

Campus Security Authority

A Campus Security Authority is an individual at the colleges who has an obligation to notify responsible individuals (e.g. Clery Act coordinator or campus police) of alleged Clery Act crimes for purposes of reporting. These positions commonly include campus police and persons or officials who:

- Are specified in the college's annual security report as an individual to whom reportable criminal offenses should be reported;
- Have responsibility for campus security but who are not employees of a college police department or security department; or
- Have significant responsibility for student and campus activities, including student discipline and campus judicial proceedings.

Examples of common Campus Security Authority at a local community college may include:

- Officers from local law enforcement who are contracted to provide campus safety-related service;
- Deans of students who oversees a student center or student extracurricular activities;
- Directors of athletics;
- Athletic coaches, including assistants;
- Student assistants;
- Title IX coordinators;
- Ombudspersons, including student ombudspersons;
- Directors of a campus health or counseling centers; and
- Members of emergency response or sexual assault response teams.

Faculty members who do not have responsibility for student and campus life beyond the classroom include professional counselors, clerical staff, and cafeteria staff; however, they are not prohibited from reporting.

Colleges should examine each campus, including satellite campuses, to determine the appropriate Campus Security Authority. The selected individuals should be notified of their responsibilities and annual trainings are encouraged to ensure all new and current campus security authorities are made aware of their reporting requirements and any new laws or policies.