



Its Easy Being Green!

Using SharePoint and InfoPath 2010

The Truth About Trees

Tree Statistics

- Every tree that reaches maturity is able to release enough oxygen into the atmosphere to support two human beings. ¹
- If every family in the United States planted one tree, it would reduce the amount of CO₂ in the air by one billion pounds per year, which is equal to approximately 5% of the CO₂ that humans add to the atmosphere annually. ²
- According to the USDA Forest Service, over a 50-year life span, one tree will release \$31,250 worth of oxygen into the air, while at the same time providing \$62,000 worth of air pollution control, \$37,500 in water recycling, and \$31,250 in soil erosion control. ³

Why Go Paperless?

- 95% of the old growth forests in the United States have been lost, and the world loses 4,281 acres of rainforest every hour. ^{3 4}
- There are 400 reams (500 sheets each) in one ton of paper. Since one ream uses 6% of a tree, that means it takes 24 trees to produce one ton of paper. ⁵
- The average employee prints 10,000 pages per year. ⁶
- The equivalent of 178 million trees were used as paper in the United States in 2004. The country's annual paper usage could form a 10-foot-high wall stretching farther than the distance from New York to Tokyo (6,815 miles). ^{7 8}
- Producing one ton of copy paper releases 5,690 pounds of greenhouse gases into the atmosphere. That's the equivalent of six months of automobile exhaust fumes. ⁹
- As paper decomposes in landfills, it produces methane gas, which has approximately 20 times the global-warming potential of carbon dioxide. ¹⁰

References

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The Initiatives

- Streamline District Processes
 - Time Reduction
 - Automation
- Reduce Our Carbon Footprint
 - Utilizing Technology
 - Saving Money



The Tools

SharePoint 2010

- Content Management
- Storage and Manipulation
- Workflow
- Codeless Solutions
- User Friendly
- No Additional Cost!

InfoPath 2010

- Form Creation
- Logic and Intuition
- Full Integration
- Codeless Solutions
- End User Friendly
- No Additional Cost!

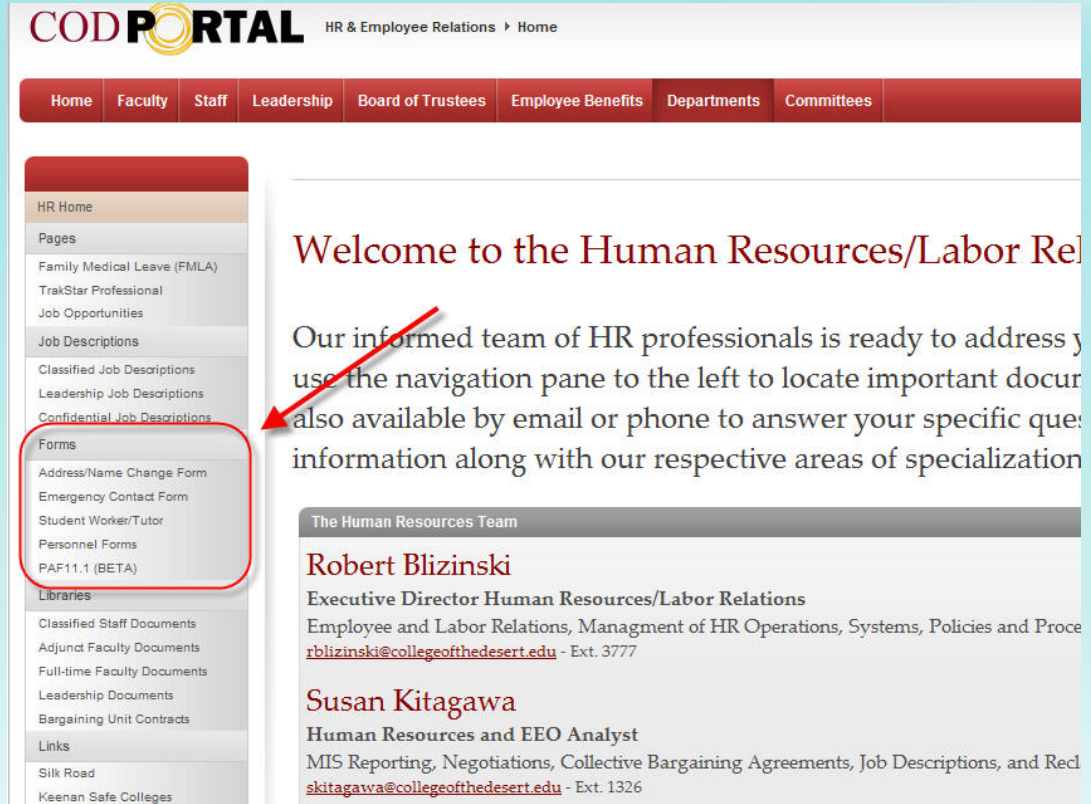
What's Happening Now?

- Current Forms
 - Name/Address Change
 - Emergency Contact
 - Student Worker Auth.
- On the Horizon
 - Personnel Action Form
 - In Beta Testing!
 - Paperless Interviews!



Where and How?

- All forms are easily accessible
- All forms are embedded
- Can be filled in browser
- Notifications and approvals are built into the workflow
- User is kept in the loop.



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What's Next?

- Continue to seek more opportunities to automate
- Training and communication
- Interdepartmental participation and support

Questions?

