

# Associated Students of College of the Desert

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## ASCOD MEETING MINUTES

Meeting Date: 10/02/2023



### 1. Organizational Items:

Call to Order: 2:02pm

#### Roll Call:

##### Executive Officers:

President: Kelly Merchant (present)  
Vice President: DJuane Nunley (present)  
Secretary: Madaline Nunley (present)  
Officer of Fiscal Affairs: Kaden Olson (present)  
Officer of Academic Affairs: Madigan Escobar (present)  
Officer of External Affairs: Felipe Robles (Excused Absent)  
Officer of Communications: Donovan Upp (present)  
Student Trustee: Isaac Zarco (present)

##### Senators:

Senator 1: Kiara Thomas (Absent for roll call showed up @2:34pm)  
Senator 2: Megan Jensen (Excused Absent)  
Senator 3: Denzel Garcia (present)  
Senator 4: Daniela Mateus-Paloma (Excused Absent)  
Senator 5: Christofer Martinez (present)  
Senator 6: Renee Dunn (present)

##### Advisors:

Carlos Maldonado: (present)  
Danny Torres: (Absent)  
Ana (present)

### Approval of Agenda

*It was moved I. Zarco seconded by K. Olson. Motion carried without objection.*

### Approval of Minutes

*It was moved unanimously. Motion carried without objection.*

### 2. Public Comment:

*None.*

### 3. Guest Speaker:

*None.*

### 4. COVID Updates:

*None.*

### 5. Reports:

#### ASCOD President:

- Will be having a joint meeting with I. Zarco and president Hope.
- Survey going around campus.
- Reached out to Jin from OER collaboration and working.
- Attended Committee Meeting:
  - o Would like everyone to be more proactive while attending any committee meetings.
  - o Our responsibility to advocate for the students of this campus.
  - o participation and questions are required.

#### ASCOD Vice President:

- ICC Meeting: members were not aware of Spirit Week and wish that we promoted more for future events

**Secretary:**

*None.*

**Student Trustee:**

- *Transfer Fair*
  - o *USSD stayed and helped with transfer.*
- *Ana Hernandez Driving New Survey Kickoff check emails.*
- *Invited President Hope to join us next week.*
- *Lunch and Learn Flyers are done please please promote.*
  - o *Monday Oct. 16<sup>th</sup> 12-1:30pm lunch is first come first served.*

**Officer of Communications:**

*None.*

**Officer of Academic Affairs:**

*None.*

**Officer of External Affairs:**

*None.*

**Officer of Fiscal Affairs:**

*None.*

**Senators:**

- *D. Garcia got in contact with International Club and they also will be hosting an event the same night as ASCOD Horror Night would like a collaboration.*
- *C. M Part of TASC so can help printing flyers and promoting.*

**Advisors:**

*C. Maldonado:*

*D. Torres:*

*A. : None.*

**6. Action Items:**

**Consent Items:** *These items are intended to be routine and non-controversial. They will be acted upon by the Student Senate at one time without discussion. Any member of the Student Senate or any COD student may request that any item be removed from this section for discussion.*

**Unfinished Business:**

*None.*

**New Business:**

**6.1 ASCOD Standing Committee Appointments** - ASCOD Student Senate will discuss and possibly take action to appoint members to ASCOD Standing Committees.

*It was moved by L. Nunley and seconded by K. Olson*

*- R. Dunn appointed to ASCOD Standing Committees 8.4, 8.5 and 8.8.*

*- we have now finished appointing ALL committee appointees.*

*Approved unanimously.*

**6.2 COD Horror Nights Budget-** ASCOD Student Senate will discuss and possibly take action to approve a budget not to exceed \$1500 for a COD Horror Nights occurring October 25-26.

*It was moved by L. Nunley and seconded by K. Olson*

*It was approved unanimously.*

**6.3 Offsite Senator for Indio Campus Appointment-** ASCOD Student Senate will discuss and possibly take action to appoint Yulissa Lopez Ramirez to the position of Offsite Senator for the Indio Campus.

*Moved by L. Nunley and seconded by C. Martinez.  
It was approved unanimously.*

**6.4 OER/ZTC Plan** –ASCOD Student Senate will discuss and possibly take action to approve additional methods to thank professors using OER/ZTC.

*Moved by K. Olson seconded by D. Nunley.*

- *K. Merchant reached out to Jin about thank you cards, she like the idea.*
  - o *Ginn wants to have student panels where students get together and talk to professors. And get students to tell their stories to professor.*
- *I. Zarco reached out to President Hope and goals are to ask whole departments to participate in ZTC.*
- *Also ask General Ed to participate in ZTC also.*

**IDEAS:**

- *Find out what percentage of COD had ZTC.*
- *Put out big posters to display on campus. With professor's names that participate in OER/ZTC. With nice graphics for each department.*
- *Obtain an OER/ZTC list of all faculty members that already participate in OER/ZTC. Either from Gin or go department to department*
- *Host an "Appreciation Day" for the professors that are part of or start participating in OER/ZTC.*
- *Have a sign in sheet for the professors/departments to sign that are already participating in OER/ZTC. M Escobar comes up with the sign-in sheet then spreads it to each department. Gets approval from K. Merchant and D. Upp when ready to start passing it out.*
- *2 weeks start working on Thank You cards.*
- *Public Relations hold a meeting to discuss and possibly take action in putting out a survey and other methods to get more teacher involvement.*

*-Recessed for 5min. @ 2:50pm*

*-Meeting called back to order @ 2:55pm*

**Club Charter:**

*ASL Club. American Sign Language.*

- *Get more advocacy and get noticed more.*

*Approved unanimously*

**7. Information/Discussion Items:**

**7.1 Office Hours** – ASCOD Student Senate will discuss holding weekly office hours as outlined by the ASCOD Bylaws.

*Moved by L. Nunley seconded by M. Escobar*

- *It is stated in our bylaws in Section 1 Powers and Duties that we need to fulfill office hours.*
- *President K. Merchant appointed Senator K. Thomas in charge of gathering everyone's weekly available times to come into the office and preform office ours. Putting out a binder with the sign-in chart that was approved and keeping track/reporting the logs to K. Merchant.*

**8. Committee and Taskforce Reports:**

*- D. Nunley: reported about ICC*

*- wish that ASCOD Committee made Spirit Week and other future events more visible to the students and the club on campus and earlier the ones that did see it felt like the event was rushed and not put together very well.*

- That they didn't feel valued, and we like if someone from ASCOD would reach out to them in person for future events that would be better.

- Equity Committee or S.E.A.P.

- They help promote a lot of different campus programs for students and they have a lot of funding left over and would like to get more students involved.

- I. Zarco: first Lunch and Learn meeting is ready to go. A lot of stuff was donated by OSL office.

- Educational Master Plan: Enrollment and recovery @ 1100 students; they want to raise numbers to 4500.

-M. Escobar: Educational Technologies 8.34; hard time with professors not really engaging in teaching for students. They are going to start implementing best practices for students.

-K. Thomas: New Certificate Program for DSPS Students Accommodation and Assistant. Will get more information on this Bonnie works at DSPS and Leslie is the Director.

-Educational Policies and Practices: passed down from the state that any class can do a pass or fail up to the last day.

- If you would like to voice your opinion on that please voice your opinions through email to D. Garcia.

### ASCOD STANDING COMMITTEES

<b>8.1 Budget and Finance:</b> <b>Chair: K. Olsen</b> <b>Members: M. Nunley, K. Thomas, C. Martinez</b>	<b>8.2 Executive Council:</b> <b>Chair: K. Merchant</b> <b>Members: D. Nunley, M. Nunley, I. Zarco, K. Olson, D. Upp, F. Robles</b>
<b>8.3 Constitution and Bylaws:</b> <b>Chair: M. Escobar</b> <b>Members: K. Merchant, K. Olson</b>	<b>8.4 Governmental Relations:</b> <b>Chair: D. Garcia</b> <b>Members: I. Zarco, M. Escobar, R. Dunn</b>
<b>8.5 Equity and Diversity:</b> <b>Chair: D. Nunley</b> <b>Members: F. Robles, K. Thomas, D. Mateus-Paloma, R. Dunn</b>	<b>8.6 Public Relations:</b> <b>Chair: M. Nunley</b> <b>Members: D. Nunley, F. Robles, C. Martinez, D. Mateus-Paloma, R. Dunn</b>
<b>8.7 Events:</b> <b>Chair: K. Merchant</b> <b>Members: M. Nunley, M. Escobar, K. Olson, D. Garcia, D. Upp</b>	<b>8.8 Elections Committee:</b> <b>Chair: K. Merchant</b> <b>Members: D. Garcia, F. Robles, C. Martinez, D. Mateus-Paloma</b>

### COD STANDING COMMITTEES

<b>8.09 Academic Calendar Committee: K. Thomas</b>	<b>8.10 Assessment of Planning &amp; Outcomes (APO) (CPC sub-committee): M. Nunley</b>
<b>8.11 Bookstore Advisory Committee: I. Zarco, M. Jensen</b>	<b>8.12 Budget Sub-Committee: K. Olson</b>
<b>8.13 College Planning Council (CPC): K. Merchant, I. Zarco</b>	<b>8.14 Citizens' Bond Oversight Committee: K. Merchant</b>
<b>8.15 Data Evaluation Sub-Committee: K. Olson, (R. Dunn)</b>	<b>8.16 Diversity Committee: D. Mateus-Paloma (D. Nunley)</b>
<b>8.17 DSPS Advisory Committee: K. Thomas</b>	<b>8.18 Enrollment Management Committee: M. Jensen</b>
<b>8.19 EOPS/CARE and Foster Youth Advisory Committee: M. Nunley</b>	<b>8.20 Equity Committee: D. Nunley</b>
<b>8.21 Facilities Advisory Committee: M. Escobar</b>	<b>8.22 Food Services Advisory Committee: D. Upp, D. Nunley, F. Robles, C. Martinez</b>
<b>8.23 Gender and Sexual Diversity Pride Center Advisory Committee: K. Thomas, (C. Martinez)</b>	<b>8.24 Matriculation/SSSP Advisory Committee: F. Robles</b>
<b>8.25 Outreach/Training (CPC Sub-Committee): C. Martinez</b>	<b>8.26 Safety Committee: M. Jensen</b>
<b>8.27 Transfer Advisory Committee: D. Mateus-Paloma, (M. Nunley)</b>	<b>8.28 Academic Senate: M. Escobar</b>

8.29 COD Foundation Board: D. Upp	8.30 Information and Technology Systems: D. Upp
8.31 Faculty Development Committee: R. Dunn, (D. Upp)	8.32 OER/ZTC Approach: M. Escobar, D. Garcia

**COD ACADEMIC SENATE COMMITTEES**

8.33 Curriculum Committee: D. Garcia	8.34 Educational Policies and Practices: D. Garcia, (R. Dunn)
8.35 Educational Technologies and Distance Education: M. Escobar, (D. Mateus-Paloma)	8.36 Outcomes and Assessment Committee: F. Robles

**COD/ASCOD AD-HOC COMMITTEES**

Educational Master Plan Workgroup: K. Merchant, I. Zarco	The accreditation Workgroup: D. Garcia
Resource Lunches Committee: Chair: I. Zarco Members: K. Olson, D. Garcia, D. Nunley, M. Escobar.	

**9. Communication from the floor:**

- K. Merchant Event being held on Thursday Indio campus for Coachella Valley Thriving Youth Survey
- A. Soto-Trujillo reminded ASCOD that we have a printing center if we need anything to be printed, please feel free to ask to use.

**10. Adjournment: 3:58 pm**

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Print Name ASCOD Secretary/President      Signature ASCOD Secretary/President      Date

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Print Name ASCOD Advisor      Signature ASCOD Advisor      Date