



College Planning Council

Minutes for Friday, September 25, 2020

10:00 am – 12:00 pm

Cravens Multi-Purpose Room

Meeting Participants

Committee Members Present

Joel Kinnamon, Kim Dozier, Laurilie Jackson, Pablo Romero, Elena Cruz Santoyo, Angel Meraz, Donna Greene, Juan Moreno Ibarra, Michael McJilton, Carl Farmer, Oceana Collins, David Bashore, Arianne Schulz, Alexis Gonzalez, Larissa Chavez-Chaidez, Catherine Abbott, Mary Lou Marrujo, Douglas Benoit, Oscar Espinoza-Parra, Jessica Enders, Sheri Willis, John Ramont, Mark Zacovic, Jeff Baker, Annebelle Nery, Pam Hunter, Daniel Martinez, Ed Reed, Carlos Maldonado, Katie Chartier

Committee Members Not Present

Linda Emerson, Keith Prouty, Michael Gayle,

Guest(s)

Amanda Phillips, Jeff Larson, Sara Butler

Recorder

Kayci Lydeen

Meeting Minutes

1. Call to Order/Roll Call

- 10:01am

2. Action Items

2.1 Approval of Agenda

- Dr. Nery moved to amend the agenda, seconded by Sheri Willis.

- Dr. Zacovic Items 2.3 – 2.8 will be postponed to the October 23 College Planning Council Meeting.
- Motion to approve the revised agenda carried.

2.2 Approval of May 22, 2020 Minutes

- Sheri Willis moved to approve, seconded by John Ramont.

2.2 Conclusion

- September 11, 2020 minutes approved as amended.

2.3 Administrative Procedure 7110 Delegation of Authority, Human Resources – 2nd reading (Zacovic)

2.3 Conclusion

- Item postponed until October 23rd College Planning Council Meeting.

2.4 Administrative Procedure 7125 Verification of Eligibility for Employment – 2nd reading

2.4 Conclusion

- Item postponed until October 23rd College Planning Council Meeting.

2.5 Administrative Procedure 7126 Applicant Background Checks – 2nd reading

2.5 Conclusion

- Item postponed until October 23rd College Planning Council Meeting.

2.6 Administrative Procedure 7145 Personnel Files – 2nd reading

2.6 Conclusion

- Item postponed until October 23rd College Planning Council Meeting.

2.7 Administrative Procedure 7210 Academic Employees – 2nd reading

2.7 Conclusion

- Item postponed until October 23rd College Planning Council Meeting.

2.8 Administrative Procedure 7230 Classified Employees – 2nd reading

2.8 Conclusion

- Item postponed until October 23rd College Planning Council Meeting.

2.9 Diversity Committee Charter – 2nd reading

- Sheri Willis moved to approve, seconded by Jeff Baker.
- Larissa Chavez-Chaidez moved to amend the Diversity committee charter membership by inserting “At least one of which is an ASCOD Representative or ASCOD Designees” after “Student Representatives” and before “from the student success centers...” so the amendment reads “Student Representatives - At least one of which is an ASCOD Representative or ASCOD designees from the Student Success Centers (Dreamer Resource Center/Alas Con Futuro, Black Student Success Center/A2MEND, Gender and Diversity Pride Center, Foster Youth Services, and other interested students) (3)”
- Amendment to add ASCOD to student membership carried.
- Carl Farmer motioned to amend the Diversity charter membership, seconded. Carl Farmer suggested an addition of a MESA student to student membership.
- No further discussion.

2.9 Conclusion

- Adopted amended motion to add ASCOD to student membership.
- Amended motion to add a MESA student failed to carry.
- Motion to approve revised Diversity charter carried.

2.10 Dual Enrollment Work Group Recommendations – 2nd reading

- Sheri Willis moved to approve, seconded by Dr. Nery.
- Dr. Nery reviews the Dual Enrollment work group recommendations. These recommendations passed its second reading at Academic Senate.

2.10 Conclusion

- Motion carried.

2.11 Administrative Procedure 2015 Student Members – 1st reading

- Sheri Willis moved to approve, seconded by Dr. Nery.
- Updated Administrative Procedure 2015 with district language. Student Member is eligible for equal compensation under Education Code as elected board members.

2.11 Conclusion

- Motion carried.

2.12 Equal Employment Opportunity (EEO) Plan – 1st reading

- Sheri Willis moved to approve, seconded by Dr. Espinoza-Parra.
- College has an Equal Employment Opportunity plan, is required by Chancellor's Office and the diversity has updated the plan to keep current. We are required to update every three years.

2.12 Conclusion

- Motion carried.

2.13 Guided Pathways Steering Committee Charter – 1st reading

- Sheri Willis moved to approve, seconded by Dr. Espinoza-Parra.
- Discussion from Academic Senate and the ultimate language for Chair would read "Senate President Designee or Leadership designee".
- Dr. Nery motioned to amend charter membership to read "Senate President Designee or Leadership Designee. Motion seconded.

- Carl Farmer suggested that a student representative added to the committee membership. To be considered between 1st and 2nd reading.
- No further discussion.

2.13 Conclusion

- Motion to amend the charter membership carried.
- Motion to approve revised Guided Pathways Steering charter carried.

2.14 Enrollment Management Plan 2020-2025 – 1st reading

- John Ramont moved to approve, seconded by Dr. Nery.
- Dr. Nery reviewed the updates Enrollment Management Plan. Added COVID-19 language to the document and will treat this plan as a living document.
- She reviewed the significant changes to goals on page 8, these goals were developed to support student success and maximize College of the Desert's student-centered funding formula.

2.14 Conclusion

- Motion carried.

3. Information/Discussion Items

3.1 Board Policy 2015 Student Members

- Five year review of Board Policy 2015 Student Member.

3.2 Board Policy 2100 Board Elections

- Five year review of Board Policy 2100 Board Elections.

3.3 Board Policy 2210 Officers of the Board

- Five year review of existing policy.

3.4 Budget Subcommittee Update

- Budget Subcommittee met on September 14. The Board approved our budget. Our faculty obligation number is somewhat artificially low because of this state, not being able to fully fund the student centered funding formula so we are substantially above the FON but I pretty close to where we need to be if we were fully funded on that. We don't have any new funding for growth and our enrollment is down at the moment. Unlikely that we will recommend new positions. Board approved are supplemental retirement plan.

4. Adjournment

- 10:37am.