



## **College Planning Council**

### **Minutes for Friday, September 27, 2019**

10:00 am – 12:00 pm

Cravens Multi-Purpose Room

#### **Meeting Participants**

##### **Committee Members Present**

Kim Dozier, Pablo Romero, Elena Cruz Santoyo, Angel Meraz Donna Greene, Andrew Johnson, Michael McJilton, Linda Emerson, Juan Moreno Ibarra, Geoff Hagopian, Robert R. Holmes, Arianne Schulz, Michael Gayle, Yazzmine De Leon, Keanna Garcia, John White, Mary Lou Marrujo, Douglas Benoit, Amanda Phillips, Jessica Enders, Sheri Willis, John Ramont, Andrea Staehle, Jeff Baker, Annebelle Nery, Pam Hunter, Carlos Maldonado, Katie Chartier

##### **Committee Members Not Present**

Joel Kinnamon, Darlene Romano, Carl Farmer, Keith Prouty, Daniel Martinez, Ed Reed

##### **Guest(s)**

Sara Butler, Jeff Larson

##### **Recorder**

Kayci Lydeen

#### **Meeting Minutes**

##### **1. Call to Order**

Meeting called to order at 10:00 am.

##### **2. Action Items**

###### **2.1 Approval of Agenda**

- Douglas Benoit moved to approve, seconded.

## **2.1 Conclusion**

Approved as presented.

## **2.2 Approval of Sept. 27, 2019 Minutes**

- John Ramont moved to approve, seconded.

## **2.2 Conclusion**

Approved as presented.

## **2.3 Draft Facilities Master Plan – 1<sup>st</sup> Reading**

Amanda Phillips moved to approve, seconded.

John White presented the draft of the facilities master plan, this plan is a culmination of the last two years of work done by the Facilities Master Plan Joint Task Force and the Facilities Advisory Committee.

- The Facilities Master Plan summary is attached as a handout to the CPC packet and the full plan is posted on the CPC website.
- Contents of the plan
  - Chapter 1 describes an overview of the plan, mission, visions and values and the campus population
  - Chapter 2 describes the planning process used
  - Chapter 3 describes general plan principals and trends
  - Chapter 4 describes the future program of instruction
  - Remaining chapters go through the profile of our major sites.
  - Last chapter – explains the emerging philosophy of our planning principles moving forward

## **2.3 Conclusion**

Motion carried.

## **2.4 Non-Credit Work Group**

Jessica Enders moved to approve, seconded.

This workgroup, if approved, we will put a call out week for membership. The goal of this workgroup is to create discussion formalizing the non-credit program and non-credit plan. College of the Desert is experiencing a rise in curriculum for non-credit courses. Non-credit courses are free, fast paced, short skill building courses. Non-credit can serve as Career training, basic skills, citizenship, and adult education. Allows students to

get courses done before utilizing financial aid. Workgroup is looking for membership from faculty, classified, leadership, students and adjunct. Encouraging both non-credit and credit faculty participation.

Meet every other Tuesday 4pm-6pm or evening. Timeline - fall and spring, bring it back to Academic Senate and CPC in spring.

## **2.4 Conclusion**

Motion carried.

## **2.5 Dual Enrollment work group**

Kim Dozier moved to approve, seconded.

Dual enrollment tend to be full scale programs. We currently have dull enrollment in some departments and based on high school needs.

Workgroup will meet every two weeks on Tuesday. Workgroup goal is to create formal plan for adoption, possible site visits of well-rounded programs. A call for membership appointment will go out next week.

## **2.5 Conclusion**

Motion carried

## **2.6 Retiring Inactive Committees/Workgroups on Committees Portal Page**

Jessica Enders moved to approve, seconded.

Recommended retiring University Center Workgroup and the Educational Master Plan workgroup.

University Center Workgroup recommended that College of the Desert should have a university center. This workgroup's task has completed.

Educational Master Plan taskforce goal was to create and get the approval process of the educational master plan. The goals need to be reviewed however; different department/committees are evaluating those goals. APO will also review/evaluate those goals.

Groups will be archived.

## **2.6 Conclusion**

Motion carried.

## **3. Information/Discussion Items**

### **3.1 2019-2020 Adopted Budget**

- Budget narrative distributed to College Planning Council members
  - Faculty and staff can request a hardcopy from Linda Costagliola
- Reviewed the information in the booklet
- John Ramont is looking for feedback if necessary.
- Budget subcommittee ask for breakdowns for year over year cost.
- Board of Trustees approved the 2019-2020 budget.

### **4. Adjournment**

Meeting adjourned at 10:39am.

### **Next Meeting**

Friday, October 11, 2020

10:00 AM – 12:00 PM

Cravens Multi-Purpose Room