

**ARTICLE XVI: PROFESSIONAL GROWTH, STAFF DEVELOPMENT  
& DEPENDENT WAIVERS**

16.8 Tuition Free classes for children, spouses, or domestic partners of bargaining unit members: The District agrees to provide up to 240 units per year of tuition free (books and student fees are not included) classes to children, spouses or domestic partners of bargaining unit members. Children must be between the ages of 17 and 24 and must be birth, adopted or step children of the bargaining unit member. Children, spouses, or domestic partners of a bargaining unit member must maintain academic progress or equivalent in all courses taken to be eligible to take another tuition free class in a subsequent semester pursuant to this section. If 240 units are not used in any given academic year, the remaining units will not be rolled over or made available in subsequent academic years. To ensure that this provision is administered fairly, students who are eligible to participate must submit a request forty-five **(45) days prior to the start of the term, session, or late start class** to CSEA who shall establish a policy and procedure to select and assign the units to students. CSEA will forward the list of students who will receive tuition free classes to the Vice President of Student Success at least thirty **(30) days prior to the start of the term, session, or late start class**. Any unused units (of the 240 units) may be used in the following Summer session. As a condition of receiving tuition free classes pursuant to this provision, students who are eligible to receive financial aid must first apply for it through federal and/or state financial aid. Financial aid and scholarship awards will be applied first prior to receiving the tuition free classes.