b>Recorder:</b>	Sai Vang		

**AGENDA**

<b>1. Call to Order: 10:05am</b>			
<b>2. ACTION ITEMS</b>			
<b>2.1 Approval of May 11, 2018 Minutes</b>			
DISCUSSION			
CONCLUSION	Approved as presented.		
<b>FOLLOW-UP ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<b>2.2 Administrative Procedure 4105 Distance Education – 2nd Reading</b>			
DISCUSSION	Pamela Ralston motioned to approve Administrative Procedure 4105 Distance Education, seconded.  There were no additional feedback from the 1 <sup>st</sup> Reading. VP Ralston thanked the Educational Technology Committee and the Distance Education Committee for their work to revise the administrative procedure.		
CONCLUSION	Motion carried unanimously.		
<b>FOLLOW-UP ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<b>2.3 Administrative Procedure 4025 Philosophy and Criteria for Associate Degree and General Education – 2nd Reading</b>			
DISCUSSION	Pamela Ralston motioned to approve Administrative Procedure 4025 Philosophy and Criteria for Associate Degree and General Education, seconded.  There were no additional feedback from the 1st Reading. The minor revisions was to bring the policy in compliance.		
CONCLUSION	Motion carried unanimously.		

FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>2.4 Assessment of Planning and Outcomes (APO) Recommendation: Annual Calendar – 2nd Reading</b>			
DISCUSSION	Daniel Martinez motioned to approve Assessment of Planning and Outcomes (APO) Recommendation: Annual Calendar – 2 <sup>nd</sup> Reading, seconded.		
	There were no additional feedback from the 1st Reading.		
CONCLUSION	Motion carried unanimously.		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>2.5 Assessment of Planning and Outcomes (APO) Recommendation: Long-Term Integrated Planning Calendar – 2nd Reading</b>			
DISCUSSION	Daniel Martinez motioned to approve the Assessment of Planning and Outcomes (APO) Recommendation: Long-Term Integrated Planning Calendar – 2 <sup>nd</sup> Reading, seconded.		
	There were no additional feedback from the 1st Reading.		
CONCLUSION	Motion carried unanimously.		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>2.6 Assessment of Planning and Outcomes (APO) Recommendation: Strategic Master Plan Goals Key Performance Indicators (KPIs) – 2nd Reading</b>			
DISCUSSION	Mary Lou Marrujo motioned to approve the Assessment of Planning and Outcomes (APO) Recommendation: Strategic Master Plan Goals Key Performance Indicators (KPIs) – 2 <sup>nd</sup> Reading, seconded.		
	There were no additional feedback from the 1st Reading.		
CONCLUSION	Motion carried unanimously.		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>2.7 Bookstore Charter – 2nd Reading</b>			
DISCUSSION	Pamela Ralston motioned to approve the Bookstore Charter – 2 <sup>nd</sup> Reading, seconded.		
	The revisions on the 2 <sup>nd</sup> reading of the Bookstore Charter are from the 1 <sup>st</sup> Reading to separate out the vice president titles.		
CONCLUSION	Motion carried unanimously.		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>2.8 Health and Welfare Committee Recommendation – 2nd Reading</b>			
DISCUSSION	Arturo Delgado motioned to approve the Health and Welfare Committee Recommendation – 2 <sup>nd</sup> Reading, seconded.		
	There were no additional feedback from the 1st Reading.		

CONCLUSION	Motion carried unanimously.		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>3. INFORMATION/DISCUSSION ITEMS</b>			
<b>3.1 Budget Subcommittee Update</b>			
DISCUSSION	The state's latest funding formula proposal was rejected by the Academic Senate. This makes it challenging to develop a budget for the upcoming fiscal year; however, the college is fiscally strong.		
CONCLUSION			
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>3.2 Facilities Advisory Committee Update</b>			
DISCUSSION	<p>Dr. Kinnamon attended the last Facilities Advisory Committee meeting. He shared his vision for the Palm Springs and the East Valley. The purchase for the Indio expansion project for Indio was finally completed.</p> <p>The east valley has been impacted for some time. John and Mac are working to secure four portables for additional classes and parking while we go through the DSA process.</p>		
CONCLUSION			
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>3.3 Smoking Policy</b>			
DISCUSSION	<p>This agenda added during meeting with no objections.</p> <p>The week after CPC voted on Administrative Procedure 3570 Smoking on Campus, the Board of Directors voted to make all community colleges smoke free. The dialogue that took place at CPC was positive regardless of the outcome.</p>		
CONCLUSION			
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>3.4 Medical Benefits</b>			
DISCUSSION	<p>This agenda added during meeting with no objections.</p> <p>The Health and Welfare Committee made a recommendation to change from one medical plan to another medical plan. It is still an 80% plan. It is not a material change.</p>		
CONCLUSION			
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
<b>3.4 360 Camera</b>			
DISCUSSION	This agenda added during meeting with no objections.		

	The Commencement Committee agreed to purchase a 360 degree camera in time for the commencement ceremony. The camera will be position on the media platform below the stage.	
CONCLUSION		
<b>FOLLOW-UP ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<b>4. Adjournment: 10:15am</b>		
<b>Next Meeting: Fall 2018</b>	<b>Location: Cravens Multipurpose Room</b>	